

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 9/18/14

Reconciled balance brought forward in <b>PNC Checking</b> Acct from last meeting:	\$ 20,000.00
Deposits made since the last meeting:	\$ 30,149.96
Vouchers/Fees paid/Transfers since last meeting:	\$ (34,785.46)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	<b>\$ 15,364.50</b>
Reconciled <b>PNC Savings</b> Balance brought forward from last meeting:	\$ 356,126.94
Withdrawals/Transfers to Checking:	\$ (30,149.96)
Deposits/Interest to Savings Account (see Note 4):	\$ 120,011.04
Current Reconciled Balance Remaining in PNC Savings Account:	<b>\$ 445,988.02</b>
GRAND TOTAL CASH ON HAND:	<b>\$ 461,352.52</b>
Total Dollar Amount of Current Month Voucher List to be Paid:	<b>\$ 22,369.45</b>

**Notes - 9/18/14 Report:**

1) Payment of the current month's voucher list would result in a PNC Checking balance of: (\$7,004.95) therefore a transfer FROM PNC Sav of **\$27,004.95** needs to be made in order to maintain the control balance of **\$20,000.00**. Check #7247 payable to Reliable Fire Protection for \$295.50 and check #7248 payable to Tasc Fire Apparatus for \$4,340 were cut after the meeting on 8/21/14 after being voted on.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order to be paid that month.

4) Reflects interest earned and posted of \$65.72 on 7/31/14.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
 January through December 2014

	Jan - Dec 14	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,053.00	13,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>10,053.00</b>	<b>14,900.00</b>	<b>67.5%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	9,324.24	14,000.00	66.6%
6400-02 · Accounting/Auditing Fees	6,506.99	12,000.00	54.2%
6400-04 · Medical Services	4,874.00	5,000.00	97.5%
<b>Total 6400-00 · Professional Fees</b>	<b>20,705.23</b>	<b>31,000.00</b>	<b>66.8%</b>
6400-05 · Election Expenses	3,062.63	3,500.00	87.5%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	1,932.96	8,500.00	22.7%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>1,932.96</b>	<b>8,700.00</b>	<b>22.2%</b>
<b>Total Expense</b>	<b>35,753.82</b>	<b>58,100.00</b>	<b>61.5%</b>
<b>Net Ordinary Income</b>	<b>(35,753.82)</b>	<b>(58,100.00)</b>	<b>61.5%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	13,489.94	13,000.00	103.8%
<b>Total 7140-00 · Truck Equipment</b>	<b>13,489.94</b>	<b>13,000.00</b>	<b>103.8%</b>
7195-00 · Uniform & Equip(Firefighters)	6,552.09	10,000.00	65.5%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>20,042.03</b>	<b>23,000.00</b>	<b>87.1%</b>
7200-00 · Hydrant Rental Dom Water	36,824.62	56,000.00	65.8%
7400-00 · Insurance Premium	44,429.00	44,500.00	99.8%
7500-00 · Professional Services			
7500-01 · Advertising	225.00	750.00	30.0%
7500-03 · Training & Education	2,535.00	7,500.00	33.8%
<b>Total 7500-00 · Professional Services</b>	<b>2,760.00</b>	<b>8,250.00</b>	<b>33.5%</b>
7600-00 · Utilities	14,583.45	27,000.00	54.0%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	456.50	5,000.00	9.1%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	2,422.06	15,000.00	16.1%
7710-05 · Equipment Testing	748.75	5,000.00	15.0%
<b>Total 7710-00 · Truck Service</b>	<b>3,627.31</b>	<b>30,000.00</b>	<b>12.1%</b>
7720-00 · Air Pack & Bottle Repair	0.00	1,800.00	0.0%
7730-00 · Bldg Maintenance	9,034.56	25,000.00	36.1%
7740-00 · Bldg Supplies	964.52	2,000.00	48.2%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>38,001.39</b>	<b>91,300.00</b>	<b>41.6%</b>
7800-00 · Contingency	88.52	25,000.00	0.4%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,123.52	18,000.00	95.1%
<b>Total 7850-00 · LOSAP Program</b>	<b>17,123.52</b>	<b>18,000.00</b>	<b>95.1%</b>
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	0.00	25,496.00	0.0%
8010-10 · Capital Lease-Principal	0.00	50,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	23,808.00	23,808.00	100.0%
8020-03 · Lease Purchase-Int.	0.00	2,530.00	0.0%
8020-10 · Capital Lease-Interest	0.00	7,184.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	9,641.29	9,641.00	100.0%
<b>Total 8000-00 · Debt Service</b>	<b>33,449.29</b>	<b>118,659.00</b>	<b>28.2%</b>
9000-00 · Special Projects			
9200-00 · Capital Project-Fire Equipment	0.00	10,000.00	0.0%
<b>Total 9000-00 · Special Projects</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>207,301.82</b>	<b>421,709.00</b>	<b>49.2%</b>
<b>Net Other Income</b>	<b>(207,301.82)</b>	<b>(421,709.00)</b>	<b>49.2%</b>
<b>Net Income</b>	<b>(243,055.64)</b>	<b>(479,809.00)</b>	<b>50.7%</b>

