

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacck

Treasurer Report:

Date: 04/21/2022

Reconciled balance brought forward in Lakeland Bank Checking Acct from last meeting:	\$ 20,008.40
Deposits/Voided Checks since the last meeting (see Note 1):	\$106,462.73
Vouchers/Fees paid/Transfers since last meeting:	\$ (106,447.34)
Current Reconciled Balance Remaining in Lakeland Bank Checking Account (Note 1):	\$ 20,023.79
Reconciled Lakeland Bank Savings Balance brought forward from last meeting:	\$ 473,535.03
Withdrawals/Transfers to Checking:	\$ (106,447.34)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 126,039.50
Current Reconciled Balance Remaining in Lakeland Bank Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 493,127.19
GRAND TOTAL CASH ON HAND:	\$ 513,150.98
 Total Dollar Amount of Current Month Voucher List to be Paid:	 \$ 48,623.73

Notes - 03/21/2022 Report:

1) Payment of the current month's voucher list would result in a Lakeland bank Checking balance of: \$ (28,599.94) therefore a transfer FROM Lakeland Bank Sav of \$ 48,599.94 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$15.39 on 3/31/2022. Also Reflects interest earned in account ending in 0827 in the amount of \$94.23 on 3/31/2022.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

60 refund from McMaster Carr \$13.88, Hutchinson plumbing heating & Cooling project refund \$639.40, Highland claims Services For Reimbursement on 8/22/2021 \$4954.49

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2021

	Jan - Dec 21	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	14,396.00	14,400.00	100.0%
6100-02 · Clerk Pay	0.00	200.00	0.0%
Total 6100-00 · Salary & Wages	14,396.00	14,600.00	98.6%
6400-00 · Professional Fees			
6400-01 · Legal Fees	12,033.00	12,035.00	100.0%
6400-02 · Accounting/Auditing Fees	8,150.00	8,150.00	100.0%
6400-04 · Medical Services	175.00	725.00	24.1%
Total 6400-00 · Professional Fees	20,358.00	20,910.00	97.4%
6400-05 · Election Expenses	1,076.63	1,080.00	99.7%
6500-00 · Office IPostage Exp			
6500-01 · Office Supplies	5,886.68	5,905.00	99.7%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office IPostage Exp	5,886.68	6,105.00	96.4%
Total Expense	41,717.31	42,695.00	97.7%
Net Ordinary Income	(41,717.31)	(42,695.00)	97.7%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	13,185.76	13,630.00	96.7%
Total 7140-00 · Truck Equipment	13,185.76	13,630.00	96.7%
7195-00 · Uniform & Equip(Firefighters)	10,829.56	17,955.00	60.3%
Total 7100-00 · Reimb for Exp & Losses	24,015.32	31,585.00	76.0%
7200-00 · Hydrant Rental Dom Water	67,699.74	67,700.00	100.0%
7400-00 · Insurance Premium	49,418.00	49,420.00	100.0%
7500-00 · Professional Services			
7500-03 · Training & Education	1,935.00	2,000.00	96.8%
Total 7500-00 · Professional Services	1,935.00	2,000.00	96.8%
7600-00 · Utilities	19,150.09	19,155.00	100.0%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	16,046.96	16,050.00	100.0%
7710-02 · Fuel	1,205.77	1,210.00	99.7%
7710-04 · Truck Service	44,114.96	44,120.00	100.0%
7710-05 · Equipment Testing	12,698.64	12,700.00	100.0%
Total 7710-00 · Truck Service	74,066.33	74,080.00	100.0%
7720-00 · Air Pack & Bottle Repair	523.00	525.00	99.6%
7730-00 · Bldg Maintenance	67,295.01	67,300.00	100.0%
7740-00 · Bldg Supplies	1,120.08	1,125.00	99.6%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
Total 7700-00 · Maint/Repairs	175,504.42	175,530.00	100.0%
7800-00 · Contingency	18,014.49	18,015.00	100.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,797.68	19,000.00	93.7%
Total 7850-00 · LOSAP Program	17,797.68	19,000.00	93.7%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	28,759.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	4,691.00	100.0%
Total 8000-00 · Debt Service	33,449.29	33,450.00	100.0%
Total Other Expense	406,984.03	415,855.00	97.9%
Net Other Income	(406,984.03)	(415,855.00)	97.9%
Net Income	(448,701.34)	(458,550.00)	97.9%

