

# JAMESBURG BOARD OF FIRE COMMISSIONERS

Fire District No. 1

Minutes

October 22, 2020

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**CALL TO ORDER:** This meeting was called to order by Attorney Joseph Youssouf. The meeting is being held pursuant to The Open Public Meetings Act of 1974 and provisions of that Act have been met. Meeting commenced at, 7:02 PM

**ROLL CALL:** Salvatore Georgianna  
Pradeep Mathew  
Stephanie Rampacek  
Dina Walker  
Brian Wright  
Attorney Youssouf

**MOTION TO ACCEPT MINUTES:**

Proposed By: S. Rampacek  
Seconded By: S. Georgianna  
All in Favor: Yes

**TREASURER'S REPORT**

Stephanie Rampacek, First Constitution Bank

	<b>Checking:</b>	<b>Savings:</b>
<i>Bal. Bt. Fwd:</i>	20,014.80	440,227.19
<i>Deposits:</i>	17.65	271.37
<i>Vouchers:</i>	(9,981.28)	
<i>Rec. Bal.</i>	10,051.17	440,498.56
	<i>Grand Total Cash On Hand:</i>	450,549.73

**MOTION TO ACCEPT TREASURER'S REPORT:**

Proposed By: S. Georgianna  
Seconded By: P. Mathew  
All in Favor: Yes

**REQUISITIONS:**

Stephanie Rampacek:

Campbell Supply, J3 Pump repair	\$ 4687.04
Campbell: J4 Master intake valve, Rear brakes	\$ 3174.40
Martin A Grant Surveying: Surveying Fire Company property	\$ 2550.00
VOID All hands Fire Equipment, Swiftwater Rescue,	\$ 1950.00

**MOTION TO ACCEPT REQUISITIONS:**

Proposed By: P. Mathew

Seconded By: S. Georgianna

All in Favor: Yes

**CORRESPONDENCE**

Affidavit of Publication from The Home News Tribune for ad placed for meeting night changed.:

**ATTORNEY’S REPORT:**

Joseph Youssouf:

Received a schedule for the upcoming budget year, Introduced Budget for 2021 must be transmitted to the DCA for review at least 60 days prior to February 20, 2021, which would be December 20, 2020. Fire Districts annual audit must have been submitted to the DCA prior to submitting the introduced 2021 budget. Upon approval of the 2021 budget we must hold a public hearing and adopt the 2021 Fire District Budget no later than 25 days prior to February 20, 2021, which should be January 26, 2021.

Attorney Youssouf read a package of regulations that are open for public comment with the DCA, most of these proposals deal specifically with Fire Districts, affidavits for posting special meetings for example, and some changes within the statutes, nothing that has immediate concern to this board. Some of these proposals are related to the COVID -19 situation with having to being able to schedule such meetings.

Remote meeting protocols: Mixed meetings are allowed, where Board members can sit in a live situation at the Fire House and the public is given the opportunity to be able to view and /or participate with the meeting remotely via zoom. The Board cannot prohibit the public from joining the meeting at the location normally hosting the monthly meetings. Documents that would be available to be viewed and are made available to the public in an in-person meeting must also be made available to view remotely by posting on the board’s website, or other means. The public body must allow for public comments to be submitted in advance of remote public meeting via email or written form before a reasonable deadline. If the local public body did not anticipate conducting remote public meetings for a series of regularly scheduled meetings, advertised in its annual notice, the annual notice must be revised at least seven days prior to the next regularly scheduled meeting indicating which meetings will be held as remote meetings. These guidelines are being incorporated into administrative regulations, once again all with regards to the Governors Executive Orders from the beginning of the COVID crisis, that have been recently reaffirmed, and that re-affirmation makes it very clear to all of us that all emergency measures will be continued for the foreseeable future.

The notice of emergency adoption and concurrent proposal for New Jersey Administrative code 5:39-1, which is the remote meeting public regulations that have been published in the October 19, 2020 edition of the New Jersey Register.

Dina Walker had comments about the manner that the Board advertises its remote meetings. Dina requested that Attorney Youssouf draft a resolution as to the means of our remote meetings so we may post the regulations on our website.

Further discussion about pass wording the zoom meetings so they are always the same for each monthly meeting.

**PRESIDENT'S REPORT:**

Jonathon Rampacek:

We are holding off on a lot of renovations to the firehouse because of COVID, but I did submit a requisition for the surveying of the firehouse owned property. Once we get the survey completed then the architect can get moving on his plans with regards to the proposed addition on the firehouse. We are trying to keep the firehouse clean and trying to eliminate as much contact as possible.

**FIRE CHIEF'S REPORT:**

Chris Rampacek:

*(See attached call sheet)*

Pump testing service results:

J- 4 MIV valve not opening (out of sync), primer sticks, rear brakes/engine belt/batteries and the driver's door linkage fell apart and was fixed.

J-3, failed dry vac test. Pump packing replaced and #2 discharge needs to be rebuilt and lube primer.

J-6, Primer inoperable, leaking valves, will be going out in November sometime.

J-10, Relief valve needs to be looked at and primer could not duplicate.

Ladder testing scheduled in November.

Fire house expo (airfare) monies will be repaid.

Please void PO#20-03-005, swift water class from All Hands Fire.

**NEW BUSINESS:**

2021 Budget worksheet was discussed extensively by all board members.

**OLD BUSINESS:**

New truck committee: Truck committee has been researching many different options to satisfy the Districts need for a replacement of J-10 in the future. Looking at prices and sizes of different ladder trucks.

**MOTION TO OPEN PUBLIC COMMENT:**

Proposed By: S. Georgianna

Seconded By: P. Mathew

All in Favor: Yes

**PUBLIC COMMENT:**

*No Public Comment*

**MOTION TO CLOSE TO THE PUBLIC:**

Proposed By: S. Georgianna

Seconded By: P. Mathew

All in Favor: Yes

**MOTION TO ADJOURN MEETING: 8:37 PM**

Proposed By: S. Georgianna

Seconded By: P. Mathew

All in Favor: Yes

Brian Wright, Clerk