

# 2013 BUDGET RESOLUTION

## BOROUGH OF JAMESBURG

(Name)

### Fire District No. 1

**FISCAL YEAR: From January 1, 2013 to December 31, 2013**

WHEREAS, the Annual Budget for the Borough of Jamesburg Fire District No. 1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented before the Board of Commissioners of the Fire District No. 1 at its open public meeting of December 20, 2012; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$470,955.00, which includes amount to be raised by taxation of \$416,944.00, and Total Appropriations of \$470,955.00; and


WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 1 has taken into account the assessed valuation of taxable property in the Fire District No. 1,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 1, at an open public meeting held on December 20, 2012, that the Annual Budget, including appended Supplemental Schedules, of the Borough of Jamesburg Fire District No. 1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 1's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Borough of Jamesburg Fire District No. 1 will consider the Annual Budget for adoption on January 17, 2013.

  
(Secretary/Clerk's Signature)

Nancy Linke

December 20, 2012

(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Patrick Connelly	✓			
Joseph Howard	✓			
Nancy Linke	✓			
Dina Walker	✓			
Brian Wright	✓			

# OLIVER L. E. SODEN AGENCY

*SodenInsurance.com*



March 15, 2012

60 W. RAILROAD AVENUE • JAMESBURG, NJ 08831  
(732) 521-0001 FAX (732) 521-4945



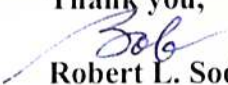
Jamesburg BOFC Fire Dist #1  
#82 West Railroad Avenue  
Jamesburg, NJ 08831  
ATTN: Pat Connelly  
Board Chairman

Re: RMC Resolution

Good Evening Pat:

I am not able to attend the BOFC's meeting tonight and Bob Jr. is attending the ongoing Fire 2 Class. Can you please give the attached RMC Resolution to Board Attorney Joe, so he can present to the Board for passage with his other resolutions. Please return a signed copy to me and I will forward to First Responder JIF.

Thank you,

  
Robert L. Soden, Pres, CPIA  
Senior Risk Management Consultant

Cc: file



3/15/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG SCHEDULING  
MEETING DATES FOR THE YEAR 2012**

**WHEREAS;** The Board of Fire Commissioners, as a political subdivision of the State of New Jersey, is required by N.J.S.A. 10:4-18 to publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

**WHEREAS;** The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Jamesburg Borough that regularly scheduled meetings of the Board will be held on the third Thursday of each month commencing at 7:00 p.m. at the Jamesburg Firehouse Railroad Avenue Jamesburg, New Jersey.

**BE IT FURTHER RESOLVED** that the regular monthly meetings of the Board are hereby scheduled for the following dates: April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15, December 20, January 17, February 21, and March 21, 2013, which meeting shall serve as the annual reorganization meeting of the Board.

**BE IT FURTHER RESOLVED** that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *NL*

Seconded by: *JH*

Roll Call Vote: *yes*

Ayes: *5*

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1, Jamesburg Borough on the 15 day of March, 2012.

  
\_\_\_\_\_, Clerk

3/15/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF  
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG DESIGNATING  
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2012**

**WHEREAS;** N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit; " and

**WHEREAS;** the Board has determined that PNC Bank is a qualified depository that is eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

**WHEREAS;** it is the opinion of the Board that designating the above identified financial institution as the official depository of fire district funds is convenient, necessary and desirable for the business purposes of the Board.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg that PNC Bank be and the same is hereby designated as the official depository of District funds for the year 2012.

**BE IT FURTHER RESOLVED** that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

**BE IT FURTHER RESOLVED** that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least two (2) of the duly elected and serving Fire Commissioners.

Moved by: NL

Seconded by: JH

Roll Call Vote: yes

Ayes: 5

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg on the 15 day of March, 2012.