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2022

	Jan - Dec 22	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 - Salary & Wages			
6100-01 - Commissioners Pay	3,599.00	14,400.00	25.0%
6100-02 - Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 - Salary & Wages	3,599.00	15,700.00	22.9%
6400-00 - Professional Fees			
6400-01 - Legal Fees	0.00	19,000.00	0.0%
6400-02 - Accounting/Auditing Fees	1,550.00	9,000.00	17.2%
6400-04 - Medical Services	0.00	1,000.00	0.0%
Total 6400-00 - Professional Fees	1,550.00	29,000.00	5.3%
6400-05 - Election Expenses	1,951.52	4,000.00	48.8%
6500-00 - Office IPostage Exp			
6500-01 - Office Supplies	2,490.06	3,500.00	71.1%
6500-02 - Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 - Office IPostage Exp	2,490.06	3,700.00	67.3%
Total Expense	9,590.58	52,400.00	18.3%
Net Ordinary Income	(9,590.58)	(52,400.00)	18.3%
Other Income/Expense			
Other Expense			
7100-00 - Reimb for Exp & Losses			
7140-00 - Truck Equipment			
7140-01 - Fire Equipment	570.31	17,000.00	3.4%
Total 7140-00 - Truck Equipment	570.31	17,000.00	3.4%
7195-00 - Uniform & Equip(Firefighters)	241.55	17,000.00	1.4%
Total 7100-00 - Reimb for Exp & Losses	811.86	34,000.00	2.4%
7200-00 - Hydrant Rental Dom Water	10,869.60	58,000.00	18.7%
7400-00 - Insurance Premium	35,370.00	52,000.00	68.0%
7500-00 - Professional Services			
7500-03 - Training & Education	450.00	12,000.00	3.8%
Total 7500-00 - Professional Services	450.00	12,000.00	3.8%
7600-00 - Utilities	6,453.93	21,000.00	30.7%
7700-00 - Maint/Repairs			
7710-00 - Truck Service			
7710-01 - Radio Serv/Repair	4,532.20	13,000.00	34.9%
7710-02 - Fuel	0.00	5,000.00	0.0%
7710-04 - Truck Service	5,083.10	35,000.00	14.5%
7710-05 - Equipment Testing	733.00	10,000.00	7.3%
Total 7710-00 - Truck Service	10,348.30	63,000.00	16.4%
7720-00 - Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 - Bldg Maintenance	13,937.69	40,000.00	34.8%
7740-00 - Bldg Supplies	0.00	2,000.00	0.0%
7750-00 - Fire Comp. Contract	8,125.00	32,500.00	25.0%
Total 7700-00 - Maint/Repairs	32,410.99	139,500.00	23.2%
7800-00 - Contingency	0.00	25,000.00	0.0%
7850-00 - LOSAP Program			
7850-01 - LOSAP Program	23,494.84	19,000.00	123.7%
Total 7850-00 - LOSAP Program	23,494.84	19,000.00	123.7%
8000-00 - Debt Service			
8010-11 - Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 - Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
Total 8000-00 - Debt Service	33,450.29	33,450.00	100.0%
9400-00 - Capital Projects	0.00	35,000.00	0.0%
Total Other Expense	143,311.51	428,950.00	33.4%
Net Other Income	(143,311.51)	(428,950.00)	33.4%
Net Income	(152,902.09)	(481,350.00)	31.8%