09/16/14

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
**As of September 30, 2014**

Date	Num	Account	Open Balance
<b>ACCESS HEALTH SYSTEMS</b>			
9/16/2014	2014-01-021	6400-04 · Medical Services	60.00
Total ACCESS HEALTH SYSTEMS			60.00
<b>ACCURATE DIAGNOSTIC LABS, INC.</b>			
9/16/2014	2014-01-022	6400-04 · Medical Services	414.00
Total ACCURATE DIAGNOSTIC LABS, INC.			414.00
<b>ALL STAR FREIGHT TRAFFIC SERVICE, INC.</b>			
9/16/2014	2014-01-018	7140-01 · Fire Equipment	300.00
Total ALL STAR FREIGHT TRAFFIC SERVICE, INC.			300.00
<b>APPROVED FIRE PROTECTION CO.</b>			
9/16/2014	2014-01-023	7710-05 · Equipment Testing	52.00
9/16/2014	2014-01-024	7710-05 · Equipment Testing	54.75
9/16/2014	2014-01-025	7710-05 · Equipment Testing	241.75
Total APPROVED FIRE PROTECTION CO.			348.50
<b>AT&amp;T</b>			
9/16/2014	2014-03-084	7600-00 · Utilities	266.96
Total AT&T			266.96
<b>AUTO KING PARTS &amp; SUPPLIES</b>			
9/16/2014	2014-01-026	7710-04 · Truck Service	7.99
Total AUTO KING PARTS & SUPPLIES			7.99
<b>BETTER LIVING DEPT. STORE</b>			
9/16/2014	2014-02-030	7730-00 · Bldg Maintenance	8.65
Total BETTER LIVING DEPT. STORE			8.65
<b>COMCAST</b>			
9/16/2014	2014-03-085	7600-00 · Utilities	101.01
Total COMCAST			101.01
<b>DEER PARK DIRECT</b>			
9/16/2014	2014-02-031	7730-00 · Bldg Maintenance	14.54
Total DEER PARK DIRECT			14.54
<b>FIRE &amp; SAFETY SERVICES, LTD.</b>			
9/16/2014	2014-01-027	7710-04 · Truck Service	496.52
Total FIRE & SAFETY SERVICES, LTD.			496.52
<b>JAMESBURG HARDWARE &amp; APPLIANCE</b>			
9/16/2014	2014-02-032	7730-00 · Bldg Maintenance	2.59
Total JAMESBURG HARDWARE & APPLIANCE			2.59
<b>JAMESBURG VOL FIRE DEPT</b>			
9/16/2014	2014-02-036	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
<b>JCP&amp;L</b>			
9/16/2014	2014-03-086	7600-00 · Utilities	1,207.10
Total JCP&L			1,207.10
<b>JOSEPH D YOUSOUF, ESQUIRE</b>			
9/16/2014	2014-03-087	6400-01 · Legal Fees	4,204.24
Total JOSEPH D YOUSOUF, ESQUIRE			4,204.24
<b>MIDDLESEX COUNTY FIRE ACADEMY</b>			
9/16/2014	2014-01-028	7500-03 · Training & Education	236.00
Total MIDDLESEX COUNTY FIRE ACADEMY			236.00
<b>NETLINK WEB SERVICES, LLC</b>			
9/16/2014	2014-03-088	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NJ-AMERICAN WATER COMP.</b>			
9/16/2014	2014-03-089	7200-00 · Hydrant Rental Dom Water	44.94
9/16/2014	2014-03-089	7200-00 · Hydrant Rental Dom Water	4,578.00
Total NJ-AMERICAN WATER COMP.			4,622.94

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**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of September 30, 2014