[Signature], Clerk

3/15/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG DESIGNATING  
OFFICIAL NEWSPAPERS FOR THE YEAR 2012**

**WHEREAS;** N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

**WHEREAS;** N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of their annual elections and budget referendum as well as other periodic events; and

**WHEREAS;** To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agency's jurisdiction of its meetings; and

**WHEREAS;** The Newark Star Ledger and the Home News are legally recognized newspapers having general circulation within the Borough of Jamesburg and are the two publications most likely to inform the citizens of pending Board meetings and actions.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg that the Newark Star Ledger and the Home News be and the same are hereby designated to be the official newspapers of the Board of Fire Commissioners for the year 2012.

**BE IT FURTHER RESOLVED** that the Clerk of the Board be and the same is hereby directed to publish all required notices in the newspapers specified herein for the year 2012.

Moved by: NL

Seconded by: JH

Roll Call Vote: yes

Ayes: 5

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Jamesburg Borough on the 15 day of March, 2012.

[Signature], Clerk

3/15/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 JAMESBURG BOROUGH APPOINTING  
DEBORAH A. FITZGERALD BOARD ACCOUNTANT  
FOR THE YEAR 2012**

**WHEREAS;** The Board of Fire Commissioners is authorized and empowered by law to employ the services of an accountant and such other professional staff as may be required for the orderly and effective administration of its financial affairs; and

**WHEREAS;** It is the considered opinion of the Board that the services of a certified public accountant to aid in the preparation and administration of the District's budget and finances is necessary and desirable; and

**WHEREAS;** The Local Public Contracts Law provides, in relevant part, that a contract for professional services may be made, negotiated and awarded without advertisement and receipt of bids; and

**WHEREAS;** Deborah A. Fitzgerald is a Certified Public Accountant licensed to practice in the State of New Jersey and is qualified to render the type of professional services required by the Board.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Jamesburg Borough that a contract for professional services be and the same is hereby awarded to Deborah A. Fitzgerald for the year 2012.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the Board of Fire Commissioners by the Clerk of the Board and that a copy of this Resolution be forwarded to Deborah A. Fitzgerald by the Clerk.

Moved by: PC

Seconded by: DW

Roll Call Vote:

Ayes: 3

Nays:

Absent:

Abstain: 1

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Jamesburg on the 15 day of March, 2012.

Nancy R. K., Clerk

3/15/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG APPOINTING  
THE OLIVER L.E. SODEN AGENCY INSURANCE AGENT  
FOR THE YEAR 2012.**

**WHEREAS;** The Board of Fire Commissioners has determined that it requires the services of an insurance agent for the purpose of providing advise regarding the purchase and placement of insurance including, but not limited to, life insurance, hazard insurance, motor vehicle insurance, general liability insurance, workers compensation insurance and to serve as a Loss Control Consultant; and

**WHEREAS;** The Oliver L.E. Soden Agency is a New Jersey licensed insurance agency which is legally qualified to provide the services required by the Board ; and

**WHEREAS;** N.J.S.A. 40A:11-5(1) (a) provides, in relevant part, that a contract or agreement for professional services may be made, negotiated and awarded without public bidding if the services to be provided are to be provided by a member of a recognized and licensed profession ; and

**WHEREAS;** Adequate monies exist in the current or a previously approved budget of the board to fund the contract awarded hereby.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners Fire District No.1 Borough of Jamesburg that a contract for professional services is hereby awarded to the Oliver L.E. Soden Agency for the year 2012.

Moved by: DW

Seconded by: BW

Roll Call Vote: yes

Ayes: 5

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.1 Jamesburg Borough on the 15 day of March, 2012.

Wendy R. G., Clerk

3/15/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG APPOINTING  
GERARD STANKIEWICZ DISTRICT AUDITOR FOR THE YEAR 2012**

**WHEREAS;** the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

**WHEREAS;** Gerard Stankiewicz is a certified public accountant and registered municipal auditor licensed to practice in the State of New Jersey and is legally qualified to perform the audit report required by the laws of the State of New Jersey; and

**WHEREAS;** N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for "Professional Services" may be made, negotiated and awarded without public bidding and receipt of bids if the services will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

**WHEREAS;** adequate monies have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Jamesburg Borough that Gerard Stankiewicz be, and the same, is hereby appointed auditor for the year 2012.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: DW

Seconded by: PC

Roll Call Vote: yes

Ayes: 5

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Jamesburg Borough on the 15 day of March, 2012.

