

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampack

Treasurer Report:

Date: 2/18/2021

Reconciled balance brought forward in 1st Constitution Checking Acct from last meeting:	\$ 520.31
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 42,989.19
Vouchers/Fees paid/Transfers since last meeting:	\$ (23,499.06)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	\$ 20,010.44
Reconciled 1st Constitution Savings Balance brought forward from last meeting:	\$ 495,785.11
Withdrawals/Transfers to Checking:	\$ (42,978.75)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 170.15
Current Reconciled Balance Remaining in 1st Constitution Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 452,976.51
GRAND TOTAL CASH ON HAND:	\$ 472,986.95
 Total Dollar Amount of Current Month Voucher List to be Paid:	 \$ 10,507.96

Notes - 2/18/2021 Report:

1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ 9,502.48 therefore a transfer FROM 1st Constitution Sav of \$ 10,497.52 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$10.44 on 1/29/2021. Also Reflects interest earned in account ending in 0827 in the amount of \$170.15 on 1/29/2021.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

6) Voided check 9438 for Foley Due to change in amount of Bill. New check issued 9443

02/18/21

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of February 28, 2021

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
GRAINGER 02/18/2021	2021-02-007	7730-00 · Bldg Maintenance	107.34
Total GRAINGER			107.34
TOTAL			107.34

02/18/21

Jamesburg Board of Fire Commissioners
Monthly Check Register
February 17 - 26, 2021

Date	Num	Name	Memo	Amount
1106-00 - 1st Constitution				
02/18/2021	9442	AUTO KING PARTS & SUPPL...	Invoice # 734875	(31.90)
02/18/2021	9441	BETTER LIVING DEPT. STORE	Inv # A493552,A491128	(206.88)
02/18/2021	9440	BOROUGH OF JAMESBURG ...	sewer bill for 1st quarter	(240.50)
02/18/2021	9439	CAMPBELL SUPPLY CO. INC.	reference # R101012302:01	(959.64)
02/18/2021	9438	FOLEY, INCORPORATED	VOID:	0.00
02/18/2021	9437	JCP&L		(826.85)
02/18/2021	9436	MAIN ELECTRIC SUPPLY CO...	a/c #332141	(264.53)
02/18/2021	9435	MC MASTER-CARR SUPPLY ...	INV#	(189.87)
02/18/2021	9434	NETLINK WEB SERVICES, LLC	Invoice # NWS2645	(199.00)
02/18/2021	9433	NJ-AMERICAN WATER COMP.	A/C # 1018-210025838964	(5,073.60)
02/18/2021	9432	NJ AMERICAN WATER	A/C # 1018-210028471827	(59.98)
02/18/2021	9431	NORTHEASTERN BUILDING ...	Invoice #2101-092730	(72.80)
02/18/2021	9430	PSE&G	invoices# 503100083217	(692.07)
02/18/2021	9429	SANCHEZ LANDSCAPING, LLC		(395.00)
02/18/2021	9428	STANDARD WASTE SERVICES	Invoice # 396566	(139.40)
02/18/2021	9427	Utility Trailer Sales Of NJ Inc	Invoice # 2103628	(5.22)
02/18/2021	9426	VERIZON		(342.26)
02/18/2021	9425	W.B. MASON CO. INC.	Invoice #217288420	(4.99)
02/18/2021	9443	FOLEY, INCORPORATED	Account #0407981	(896.15)
02/18/2021	9444	GRAINGER	INV# 9766781539	(107.34)
Total 1106-00 - 1st Constitution				<u>(10,507.96)</u>
TOTAL				<u>(10,507.96)</u>

Jamesburg Board of Fire Commissioners
Outstanding Checks
December 2019 through January 2021

