

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 8/15/19

Reconciled balance brought forward in PNC Checking Acct from last meeting:	\$ 19,993.17
Deposits/Voiced Checks since the last meeting (see Note 1):	
Vouchers/Fees paid/Transfers since last meeting:	
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	\$ 19,993.17
Reconciled PNC Savings Balance brought forward from last meeting:	\$ 162,659.06
Withdrawals/Transfers to Checking:	\$ -
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 160.88
Current Reconciled Balance Remaining in PNC Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 162,819.94
GRAND TOTAL CASH ON HAND:	\$ 182,813.11
Total Dollar Amount of Current Month Voucher List to be Paid:	

Notes - 8/15/19 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: \$ 19,993.17 therefore a transfer FROM PNC Sav of _____ needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned and posted of \$160.88 on 7/31/19.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

8:19 PM
 08/13/19
 Accrual Basis

**Jamesburg Board of Fire Commissioners
 Budgeted Appropriations vs. Actual
 January through December 2019**

	Jan - Dec 19	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,049.00	13,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	10,049.00	14,900.00	67.4%
6400-00 · Professional Fees			
6400-01 · Legal Fees	8,034.66	17,000.00	47.3%
6400-02 · Accounting/Auditing Fees	8,625.52	15,000.00	57.5%
6400-04 · Medical Services	305.00	1,000.00	30.5%
Total 6400-00 · Professional Fees	16,965.18	33,000.00	51.4%
6400-05 · Election Expenses	3,845.22	4,000.00	96.1%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	2,147.42	5,000.00	42.9%
6500-02 · Misc Supplies(petty cash)	55.00	200.00	27.5%
6500-00 · Office \Postage Exp - Other	341.00		
Total 6500-00 · Office \Postage Exp	2,543.42	5,200.00	48.9%
Total Expense	33,402.82	57,100.00	58.5%
Net Ordinary Income	(33,402.82)	(57,100.00)	58.5%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	4,454.65	15,000.00	29.7%
7140-00 · Truck Equipment - Other	3,111.53		
Total 7140-00 · Truck Equipment	7,566.18	15,000.00	50.4%
7195-00 · Uniform & Equip(Firefighters)	11,200.25	15,000.00	74.7%
Total 7100-00 · Reimb for Exp & Losses	18,766.43	30,000.00	62.6%
7200-00 · Hydrant Rental Dom Water	33,971.95	58,000.00	58.6%
7400-00 · Insurance Premium	47,752.00	52,000.00	91.8%
7500-00 · Professional Services			
7500-03 · Training & Education	4,631.21	12,000.00	38.6%
Total 7500-00 · Professional Services	4,631.21	12,000.00	38.6%
7600-00 · Utilities	10,833.80	22,000.00	49.2%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	0.00	5,000.00	0.0%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	2,518.81	20,000.00	12.6%
7710-05 · Equipment Testing	3,556.67	6,000.00	59.3%
7710-00 · Truck Service - Other	72.00		
Total 7710-00 · Truck Service	6,147.48	36,000.00	17.1%
7720-00 · Air Pack & Bottle Repair	174.17	1,800.00	9.7%
7730-00 · Bldg Maintenance	31,112.29	32,500.00	95.7%
7740-00 · Bldg Supplies	242.99	2,000.00	12.1%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
Total 7700-00 · Maint/Repairs	62,051.93	104,800.00	59.2%
7800-00 · Contingency	210.40	25,000.00	0.8%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,056.11	21,000.00	81.2%
Total 7850-00 · LOSAP Program	17,056.11	21,000.00	81.2%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	28,759.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	4,691.00	100.0%
Total 8000-00 · Debt Service	33,449.29	33,450.00	100.0%
9400-00 · Capital Projects	54,688.00	117,650.00	46.5%
Total Other Expense	283,411.12	475,900.00	59.6%
Net Other Income	(283,411.12)	(475,900.00)	59.6%
Net Income	(316,813.94)	(533,000.00)	59.4%