Gerard Stankiewicz, Clerk



3/15/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH JAMESBURG APPOINTING  
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR THE  
YEAR 2012**

**WHEREAS;** The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

**WHEREAS;** N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

**WHEREAS;** N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS;** Joseph D. Youssouf is an attorney at law admitted to practice in the State of New Jersey.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2012.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: PC

Seconded by: NL

Roll Call Vote: yes

Ayes: 5

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg on the 15 day of March, 2015.

Nancy Ruff, Clerk

1/19/2011

# 2012 ADOPTED BUDGET RESOLUTION

## BOROUGH OF JAMESBURG

(Name)

### Fire District No. 1

**FISCAL YEAR: From January 1, 2012 to December 31, 2012**

WHEREAS, the Annual Budget for the Borough of Jamesburg Fire District No. 1 for the fiscal year beginning January 1, 2012 and ending December 31, 2012 has been presented for adoption before the Board of Commissioners of the Borough of Jamesburg Fire District No. 1 at its open public meeting of January 19, 2012; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq; and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$446,001, which includes amount to be raised by taxation of \$393,944 and Total Appropriations of \$446,001; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Jamesburg Fire District No. 1, at an open public meeting held on January 19, 2012 that the Annual Budget of the Borough of Jamesburg Fire District No. 1 for the fiscal year beginning January 1, 2012 and ending December 31, 2012 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$446,001, which includes amount to be raised by taxation of \$393,944 and Total Appropriations of \$446,001; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.



Nancy Linke

January 19, 2011

(Secretary/Clerk's Signature)

(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Patrick Connelly	✓			
Joseph Howard	✓			
Nancy Linke	2			
Dina Walker				✓
Brian Wright	1			

3/15/2012

**RESOLUTION**

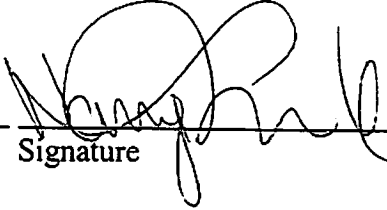
**RISK MANAGEMENT CONSULTANT**

**WHEREAS**, the **Jamesburg BOFC Fire Dist. #1** has resolved to join the First Responder Joint Insurance Fund ("FIRST") following a detailed analysis; and

**WHEREAS**, the Bylaws of FIRST require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

**WHEREAS**, the Bylaws indicate that FIRST shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

**NOW THEREFORE, BE IT RESOLVED** that the **Jamesburg BOFC Fire Dist. #1** does hereby appoint **Olver L.E. Soden Agency** as its Risk Management Consultant in accordance with the Fund's Bylaws.

3/15/12            Olver L.E. Soden Agency  
Date                      Signature                      Entity



**JAMESBURG VOLUNTEER  
FIRE DEPARTMENT**  
82 West Railroad Ave.  
Jamesburg, NJ 08831  
Phone: (732) 521-2451  
Fax: (732) 521-9225

APRIL 2, 2012      GEAR DESTRUCTION LOG

PANTS

- 132973
- 107144
- 132971
- 17946
- 88532
- 2219542
- 132973
- 132994
- 111702
- 50051
- 88534
- 111703
- 2219541
- 137221
- 107146
- 2210

*Resolution to Destroy  
old gear  
1st BW 2nd JH*

COAT

- 107142
- 482643
- 88531
- 107142
- 2590196
- 2590200

- N1700
- 7319
- 18967
- 50858
- 7320
- 38020
- 88529
- 50856
- 77731
- 18976
- 107161
- 18980
- 132972
- 231743
- 88528
- 2219537
- 16498

**HELMET**

- 28904
- 11637
- 78666
- 90812
- 118737
- 90652
- 90812

**SEVERAL ITEMS DID NOT HAVE SERIAL NUMBERS AND/OR UNREADABLE NUMBERS**

10/18/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG ACCEPTING THE REPORT ON AUDIT FOR THE YEAR ENDED DECEMBER 31, 2011**