02/11/21

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	12/19/2020	9395	Christopher Rampacek	1106-00 · 1st Constitution	
Bill	12/17/2020	2020-01-059		7500-03 · Training & Education	-137.10
TOTAL					-137.10
Bill Pmt -Check	01/21/2021	9410	AUTO KING PARTS & SUPPLI...	1106-00 · 1st Constitution	
Bill	01/21/2021	2021-01-002		7710-04 · Truck Service	-386.93
TOTAL					-386.93
Bill Pmt -Check	01/21/2021	9411	carpet on wheels	1106-00 · 1st Constitution	
Bill	12/31/2020	2020-02-037		7730-00 · Bldg Maintenance	-400.00
TOTAL					-400.00
Bill Pmt -Check	01/21/2021	9412	CENTRAL JERSEY SECURITY	1106-00 · 1st Constitution	
Bill	12/31/2020	2020-02-036		7730-00 · Bldg Maintenance	-149.85
				7730-00 · Bldg Maintenance	-95.00
TOTAL					-244.85
Bill Pmt -Check	01/21/2021	9413	Cleveland Auto & Tire Co. Inc	1106-00 · 1st Constitution	
Bill	12/31/2020	2020-01-060		7710-04 · Truck Service	-30.00
TOTAL					-30.00
Bill Pmt -Check	01/21/2021	9414	FIRST BATTALION FIREFIGHT...	1106-00 · 1st Constitution	
Bill	01/21/2021	2021-01-001		7140-01 · Fire Equipment	-185.00
TOTAL					-185.00
Bill Pmt -Check	01/21/2021	9416	FIRST RESPONDER JOINT IN...	1106-00 · 1st Constitution	
Bill	01/21/2021	2021-03-002		7400-00 · Insurance Premium	-15,200.00
TOTAL					-15,200.00
Bill Pmt -Check	01/21/2021	9416	JCP&L	1106-00 · 1st Constitution	
Bill	12/31/2020	2020-03-114		7600-00 · Utilities	-602.56
TOTAL					-602.56
Bill Pmt -Check	01/21/2021	9417	K.W. RASTALL OIL	1106-00 · 1st Constitution	
Bill	12/31/2020	2021-02-002		7710-02 · Fuel	-187.69
TOTAL					-187.69
Bill Pmt -Check	01/21/2021	9418	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitution	
Bill	01/21/2021	2021-03-001		6500-01 · Office Supplies	-199.00
TOTAL					-199.00

02/11/21

Jamesburg Board of Fire Commissioners
Outstanding Checks
 December 2019 through January 2021

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	01/21/2021	9419	NJ AMERICAN WATER	1106-00 · 1st Constitution	
Bill	12/31/2020	2020-03-118		7200-00 · Hydrant Rental Do... 7600-00 · Utilities	-5,073.60 -37.76
TOTAL					-5,111.36
Bill Pmt -Check	01/21/2021	9420	PSE&G	1106-00 · 1st Constitution	
Bill	12/31/2020	2020-03-117		7600-00 · Utilities	-483.43
TOTAL					-483.43
Bill Pmt -Check	01/21/2021	9421	W.B. MASON CO. INC.	1106-00 · 1st Constitution	
Bill	12/31/2020	2020-03-116		6500-01 · Office Supplies	-4.99
TOTAL					-4.99
Bill Pmt -Check	01/21/2021	9422	VERIZON	1106-00 · 1st Constitution	
Bill	01/21/2021	2020-03-115		7600-00 · Utilities	-295.15
TOTAL					-295.15
Bill Pmt -Check	01/21/2021	9423	Utility Trailer Sales Of NJ Inc	1106-00 · 1st Constitution	
Bill	01/21/2021	2021-01-003		7710-04 · Truck Service	-28.70
TOTAL					-28.70
Bill Pmt -Check	01/21/2021	9424	STANDARD WASTE SERVICES	1106-00 · 1st Constitution	
Bill	01/21/2021	2020-02-001		7730-00 · Bldg Maintenance	-139.40
TOTAL					-139.40

**Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2020**

	Jan - Dec 20	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	13,571.00	14,398.00	94.3%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	13,571.00	15,896.00	85.4%
6400-00 · Professional Fees			
6400-01 · Legal Fees	11,864.33	17,000.00	69.8%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	135.00	1,000.00	13.5%
Total 6400-00 · Professional Fees	11,999.33	30,000.00	40.0%
6400-05 · Election Expenses	1,425.00	5,000.00	28.5%
6500-00 · Office & Postage Exp			
6500-01 · Office Supplies	3,817.65	5,000.00	76.4%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office & Postage Exp	3,817.65	5,200.00	73.4%
Total Expense	30,812.98	68,098.00	54.9%
Net Ordinary Income	(30,812.98)	(68,098.00)	54.9%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	10,495.31	17,000.00	61.7%
Total 7140-00 · Truck Equipment	10,495.31	17,000.00	61.7%
7195-00 · Uniform & Equip(Firefighters)	13,323.16	17,000.00	78.4%
Total 7100-00 · Reimb for Exp & Losses	23,818.47	34,000.00	70.1%
7200-00 · Hydrant Rental Dom Water	58,399.85	58,000.00	100.7%
7400-00 · Insurance Premium	48,858.00	51,000.00	95.8%
7500-00 · Professional Services			
7600-03 · Training & Education	3,393.82	12,000.00	28.3%
Total 7500-00 · Professional Services	3,393.82	12,000.00	28.3%
7600-00 · Utilities	18,350.44	21,000.00	87.4%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,018.00	5,000.00	40.4%
7710-02 · Fuel	1,908.44	5,000.00	38.2%
7710-04 · Truck Service	33,899.98	20,000.00	169.5%
7710-05 · Equipment Testing	8,300.83	8,000.00	103.8%
Total 7710-00 · Truck Service	46,127.25	38,000.00	121.4%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	20,632.07	40,000.00	51.6%
7740-00 · Bldg Supplies	1,400.42	2,000.00	70.0%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
Total 7700-00 · Maint/Repairs	100,659.74	114,500.00	87.9%
7800-00 · Contingency	2,986.00	25,000.00	11.8%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,311.87	19,000.00	91.1%
Total 7850-00 · LOSAP Program	17,311.87	19,000.00	91.1%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	29,865.00	96.3%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	3,583.00	130.9%
Total 8000-00 · Debt Service	33,449.29	33,448.00	100.0%
9400-00 · Capital Projects	0.00	65,033.00	0.0%
Total Other Expense	307,217.48	432,981.00	71.0%
Net Other Income	(307,217.48)	(432,981.00)	71.0%
Net Income	(338,030.46)	(489,077.00)	69.1%

**Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2021**

	Jan - Dec 21	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 - Salary & Wages			
6100-01 - Commissioners Pay	0.00	14,400.00	0.0%
6100-02 - Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 - Salary & Wages	0.00	15,900.00	0.0%
6400-00 - Professional Fees			
6400-01 - Legal Fees	0.00	17,000.00	0.0%
6400-02 - Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 - Medical Services	0.00	1,000.00	0.0%
Total 6400-00 - Professional Fees	0.00	30,000.00	0.0%
6400-05 - Election Expenses	0.00	7,500.00	0.0%
6500-00 - Office (Postage Exp			
6500-01 - Office Supplies	402.99	5,000.00	8.1%
6500-02 - Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 - Office (Postage Exp	402.99	5,200.00	7.7%
Total Expense	402.99	58,600.00	0.7%
Net Ordinary Income	(402.99)	(58,600.00)	0.7%
Other Income/Expense			
Other Expense			
7100-00 - Reimb for Exp & Losses			
7140-00 - Truck Equipment			
7140-01 - Fire Equipment	364.94	17,000.00	2.1%
Total 7140-00 - Truck Equipment	364.94	17,000.00	2.1%
7195-00 - Uniform & Equip(Firefighters)	72.80	17,000.00	0.4%
Total 7100-00 - Reimb for Exp & Losses	437.74	34,000.00	1.3%
7200-00 - Hydrant Rental Dom Water	5,073.60	58,000.00	8.7%
7400-00 - Insurance Premium	15,200.00	61,000.00	29.8%
7500-00 - Professional Services			
7500-03 - Training & Education	0.00	12,000.00	0.0%
Total 7500-00 - Professional Services	0.00	12,000.00	0.0%
7600-00 - Utilities	1,568.98	21,000.00	7.5%
7700-00 - Maint/Repairs			
7710-00 - Truck Service			
7710-01 - Radio Serv/Repair	0.00	12,000.00	0.0%
7710-02 - Fuel	0.00	5,000.00	0.0%
7710-04 - Truck Service	1,439.33	30,000.00	4.8%
7710-05 - Equipment Testing	0.00	8,000.00	0.0%
Total 7710-00 - Truck Service	1,439.33	55,000.00	2.6%
7720-00 - Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 - Bldg Maintenance	1,236.54	55,000.00	2.2%
7740-00 - Bldg Supplies	0.00	2,000.00	0.0%
7750-00 - Fire Comp. Contract	0.00	32,500.00	0.0%
Total 7700-00 - Maint/Repairs	2,674.87	146,500.00	1.8%
7800-00 - Contingency	0.00	25,000.00	0.0%
7850-00 - LOSAP Program			
7850-01 - LOSAP Program	0.00	19,000.00	0.0%
Total 7850-00 - LOSAP Program	0.00	19,000.00	0.0%
8000-00 - Debt Service			
8010-11 - Capital Lease-Oshkosh Princ	0.00	3,105.00	0.0%
8020-11 - Capital Lease-Oshkosh Int	0.00	2,435.00	0.0%
Total 8000-00 - Debt Service	0.00	5,540.00	0.0%
Total Other Expense	24,956.19	372,040.00	6.7%
Net Other Income	(24,956.19)	(372,040.00)	6.7%
Net Income	(25,359.18)	(430,640.00)	5.9%