Date	Num	Account	Open Balance
<b>PSE&amp;G</b>			
9/16/2014	2014-03-090	7600-00 · Utilities	91.01
Total PSE&G			91.01
<b>REPUBLIC SERVICES #689</b>			
9/16/2014	2014-02-033	7730-00 · Bldg Maintenance	472.36
Total REPUBLIC SERVICES #689			472.36
<b>SISBARRO TOWING &amp; RECOVERY</b>			
9/16/2014	2014-01-029	7710-04 · Truck Service	971.94
Total SISBARRO TOWING & RECOVERY			971.94
<b>STATE OF NJ-DEPT OF LABOR</b>			
9/16/2014	2014-02-034	7730-00 · Bldg Maintenance	80.00
Total STATE OF NJ-DEPT OF LABOR			80.00
<b>VIKING PEST CONTROL, INC.</b>			
9/16/2014	2014-02-035	7730-00 · Bldg Maintenance	139.10
Total VIKING PEST CONTROL, INC.			139.10
<b>TOTAL</b>			<b><u>22,369.45</u></b>



**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
 August 2014

09/16/14

Date	Num	Name	Memo	Amount
<b>1104-00 - Cash in Checking-PNC</b>				
8/21/2014	7230	AT&T	LOCAL & LONG DISTANCE 7/24/14	(247.02)
8/21/2014	7231	BOROUGH OF JAMESBURG SEWER UTILITY	3RD QTR 2014 SEWER	(236.75)
8/21/2014	7232	BRIAN H. WRIGHT	3RD QTR 2014 COMMISSIONERS FEES	(715.00)
8/21/2014	7233	COMCAST	INTERNET & CABLE TV 7/31/14	(101.01)
8/21/2014	7234	DEBORAH A. FITZGERALD	INV# 2014007 7/31/14	(262.50)
8/21/2014	7235	DEFENDER EMERGENCY PRODUCTS	INV# 912 7/17/14	(68.70)
8/21/2014	7236	DINA WALKER	3RD QTR 2014 COMMISSIONERS FEES	(653.00)
8/21/2014	7237	FIRST RESPONDER JOINT INSURANCE FUND	FINAL INSTALLMT - W/COMP, PKG, MGMT LIAB, ENVL, EXC...	(13,242.00)
8/21/2014	7238	JCP&L	ELECTRIC 7/15/14	(733.94)
8/21/2014	7239	NANCY LINKE	3RD QTR 2014 COMMISSIONERS FEES	(943.00)
8/21/2014	7240	NETLINK WEB SERVICES, LLC	INV# NWS1592 8/1/14	(199.00)
8/21/2014	7241	NJ-AMERICAN WATER COMP.	A/C# 1018-210025838964 8/4/14	(4,578.00)
8/21/2014	7242	PATRICK CONNELLY	3RD QTR 2014 COMMISSIONERS FEES	(520.00)
8/21/2014	7243	PSE&G	GAS 7/21/14	(105.33)
8/21/2014	7244	REPUBLIC SERVICES #689	INV# 0689-001613519 7/12/14	(472.62)
8/21/2014	7245	SKYLANDS AREA FIRE EQUIPMENT & TRAI...	INV# 6216 7/21/14	(6,552.09)
8/21/2014	7246	WILLIAM STONAKER	3RD QTR 2014 COMMISSIONERS FEES	(520.00)
8/20/2014	7247	RELIABLE FIRE PROTECTION	INV# 336795 5/6/14, 337820 7/2/14	(295.50)
8/21/2014	7248	TASC FIRE APPARATUS, INC.	INV# 9786 3/21/14	(4,340.00)
Total 1104-00 - Cash in Checking-PNC				(34,785.46)
<b>TOTAL</b>				<b>(34,785.46)</b>

## Jamesburg Board of Fire Commissioners

## Outstanding Checks

August 2013 through August 2014

09/16/14

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	8/15/2013	7019	RELIABLE FIRE PROTECTI...	1104-00 · Cash in Checking-PNC	
Bill	8/13/2013	2013-02-019		7730-00 · Bldg Maintenance	-150.00
TOTAL					-150.00
Bill Pmt -Check	6/19/2014	7211	VALIC	1104-00 · Cash in Checking-PNC	
Bill	6/17/2014	2014-03-062		7850-01 · LOSAP Program	-17,123.52
TOTAL					-17,123.52
Bill Pmt -Check	8/21/2014	7230	AT&T	1104-00 · Cash in Checking-PNC	
Bill	8/19/2014	2014-03-070		7600-00 · Utilities	-247.02
TOTAL					-247.02
Bill Pmt -Check	8/21/2014	7244	REPUBLIC SERVICES #689	1104-00 · Cash in Checking-PNC	
Bill	8/19/2014	2014-02-029		7730-00 · Bldg Maintenance	-472.62
TOTAL					-472.62
Bill Pmt -Check	8/21/2014	7246	WILLIAM STONAKER	1104-00 · Cash in Checking-PNC	
Bill	8/19/2014	2014-03-083		6100-01 · Commissioners Pay	-520.00
TOTAL					-520.00