

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S Rampack

Treasurer Report:

Date: 1/21/2021

Reconciled balance brought forward in 1st Constitution Checking Acct from last meeting:	\$ 20,014.74
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ 14.96
Vouchers/Fees paid/Transfers since last meeting:	\$ (19,509.39)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	\$ 520.31
Reconciled 1st Constitution Savings Balance brought forward from last meeting:	\$ 494,991.54
Withdrawals/Transfers to Checking:	\$
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 273.26
Current Reconciled Balance Remaining in 1st Constitution Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 495,264.80
GRAND TOTAL CASH ON HAND:	\$ 495,785.11
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 23,499.06

Notes - 1/21/2021 Report:

1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ (22,978.75) therefore a transfer FROM 1st Constitution Sav of \$ 42,978.75 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$14.96 on 12/31/2020. Also Reflects interest earned in account ending in 0827 in the amount of \$273.26 on 12/31/2020.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

6) Transfer was Done in January for December Bills.

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2020

	Jan - Dec 20	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	13,571.00	14,396.00	94.3%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	13,571.00	15,896.00	85.4%
6400-00 · Professional Fees			
6400-01 · Legal Fees	11,864.33	17,000.00	69.8%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	135.00	1,000.00	13.5%
Total 6400-00 · Professional Fees	11,999.33	30,000.00	40.0%
6400-05 · Election Expenses	1,425.00	5,000.00	28.5%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	3,817.65	5,000.00	76.4%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	3,817.65	5,200.00	73.4%
Total Expense	30,812.98	56,096.00	54.9%
Net Ordinary Income	(30,812.98)	(56,096.00)	54.9%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	10,495.31	17,000.00	61.7%
Total 7140-00 · Truck Equipment	10,495.31	17,000.00	61.7%
7195-00 · Uniform & Equip(Firefighters)	13,323.16	17,000.00	78.4%
Total 7100-00 · Reimb for Exp & Losses	23,818.47	34,000.00	70.1%
7200-00 · Hydrant Rental Dom Water	58,389.85	58,000.00	100.7%
7400-00 · Insurance Premium	48,858.00	51,000.00	95.8%
7500-00 · Professional Services			
7500-03 · Training & Education	3,393.82	12,000.00	28.3%
Total 7500-00 · Professional Services	3,393.82	12,000.00	28.3%
7600-00 · Utilities	17,463.63	21,000.00	83.2%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,018.00	5,000.00	40.4%
7710-02 · Fuel	1,908.44	5,000.00	38.2%
7710-04 · Truck Service	33,203.83	20,000.00	166.0%
7710-05 · Equipment Testing	8,300.83	8,000.00	103.8%
Total 7710-00 · Truck Service	45,431.10	38,000.00	119.6%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	20,632.07	40,000.00	51.6%
7740-00 · Bldg Supplies	1,400.42	2,000.00	70.0%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
Total 7700-00 · Maint/Repairs	99,963.59	114,500.00	87.3%
7800-00 · Contingency	2,986.00	25,000.00	11.9%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,311.87	19,000.00	91.1%
Total 7850-00 · LOSAP Program	17,311.87	19,000.00	91.1%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	29,865.00	96.3%
8020-11 · Capital Lease-Oshkosh Int	4,890.29	3,583.00	130.9%
Total 8000-00 · Debt Service	33,449.29	33,448.00	100.0%
9400-00 · Capital Projects	0.00	65,033.00	0.0%
Total Other Expense	305,634.52	432,981.00	70.6%
Net Other Income	(305,634.52)	(432,981.00)	70.6%
Net Income	(336,447.50)	(489,077.00)	68.8%

