

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampack

Treasurer Report:

Date: 11/20/25

Reconciled balance brought forward in Lakeland Checking Acct from last meeting:	\$ 20,006.46
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 27,051.94
Vouchers/Fees paid/Transfers since last meeting:	\$ (27,051.82)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	20,006.46
Reconciled Lakeland Savings Balance brought forward from last meeting:	\$ 796,494.40
Withdrawals/Transfers to Checking:	\$ (27,045.36)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 166.36
Current Reconciled Balance Remaining in Lakeland Savings Account:	796,615.40
MATCHES BALANCE IN BANK ONLINE	
GRAND TOTAL CASH ON HAND:	\$ 816,621.86
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 34,190.92

Notes 11/20/25 Report:

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (34,190.92) therefore a transfer FROM Lakeland Savings \$ 54,190.92 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$6.58 on 10/31/2025. Also reflects interest earned in account ending 0827 in the amount of \$106.36 on 10/31/2025.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

6) Replace Helmetta Fire Dept Check from May Check # 10384 with check # 10488

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2025

	Jan - Dec 25	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	14,915.00	14,400.00	103.6%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 · Salary & Wages	14,915.00	15,700.00	95.0%
6400-00 · Professional Fees			
6400-01 · Legal Fees	8,273.00	20,000.00	41.4%
6400-02 · Accounting/Auditing Fees	8,263.00	10,000.00	82.6%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	16,536.00	31,000.00	53.3%
6400-05 · Election Expenses	4,162.28	4,000.00	104.1%
6500-00 · Office & Postage Exp			
6500-01 · Office Supplies	4,391.40	5,000.00	87.8%
6500-02 · Misc Supplies (petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office & Postage Exp	4,391.40	5,200.00	84.5%
66900 · Reconciliation Discrepancies	(43.32)		
Total Expense	39,961.36	55,900.00	71.5%
Net Ordinary Income	(39,961.36)	(55,900.00)	71.5%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	11,373.82	20,000.00	56.9%
Total 7140-00 · Truck Equipment	11,373.82	20,000.00	56.9%
7195-00 · Uniform & Equip (Firefighters)	24,548.26	30,000.00	81.8%
Total 7100-00 · Reimb for Exp & Losses	35,922.08	50,000.00	71.8%
7200-00 · Hydrant Rental Dom Water	69,309.90	75,000.00	92.4%
7400-00 · Insurance Premium	62,154.00	60,000.00	103.6%
7500-00 · Professional Services			
7500-03 · Training & Education	2,373.42	11,000.00	21.6%
Total 7500-00 · Professional Services	2,373.42	11,000.00	21.6%
7600-00 · Utilities	19,088.86	26,000.00	87.0%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	5,615.60	10,000.00	56.2%
7710-02 · Fuel	2,635.10	5,000.00	52.7%
7710-04 · Truck Service	45,959.11	50,000.00	91.9%
7710-05 · Equipment Testing	12,762.78	13,200.00	96.7%
Total 7710-00 · Truck Service	66,972.59	78,200.00	85.6%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	36,322.65	43,000.00	84.5%
7740-00 · Bldg Supplies	1,108.11	2,000.00	55.4%
7750-00 · Fire Comp. Contract	36,000.00	36,000.00	100.0%
Total 7700-00 · Maint/Repairs	136,213.36	161,200.00	81.5%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,740.25	22,000.00	107.9%
Total 7850-00 · LOSAP Program	23,740.25	22,000.00	107.9%
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9600-00 · Commitments for Future Capital	0.00	40,000.00	0.0%
Total Other Expense	352,991.86	505,200.00	69.9%
Net Other Income	(352,991.86)	(505,200.00)	69.9%
Net Income	(392,953.22)	(561,100.00)	70.0%

