

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 8/21/14

Reconciled balance brought forward in PNC Checking Acct from last meeting:	\$ 19,992.98
Deposits made since the last meeting:	\$ 22,675.07
Vouchers/Fees paid/Transfers since last meeting:	\$ (22,668.05)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	\$ 20,000.00
Reconciled PNC Savings Balance brought forward from last meeting:	\$ 378,736.29
Withdrawals/Transfers to Checking:	\$ (22,675.07)
Deposits/Interest to Savings Account (see Note 4):	\$ 65.72
Current Reconciled Balance Remaining in PNC Savings Account:	\$ 356,126.94
 GRAND TOTAL CASH ON HAND:	 \$ 376,126.94
 Total Dollar Amount of Current Month Voucher List to be Paid:	 \$ 30,149.96

Notes - 8/21/14 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: (\$10,149.96) therefore a transfer FROM PNC Sav of **\$30,149.96** needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order to be paid that month.

4) Reflects interest earned and posted of \$65.72 on 7/31/14.

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2014

	Jan - Dec 14	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,053.00	13,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	10,053.00	14,900.00	67.5%
6400-00 · Professional Fees			
6400-01 · Legal Fees	5,120.00	14,000.00	36.6%
6400-02 · Accounting/Auditing Fees	6,506.99	12,000.00	54.2%
6400-04 · Medical Services	4,400.00	5,000.00	88.0%
Total 6400-00 · Professional Fees	16,026.99	31,000.00	51.7%
6400-05 · Election Expenses	3,062.63	3,500.00	87.5%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	1,733.96	8,500.00	20.4%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	1,733.96	8,700.00	19.9%
Total Expense	30,876.58	58,100.00	53.1%
Net Ordinary Income	(30,876.58)	(58,100.00)	53.1%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	8,849.94	13,000.00	68.1%
Total 7140-00 · Truck Equipment	8,849.94	13,000.00	68.1%
7195-00 · Uniform & Equip(Firefighters)	6,552.09	10,000.00	65.5%
Total 7100-00 · Reimb for Exp & Losses	15,402.03	23,000.00	67.0%
7200-00 · Hydrant Rental Dom Water	32,201.68	56,000.00	57.5%
7400-00 · Insurance Premium	44,429.00	44,500.00	99.8%
7500-00 · Professional Services			
7500-01 · Advertising	225.00	750.00	30.0%
7500-03 · Training & Education	2,299.00	7,500.00	30.7%
Total 7500-00 · Professional Services	2,524.00	8,250.00	30.6%
7600-00 · Utilities	12,917.37	27,000.00	47.8%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	456.50	5,000.00	9.1%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	945.61	15,000.00	6.3%
7710-05 · Equipment Testing	104.75	5,000.00	2.1%
Total 7710-00 · Truck Service	1,506.86	30,000.00	5.0%
7720-00 · Air Pack & Bottle Repair	0.00	1,800.00	0.0%
7730-00 · Bldg Maintenance	8,317.32	25,000.00	33.3%
7740-00 · Bldg Supplies	964.52	2,000.00	48.2%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	27,038.70	91,300.00	29.6%
7800-00 · Contingency	88.52	25,000.00	0.4%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,123.52	18,000.00	95.1%
Total 7850-00 · LOSAP Program	17,123.52	18,000.00	95.1%
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	0.00	25,496.00	0.0%
8010-10 · Capital Lease-Principal	0.00	50,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	23,808.00	23,808.00	100.0%
8020-03 · Lease Purchase-Int.	0.00	2,530.00	0.0%
8020-10 · Capital Lease-Interest	0.00	7,184.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	9,641.29	9,641.00	100.0%
Total 8000-00 · Debt Service	33,449.29	116,659.00	28.2%
9000-00 · Special Projects			
9200-00 · Capital Project-Fire Equipment	0.00	10,000.00	0.0%
Total 9000-00 · Special Projects	0.00	10,000.00	0.0%
Total Other Expense	185,174.11	421,709.00	43.9%
Net Other Income	(185,174.11)	(421,709.00)	43.9%
Net Income	(216,050.69)	(479,809.00)	45.0%

