

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 11/19/2020

Reconciled balance brought forward in <b>1st Constitution Checking</b> Acct from last meeting:	\$ 10,051.17
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 37,840.68
Vouchers/Fees paid/Transfers since last meeting:	\$ (27,882.19)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	<b>\$ 20,009.66</b>
Reconciled 1st Constitution <b>Savings</b> Balance brought forward from last meeting:	\$ 440,498.56
Withdrawals/Transfers to Checking:	\$ 37,831.02
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 230.83
Current Reconciled Balance Remaining in 1st Constitution Savings Account: <b>**MATCHES BALANCE IN BANK ONLINE**</b>	<b>\$ 478,560.41</b>
<b>GRAND TOTAL CASH ON HAND:</b>	<b>\$ 498,570.07</b>
Total Dollar Amount of Current Month Voucher List to be Paid:	<b>\$ 24,604.99</b>

**Notes - 11/19/2020 Report:**

- 1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ (4,595.33) therefore a transfer FROM 1st Constitution Sav of \$ 24,595.33 needs to be made in order to maintain the control balance of \$20,000.00.
- 2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.
- 3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.
- 4) Reflects interest earned in account ending in 0797 in the amount of \$9.66 on 10/30/2020. Also Reflects interest earned in account ending in 0827 in the amount of \$230.83 on 10/30/2020.
- 5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
 January through December 2020

	Jan - Dec 20	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	13,571.00	14,396.00	94.3%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>13,571.00</b>	<b>15,896.00</b>	<b>85.4%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	11,864.33	17,000.00	69.8%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	135.00	1,000.00	13.5%
<b>Total 6400-00 · Professional Fees</b>	<b>11,999.33</b>	<b>30,000.00</b>	<b>40.0%</b>
6400-05 · Election Expenses	1,425.00	5,000.00	28.5%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	3,608.67	5,000.00	72.2%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>3,608.67</b>	<b>5,200.00</b>	<b>69.4%</b>
<b>Total Expense</b>	<b>30,604.00</b>	<b>56,096.00</b>	<b>54.6%</b>
<b>Net Ordinary Income</b>	<b>(30,604.00)</b>	<b>(56,096.00)</b>	<b>54.6%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	10,495.31	17,000.00	61.7%
<b>Total 7140-00 · Truck Equipment</b>	<b>10,495.31</b>	<b>17,000.00</b>	<b>61.7%</b>
7195-00 · Uniform & Equip(Firefighters)	13,323.16	17,000.00	78.4%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>23,818.47</b>	<b>34,000.00</b>	<b>70.1%</b>
7200-00 · Hydrant Rental Dom Water	48,268.48	58,000.00	83.2%
7400-00 · Insurance Premium	48,858.00	51,000.00	95.8%
7500-00 · Professional Services			
7500-03 · Training & Education	2,313.52	12,000.00	19.3%
<b>Total 7500-00 · Professional Services</b>	<b>2,313.52</b>	<b>12,000.00</b>	<b>19.3%</b>
7600-00 · Utilities	15,759.84	21,000.00	75.0%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,018.00	5,000.00	40.4%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	27,126.79	20,000.00	135.6%
7710-05 · Equipment Testing	6,411.75	8,000.00	80.1%
<b>Total 7710-00 · Truck Service</b>	<b>35,556.54</b>	<b>38,000.00</b>	<b>93.6%</b>
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	17,736.60	40,000.00	44.3%
7740-00 · Bldg Supplies	1,400.42	2,000.00	70.0%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>87,193.56</b>	<b>114,500.00</b>	<b>76.2%</b>
7800-00 · Contingency	2,986.00	25,000.00	11.9%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,311.87	19,000.00	91.1%
<b>Total 7850-00 · LOSAP Program</b>	<b>17,311.87</b>	<b>19,000.00</b>	<b>91.1%</b>
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	29,865.00	96.3%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	3,583.00	130.9%
<b>Total 8000-00 · Debt Service</b>	<b>33,449.29</b>	<b>33,448.00</b>	<b>100.0%</b>
9400-00 · Capital Projects	0.00	65,033.00	0.0%
<b>Total Other Expense</b>	<b>279,959.03</b>	<b>432,981.00</b>	<b>64.7%</b>
<b>Net Other Income</b>	<b>(279,959.03)</b>	<b>(432,981.00)</b>	<b>64.7%</b>
<b>Net Income</b>	<b>(310,563.03)</b>	<b>(489,077.00)</b>	<b>63.5%</b>

