

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 1/21/2021

Reconciled balance brought forward in <b>1st Constitution Checking</b> Acct from last meeting:	\$ 20,014.74
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 14.96
Vouchers/Fees paid/Transfers since last meeting:	\$ (19,509.39)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	<b>\$ 520.31</b>
Reconciled 1st Constitution <b>Savings</b> Balance brought forward from last meeting:	\$ 494,991.54
Withdrawals/Transfers to Checking:	
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 273.26
Current Reconciled Balance Remaining in 1st Constitution Savings Account: <b>**MATCHES BALANCE IN BANK ONLINE**</b>	<b>\$ 495,264.80</b>
GRAND TOTAL CASH ON HAND:	<b>\$ 495,785.11</b>
Total Dollar Amount of Current Month Voucher List to be Paid:	<b>\$ 23,499.06</b>

**Notes - 1/21/2021 Report:**

1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ (22,978.75) therefore a transfer FROM 1st Constitution Sav of \$ 42,978.75 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$14.96 on 12/31/2020. Also Reflects interest earned in account ending in 0827 in the amount of \$273.26 on 12/31/2020.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

6) Transfer was Done in January for December Bills.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
 January through December 2020

	Jan - Dec 20	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	13,571.00	14,396.00	94.3%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	13,571.00	15,896.00	85.4%
6400-00 · Professional Fees			
6400-01 · Legal Fees	11,864.33	17,000.00	69.8%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	135.00	1,000.00	13.5%
Total 6400-00 · Professional Fees	11,999.33	30,000.00	40.0%
6400-05 · Election Expenses	1,425.00	5,000.00	28.5%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	3,817.65	5,000.00	76.4%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	3,817.65	5,200.00	73.4%
Total Expense	30,812.98	56,096.00	54.9%
Net Ordinary Income	(30,812.98)	(56,096.00)	54.9%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	10,495.31	17,000.00	61.7%
Total 7140-00 · Truck Equipment	10,495.31	17,000.00	61.7%
7195-00 · Uniform & Equip(Firefighters)	13,323.16	17,000.00	78.4%
Total 7100-00 · Reimb for Exp & Losses	23,818.47	34,000.00	70.1%
7200-00 · Hydrant Rental Dom Water	58,389.85	58,000.00	100.7%
7400-00 · Insurance Premium	48,858.00	51,000.00	95.8%
7500-00 · Professional Services			
7500-03 · Training & Education	3,393.82	12,000.00	28.3%
Total 7500-00 · Professional Services	3,393.82	12,000.00	28.3%
7600-00 · Utilities	17,463.63	21,000.00	83.2%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,018.00	5,000.00	40.4%
7710-02 · Fuel	1,908.44	5,000.00	38.2%
7710-04 · Truck Service	33,203.83	20,000.00	166.0%
7710-05 · Equipment Testing	8,300.83	8,000.00	103.8%
Total 7710-00 · Truck Service	45,431.10	38,000.00	119.6%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	20,632.07	40,000.00	51.6%
7740-00 · Bldg Supplies	1,400.42	2,000.00	70.0%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
Total 7700-00 · Maint/Repairs	99,963.59	114,500.00	87.3%
7800-00 · Contingency	2,986.00	25,000.00	11.9%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,311.87	19,000.00	91.1%
Total 7850-00 · LOSAP Program	17,311.87	19,000.00	91.1%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	29,865.00	96.3%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	3,583.00	130.9%
Total 8000-00 · Debt Service	33,449.29	33,448.00	100.0%
9400-00 · Capital Projects	0.00	65,033.00	0.0%
Total Other Expense	305,634.52	432,981.00	70.6%
Net Other Income	(305,634.52)	(432,981.00)	70.6%
Net Income	(336,447.50)	(489,077.00)	68.8%

