

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 7/15/2021

Reconciled balance brought forward in 1st Constitution Checking Acct from last meeting:	\$ 19,745.92
Deposits/Voiced Checks since the last meeting (see Note 1):	\$9,866.28
Vouchers/Fees paid/Transfers since last meeting:	\$ (9,573.42)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	\$ 20,038.78
Reconciled 1st Constitution Savings Balance brought forward from last meeting:	\$ 298,626.20
Withdrawals/Transfers to Checking:	\$ (9,843.76)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 237,902.11
Current Reconciled Balance Remaining in 1st Constitution Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 526,684.55
GRAND TOTAL CASH ON HAND:	\$ 546,723.33
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 36,388.59

Notes - 7/15/2021 Report:

- 1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ (16,349.81) therefore a transfer FROM 1st Constitution Sav of \$ 36,349.81 needs to be made in order to maintain the control balance of **\$20,000.00**.
- 2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.
- 3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.
- 4) Reflects interest earned in account ending in 0797 in the amount of \$22.52 on 6/30/2021. Also Reflects interest earned in account ending in 0827 in the amount of \$117.11 on 5/28/2021.
- 5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.
- 6) 2 fire tax checks were deposited in the amount of \$236,000.00 & NJ American Water Grant Check was deposited \$1,785.00

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2021

	Jan - Dec 21	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	7,198.00	14,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	7,198.00	15,900.00	45.3%
6400-00 · Professional Fees			
6400-01 · Legal Fees	3,800.00	17,000.00	22.4%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	3,800.00	30,000.00	12.7%
6400-05 · Election Expenses	459.94	7,500.00	6.1%
6500-00 · Office Postage Exp			
6500-01 · Office Supplies	1,900.98	5,000.00	38.0%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office Postage Exp	1,900.98	5,200.00	36.6%
69800 · Uncategorized Expenses	10,498.74		
Total Expense	23,857.66	58,600.00	40.7%
Net Ordinary Income	(23,857.66)	(58,600.00)	40.7%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	7,651.89	17,000.00	45.0%
Total 7140-00 · Truck Equipment	7,651.89	17,000.00	45.0%
7195-00 · Uniform & Equip(Firefighters)	72.80	17,000.00	0.4%
Total 7100-00 · Reimb for Exp & Losses	7,724.69	34,000.00	22.7%
7200-00 · Hydrant Rental Dom Water	30,368.68	58,000.00	52.4%
7400-00 · Insurance Premium	34,218.00	51,000.00	67.1%
7500-00 · Professional Services			
7500-01 · Advertising	49.62		
7500-03 · Training & Education	1,300.00	12,000.00	10.8%
Total 7500-00 · Professional Services	1,349.62	12,000.00	11.2%
7600-00 · Utilities	9,241.30	21,000.00	44.0%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	0.00	12,000.00	0.0%
7710-02 · Fuel	70.00	5,000.00	1.4%
7710-04 · Truck Service	8,973.61	30,000.00	29.9%
7710-05 · Equipment Testing	2,911.89	8,000.00	36.4%
Total 7710-00 · Truck Service	11,955.50	55,000.00	21.7%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	20,229.91	55,000.00	36.8%
7740-00 · Bldg Supplies	421.98	2,000.00	21.1%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	48,857.39	145,500.00	33.3%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,797.68	19,000.00	93.7%
Total 7850-00 · LOSAP Program	17,797.68	19,000.00	93.7%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	28,759.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	4,691.00	100.0%
Total 8000-00 · Debt Service	33,449.29	33,450.00	100.0%
9400-00 · Capital Projects	400.00		
Total Other Expense	183,404.65	399,950.00	45.9%
Net Other Income	(183,404.65)	(399,950.00)	45.9%
Net Income	(207,262.31)	(468,550.00)	45.2%