04/17/22

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of April 30, 2022

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
MRA International 12/31/2021	21-05-003	7730-00 · Bldg Maintenance 6500-01 · Office Supplies	1000.00 1,329.11
Total MRA International			2,329.11
TOTAL			2,329.11

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of April 30, 2022

04/19/22

Date	Num	Account	Open Balance
AIR & GAS TECHNOLOGIES, INC. 04/21/2022	2022-01-012	7710-05 · Equipment Testing	525.00
Total AIR & GAS TECHNOLOGIES, INC.			525.00
CAMPBELL SUPPLY CO. INC. 04/21/2022	2022-01-012	7710-04 · Truck Service	3,662.76
Total CAMPBELL SUPPLY CO. INC.			3,662.76
CENTRAL JERSEY SECURITY 04/21/2022	2022-03-041	7730-00 · Bldg Maintenance	149.85
04/21/2022	2022-03-041	7730-00 · Bldg Maintenance	1,475.00
Total CENTRAL JERSEY SECURITY			1,624.85
ELECTRONIC MEASUREMENT LABS, INC. 04/21/2022	2022-01-008	7140-01 · Fire Equipment	246.00
Total ELECTRONIC MEASUREMENT LABS, INC.			246.00
FIRST RESPONDER JOINT INSURANCE FUND 04/21/2022	2022-03-033	7400-00 · Insurance Premium	15,989.00
Total FIRST RESPONDER JOINT INSURANCE FUND			15,989.00
FIRSTLINE LOCKSMITH, LLC 04/21/2022	2022-02-018	7730-00 · Bldg Maintenance	48.00
Total FIRSTLINE LOCKSMITH, LLC			48.00
FOLEY, INCORPORATED 04/21/2022	2022-02-022	7730-00 · Bldg Maintenance	660.07
Total FOLEY, INCORPORATED			660.07
GRAINGER 04/21/2022	2022-01-009	7195-00 · Uniform & Equip(Firefighters)	78.55
Total GRAINGER			78.55
JCP&L 04/21/2022	2022-03-035	7600-00 · Utilities	2,397.26
Total JCP&L			2,397.26
JOHN A WALKER JR. 04/21/2022	2022-02-016	7730-00 · Bldg Maintenance	1,543.42
04/21/2022	2022-02-017	7730-00 · Bldg Maintenance	106.63
Total JOHN A WALKER JR.			1,650.05
MIDDLESEX COUNTY TREASURER 04/21/2022	2022-03-032	6400-05 · Election Expenses	1,401.52
Total MIDDLESEX COUNTY TREASURER			1,401.52
NETLINK WEB SERVICES, LLC 04/21/2022	2022-03-039	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NJ AMERICAN WATER 04/21/2022	2022-03-040	7200-00 · Hydrant Rental Dom Water	5,434.80
04/21/2022	2022-03-040	7600-00 · Utilities	35.56
Total NJ AMERICAN WATER			5,470.36
NJ Office Furniture Depot 04/21/2022	2022-03-037	6500-01 · Office Supplies	2,250.00
Total NJ Office Furniture Depot			2,250.00