11/17/20

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
 As of November 19, 2020

Date	Num	Account	Open Balance
<b>BOROUGH OF JAMESBURG SEWER UTILITY</b> 11/19/2020	2020-03-097	7600-00 · Utilities	240.50
Total BOROUGH OF JAMESBURG SEWER UTILITY			240.50
<b>BRIAN H. WRIGHT</b> 11/19/2020	2020-03-104	6100-01 · Commissioners Pay	783.00
Total BRIAN H. WRIGHT			783.00
<b>CAMPBELL SUPPLY CO. INC.</b> 11/19/2020	2020-01-055	7710-04 · Truck Service	285.00
Total CAMPBELL SUPPLY CO. INC.			285.00
<b>Christopher Rampacek</b> 11/19/2020	2020-01-052	7600-00 · Utilities	450.00
11/19/2020	2020-01-054	7710-04 · Truck Service	349.90
11/19/2020	2020-01-054	7500-03 · Training & Education	35.00
11/19/2020	2020-01-056	7195-00 · Uniform & Equip(Firefighters)	137.00
Total Christopher Rampacek			971.90
<b>DINA WALKER</b> 11/19/2020	2020-03-101	6100-01 · Commissioners Pay	733.00
Total DINA WALKER			733.00
<b>DONALD SALZMANN, LLC</b> 11/19/2020	20-03-004	7710-04 · Truck Service	956.43
Total DONALD SALZMANN, LLC			956.43
<b>GANNETT NEW JERSEY NEWSPAPERS</b> 11/19/2020	2020-03-094	6400-01 · Legal Fees	48.33
Total GANNETT NEW JERSEY NEWSPAPERS			48.33
<b>GRAINGER</b> 11/19/2020	2020-01-053	7500-03 · Training & Education	748.00
11/19/2020	2020-01-053	7140-01 · Fire Equipment	42.62
Total GRAINGER			790.62
<b>JAMESBURG VOL FIRE DEPT</b> 11/19/2020	2020-02-102	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
<b>JCP&amp;L</b> 11/19/2020	2020-03-093	7600-00 · Utilities	775.74
Total JCP&L			775.74
<b>MICHAEL RAMPACEK</b> 11/19/2020	20-09-002	7730-00 · Bldg Maintenance	1,115.30
Total MICHAEL RAMPACEK			1,115.30
<b>NETLINK WEB SERVICES, LLC</b> 11/19/2020	2020-03-092	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NJ-AMERICAN WATER COMP.</b> 11/19/2020	2020-03-099	7200-00 · Hydrant Rental Dom Water	4,830.00
11/19/2020	2020-03-099	7600-00 · Utilities	26.81
Total NJ-AMERICAN WATER COMP.			4,856.81
<b>Pradeep Mathew</b> 11/19/2020	2020-03-100	6100-01 · Commissioners Pay	575.00
Total Pradeep Mathew			575.00

11/17/20

**Jamesburg Board of Fire Commissioners  
Accounts Payable Voucher List  
As of November 19, 2020**

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
<b>PSE&amp;G</b> 11/19/2020	2020-03-096	7600-00 · Utilities	135.08
Total PSE&G			135.08
<b>Salvatore Georgianna</b> 11/19/2020	2020-03-105	6100-01 · Commissioners Pay	575.00
Total Salvatore Georgianna			575.00
<b>SANCHEZ LANDSCAPING, LLC</b> 11/19/2020	2020-02-032	7730-00 · Bldg Maintenance	155.00
Total SANCHEZ LANDSCAPING, LLC			155.00
<b>STANDARD WASTE SERVICES</b> 11/19/2020	2020-02-031	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40
<b>STEPHANIE RAMPACEK</b> 11/19/2020	2020-03-103	6100-01 · Commissioners Pay	933.00
Total STEPHANIE RAMPACEK			933.00
<b>VERIZON</b> 11/19/2020	2020-03-095	7600-00 · Utilities	336.38
Total VERIZON			336.38
<b>VIKING TERMITE &amp; PEST CONTROL, INC.</b> 11/19/2020	2020-02-033	7730-00 · Bldg Maintenance	332.42
Total VIKING TERMITE & PEST CONTROL, INC.			332.42
<b>W.B. MASON CO. INC.</b> 11/19/2020	2020-03-098	6500-01 · Office Supplies	268.08
Total W.B. MASON CO. INC.			268.08
<b>TOTAL</b>			<b>23,329.99</b>