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of January 21, 2021

Date	Num	Account	Open Balance
AUTO KING PARTS & SUPPLIES			
01/21/2021	2021-01-002	7710-04 · Truck Service	386.93
Total AUTO KING PARTS & SUPPLIES			386.93
carpet on wheels			
12/31/2020	2020-02-037	7730-00 · Bldg Maintenance	400.00
Total carpet on wheels			400.00
CENTRAL JERSEY SECURITY			
12/31/2020	2020-02-036	7730-00 · Bldg Maintenance	149.85
12/31/2020	2020-02-036	7730-00 · Bldg Maintenance	95.00
Total CENTRAL JERSEY SECURITY			244.85
Cleveland Auto & Tire Co. Inc			
12/31/2020	2020-01-060	7710-04 · Truck Service	30.00
Total Cleveland Auto & Tire Co. Inc			30.00
FIRST BATTALION FIREFIGHTING-EQUIP, LLC			
01/21/2021	2021-01-001	7140-01 · Fire Equipment	185.00
Total FIRST BATTALION FIREFIGHTING-EQUIP, LLC			185.00
FIRST RESPONDER JOINT INSURANCE FUND			
01/21/2021	2021-03-002	7400-00 · Insurance Premium	15,200.00
Total FIRST RESPONDER JOINT INSURANCE FUND			15,200.00
JCP&L			
12/31/2020	2020-03-114	7600-00 · Utilities	602.56
Total JCP&L			602.56
K.W. RASTALL OIL			
12/31/2020	2021-02-002	7710-02 · Fuel	187.69
Total K.W. RASTALL OIL			187.69
NETLINK WEB SERVICES, LLC			
01/21/2021	2021-03-001	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NJ AMERICAN WATER			
12/31/2020	2020-03-118	7200-00 · Hydrant Rental Dom Water	5,073.60
12/31/2020	2020-03-118	7600-00 · Utilities	37.76
Total NJ AMERICAN WATER			5,111.36
PSE&G			
12/31/2020	2020-03-117	7600-00 · Utilities	483.43
Total PSE&G			483.43
STANDARD WASTE SERVICES			
01/21/2021	2020-02-001	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40
Utility Trailer Sales Of NJ Inc			
01/21/2021	2021-01-003	7710-04 · Truck Service	28.70
Total Utility Trailer Sales Of NJ Inc			28.70
VERIZON			
01/21/2021	2020-03-115	7600-00 Utilities	295.15
Total VERIZON			295.15
W.B. MASON CO. INC.			
12/31/2020	2020-03-116	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC			4.99
TOTAL			23,499.06

01/21/21

Jamesburg Board of Fire Commissioners
Monthly Check Register
 December 20, 2020 through January 22, 2021

Date	Num	Name	Memo	Amount
1106-00 - 1st Constitution				
01/21/2021	9410	AUTO KING PARTS & SUPPLI...	Invoice # 732795, & 732601	(386.93)
01/21/2021	9411	carpet on wheels	flooring for hallway landing	(400.00)
01/21/2021	9412	CENTRAL JERSEY SECURITY	Invoice # 93282 & 65502	(244.85)
01/21/2021	9413	Cleveland Auto & Tire Co. Inc	Invoice # 223563	(30.00)
01/21/2021	9414	FIRST BATTALION FIREFIGH...	INV# 1149c-inv	(185.00)
01/21/2021	9415	FIRST RESPONDER JOINT IN...	1st INSTALL- W/COMP, PKG, MGM...	(15,200.00)
01/21/2021	9416	JCP&L		(602.56)
01/21/2021	9417	K.W. RASTALL OIL	Invoice#33861673	(187.69)
01/21/2021	9418	NETLINK WEB SERVICES, LLC	Invoice #NWS2630	(199.00)
01/21/2021	9419	NJ AMERICAN WATER	A/C # 1018-210028471827 &1018-2...	(5,111.36)
01/21/2021	9420	PSE&G	Invoice #503100082044	(483.43)
01/21/2021	9424	STANDARD WASTE SERVICES	Invoice # 394382	(139.40)
01/21/2021	9423	Utility Trailer Sales Of NJ Inc	invoice # 21013397	(28.70)
01/21/2021	9422	VERIZON		(295.15)
01/21/2021	9421	W.B. MASON CO. INC.	Invoice # 216504714	(4.99)
Total 1106-00 1st Constitution				(23,499.06)
TOTAL				(23,499.06)

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **December-20**

NAME OF BANK: **1st Constitution Bank**

PREPARED BY: **SR**

ACCOUNT #: **9760200797**

BALANCE FORWARD:	12.1.2020	\$ 20,014.74	BAL. PER BANK STATEMENT	\$ 2,062.74
			AS OF:	31-Dec-20
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer				
Interest	\$ 14.96			
TOTAL DEBITS:	\$ 14.96			
	TOTAL	\$ 20,029.70		
LESS CREDITS:			TOTAL IN TRANSIT:	
VOUCHER LIST - 12/19/2020	\$ 19,509.39			\$ 2,062.74
			LESS CHECKS OUTSTANDING:	
			TOTAL:	\$ 1,542.43
TOTAL CREDITS:	\$ 19,509.39			
ENDING BANK BALANCE-Per G/L	31-Dec-20	\$ 520.31	BANK BALANCE-Per Reconciliation:	\$ 520.31