07/15/21

Jamesburg Board of Fire Commissioners
Monthly Check Register
 July 2021

Date	Num	Name	Memo	Amount
1106-00 - 1st Constitution				
07/15/2021	9520	AUTO AUTHORITY LLC	Invoice #11865	(1,198.70)
07/15/2021	9521	BETTER LIVING DEPT. STORE	Inv # A503651, A503799, A507147	(30.85)
07/15/2021	9522	CAMPBELL SUPPLY CO. INC.	Invoice # R101012479:01	(5,858.13)
07/15/2021	9523	CLEAN AIR COMPANY INC.		(7,180.23)
07/15/2021	9524	FIRST BATTALION FIREFIGH...	INV# 1235-D	(287.50)
07/15/2021	9525	hutchinson Mechanical		(14,577.94)
07/15/2021	9526	NETLINK WEB SERVICES, LLC	Invoice # NWS2722	(199.00)
07/15/2021	9527	NEW JERSEY FIRE EQUIPM...	Invoice # 2012828 & 2012902	(252.00)
07/15/2021	9528	NJ AMERICAN WATER	A/C # 1018-210028471827, 1018-21...	(5,103.96)
07/15/2021	9529	SANCHEZ LANDSCAPING, LLC		(600.00)
07/15/2021	9530	STANDARD WASTE SERVICES	Invoice #408095	(139.40)
07/15/2021	online bill	VERIZON		(381.16)
07/15/2021	9531	VIKING TERMITE & PEST CO...	INV# 1884442 7/1/2021, 18871996 4...	(343.66)
07/15/2021	9532	W.B. MASON CO. INC.	Invoice # 221106532 & 221175503	(84.98)
07/15/2021	Online Pay	PSE&G	Invoice # 503100089445	(151.08)
Total 1106-00 - 1st Constitution				(36,388.59)
TOTAL				(36,388.59)

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **June-21**

NAME OF BANK: **1st Constitution Bank**

PREPARED BY: **SR**

ACCOUNT #: **9760200797**

BALANCE FORWARD:	06/01/2021	\$ 19,745.92	BAL. PER BANK STATEMENT	\$ 49,572.91
			AS OF:	30-Jun-21
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer	\$ 9,843.76			
Interest 6/30/2021	\$ 22.52			
TOTAL DEBITS:	\$ 9,866.28			
	TOTAL	\$ 29,612.20		
LESS CREDITS:			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST - 6/17/2021	\$ 9,573.42			
TOTAL CREDITS:	\$ 9,573.42		LESS CHECKS OUTSTANDING:	\$ 49,572.91
			TOTAL:	\$ 29,534.13
ENDING BANK BALANCE-Per G/L	30-Jun-21	\$ 20,038.78	BANK BALANCE-Per Reconciliation:	\$ 20,038.78

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9452	70.00	Christopher Rampacek	3/18/21	2021-01-007
9486	733.00	Dina Walker	5/20/21	2021-03-038
9491	9,782.00	Joseph D. Youssouf	5/20/21	2021-03-045
9497	575.00	Pradeep Matthew	5/20/21	2021-03-035
9504	17,797.68	Valic	5/20/21	2021-03-036
9508	99.00	Team Life	6/17/21	2021-01-015
9511	477.45	Pal Automotive	6/17/20	2021-01-017
	\$ 29,534.13			

07/15/21

Jamesburg Board of Fire Commissioners
Outstanding Checks
 January 1 through July 1, 2021

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	03/18/2021	9452	Christopher Rampacek	1106-00 · 1st Constitution	
Bill	03/18/2021	2021-01-007		7710-02 · Fuel	-70.00
TOTAL					-70.00
Bill Pmt -Check	05/20/2021	9486	DINA WALKER	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-038		6100-01 · Commissioners Pay	-733.00
TOTAL					-733.00
Bill Pmt -Check	05/20/2021	9491	JOSEPH D YOUSOUF, ESQU...	1106-00 · 1st Constitution	
Bill	12/31/2020	2020-03-122		6400-01 · Legal Fees	-5,982.00
Bill	05/20/2021	2021-03-045		6400-01 · Legal Fees	-3,800.00
TOTAL					-9,782.00
Bill Pmt -Check	05/20/2021	9497	Pradeep Mathew	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-035		6100-01 · Commissioners Pay	-575.00
TOTAL					-575.00
Bill Pmt -Check	05/20/2021	9504	VALIC	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-036		7850-01 · LOSAP Program	-17,797.68
TOTAL					-17,797.68
Bill Pmt -Check	06/17/2021	9508	TEAM LIFE, INC.	1106-00 · 1st Constitution	
Bill	06/17/2021	2021-01-015		7140-01 · Fire Equipment	-99.00
TOTAL					-99.00
Bill Pmt -Check	06/17/2021	9511	PAL AUTOMOTIVE SPECIALTI...	1106-00 · 1st Constitution	
Bill	06/17/2021	2021-01-017		7710-04 · Truck Service	-477.45
TOTAL					-477.45