**WHEREAS;** N.J.S.A. 40A:14-89 requires the Board of Fire Commissioners to cause an annual audit to be made of the District's financial books and records; to execute a group affidavit certifying that it has reviewed same and to advertise a synopsis of the audit in a newspaper having general circulation within the district; and

**WHEREAS;** The Board of Fire Commissioners heretofore appointed an Auditor to prepare the report on audit required by statute and administrative regulations; and

**WHEREAS;** The Board received the report on audit for the year ended December 31, 2011 at its regularly scheduled meeting of October 18, 2012 and reviewed same, paying careful attention to the sections of the report entitled "**General Comments**" and "**Recommendations**" ; and

**WHEREAS;** The Board finds the report on audit acceptable as prepared and believes that it contains a complete and accurate statement of its financial condition.

**NOW, THEREFORE, BE IT HEREBY RESOLVED,** by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg that the report on audit for the year ended December 31, 2011 is hereby accepted.

**BE IT FURTHER RESOLVED,** that a synopsis of said audit be published in the official newspaper of the District and that the Commissioners execute and file the required group affidavit forthwith.

Moved by: J. Howard

Seconded by: B. Wright

Roll Call Vote:

Ayes: 4

Nays:

Absent: 1

Abstain:

Certified to be a true copy of a Resolution duly adopted by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg on the 18 day of Oct, 2012.

[Signature] Clerk

9/20/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIEE DISTRICT NO.1 BOROUGH OF JAMESBURG PROHIBITING  
GAMBLING IN FIRE DISTRICT OWNED OR INSURED PROPERTY**

**WHEREAS;** N.J.S.A. 40A:14-70.1.b provides, in relevant part that the members of a volunteer fire company that contracts with a board of fire commissioners "...shall be under the supervision and control of the board of fire commissioners..."; and

**WHEREAS;** It has come to the attention of the Board of Fire Commissioners that members of the Jamesburg Volunteer Fire Company have engaged in gambling activities in the Jamesburg firehouse; and

**WHEREAS;** In New Jersey poker is considered gambling and gambling is illegal unless played in an established and licensed facility such as the Atlantic City Casinos; and

**WHEREAS;** The public trust reposed in volunteer firefighters and the Board of Fire Commissioners as an agency of local government requires strict adherence to the Laws of this State.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg that poker games and other forms of illegal games of chance are prohibited in any property owned, operated or insured by the Board of Fire Commissioners.

Moved by: *D. Walker*

Seconded by: *J. Howard*

Roll Call Vote:

Ayes: *5*.

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg on the *16* day of *August*; 2012.

*[Signature]*, Clerk

4/19/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG AUTORIZING  
EXECUTION OF FINANCING AGREEMENTS BY THE CHAIRMAN  
AND/OR CLERK OF THE BOARD**

**WHEREAS;** The Board of Fire Commissioners is a duly constituted subdivision of municipal government of the State of New Jersey organized and operating in accordance with the provisions of N.J.S.A. 40A: 14-70 et. seq.; and

**WHEREAS;** Pursuant to applicable law, the Board of Fire Commissioners is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights, and interest in property, leases and easements necessary to the functions or operations of the Fire District; and

**WHEREAS;** The Board of Fire Commissioners hereby finds and determines that the execution of one or more Master Lease-Purchase Agreements ("Leases") in the principal amount not exceeding \$273,431.00 for the purpose of acquiring the property ("Equipment") to be described in the Leases is appropriate and necessary to the functions and operations of the Fire District; and

**WHEREAS;** Pierce Manufacturing Inc. or its assignee, if any ("Lessor") shall act as Lessor under said Leases.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg as follows:

Section 1. Either the Chairman Or Clerk of the Board of Fire Commissioners (each an "Authorized Representative") acting on behalf of the Board is hereby Authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form set forth in the document presently before the Board, which document is available for public inspection at the office of the Board of Fire Commissioners. Each Authorized Representative acting on behalf of the Board is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Board of Fire Commissioners to execute and deliver



agreements and documents relating to the Leases on behalf of the Board of Fire Commissioners.