04/19/22

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of April 30, 2022

Date	Num	Account	Open Balance
NORTHEASTERN BUILDING SUPPLY			
04/21/2022	2022-02-021	7730-00 · Bldg Maintenance	923.01
Total NORTHEASTERN BUILDING SUPPLY			923.01
PA Turnpike Toll By Plate			
04/21/2022	2022-02-021	7710-04 · Truck Service	17.40
Total PA Turnpike Toll By Plate			17.40
PSE&G			
04/21/2022	2022-03-034	7600-00 Utilities	501.48
Total PSE&G			501.48
SANCHEZ LANDSCAPING, LLC			
04/21/2022	2022-02-020	7730-00 · Bldg Maintenance	100.00
Total SANCHEZ LANDSCAPING, LLC			100.00
SKD Tryon's Inc			
04/21/2022	2022-01-011	7140-01 · Fire Equipment	185.30
04/21/2022	2022-01-010	7710-04 · Truck Service	378.50
Total SKD Tryon's Inc			563.80
STANDARD WASTE SERVICES			
04/21/2022	2022-03-031	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
TACTICAL PUBLIC SAFETY, LLC			
04/21/2022	22-03-005	7710-01 · Radio Serv/Repair	751.50
04/21/2022	22-03-004	7710-01 · Radio Serv/Repair	3,468.20
Total TACTICAL PUBLIC SAFETY, LLC			4,219.70
United Refrigeration Inc			
04/21/2022	21-03-003	7730-00 · Bldg Maintenance	2,573.64
Total United Refrigeration Inc			2,573.64
VERIZON			
04/21/2022	2022-03-036	7600-00 · Utilities	449.11
Total VERIZON			449.11
W.B. MASON CO. INC.			
04/21/2022	2022-03-038	6500-01 · Office Supplies	4.99
04/21/2022	2022-03-038	6500-01 · Office Supplies	132.99
04/21/2022	2022-03-038	6500-01 · Office Supplies	5.67
04/21/2022	2022-03-038	6500-01 · Office Supplies	45.36
04/21/2022	2022-03-038	6500-01 · Office Supplies	201.81
Total W.B. MASON CO. INC.			390.82
william stonaker 2nd			
04/21/2022	2022-02-019	7730-00 · Bldg Maintenance	196.62
Total william stonaker 2nd			196.62
TOTAL			46,294.62

05/01/22

Jamesburg Board of Fire Commissioners
Monthly Check Register
April 2022

Date	Num	Name	Memo	Amount
1106-00 - 1st Constitution				
04/21/2022	9703	AIR & GAS TECHNOLOGIES, ...	Invoice # 814411	(525.00)
04/21/2022	9704	CAMPBELL SUPPLY CO. INC.	Invoice # R101013040:01	(3,662.76)
04/21/2022	9705	CENTRAL JERSEY SECURITY	Invoice # 97039,66876	(1,624.85)
04/21/2022	9706	ELECTRONIC MEASUREMENTS...	INV # 59156	(246.00)
04/21/2022	9707	FIRST RESPONDER JOINT IN...	2nd INSTALL- W/COMP, PKG, MG...	(15,989.00)
04/21/2022	9708	FIRSTLINE LOCKSMITH, LLC	Invoice #5396075	(48.00)
04/21/2022	9709	FOLEY, INCORPORATED	Agreement #28781	(660.07)
04/21/2022	9710	GRAINGER	INV# 9230373632	(78.55)
04/21/2022	9712	JOHN A WALKER JR.		(1,650.05)
04/21/2022	9713	MIDDLESEX COUNTY TREAS...	invoice # 8531	(1,401.52)
04/21/2022	9714	MRA International	Invoice # 27516	(2,329.11)
04/21/2022	9715	NETLINK WEB SERVICES, LLC	Invoice # NWS2832	(199.00)
04/21/2022	9716	NJ Office Furniture Depot	Invoice # 4473	(2,250.00)
04/21/2022	9717	NORTHEASTERN BUILDING ...	invoice #2201-156868,2202-160389,...	(923.01)
04/21/2022	9718	PA Turnpike Toll By Plate	Invoice # 116695736-1	(17.40)
04/21/2022	9719	SANCHEZ LANDSCAPING, LLC	Invoice # 9122	(100.00)
04/21/2022	9720	SKD Tryon's Inc		(563.80)
04/21/2022	9721	STANDARD WASTE SERVICES	Invoice # 431053	(156.62)
04/21/2022	9722	TACTICAL PUBLIC SAFETY, ...		(4,219.70)
04/21/2022	9723	United Refrigeration Inc	invoice#83447615-00	(2,573.64)
04/21/2022	9724	W.B. MASON CO. INC.		(390.82)
04/21/2022	9725	william stonaker 2nd	office supplies	(196.62)
04/21/2022	Online pay	JCP&L		(2,397.26)
04/21/2022	online pay	NJ AMERICAN WATER	A/C # 1018-210028471827, 1018-21...	(5,470.36)
04/21/2022	online pay	PSE&G	Invoice # 503100100163	(501.48)
04/21/2022	Online pay	VERIZON		(449.11)
Total 1106-00 - 1st Constitution				(48,623.73)
TOTAL				(48,623.73)