08/13/19

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of August 15, 2019

Date	Num	Account	Open Balance
1844carkeyz llc 8/15/2019		7730-00 · Bldg Maintenance	650.00
Total 1844carkeyz llc			650.00
Albitron LLC 8/15/2019	19-07-005	7730-00 · Bldg Maintenance	830.00
Total Albitron LLC			830.00
American Uniforms 8/15/2019	19-04-002	7195-00 · Uniform & Equip(Firefighters)	633.42
Total American Uniforms			633.42
APPROVED FIRE PROTECTION CO. 8/15/2019	2019-01-047	7710-05 · Equipment Testing	613.71
Total APPROVED FIRE PROTECTION CO.			613.71
BETTER LIVING DEPT. STORE 8/15/2019	2019-02-033	7730-00 · Bldg Maintenance	189.30
Total BETTER LIVING DEPT. STORE			189.30
BOROUGH OF JAMESBURG SEWER UTILITY 8/15/2019	2019-03-063	7600-00 · Utilities	240.50
Total BOROUGH OF JAMESBURG SEWER UTILITY			240.50
BRIAN H. WRIGHT 8/15/2019	2019-03-078	6100-01 · Commissioners Pay	733.00
Total BRIAN H. WRIGHT			733.00
CENTRAL JERSEY FAMILY MEDICAL GROUP 8/15/2019	2019-01-049	6400-04 · Medical Services	205.00
Total CENTRAL JERSEY FAMILY MEDICAL GROUP			205.00
DINA WALKER 8/15/2019	2019-03-077	6100-01 · Commissioners Pay	733.00
Total DINA WALKER			733.00
FIRE & SAFETY SERVICES, LTD. 8/15/2019	2019-01-048	7710-04 · Truck Service	1,209.59
Total FIRE & SAFETY SERVICES, LTD.			1,209.59
FIRST RESPONDER JOINT INSURANCE FUND 8/15/2019	2019-03-080	7400-00 · Insurance Premium	14,617.00
Total FIRST RESPONDER JOINT INSURANCE FUND			14,617.00
JAMESBURG HARDWARE & APPLIANCE 8/15/2019	2019-02-034	7730-00 · Bldg Maintenance	127.94
Total JAMESBURG HARDWARE & APPLIANCE			127.94
JAMESBURG VOL FIRE DEPT 8/15/2019	2019-03-065	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
JCP&L 8/15/2019	2019-03-066	7600-00 · Utilities	871.21
Total JCP&L			871.21
JONATHON RAMPACEK 8/13/2019 8/15/2019	2019-02-038 2019-02-035	7500-03 · Training & Education 7500-03 · Training & Education	315.06 446.40
Total JONATHON RAMPACEK			761.46
LYNETTE EMENS 8/15/2019	2019-03-064	6100-01 · Commissioners Pay	575.00
Total LYNETTE EMENS			575.00
Monroe Power Equipment 8/15/2019	2019-01-045	7710-04 · Truck Service	697.55
Total Monroe Power Equipment			697.55
NETLINK WEB SERVICES, LLC 8/15/2019	2019-03-067	6500-01 · Office Supplies	199.00