02/16/21

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of December 31, 2020

2020
Bills.

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
FOLEY, INCORPORATED 12/31/2020	2020-02-038	7730-00 · Bldg Maintenance	696.15
Total FOLEY, INCORPORATED			696.15
JCP&L 12/31/2020	2020-03-119	7600-00 · Utilities	826.85
Total JCP&L			826.85
NJ AMERICAN WATER 12/31/2020	2020-03-120	7600-00 · Utilities	59.96
Total NJ AMERICAN WATER			59.96
TOTAL			1,539.71

02/16/21

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of February 28, 2021

Date	Num	Account	Open Balance
AUTO KING PARTS & SUPPLIES 02/18/2021	2021-01-008	7710-04 · Truck Service	31.90
Total AUTO KING PARTS & SUPPLIES			31.90
BETTER LIVING DEPT. STORE 02/18/2021	2021-01-004	7140-01 · Fire Equipment	179.94
02/18/2021	2021-01-004	7710-04 · Truck Service	26.94
Total BETTER LIVING DEPT. STORE			206.88
BOROUGH OF JAMESBURG SEWER UTILITY 02/18/2021	2021-03-004	7600-00 · Utilities	240.50
Total BOROUGH OF JAMESBURG SEWER UTILITY			240.50
CAMPBELL SUPPLY CO. INC. 02/18/2021	21-01-001	7710-04 · Truck Service	959.64
Total CAMPBELL SUPPLY CO. INC.			959.64
MAIN ELECTRIC SUPPLY CO., INC. 02/18/2021	2021-02-004	7730-00 · Bldg Maintenance	264.53
Total MAIN ELECTRIC SUPPLY CO., INC.			264.53
MC MASTER-CARR SUPPLY CO. 02/18/2021	2021-02-005	7730-00 · Bldg Maintenance	189.87
Total MC MASTER-CARR SUPPLY CO.			189.87
NETLINK WEB SERVICES, LLC 02/18/2021	2021-03-006	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NJ-AMERICAN WATER COMP. 02/18/2021	2021-03-008	7200-00 · Hydrant Rental Dom Water	5,073.60
Total NJ-AMERICAN WATER COMP.			5,073.60
NORTHEASTERN BUILDING SUPPLY 02/18/2021	2021-01-006	7195-00 · Uniform & Equip(Firefighters)	72.80
Total NORTHEASTERN BUILDING SUPPLY			72.80
PSE&G 02/18/2021	2021-03-007	7600-00 · Utilities	692.07
Total PSE&G			692.07
SANCHEZ LANDSCAPING, LLC 02/18/2021	2021-02-008	7730-00 · Bldg Maintenance	395.00
Total SANCHEZ LANDSCAPING, LLC			395.00
STANDARD WASTE SERVICES 02/18/2021	2021-02-003	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40
Utility Trailer Sales Of NJ Inc 02/18/2021	2021-01-008	7710-04 · Truck Service	5.22
Total Utility Trailer Sales Of NJ Inc			5.22
VERIZON 02/18/2021	2021-03-003	7600-00 · Utilities	342.26
Total VERIZON			342.26
W.B. MASON CO. INC. 02/18/2021	2021-03-005	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
TOTAL			8,817.66