11/18/25

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of November 30, 2025

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
Action Uniform CO			
11/20/2025	2025-01-041	7195-00 · Uniform & Equip(Firefig...	432.00
Total Action Uniform CO			432.00
BETTER LIVING DEPT. STORE			
11/20/2025	2025-01-039	7195-00 · Uniform & Equip(Firefig...	39.98
Total BETTER LIVING DEPT. STORE			39.98
BOROUGH OF JAMESBURG SEWER UTILITY			
11/20/2025	2025-03-117	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
CAMPBELL SUPPLY CO. INC.			
11/20/2025	2025-01-036	7710-04 · Truck Service	12,060.12
11/20/2025	2025-01-037	7710-04 · Truck Service	3,784.41
Total CAMPBELL SUPPLY CO. INC.			15,844.53
DWAYNE FITZPATRICK			
11/20/2025	2025-03-113	6100-01 · Commissioners Pay	940.00
Total DWAYNE FITZPATRICK			940.00
GRAINGER			
11/20/2025	2025-01-044	7500-03 · Training & Education	506.44
11/20/2025	2025-01-044	7500-03 · Training & Education	199.98
11/20/2025	2025-01-044	7740-00 · Bldg Supplies	506.44
11/20/2025	2025-01-044	7740-00 · Bldg Supplies	199.98
Total GRAINGER			1,412.84
JAMESBURG HARDWARE & APPLIANCE			
11/20/2025	2025-02-034	7730-00 · Bldg Maintenance	11.96
Total JAMESBURG HARDWARE & APPLIANCE			11.96
JAMESBURG VOL FIRE DEPT			
11/20/2025	2025-03-116	7750-00 · Fire Comp. Contract	9,000.00
Total JAMESBURG VOL FIRE DEPT			9,000.00
JCP&L			
11/20/2025	2025-03-125	7600-00 · Utilities	821.49
Total JCP&L			821.49
JERSEY AUTO SUPPLY JAMESBURG			
11/20/2025	2025-01-043	7710-04 · Truck Service	251.97
Total JERSEY AUTO SUPPLY JAMESBURG			251.97
MC MASTER-CARR SUPPLY CO.			
11/20/2025	2025-01-038	7730-00 · Bldg Maintenance	179.76
Total MC MASTER-CARR SUPPLY CO.			179.76
MIDDLESEX COUNTY TREASURER			
11/20/2025	2025-03-121	7710-02 · Fuel	360.81
11/20/2025	2025-03-121	7710-02 · Fuel	457.27
Total MIDDLESEX COUNTY TREASURER			818.08
NETLINK WEB SERVICES, LLC			
11/20/2025	2025-03-120	6500-01 · Office Supplies	244.00
Total NETLINK WEB SERVICES, LLC			244.00

11/18/25

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of November 30, 2025

Date	Num	Account	Open Balance
NEW JERSEY FIRE EQUIPMENT CO.			
11/20/2025	25-10-001	7195-00 · Uniform & Equip(Firefig...	1,974.00
11/20/2025	2025-01-042	7140-01 · Fire Equipment	189.00
11/20/2025	2025-01-042	7140-01 · Fire Equipment	692.60
11/20/2025	2025-01-042	7710-05 · Equipment Testing	810.00
Total NEW JERSEY FIRE EQUIPMENT CO.			3,665.60
NJ-AMERICAN WATER COMP.			
11/20/2025	2025-03-119	7200-00 · Hydrant Rental Dom W...	6,930.99
Total NJ-AMERICAN WATER COMP.			6,930.99
NJ AMERICAN WATER			
11/20/2025	2025-03-123	7600-00 · Utilities	44.47
Total NJ AMERICAN WATER			44.47
Pradeep Mathew			
11/20/2025	2025-03-112	6100-01 · Commissioners Pay	787.00
Total Pradeep Mathew			787.00
PSE&G			
11/20/2025	2025-03-111	7600-00 · Utilities	91.92
Total PSE&G			91.92
Salvatore Georgianna			
11/20/2025	2025-03-114	6100-01 · Commissioners Pay	782.00
Total Salvatore Georgianna			782.00
SANCHEZ LANDSCAPING, LLC			
11/20/2025	2025-02-035	7730-00 · Bldg Maintenance	825.00
Total SANCHEZ LANDSCAPING, LLC			825.00
SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			
11/20/2025	2025-01-040	7195-00 · Uniform & Equip(Firefig...	300.00
11/20/2025	25-10-003	7140-01 · Fire Equipment	8,000.00
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			8,300.00
STANDARD WASTE SERVICES			
11/20/2025	2025-03-118	7730-00 · Bldg Maintenance	164.45
Total STANDARD WASTE SERVICES			164.45
STEPHANIE RAMPACEK			
11/20/2025	2025-03-115	6100-01 · Commissioners Pay	1,090.00
Total STEPHANIE RAMPACEK			1,090.00
VERIZON			
11/20/2025	2025-03-126	7600-00 · Utilities	572.85
Total VERIZON			572.85
W.B. MASON CO. INC.			
11/20/2025	2025-03-122	6500-01 · Office Supplies	521.13
Total W.B. MASON CO. INC.			521.13
Western Pest Services			
11/20/2025	2025-02-036	7730-00 · Bldg Maintenance	175.48
Total Western Pest Services			175.48
TOTAL			54,197.50