10/26/20

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of October 30, 2020

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
Martin A Grant Surveying Inc 10/26/2020	20-10-003	7730-00 · Bldg Maintenance	1,275.00
Total Martin A Grant Surveying Inc			1,275.00
<b>TOTAL</b>			1,275.00
			<u>+ 23,329.99</u>
			<u>24,604.99</u>

**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **October-20**

NAME OF BANK: **1st Constitution Bank**

PREPARED BY: **SR**

ACCOUNT #: **9760200797**

BALANCE FORWARD:	10/01/2020	\$ 10,051.17	BAL. PER BANK STATEMENT	\$ 27,228.11
			AS OF:	30-Oct-20
<b>ADD DEBITS:</b>			<b>ADD DEPOSITS IN TRANSIT:</b>	
Online Banking Transfer	\$ 37,831.02			
Interest	\$ 9.66			
<b>TOTAL DEBITS:</b>	\$ 37,840.68			
	TOTAL	\$ 47,891.85		
<b>LESS CREDITS:</b>			<b>TOTAL IN TRANSIT:</b>	\$ -
VOUCHER LIST - 10/22/2020	\$ 27,882.19			\$ 27,228.11
<b>TOTAL CREDITS:</b>	\$ 27,882.19		<b>LESS CHECKS OUTSTANDING:</b>	
			<b>TOTAL:</b>	\$ 7,218.45
<b>ENDING BANK BALANCE-Per G/L</b>	30-Oct-20	\$ 20,009.66	<b>BANK BALANCE-Per Reconciliation:</b>	\$ 20,009.66

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9348	50.00	Tom Cooper	9/17/20	
9354	149.85	Central Jersey Security	10/22/20	
9355	57.90	Electric Measurements	10/22/20	
9358	140.89	McMaster-Carr Supply	10/22/20	
9361	4,856.81	NJ American Water	10/22/20	
9362	1,668.00	Penguin Management	10/22/20	
9366	295.00	Velting Overhead Door	10/22/20	
	\$ 7,218.45			

11/18/20

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 January 1 through October 25, 2020

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	09/17/2020	9348	tom cooper	1106-00 · 1st Constitution	
Bill	09/17/2020	2020-01-042		6400-04 · Medical Services	-50.00
TOTAL					-50.00
Bill Pmt -Check	10/22/2020	9354	CENTRAL JERSEY SECURITY	1106-00 · 1st Constitution	
Bill	10/22/2020	2020-02-029		7730-00 · Bldg Maintenance	-149.85
TOTAL					-149.85
Bill Pmt -Check	10/22/2020	9355	ELECTRONIC MEASUREMEN...	1106-00 · 1st Constitution	
Bill	10/22/2020	2020-01-051		7140-01 · Fire Equipment	-57.90
TOTAL					-57.90
Bill Pmt -Check	10/22/2020	9358	MC MASTER-CARR SUPPLY C...	1106-00 · 1st Constitution	
Bill	10/22/2020	2020-01-050		7140-01 · Fire Equipment	-140.89
TOTAL					-140.89
Bill Pmt -Check	10/22/2020	9361	NJ AMERICAN WATER	1106-00 · 1st Constitution	
Bill	10/22/2020	2020-03-087		7200-00 · Hydrant Rental Do... 7600-00 · Utilities	-4,830.00 -26.81
TOTAL					-4,856.81
Bill Pmt -Check	10/22/2020	9362	PENGUIN MANAGEMENT, INC.	1106-00 · 1st Constitution	
Bill	10/22/2020	2020-01-046		7710-01 · Radio Serv/Repair	-1,668.00
TOTAL					-1,668.00
Bill Pmt -Check	10/22/2020	9366	VELTING OVERHEAD DOOR, ...	1106-00 · 1st Constitution	
Bill	10/22/2020	2020-02-030		7730-00 · Bldg Maintenance 7730-00 · Bldg Maintenance	-225.00 -70.00
TOTAL					-295.00