08/19/14

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of August 31, 2014

Date	Num	Account	Open Balance
AT&T			
8/19/2014	2014-03-070	7600-00 · Utilities	247.02
Total AT&T			247.02
BOROUGH OF JAMESBURG SEWER UTILITY			
8/19/2014	2014-03-071	7600-00 · Utilities	236.75
Total BOROUGH OF JAMESBURG SEWER UTILITY			236.75
BRIAN H. WRIGHT			
8/19/2014	2014-03-072	6100-01 · Commissioners Pay	715.00
Total BRIAN H. WRIGHT			715.00
COMCAST			
8/19/2014	2014-03-073	7600-00 · Utilities	101.01
Total COMCAST			101.01
DEBORAH A. FITZGERALD			
8/19/2014	2014-03-074	6400-02 · Accounting/Auditing Fees	262.50
Total DEBORAH A. FITZGERALD			262.50
DEFENDER EMERGENCY PRODUCTS			
8/19/2014	2014-01-020	7710-04 · Truck Service	68.70
Total DEFENDER EMERGENCY PRODUCTS			68.70
DINA WALKER			
8/19/2014	2014-03-075	6100-01 · Commissioners Pay	653.00
Total DINA WALKER			653.00
FIRST RESPONDER JOINT INSURANCE FUND			
8/19/2014	2014-03-076	7400-00 · Insurance Premium	13,242.00
Total FIRST RESPONDER JOINT INSURANCE FUND			13,242.00
JCP&L			
8/19/2014	2014-03-077	7600-00 · Utilities	733.94
Total JCP&L			733.94
NANCY LINKE			
8/19/2014	2014-03-078	6100-01 · Commissioners Pay	943.00
Total NANCY LINKE			943.00
NETLINK WEB SERVICES, LLC			
8/19/2014	2014-03-079	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NJ-AMERICAN WATER COMP.			
8/19/2014	2014-03-080	7200-00 · Hydrant Rental Dom Water	4,578.00
Total NJ-AMERICAN WATER COMP.			4,578.00
PATRICK CONNELLY			
8/19/2014	2014-03-081	6100-01 · Commissioners Pay	520.00
Total PATRICK CONNELLY			520.00
PSE&G			
8/19/2014	2014-03-082	7600-00 · Utilities	105.33
Total PSE&G			105.33
REPUBLIC SERVICES #689			
8/19/2014	2014-02-029	7730-00 · Bldg Maintenance	472.62
Total REPUBLIC SERVICES #689			472.62
SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			
8/19/2014	2014-01-017	7195-00 · Uniform & Equip(Firefighters)	6,552.09
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			6,552.09
WILLIAM STONAKER			
8/19/2014	2014-03-083	6100-01 · Commissioners Pay	520.00
Total WILLIAM STONAKER			520.00
TOTAL			30,149.96

BANK RECONCILIATION

NAME OF CLIENT: JAMESBURG BOARD OF FIRE COMMISSIONERS

MONTH OF: July-14

NAME OF BANK: PNC Bank

PREPARED BY: DF

ACCOUNT #: 80-2874-0082

BALANCE FORWARD:	30-Jun-14	\$19,992.98	BAL. PER BANK STATEMENT	\$45,785.02
			AS OF:	31-Jul-14
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer				
on 7/18/14	\$22,675.07			
TOTAL DEBITS:	\$22,675.07			
	TOTAL	\$42,668.05		
LESS CREDITS:				
VOUCHER LIST - 7/31	\$22,668.05		TOTAL IN TRANSIT:	\$0.00
ACCOUNT ANALYSIS	\$0.00		LESS CHECKS OUTSTANDING:	
			TOTAL:	\$25,785.02
TOTAL CREDITS:	\$22,668.05			
ENDING BANK BALANCE-Per General Ledger:		\$20,000.00	BANK BALANCE-Per Reconciliation:	\$20,000.00

