

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 11/20/14

Reconciled balance brought forward in **PNC Checking** Acct from last meeting: \$ 20,000.00

Deposits made since the last meeting: \$ 23,925.51

Vouchers/Fees paid/Transfers since last meeting: \$ (43,925.51)

Current Reconciled Balance Remaining in PNC Checking Account (Note 1): **\$ (0.00)**

Reconciled **PNC Savings** Balance brought forward from last meeting: \$ 419,059.79

Withdrawals/Transfers to Checking: \$ (23,925.51)

Deposits/Interest to Savings Account (see Note 4): \$ 70.69

Current Reconciled Balance Remaining in PNC Savings Account: **\$ 395,204.97**

GRAND TOTAL CASH ON HAND: **\$ 395,204.97**

Total Dollar Amount of Current Month Voucher List to be Paid: **\$ 20,595.78**

Notes - 11/20/14 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: (\$20,595.78) therefore a transfer FROM PNC Sav of \$40,595.78 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order to be paid that month.

4) Reflects interest earned and posted of \$70.69 on 10/31/14.

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2014

	Jan - Dec 14	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	13,400.00	13,400.00	100.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	13,400.00	14,900.00	89.9%
6400-00 · Professional Fees			
6400-01 · Legal Fees	9,324.24	14,000.00	66.6%
6400-02 · Accounting/Auditing Fees	7,156.99	12,000.00	59.6%
6400-04 · Medical Services	4,874.00	5,000.00	97.5%
Total 6400-00 · Professional Fees	21,355.23	31,000.00	68.9%
6400-05 · Election Expenses	3,062.63	3,500.00	87.5%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	2,330.96	8,500.00	27.4%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	2,330.96	8,700.00	26.8%
Total Expense	40,148.82	58,100.00	69.1%
Net Ordinary Income	(40,148.82)	(58,100.00)	69.1%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	12,116.34	13,000.00	93.2%
Total 7140-00 · Truck Equipment	12,116.34	13,000.00	93.2%
7195-00 · Uniform & Equip(Firefighters)	6,626.99	10,000.00	66.3%
Total 7100-00 · Reimb for Exp & Losses	18,743.33	23,000.00	81.5%
7200-00 · Hydrant Rental Dom Water	45,999.89	56,000.00	82.1%
7400-00 · Insurance Premium	44,429.00	44,500.00	99.8%
7500-00 · Professional Services			
7500-01 · Advertising	270.12	750.00	36.0%
7500-03 · Training & Education	4,435.00	7,500.00	59.1%
Total 7500-00 · Professional Services	4,705.12	8,250.00	57.0%
7600-00 · Utilities	17,278.74	27,000.00	64.0%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,747.50	5,000.00	55.0%
7710-02 · Fuel	3,580.63	5,000.00	71.6%
7710-04 · Truck Service	8,593.48	15,000.00	57.3%
7710-05 · Equipment Testing	3,371.13	5,000.00	67.4%
Total 7710-00 · Truck Service	18,292.74	30,000.00	61.0%
7720-00 · Air Pack & Bottle Repair	1,011.58	1,800.00	56.2%
7730-00 · Bldg Maintenance	12,353.94	25,000.00	49.4%
7740-00 · Bldg Supplies	1,551.77	2,000.00	77.6%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
Total 7700-00 · Maint/Repairs	57,585.03	91,300.00	63.1%
7800-00 · Contingency	88.52	25,000.00	0.4%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,123.52	18,000.00	95.1%
Total 7850-00 · LOSAP Program	17,123.52	18,000.00	95.1%
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	25,495.67	25,496.00	100.0%
8010-10 · Capital Lease-Principal	0.00	50,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	23,808.00	23,808.00	100.0%
8020-03 · Lease Purchase-Int.	2,530.00	2,530.00	100.0%
8020-10 · Capital Lease-Interest	0.00	7,184.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	9,641.29	9,641.00	100.0%
Total 8000-00 · Debt Service	61,474.96	118,659.00	51.8%
9000-00 · Special Projects			
9200-00 · Capital Project-Fire Equipment	0.00	10,000.00	0.0%
Total 9000-00 · Special Projects	0.00	10,000.00	0.0%
Total Other Expense	267,428.11	421,709.00	63.4%
Net Other Income	(267,428.11)	(421,709.00)	63.4%
Net Income	(307,576.93)	(479,809.00)	64.1%