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of August 15, 2019

08/13/19

Date	Num	Account	Open Balance
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO. 8/15/2019	2019-01-046	7140-00 · Truck Equipment	217.00
Total NEW JERSEY FIRE EQUIPMENT CO.			217.00
NJ-AMERICAN WATER COMP. 8/15/2019	2019-03-068	7200-00 · Hydrant Rental Dom Water	4,830.00
8/15/2019	2019-03-068	7200-00 · Hydrant Rental Dom Water	31.52
Total NJ-AMERICAN WATER COMP.			4,861.52
NORTHEASTERN BUILDING SUPPLY 8/15/2019	2019-02-036	7730-00 · Bldg Maintenance	26.74
Total NORTHEASTERN BUILDING SUPPLY			26.74
PSE&G 8/15/2019	2019-03-069	7600-00 · Utilities	90.58
Total PSE&G			90.58
READY REFRESH BY NESTLE 8/15/2019	2019-03-073	7730-00 · Bldg Maintenance	20.97
Total READY REFRESH BY NESTLE			20.97
SANCHEZ LANDSCAPING, LLC 8/15/2019	19-07006	7730-00 · Bldg Maintenance	2,900.00
8/15/2019	2019-02-037	7730-00 · Bldg Maintenance	410.00
Total SANCHEZ LANDSCAPING, LLC			3,310.00
SKYLANDS AREA FIRE EQUIPMENT & TRAINING, 8/15/2019	19-05-007	7195-00 · Uniform & Equip(Firefighters)	1,682.85
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			1,682.85
STANDARD WASTE SERVICES 8/15/2019	2019-03-074	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40
STEPHANIE RAMPACEK 8/15/2019	2019-03-070	6100-01 · Commissioners Pay	733.00
8/15/2019	2019-03-071	6500-00 · Office \Postage Exp	341.00
Total STEPHANIE RAMPACEK			1,074.00
VERIZON 8/15/2019	2019-03-076	7600-00 · Utilities	273.32
Total VERIZON			273.32
W.B. MASON CO. INC. 8/15/2019	2019-03-078	6500-01 · Office Supplies	438.91
Total W.B. MASON CO. INC.			438.91
WILLIAM STONAKER 8/15/2019	2019-03-075	6100-01 · Commissioners Pay	575.00
Total WILLIAM STONAKER			575.00
TOTAL			44,721.97

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Jamesburg Board of Fire Commissioners
Monthly Check Register
August 12 - 24, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1106-00 · 1st Constitution				
8/13/2019	9056	1844carkeyz llc	Remaining balance po number 19-0...	(650.00)
8/13/2019	9055	Albitron LLC	Invoice # 19115	(830.00)
8/13/2019	9054	American Uniforms	Inv #67494RS, 67496RS,674987RS	(633.42)
8/13/2019	9053	APPROVED FIRE PROTECTI...	Invoice # 0003155, 33917	(613.71)
8/13/2019	9052	BETTER LIVING DEPT. STORE	Inv # A424487, A423090,A150417,A...	(189.30)
8/13/2019	9045	BOROUGH OF JAMESBURG ...	A/C 725-2	(240.50)
8/13/2019	9046	BRIAN H. WRIGHT	3rd Quarter Fee	(733.00)
8/13/2019	9047	CENTRAL JERSEY FAMILY M...	Invoice # 99202 account # 232835	(205.00)
8/13/2019	9048	DINA WALKER	3rd Quarter Fee	(733.00)
8/13/2019	9049	FIRE & SAFETY SERVICES, L...	INV# SI19-1721 8/31/19	(1,209.59)
8/13/2019	9050	FIRST RESPONDER JOINT IN...	3RD INSTALL- W/COMP, PKG, MG...	(14,617.00)
8/13/2019	9051	JAMESBURG HARDWARE & ...	Invoice # A151884,A149955	(127.94)
8/13/2019	9044	JAMESBURG VOL FIRE DEPT	3RD QTR 2019 VOLUNTEER CONT...	(8,125.00)
8/13/2019	9043	JCP&L	A/C 100-008-678-888	(871.21)
8/13/2019	9042	JONATHON RAMPACEK		(761.46)
8/13/2019	9041	LYNETTE EMENS	3rd Quarter 2019	(575.00)
8/13/2019	9040	Monroe Power Equipment	Invoice # 19720	(697.55)
8/13/2019	9039	NETLINK WEB SERVICES, LLC	Invoice#NWS2334	(199.00)
8/13/2019	9038	NEW JERSEY FIRE EQUIPM...	Invoice # 61304	(217.00)
8/13/2019	9037	NJ-AMERICAN WATER COMP.	A/C #1018-210028471827, 1018-210...	(4,861.52)
8/13/2019	9036	NORTHEASTERN BUILDING ...	invoice #1907-383538,1908-387398	(26.74)
8/13/2019	9035	PSE&G	A/C # 13-014-190-01	(90.58)
8/13/2019	9034	READY REFRESH BY NESTLE	Inv #19B7801965661	(20.97)
8/13/2019	9033	SANCHEZ LANDSCAPING, LLC		(3,310.00)
8/13/2019	9032	SKYLANDS AREA FIRE EQUI...	Invoice # 10722	(1,682.85)
8/13/2019	9031	STANDARD WASTE SERVICES	Inv# 354302	(139.40)
8/13/2019	9028	STEPHANIE RAMPACEK		(1,074.00)
8/13/2019	9029	VERIZON	A/C #455-860-114-0001-94	(273.32)
8/13/2019	9058	W.B. MASON CO. INC.	Invoice #201069306,201440752,201...	(438.91)
8/13/2019	9030	WILLIAM STONAKER	3rd Quarter Fee	(575.00)
Total 1106-00 · 1st Constitution				<u>(44,721.97)</u>
TOTAL				<u>(44,721.97)</u>