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
7019	150.00	Reliable Fire	8/15/13	
7211	17,123.52	VALIC	6/19/14	
7220	187.50	Deborah Fitzgerald	7/17/14	
7223	8,125.00	Jamesburg Vol Fire	7/17/14	
7225	199.00	Netlink	7/17/14	
TOTAL	\$ 25,785.02			

Jamesburg Board of Fire Commissioners
Monthly Check Register
 July 2014

08/19/14

Date	Num	Name	Memo	Amount
1104-00 · Cash in Checking-PNC				
7/17/2014	7213	ACCESS HEALTH SYSTEMS	INV DATED 5/1/14 FOR SVCS 3/19-4/2/14	(620.00)
7/17/2014	7214	AT&T	LOCAL & LONG DISTANCE 6/24/14	(247.63)
7/17/2014	7215	AUTO AUTHORITY LLC	INV# 5496 6/4/14	(178.06)
7/17/2014	7216	BETTER LIVING DEPT. STORE	STMT 6/25/14 INV 5/1 & 6/18	(21.42)
7/17/2014	7217	CIRCLE JANITORIAL SUPPLIES, SOUTH	INV# 14154-14 5/22/14	(272.90)
7/17/2014	7218	COMCAST	CABLE TV & INTERNET 6/30/14	(101.01)
7/17/2014	7219	COMMUNICATIONS SPECIALISTS, INC.	INV# 33445 6/27/14	(384.00)
7/17/2014	7220	DEBORAH A. FITZGERALD	INV# 2014008 6/30/14	(187.50)
7/17/2014	7221	DEER PARK DIRECT	INV# 14F7801965661 7/2/14	(16.24)
7/17/2014	7222	JAMESBURG HARDWARE & APPLIANCE	STMT 6/26/14, INV# A10215 5/24/14	(18.59)
7/17/2014	7223	JAMESBURG VOL FIRE DEPT	2ND QTR 2014 CONTRACT INSTALLMENT	(8,125.00)
7/17/2014	7224	MIDCO WASTE SYSTEMS #689	INV# 0689-001590343 6/12/14	(473.66)
7/17/2014	7225	NETLINK WEB SERVICES, LLC	INV# NWS1579 7/1/14	(199.00)
7/17/2014	7226	NJ-AMERICAN WATER COMP.	A/C# 1018-210028471827 7/10/14, #1018-210025838964 7/3/14	(4,603.67)
7/17/2014	7227	PSE&G	GAS 6/19/14	(111.02)
7/17/2014	7228	SAMUEL KLEIN & COMPANY	LOSAP AUDIT 2013, AUDIT 2013	(4,700.00)
7/17/2014	7229	WARSHAUER GENERATOR LLC	INV# 23930 6/9/14	(2,408.35)
Total 1104-00 · Cash in Checking-PNC				(22,668.05)
TOTAL				(22,668.05)

Jamesburg Board of Fire Commissioners
Outstanding Checks
 August 2013 through July 2014

08/19/14

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	8/15/2013	7019	RELIABLE FIRE PROTECTI...	1104-00 · Cash in Checking-PNC	
Bill	8/13/2013	2013-02-019		7730-00 · Bldg Maintenance	-150.00
TOTAL					-150.00
Bill Pmt -Check	6/19/2014	7211	VALIC	1104-00 · Cash in Checking-PNC	
Bill	6/17/2014	2014-03-062		7850-01 · LOSAP Program	-17,123.52
TOTAL					-17,123.52
Bill Pmt -Check	7/17/2014	7220	DEBORAH A. FITZGERALD	1104-00 · Cash in Checking-PNC	
Bill	7/15/2014	2014-03-065		6400-02 · Accounting/Auditing Fees	-187.50
TOTAL					-187.50
Bill Pmt -Check	7/17/2014	7223	JAMESBURG VOL FIRE DE...	1104-00 · Cash in Checking-PNC	
Bill	7/15/2014	2014-02-026		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Check	7/17/2014	7225	NETLINK WEB SERVICES, ...	1104-00 · Cash in Checking-PNC	
Bill	7/15/2014	2014-03-066		6500-01 · Office Supplies	-199.00
TOTAL					-199.00