Section 3. The aggregate original principal amount of the Leases shall not exceed the amount stated above and shall bear interest as set forth in the Leases and the Leases shall contain such options to purchase by the Board as set forth therein.

Section 4. The Board of Fire Commissioner's obligations under the Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Lease and the Board's obligations under Leases shall not constitute general obligations of the Board or indebtedness under the Constitution or laws of the State.

Section 5. As to each Lease, the Board of Fire Commissioners reasonably anticipates to issue not more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" which are not "qualified 501(c) (3) bonds") during the fiscal year in which each such Lease is issued and hereby designates each Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

Section 6. This Resolution shall take effect immediately upon its adoption and approval.

Moved by: B. Weight                      Seconded by: D. Walker

Roll Call Vote: 4 yes.

Ayes: 4                      Nays:                      Absent: 1                      Abstain:

The undersigned Clerk of the Board of Fire Commissioners hereby certifies and attests that the undersigned has access to the official records of the Board of Fire Commissioners and that the foregoing Resolution was duly adopted by the Board at a meeting of said Board and that such Resolution have not been amended or altered and are in full force and effect on the date stated below.

LESSEE: The Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg

Darry Linke, Clerk

[Seal]

Print Name: Darry Linke

Official Title: Clerk

Date: April 19, 2012

3. Causes of fire
  4. Uses of fire extinguishers
- E. Communications**
1. Basic radio codes
  2. Basic fire department terminology

**CLASS II:** Relates primarily to the basic manipulative methods and techniques used by firefighters when performing emergency work. It also deals with basic fire department terminology.

- A. Tools and Equipment**
1. Basic fire department equipment
  2. Inspection of fire department equipment
- B. Hose lines and appliances**
1. Types of hoses, nozzles and fittings
  2. Connecting nozzles and appliances
  3. Rolling and unrolling hose
  4. Pulling a hose load
  5. Types of hose and how to load
- C. Breathing apparatus**
1. Types of breathing apparatus
  2. Inspecting and caring for breathing apparatus
  3. Using safety lines
- D. Water systems**
1. Operating hydrants
  2. Conducting flow tests
  3. Drafting ponds and drop tanks
- E. First Aid**
1. Basic life support and standard first aid
- F. Fire Prevention**
1. Inspection
  2. Public education

**CLASS III:** This deals with advanced manipulative skills, techniques, and terminology a trained firefighter would need to know to be a member of a volunteer fire company.

- A. Handling charged lines and appliances**
1. Operating nozzles
  2. Operating master streams
  3. Types of fire streams
  4. Pump operations

3/15/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG  
ESTABLISHING RULES AND REGULATIONS GOVERNING THE  
ACTIVITIES OF THE JUNIOR FIREFIGHTERS AUXILIARY**

**WHEREAS;** N.J.S.A.40A:14-98 requires boards of fire commissioners that intend to establish a Junior Firefighter's Auxiliary to formulate rules and regulations governing the activities of the auxiliary; and

**WHEREAS;** The Board of Fire Commissioners intends to establish a Junior Firefighter's Auxiliary within the district for the purpose of recruiting and training persons who may eventually seek membership in the Jamesburg Volunteer Fire Company.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg that the following Rules and Regulations Governing the Activities of the Jamesburg Junior Firefighter's Auxiliary be, and the same are hereby adopted:

**ARTICLE I**

**TRAINING**

All members of the Auxiliary shall be trained for eventual membership in the volunteer fire service. Of necessity, this means that members will receive basic instruction in the duties, operations and equipment utilized by volunteer firefighters in the performance of their fire suppression function. There are three (3) classes of training:

**CLASS I:** Introductory level, primarily concerned with acquainting the new member with fire service operations. This class presents information concerning the following activities:

**A. ORIENTATION AND ADMINISTRATION**

1. The basic duties of a junior firefighter.
2. The need for fire prevention.
3. Departmental organizational structure.

**B. SAFETY**

1. General safety precautions.
2. The role of the safety officer.
3. The need for obedience.
4. The importance of training.
5. Defining responsibility.