Jamesburg Board of Fire Commissioners

Outstanding Checks

July 1 through August 15, 2019

08/12/19

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	7/18/2019	9001	Winner Ford	1106-00 · 1st Constitution	
Bill	7/18/2019	19-03-008		9400-00 · Capital Projects	-54,688.00
TOTAL					-54,688.00
Bill Pmt -Check	7/18/2019	9002	W.B. MASON CO. INC.	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-06-062		6500-01 · Office Supplies	-4.99
TOTAL					-4.99
Bill Pmt -Check	7/18/2019	9003	carpet on wheels	1106-00 · 1st Constitution	
Bill	7/18/2019	19-02-001		7730-00 · Bldg Maintenance	-1,612.00
TOTAL					-1,612.00
Bill Pmt -Check	7/18/2019	9004	CENTRAL JERSEY FAMILY MEDICAL GR...	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-01-035		6400-04 · Medical Services	-100.00
TOTAL					-100.00
Bill Pmt -Check	7/18/2019	9005	CENTRAL JERSEY SECURITY	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-03-056		7730-00 · Bldg Maintenance	-149.85
TOTAL					-149.85
Bill Pmt -Check	7/18/2019	9006	Coastal Fire Training LLC	1106-00 · 1st Constitution	
Bill	7/18/2019	19-06-001		7140-00 · Truck Equipment	-896.00
TOTAL					-896.00
Bill Pmt -Check	7/18/2019	9007	DOUG'S HOSE DUMMIES, LLC	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-01-043		7195-00 · Uniform & Equip(Firefighters)	-235.00
TOTAL					-235.00
Bill Pmt -Check	7/18/2019	9008	GEORGE LOGAN TOWING, INC.	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-01-036		7500-03 · Training & Education	-250.00
TOTAL					-250.00
Bill Pmt -Check	7/18/2019	9009	JAMESBURG HARDWARE & APPLIANCE	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-02-031		7730-00 · Bldg Maintenance	-273.62
TOTAL					-273.62
Bill Pmt -Check	7/18/2019	9010	JAMESBURG VOLUNTEER FIRE - PETTY ...	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-01-044		7140-01 · Fire Equipment	-83.70
				6500-02 · Misc Supplies(petty cash)	-55.00
TOTAL					-138.70
Bill Pmt -Check	7/18/2019	9011	JONATHON RAMPACEK	1106-00 · 1st Constitution	
Bill	7/18/2019	19-06-004		7500-03 · Training & Education	-1,398.62
TOTAL					-1,398.62
Bill Pmt -Check	7/18/2019	9012	Lee's Audio Electronics LLC	1106-00 · 1st Constitution	
Bill	7/18/2019	19-06-003		7710-05 · Equipment Testing	-1,200.00
TOTAL					-1,200.00
Bill Pmt -Check	7/18/2019	9013	MC MASTER-CARR SUPPLY CO.	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-01-037		7140-00 · Truck Equipment	-90.35
Bill	7/18/2019	2019-01-038		7140-00 · Truck Equipment	-41.94
TOTAL					-132.29