11/17/14

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of November 30, 2014

Date	Num	Account	Open Balance
ALL HANDS FIRE EQUIPMENT, LLC			
11/17/2014	2014-01-040	7195-00 · Uniform & Equip(Firefighters)	74.90
Total ALL HANDS FIRE EQUIPMENT, LLC			74.90
APPROVED FIRE PROTECTION CO.			
11/17/2014	2014-01-041	7710-05 · Equipment Testing	54.75
Total APPROVED FIRE PROTECTION CO.			54.75
AT&T			
11/17/2014	2014-03-099	7600-00 · Utilities	259.69
Total AT&T			259.69
BETTER LIVING DEPT. STORE			
11/17/2014	2014-02-044	7740-00 · Bldg Supplies	91.00
Total BETTER LIVING DEPT. STORE			91.00
BOROUGH OF JAMESBURG			
11/17/2014	2014-01-042	7710-02 · Fuel	3,580.63
Total BOROUGH OF JAMESBURG			3,580.63
BOROUGH OF JAMESBURG SEWER UTILITY			
11/17/2014	2014-03-100	7600-00 · Utilities	236.75
Total BOROUGH OF JAMESBURG SEWER UTILITY			236.75
BRIAN H. WRIGHT			
11/17/2014	2014-03-101	6100-01 · Commissioners Pay	715.00
Total BRIAN H. WRIGHT			715.00
CIRCLE JANITORIAL SUPPLIES, SOUTH			
11/17/2014	2014-02-045	7740-00 · Bldg Supplies	364.50
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			364.50
COMCAST			
11/17/2014	2014-03-102	7600-00 · Utilities	101.01
Total COMCAST			101.01
COMMUNICATIONS SPECIALISTS, INC.			
11/17/2014	2014-01-043	7710-01 · Radio Serv/Repair	623.00
Total COMMUNICATIONS SPECIALISTS, INC.			623.00
DEBORAH A. FITZGERALD			
11/17/2014	2014-03-103	6400-02 · Accounting/Auditing Fees	250.00
Total DEBORAH A. FITZGERALD			250.00
DEER PARK DIRECT			
11/17/2014	2014-02-046	7730-00 · Bldg Maintenance	10.26
Total DEER PARK DIRECT			10.26
DEFENDER EMERGENCY PRODUCTS			
11/17/2014	2014-01-044	7140-01 · Fire Equipment	65.90
11/17/2014	2014-01-019	7140-01 · Fire Equipment	1,853.00
Total DEFENDER EMERGENCY PRODUCTS			1,918.90
DINA WALKER			
11/17/2014	2014-03-104	6100-01 · Commissioners Pay	651.00
Total DINA WALKER			651.00
FIRST BATTALION FIREFIGHTING-EQUIP, LLC			
11/17/2014	2014-01-045	7140-01 · Fire Equipment	128.00
Total FIRST BATTALION FIREFIGHTING-EQUIP, LLC			128.00
JAMESBURG HARDWARE & APPLIANCE			
11/17/2014	2014-02-047	7740-00 · Bldg Supplies	14.86
Total JAMESBURG HARDWARE & APPLIANCE			14.86
JCP&L			
11/17/2014	2014-03-105	7600-00 · Utilities	697.54
Total JCP&L			697.54

11/17/14

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of November 30, 2014

Date	Num	Account	Open Balance
MAIN ELECTRIC SUPPLY CO., INC.			
11/17/2014	2014-02-048	7730-00 · Bldg Maintenance	77.24
Total MAIN ELECTRIC SUPPLY CO., INC.			77.24
NANCY LINKE			
11/17/2014	2014-03-106	6100-01 · Commissioners Pay	941.00
Total NANCY LINKE			941.00
NETLINK WEB SERVICES, LLC			
11/17/2014	2014-03-107	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO.			
11/17/2014	2014-01-046	7140-01 · Fire Equipment	919.50
Total NEW JERSEY FIRE EQUIPMENT CO.			919.50
NEW JERSEY PRESS MEDIA			
11/17/2014	2014-03-108	7500-01 · Advertising	45.12
Total NEW JERSEY PRESS MEDIA			45.12
NJ-AMERICAN WATER COMP.			
11/17/2014	2014-03-109	7200-00 · Hydrant Rental Dom Water	19.27
11/17/2014	2014-03-109	7200-00 · Hydrant Rental Dom Water	4,578.00
Total NJ-AMERICAN WATER COMP.			4,597.27
NORTHEASTERN BUILDING SUPPLY			
11/17/2014	2014-02-049	7730-00 · Bldg Maintenance	85.95
Total NORTHEASTERN BUILDING SUPPLY			85.95
OAKTREE SHEDS & GAZEBOS			
11/17/2014	2014-02-042	7730-00 · Bldg Maintenance	2,195.00
Total OAKTREE SHEDS & GAZEBOS			2,195.00
PANTANO POWER EQUIPMENT			
11/17/2014	2014-01-047	7710-04 · Truck Service	157.34
Total PANTANO POWER EQUIPMENT			157.34
PATRICK CONNELLY			
11/17/2014	2014-03-110	6100-01 · Commissioners Pay	520.00
Total PATRICK CONNELLY			520.00
PSE&G			
11/17/2014	2014-03-111	7600-00 · Utilities	96.82
Total PSE&G			96.82
REPUBLIC SERVICES #689			
11/17/2014	2014-02-050	7730-00 · Bldg Maintenance	469.75
Total REPUBLIC SERVICES #689			469.75
WILLIAM STONAKER			
11/17/2014	2014-03-112	6100-01 · Commissioners Pay	520.00
Total WILLIAM STONAKER			520.00
TOTAL			20,595.78