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P.O.#
9348	50.00	Tom Cooper (Reissued a check	9/17/20	
9395	137.1	Christopher Rampacek	12 19 20	
9398	700.00	Mistras Group Inc	12 19 20	
9406	313.97	Stonaker & Son	12/19 20	
9407	341.36	Verizon	12/19 20	
	\$ 1,542.43			

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2021

	Jan - Dec 21	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	0.00	14,400.00	0.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	0.00	15,900.00	0.0%
6400-00 · Professional Fees			
6400-01 · Legal Fees	0.00	17,000.00	0.0%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	0.00	30,000.00	0.0%
6400-05 · Election Expenses	0.00	5,000.00	0.0%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	199.00	5,000.00	4.0%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	199.00	5,200.00	3.8%
Total Expense	199.00	58,100.00	0.4%
Net Ordinary Income	(199.00)	(58,100.00)	0.4%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	185.00	17,000.00	1.1%
Total 7140-00 · Truck Equipment	185.00	17,000.00	1.1%
7195-00 · Uniform & Equip(Firefighters)	0.00	17,000.00	0.0%
Total 7100-00 · Reimb for Exp & Losses	185.00	34,000.00	0.5%
7200-00 · Hydrant Rental Dom Water	0.00	58,000.00	0.0%
7400-00 · Insurance Premium	15,200.00	51,000.00	29.8%
7500-00 · Professional Services			
7500-03 · Training & Education	0.00	12,000.00	0.0%
Total 7500-00 · Professional Services	0.00	12,000.00	0.0%
7600-00 · Utilities	295.15	21,000.00	1.4%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	0.00	12,000.00	0.0%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	415.63	30,000.00	1.4%
7710-05 · Equipment Testing	0.00	8,000.00	0.0%
Total 7710-00 · Truck Service	415.63	55,000.00	0.8%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	139.40	40,000.00	0.3%
7740-00 · Bldg Supplies	0.00	2,000.00	0.0%
7750-00 · Fire Comp. Contract	0.00	32,500.00	0.0%
Total 7700-00 · Maint/Repairs	555.03	131,500.00	0.4%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	0.00	19,000.00	0.0%
Total 7850-00 · LOSAP Program	0.00	19,000.00	0.0%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	0.00	31,015.15	0.0%
8020-11 · Capital Lease-Oshkosh Int	0.00	2,434.14	0.0%
Total 8000-00 · Debt Service	0.00	33,449.29	0.0%
Total Other Expense	16,235.18	384,949.29	4.2%
Net Other Income	(16,235.18)	(384,949.29)	4.2%
Net Income	(16,434.18)	(441,049.29)	3.7%

12/19/20

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of December 28, 2020

Date	Num	Account	Open Balance
tom cooper 12/19/2020	2020-01-042-01	6400-04 · Medical Services	50.00
Total tom cooper			50.00
TOTAL			50.00

Replacement
check #
for 9409
check #
9348

Jamesburg Board of Fire Commissioners
Outstanding Checks
 January 1, 2020 through January 14, 2021

Type	Date	Num	Name	Account	Paid Am...
Bill Pmt -Check	12/19/2020	9395	Christopher Rampacek	1106-00 · 1st Constitution	
Bill	12/17/2020	2020-01-059		7500-03 · Training & Education	-137.10
TOTAL					-137.10
Bill Pmt -Check	12/19/2020	9398	MISTRAS Group Inc	1106-00 · 1st Constitution	
Bill	12/17/2020	2020-01-057		7710-05 · Equipment Testing	-700.00
TOTAL					-700.00
Bill Pmt -Check	12/19/2020	9406	STONAKER & SON	1106-00 · 1st Constitution	
Bill	12/17/2020	2020-02-034		7730-00 · Bldg Maintenance	-313.97
TOTAL					-313.97
Bill Pmt -Check	12/19/2020	9407	VERIZON	1106-00 · 1st Constitution	
Bill	12/17/2020	2020-03-111		7600-00 · Utilities	-341.36
TOTAL					-341.36
Bill Pmt -Check	12/19/2020	9409	tom cooper	1106-00 · 1st Constitution	
Bill	12/19/2020	2020-01-042...		6400-04 · Medical Services	-50.00
TOTAL					-50.00