Jamesburg Board of Fire Commissioners
Outstanding Checks
 January through March 2022

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	01/20/2022	9635	JOSEPH D YOUSOUF, ESQUIRE	1106-00 · 1st Constitution	
Bill	12/31/2021	2021-03-118		6400-01 · Legal Fees	-3,222.00
TOTAL					-3,222.00
Bill Pmt -Check	01/20/2022	9641	NEW JERSEY FIRE EQUIPMENT ...	1106-00 · 1st Constitution	
Bill	12/31/2021	21-11-001		7800-00 · Contingency	-12,060.00
Bill	12/31/2021	2021-01-042		7800-00 · Contingency	-2,746.00
TOTAL					-14,806.00
Bill Pmt -Check	02/17/2022	9657	MERCER COUNTY FIRE ACADEMY	1106-00 · 1st Constitution	
Bill	02/17/2022	2022-01-003		7500-03 · Training & Education	-225.00
TOTAL					-225.00
Bill Pmt -Check	03/17/2022	9669	APRIL BANCHS	1106-00 · 1st Constitution	
Bill	03/17/2022	2022-03-023		6400-05 · Election Expenses	-150.00
TOTAL					-150.00
Bill Pmt -Check	03/17/2022	9681	JAMESBURG VOL FIRE DEPT	1106-00 · 1st Constitution	
Bill	03/17/2022	2022-03-016		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Check	03/17/2022	9684	MERCER COUNTY FIRE ACADEMY	1106-00 · 1st Constitution	
Bill	03/17/2022	2022-01-003-02		7500-03 · Training & Education	-225.00
TOTAL					-225.00
Bill Pmt -Check	03/17/2022	9686	MICHAEL RAMPACEK	1106-00 · 1st Constitution	
Bill	03/17/2022	2022-02-012		7730-00 · Bldg Maintenance	-107.99
TOTAL					-107.99
Bill Pmt -Check	03/17/2022	9688	MRA International	1106-00 · 1st Constitution	
Bill	12/31/2021	21-05-003		6500-01 · Office Supplies	-2,346.66
TOTAL					-2,346.66
Bill Pmt -Check	03/17/2022	9687	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitution	
Bill	03/17/2022	2022-03-028		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	03/17/2022	9681	Pradeep Mathew	1106-00 · 1st Constitution	
Bill	03/17/2022	2022-03-015		6100-01 · Commissioners Pay	-575.00
TOTAL					-575.00
Bill Pmt -Check	03/17/2022	9692	RELIABLE FIRE PROTECTION	1106-00 · 1st Constitution	
Bill	03/17/2022	2022-02-015		7710-05 · Equipment Testing	-391.25
TOTAL					-391.25
Bill Pmt -Check	03/17/2022	9693	RUSTY ALLEN	1106-00 · 1st Constitution	
Bill	03/17/2022	2022-03-022		6400-05 · Election Expenses	-100.00
TOTAL					-100.00
Bill Pmt -Check	03/17/2022	9696	SAMUEL KLEIN & COMPANY	1106-00 · 1st Constitution	
Bill	12/31/2021	2021-03-025		6400-02 · Accounting/Auditing ...	-1,550.00
Bill	03/17/2022	2022-03-026		6400-02 · Accounting/Auditing ...	-1,550.00
TOTAL					-3,100.00