Jamesburg Board of Fire Commissioners
Monthly Check Register
 November 2025

11/19/25

Date	Num	Name	Memo	Amount
1106-00 - 1st Constitution				
11/20/2025	10467	Action Uniform CO	Invoice # 83436,81843	(432.00)
11/20/2025	10468	BETTER LIVING DEPT. ...	Inv # 38563	(39.98)
11/20/2025	10469	BOROUGH OF JAMESB...	4th Quarter fee	(250.00)
11/20/2025	10470	CAMPBELL SUPPLY CO...		(15,844.53)
11/20/2025	10471	DWAYNE FITZPATRICK	4th quarter commissioner fee	(940.00)
11/20/2025	10472	GRAINGER	INV# 9682527289	(1,412.84)
11/20/2025	10473	JAMESBURG HARDWA...	Invoice # A264903	(11.96)
11/20/2025	10474	JAMESBURG VOL FIRE ...	4th Quarter contract fee	(9,000.00)
11/20/2025	10475	JERSEY AUTO SUPPLY ...	Account # 80250 Ref #571-1...	(251.87)
11/20/2025	10476	MC MASTER-CARR SUP...	INV #54804137	(179.76)
11/20/2025	10477	MIDDLESEX COUNTY T...		(818.08)
11/20/2025	10478	NETLINK WEB SERVICE...	Invoice # NWS3410	(244.00)
11/20/2025	10479	NEW JERSEY FIRE EQ...		(3,665.60)
11/20/2025	10480	Pradeep Mathew	4th Quarter Commissioner fee	(787.00)
11/20/2025	10481	Salvatore Georgianna	4th Quarter Commissioner fee	(782.00)
11/20/2025	10482	SANCHEZ LANDSCAPIN...	Invoice #15891	(825.00)
11/20/2025	10483	SKYLANDS AREA FIRE ...		(8,300.00)
11/20/2025	10484	STANDARD WASTE SE...	invoice#551525	(164.45)
11/20/2025	10485	STEPHANIE RAMPACEK	4th Quater commissioner fees	(1,090.00)
11/20/2025	10486	W.B. MASON CO. INC.	Invoice# 257658497, 2579430...	(521.13)
11/20/2025	10487	Western Pest Services	Invoice # 9902412	(175.48)
11/20/2025	Online Pay	JCP&L	electric for building	(821.49)
11/20/2025	Online Pay	NJ-AMERICAN WATER ...		(6,930.99)
11/20/2025	Online Pay	NJ AMERICAN WATER	domestic	(44.47)
11/20/2025	Online Pay	PSE&G		(91.92)
11/20/2025	Online Pay	VERIZON		(572.85)
Total 1106-00 - 1st Constitution				(54,197.50)
TOTAL				(54,197.50)

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **October-25**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	01-Oct-25	\$20,006.58	BAL. PER BANK STATEMENT	\$ 26,833.57
			AS OF:	30-Oct-25
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 10/17/2025	\$ 27,045.36			
Interest 10/31/2025	\$ 6.58			
TOTAL DEBITS:	\$ 27,051.94			
	TOTAL	\$47,058.52		
LESS CREDITS:			TOTAL IN TRANSIT:	
VOUCHER LIST 10/16/2025	\$ 27,051.94			\$ 26,833.57
ACCOUNT ANALYSIS FEE	\$ -		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$ 27,051.94		TOTAL:	\$ 6,826.99
ENDING BANK BALANCE-Per G/L	30-Oct-25	\$20,006.58	BANK BALANCE-Per Reconciliation:	\$ 20,006.58

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
10384	165.00	Helmetta Fire	5/15/25	
10450	6,228.00	Jesph Youssouf ESQ	9/18/25	
10463	244.00	Netlink	10/16/25	
10462	189.99	Jamesburg Auto	10/16/25	
TOTAL	\$ 6,826.99			

Jamesburg Board of Fire Commissioners
Outstanding Checks
 January through October 2025

11/13/25

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	05/15/2025	10384	HELMETTA FIRE DEPARTMENT	1106-00 - 1st Constitut...	
Bill	05/15/2025	20025-01-018		7500-03 - Training & Ed...	-165.00
TOTAL					-165.00
Bill Pmt -Che...	09/18/2025	10450	JOSEPH D YOUSOUF, ESQUIRE	1106-00 - 1st Constitut...	
Bill	09/18/2025	2025-03-100		6400-01 - Legal Fees	-6,228.00
TOTAL					-6,228.00
Bill Pmt -Che...	10/16/2025	10462	JAMESBURG AUTO PARTS, INC.	1106-00 - 1st Constitut...	
Bill	10/16/2025	2025-01-037		7710-04 - Truck Service	-189.99
TOTAL					-189.99
Bill Pmt -Che...	10/16/2025	10463	NETLINK WEB SERVICES, LLC	1106-00 - 1st Constitut...	
Bill	10/16/2025	2025-03-105		6500-01 - Office Supplies	-244.00
TOTAL					-244.00