BANK RECONCILIATION

NAME OF CLIENT: JAMESBURG BOARD OF FIRE COMMISSIONERS

MONTH OF: October-14

NAME OF BANK: PNC Bank

PREPARED BY: DF

ACCOUNT #: 80-2874-0082

BALANCE FORWARD:	30-Sep-14	\$20,000.00	BAL. PER BANK STATEMENT	\$8,275.00
			AS OF:	31-Oct-14
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 10/16/14	\$23,925.51			
TOTAL DEBITS:	\$23,925.51			
	TOTAL	\$43,925.51		
LESS CREDITS:			TOTAL IN TRANSIT:	\$0.00
VOUCHER LIST - 10/31	\$43,925.51			\$8,275.00
ACCOUNT ANALYSIS	\$0.00		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$43,925.51		TOTAL:	\$8,275.00
ENDING BANK BALANCE-Per General Ledger:		(\$0.00)	BANK BALANCE-Per Reconciliation:	\$0.00

(\$0.00)

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
7019	150.00	Reliable Fire	8/15/13	
7260	8,125.00	Jamesburg Vol Fire	9/18/14	
TOTAL	\$ 8,275.00			

Jamesburg Board of Fire Commissioners

Monthly Check Register

October 2014

11/17/14

Date	Num	Name	Memo	Amount
1104-00 - Cash in Checking-PNC				
10/16/2014	7271	AIR & GAS TECHNOLOGIES, INC.	INV# 126627 9/30/14	(1,011.58)
10/16/2014	7272	AT&T	LOCAL & LONG DISTANCE 9/24/14	(259.81)
10/16/2014	7273	BETTER LIVING DEPT. STORE	STMT 9/25/14 INV# A231767, A234860	(103.92)
10/16/2014	7274	BINARY CONNECTIONS, INC.	INV# 4171 9/28/14	(1,539.00)
10/16/2014	7275	COMCAST	INTERNET & TV 9/30/14	(101.01)
10/16/2014	7276	DEBORAH A. FITZGERALD	INV# 2014008 8/14 & 2014009 9/14	(400.00)
10/16/2014	7277	DEER PARK DIRECT	INV# 1417801965661 10/2/14	(10.26)
10/16/2014	7278	FIRE & SAFETY SERVICES, LTD.	INV# SI14-0665 4/9/14	(944.08)
10/16/2014	7279	JAMESBURG HARDWARE & APPLIANCE	STMT 9/25/14, INV# A19189 9/4/14	(12.97)
10/16/2014	7280	JCP&L	ELECTRIC 9/12/14	(848.60)
10/16/2014	7281	KANSAS STATE BANK	CONTRACT# 3343374 8/29/14	(28,025.67)
10/16/2014	7282	MIDDLESEX COUNTY FIRE ACADEMY	INV# 14-1006 10/9/14	(361.00)
10/16/2014	7283	NETLINK WEB SERVICES, LLC	INV# NWS1620 10/1/14	(199.00)
10/16/2014	7284	NJ-AMERICAN WATER COMP.	A/C# 1018-210025838964 10/2/14	(4,578.00)
10/16/2014	7285	PENGUIN MANAGEMENT, INC.	INV# 21493 10/1/14	(1,668.00)
10/16/2014	7286	PSE&G	GAS 9/18/14	(94.06)
10/16/2014	7287	REPUBLIC SERVICES #689	INV# 0689-001661342 9/12/14	(470.92)
10/16/2014	7288	SISBARRO TOWING & RECOVERY LLC	INV# 5168 8/20/14	(730.00)
10/16/2014	7289	WATERWAY, INC.	INV# 2014080 10/9/14	(2,567.63)
Total 1104-00 - Cash in Checking-PNC				<u>(43,925.51)</u>
TOTAL				<u>(43,925.51)</u>

Jamesburg Board of Fire Commissioners

Outstanding Checks

August 2013 through October 2014

11/17/14

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	8/15/2013	7019	RELIABLE FIRE PROTECTI...	1104-00 · Cash in Checking-PNC	
Bill	8/13/2013	2013-02-019		7730-00 · Bldg Maintenance	-150.00
TOTAL					-150.00
Bill Pmt -Check	9/18/2014	7260	JAMESBURG VOL FIRE DE...	1104-00 · Cash in Checking-PNC	
Bill	9/16/2014	2014-02-036		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					-8,125.00