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
 As of January 21, 2021

Date	Num	Account	Open Balance
<b>AUTO KING PARTS &amp; SUPPLIES</b>			
01/21/2021	2021-01-002	7710-04 · Truck Service	386.93
Total AUTO KING PARTS & SUPPLIES			386.93
<b>carpet on wheels</b>			
12/31/2020	2020-02-037	7730-00 · Bldg Maintenance	400.00
Total carpet on wheels			400.00
<b>CENTRAL JERSEY SECURITY</b>			
12/31/2020	2020-02-036	7730-00 · Bldg Maintenance	149.85
12/31/2020	2020-02-036	7730-00 · Bldg Maintenance	95.00
Total CENTRAL JERSEY SECURITY			244.85
<b>Cleveland Auto &amp; Tire Co. Inc</b>			
12/31/2020	2020-01-060	7710-04 · Truck Service	30.00
Total Cleveland Auto & Tire Co. Inc			30.00
<b>FIRST BATTALION FIREFIGHTING-EQUIP, LLC</b>			
01/21/2021	2021-01-001	7140-01 · Fire Equipment	185.00
Total FIRST BATTALION FIREFIGHTING-EQUIP, LLC			185.00
<b>FIRST RESPONDER JOINT INSURANCE FUND</b>			
01/21/2021	2021-03-002	7400-00 · Insurance Premium	15,200.00
Total FIRST RESPONDER JOINT INSURANCE FUND			15,200.00
<b>JCP&amp;L</b>			
12/31/2020	2020-03-114	7600-00 · Utilities	602.56
Total JCP&L			602.56
<b>K.W. RASTALL OIL</b>			
12/31/2020	2021-02-002	7710-02 · Fuel	187.69
Total K.W. RASTALL OIL			187.69
<b>NETLINK WEB SERVICES, LLC</b>			
01/21/2021	2021-03-001	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NJ AMERICAN WATER</b>			
12/31/2020	2020-03-118	7200-00 · Hydrant Rental Dom Water	5,073.60
12/31/2020	2020-03-118	7600-00 · Utilities	37.76
Total NJ AMERICAN WATER			5,111.36
<b>PSE&amp;G</b>			
12/31/2020	2020-03-117	7600-00 · Utilities	483.43
Total PSE&G			483.43
<b>STANDARD WASTE SERVICES</b>			
01/21/2021	2020-02-001	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40
<b>Utility Trailer Sales Of NJ Inc</b>			
01/21/2021	2021-01-003	7710-04 · Truck Service	28.70
Total Utility Trailer Sales Of NJ Inc			28.70
<b>VERIZON</b>			
01/21/2021	2020-03-115	7600-00 · Utilities	295.15
Total VERIZON			295.15
<b>W.B. MASON CO. INC.</b>			
12/31/2020	2020-03-116	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
<b>TOTAL</b>			<b>23,499.06</b>

**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
 December 20, 2020 through January 22, 2021

Date	Num	Name	Memo	Amount
<b>1106-00 - 1st Constitution</b>				
01/21/2021	9410	AUTO KING PARTS & SUPPLI...	Invoice # 732795, & 732601	(386.93)
01/21/2021	9411	carpet on wheels	flooring for hallway landing	(400.00)
01/21/2021	9412	CENTRAL JERSEY SECURITY	Invoice # 93282 & 65502	(244.85)
01/21/2021	9413	Cleveland Auto & Tire Co. Inc	Invoice # 223563	(30.00)
01/21/2021	9414	FIRST BATTALION FIREFIGH...	INV# 1149c-inv	(185.00)
01/21/2021	9415	FIRST RESPONDER JOINT IN...	1st INSTALL- W/COMP, PKG, MGM...	(15,200.00)
01/21/2021	9416	JCP&L		(602.56)
01/21/2021	9417	K.W. RASTALL OIL	Invoice#33861673	(187.69)
01/21/2021	9418	NETLINK WEB SERVICES, LLC	Invoice #NWS2630	(199.00)
01/21/2021	9419	NJ AMERICAN WATER	A/C # 1018-210028471827 &1018-2...	(5,111.36)
01/21/2021	9420	PSE&G	Invoice #503100082044	(483.43)
01/21/2021	9424	STANDARD WASTE SERVICES	Invoice # 394382	(139.40)
01/21/2021	9423	Utility Trailer Sales Of NJ Inc	invoice # 21013397	(28.70)
01/21/2021	9422	VERIZON		(295.15)
01/21/2021	9421	W.B. MASON CO. INC.	Invoice # 216504714	(4.99)
Total 1106-00 - 1st Constitution				(23,499.06)
<b>TOTAL</b>				<b>(23,499.06)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **December-20**

NAME OF BANK: **1st Constitution Bank**

PREPARED BY: **SR**

ACCOUNT #: **9760200797**

BALANCE FORWARD:	12/1/2020	\$ 20,014.74	BAL. PER BANK STATEMENT	\$ 2,062.74
			AS OF:	31-Dec-20
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer				
Interest	\$ 14.96			
TOTAL DEBITS:	\$ 14.96			
	TOTAL	\$ 20,029.70		
LESS CREDITS:			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST - 12/19/2020	\$ 19,509.39			
TOTAL CREDITS:	\$ 19,509.39		LESS CHECKS OUTSTANDING:	\$ 2,062.74
			TOTAL:	\$ 1,542.43
ENDING BANK BALANCE-Per G/L	31-Dec-20	\$ 520.31	BANK BALANCE-Per Reconciliation:	\$ 520.31

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P.O.#
9348	50.00	Tom Cooper ( Reissued a check	9/17/20	
9395	137.1	Christopher Rampacek	12/19/20	
9398	700.00	Mistras Group Inc	12/19/20	
9406	313.97	Stonaker & Son	12/19/20	
9407	341.36	Verizon	12/19/20	
	\$ 1,542.43			