Jamesburg Board of Fire Commissioners
Outstanding Checks
 July 1 through August 15, 2019

08/12/19

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	7/18/2019	9014	MIDDLESEX COUNTY FIRE ACADEMY	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-01-039		7500-03 · Training & Education	-84.00
TOTAL					-84.00
Bill Pmt -Check	7/18/2019	9015	MINERVA CLEANERS, LLC	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-01-040		7195-00 · Uniform & Equip(Firefighters)	-166.55
TOTAL					-166.55
Bill Pmt -Check	7/18/2019	9016	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-03-057		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	7/18/2019	9017	NEW JERSEY FIRE EQUIPMENT CO.	1106-00 · 1st Constitution	
Bill	7/18/2019	19-04-004		7140-01 · Fire Equipment	-3,500.00
TOTAL					-3,500.00
Bill Pmt -Check	7/18/2019	9018	NJ-AMERICAN WATER COMP.	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-03-058		7200-00 · Hydrant Rental Dom Water	-4,830.00
				7200-00 · Hydrant Rental Dom Water	-4,830.00
				7200-00 · Hydrant Rental Dom Water	-30.08
TOTAL					-9,690.08
Bill Pmt -Check	7/18/2019	9019	NORTHEASTERN BUILDING SUPPLY	1106-00 · 1st Constitution	
Bill	7/18/2019	15-05-002 &003		7730-00 · Bldg Maintenance	-5,720.00
TOTAL					-5,720.00
Bill Pmt -Check	7/18/2019	9020	PSE&G	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-03-059		7600-00 · Utilities	-91.71
TOTAL					-91.71
Bill Pmt -Check	7/18/2019	9021	SANCHEZ LANDSCAPING, LLC	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-02-032		7730-00 · Bldg Maintenance	-45.00
Bill	7/18/2019	19-06-005/007		7730-00 · Bldg Maintenance	-2,500.00
TOTAL					-2,545.00
Bill Pmt -Check	7/18/2019	9022	SKYLANDS AREA FIRE EQUIPMENT & T...	1106-00 · 1st Constitution	
Bill	7/18/2019	19-04-003		7195-00 · Uniform & Equip(Firefighters)	-8,072.43
Bill	7/18/2019	2019-01-042		7195-00 · Uniform & Equip(Firefighters)	-130.00
TOTAL					-8,202.43
Bill Pmt -Check	7/18/2019	9023	STANDARD WASTE SERVICES	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-02-060		7730-00 · Bldg Maintenance	-139.40
TOTAL					-139.40
Bill Pmt -Check	7/18/2019	9024	VELTING OVERHEAD DOOR, LLC	1106-00 · 1st Constitution	
Bill	7/18/2019	19-03-006		7730-00 · Bldg Maintenance	-978.66
TOTAL					-978.66
Bill Pmt -Check	7/18/2019	9025	VERIZON	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-03-061		7600-00 · Utilities	-266.32
TOTAL					-266.32

Jamesburg Board of Fire Commissioners

Outstanding Checks

July 1 through August 15, 2019

08/12/19

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	7/18/2019	9026	BETTER LIVING DEPT. STORE	1106-00 · 1st Constitution	
Bill	7/18/2019	2019-02-030		7730-00 · Bldg Maintenance	-24.28
Bill	7/18/2019	19-05-005		7730-00 · Bldg Maintenance	-439.00
TOTAL					-463.28
Bill Pmt -Check	7/18/2019	9027	1844carkeyz llc	1106-00 · 1st Constitution	
Bill	6/30/2019	19-05-001(2)		7730-00 · Bldg Maintenance	-1,644.00
TOTAL					-1,644.00