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
**January through December 2021**

	Jan - Dec 21	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	0.00	14,400.00	0.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>0.00</b>	<b>15,900.00</b>	<b>0.0%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	0.00	17,000.00	0.0%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	0.00	1,000.00	0.0%
<b>Total 6400-00 · Professional Fees</b>	<b>0.00</b>	<b>30,000.00</b>	<b>0.0%</b>
6400-05 · Election Expenses	0.00	5,000.00	0.0%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	199.00	5,000.00	4.0%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>199.00</b>	<b>5,200.00</b>	<b>3.8%</b>
<b>Total Expense</b>	<b>199.00</b>	<b>58,100.00</b>	<b>0.4%</b>
<b>Net Ordinary Income</b>	<b>(199.00)</b>	<b>(58,100.00)</b>	<b>0.4%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	185.00	17,000.00	1.1%
<b>Total 7140-00 · Truck Equipment</b>	<b>185.00</b>	<b>17,000.00</b>	<b>1.1%</b>
7195-00 · Uniform & Equip(Firefighters)	0.00	17,000.00	0.0%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>185.00</b>	<b>34,000.00</b>	<b>0.5%</b>
7200-00 · Hydrant Rental Dom Water	0.00	58,000.00	0.0%
7400-00 · Insurance Premium	15,200.00	51,000.00	29.8%
7500-00 · Professional Services			
7500-03 · Training & Education	0.00	12,000.00	0.0%
<b>Total 7500-00 · Professional Services</b>	<b>0.00</b>	<b>12,000.00</b>	<b>0.0%</b>
7600-00 · Utilities	295.15	21,000.00	1.4%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	0.00	12,000.00	0.0%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	415.63	30,000.00	1.4%
7710-05 · Equipment Testing	0.00	8,000.00	0.0%
<b>Total 7710-00 · Truck Service</b>	<b>415.63</b>	<b>55,000.00</b>	<b>0.8%</b>
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	139.40	40,000.00	0.3%
7740-00 · Bldg Supplies	0.00	2,000.00	0.0%
7750-00 · Fire Comp. Contract	0.00	32,500.00	0.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>555.03</b>	<b>131,500.00</b>	<b>0.4%</b>
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	0.00	19,000.00	0.0%
<b>Total 7850-00 · LOSAP Program</b>	<b>0.00</b>	<b>19,000.00</b>	<b>0.0%</b>
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	0.00	31,015.15	0.0%
8020-11 · Capital Lease-Oshkosh Int	0.00	2,434.14	0.0%
<b>Total 8000-00 · Debt Service</b>	<b>0.00</b>	<b>33,449.29</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>16,235.18</b>	<b>384,949.29</b>	<b>4.2%</b>
<b>Net Other Income</b>	<b>(16,235.18)</b>	<b>(384,949.29)</b>	<b>4.2%</b>
<b>Net Income</b>	<b>(16,434.18)</b>	<b>(441,049.29)</b>	<b>3.7%</b>

12/19/20

Jamesburg Board of Fire Commissioners  
Accounts Payable Voucher List  
As of December 28, 2020

Date	Num	Account	Open Balance
tom cooper 12/19/2020	2020-01-042-01	6400-04 · Medical Services	50.00
Total tom cooper			50.00
TOTAL			50.00

Replacement  
check #  
for 9409  
check #  
9348

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 January 1, 2020 through January 14, 2021

Type	Date	Num	Name	Account	Paid Am...
Bill Pmt -Check	12/19/2020	9395	Christopher Rampacek	1106-00 · 1st Constitution	
Bill	12/17/2020	2020-01-059		7500-03 · Training & Education	-137.10
TOTAL					-137.10
Bill Pmt -Check	12/19/2020	9398	MISTRAS Group Inc	1106-00 · 1st Constitution	
Bill	12/17/2020	2020-01-057		7710-05 · Equipment Testing	-700.00
TOTAL					-700.00
Bill Pmt -Check	12/19/2020	9406	STONAKER & SON	1106-00 · 1st Constitution	
Bill	12/17/2020	2020-02-034		7730-00 · Bldg Maintenance	-313.97
TOTAL					-313.97
Bill Pmt -Check	12/19/2020	9407	VERIZON	1106-00 · 1st Constitution	
Bill	12/17/2020	2020-03-111		7600-00 · Utilities	-341.36
TOTAL					-341.36
Bill Pmt -Check	12/19/2020	9409	tom cooper	1106-00 · 1st Constitution	
Bill	12/19/2020	2020-01-042...		6400-04 · Medical Services	-50.00
TOTAL					-50.00