**C. Apparatus orientation**

1. Description of each apparatus, its function, order of dispatch and general configuration.

**D. Fire Science**

1. The fundamentals of combustion
2. Methods of heat transfer

Moved by: B. Wright

Seconded by: D. Walker

Roll Call Vote:

Ayes: 4

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners  
Fire District No.1 Borough of Jamesburg on the 19 day of April, 2012.

Nancy R. Ke, Clerk

- B. Fire department records and forms**
  - 1. Training records
  - 2. Maintenance records
  - 3. Hose, hydrant and water point records
  - 4. SCBA records
  - 5. Inspection and forms
- C. Extinguishing techniques**
  - 1. Methods of attacking structure fires
  - 2. Wildland fires
  - 3. Vehicle fires
  - 4. Foam

## **ARTICLE II**

### **SAFETY**

Safety is the key factor in all activities. Any fire department connected activity has the potential for danger, and involving young people in such activities requires extreme caution. No junior firefighter shall be required to perform duties which would expose him to the same degree of hazard as a regular member of the volunteer fire company. Activities of junior firefighters under 16 years of age shall be limited to the following:

- 1. Attending meetings of the Junior Firefighters' Auxiliary
- 2. Receiving instruction
- 3. Participating in training that does not involve fire, smoke, toxic or noxious gas, or hazardous materials or substances
- 4. Observing firefighting activities, while under supervision.

No member under 16 years of age can work in, about or in connection with power driven machinery. No minor under 18 years of age can work in, about or in connection with:

- a. Injurious quantities of toxic or non-toxic dust, gases, vapors or fumes (meaning minors cannot fight fires.);
- b. oiling, wiping or cleaning machinery in motion or assisting therein;
- c. grinding, abrasive, polishing or buffing machines;
- d. operation or repair of elevators or other hoisting apparatus;
- e. any place where the heating, melting or heat treatment of metals is carried on, including places where welding and cutting torches are being used.

**BE IT FURTHER RESOLVED** that the Application Form annexed hereto and incorporated herein by reference be, and the same is hereby required to be submitted by all prospective members of the Jamesburg Fire District No.1 Junior Firefighter's Auxiliary.

3. Causes of fire
  4. Uses of fire extinguishers
- E. Communications**
1. Basic radio codes
  2. Basic fire department terminology

**CLASS II:** Relates primarily to the basic manipulative methods and techniques used by firefighters when performing emergency work. It also deals with basic fire department terminology.

- A. Tools and Equipment**
1. Basic fire department equipment
  2. Inspection of fire department equipment
- B. Hose lines and appliances**
1. Types of hoses, nozzles and fittings
  2. Connecting nozzles and appliances
  3. Rolling and unrolling hose
  4. Pulling a hose load
  5. Types of hose and how to load
- C. Breathing apparatus**
1. Types of breathing apparatus
  2. Inspecting and caring for breathing apparatus
  3. Using safety lines
- D. Water systems**
1. Operating hydrants
  2. Conducting flow tests
  3. Drafting ponds and drop tanks
- E. First Aid**
1. Basic life support and standard first aid
- F. Fire Prevention**
1. Inspection
  2. Public education

**CLASS III:** This deals with advanced manipulative skills, techniques, and terminology a trained firefighter would need to know to be a member of a volunteer fire company.

- A. Handling charged lines and appliances**
1. Operating nozzles
  2. Operating master streams
  3. Types of fire streams
  4. Pump operations

3/15/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG  
ESTABLISHING RULES AND REGULATIONS GOVERNING THE  
ACTIVITIES OF THE JUNIOR FIREFIGHTERS AUXILIARY**

**WHEREAS;** N.J.S.A.40A:14-98 requires boards of fire commissioners that intend to establish a Junior Firefighter's Auxiliary to formulate rules and regulations governing the activities of the auxiliary; and

**WHEREAS;** The Board of Fire Commissioners intends to establish a Junior Firefighter's Auxiliary within the district for the purpose of recruiting and training persons who may eventually seek membership in the Jamesburg Volunteer Fire Company.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Jamesburg that the following Rules and Regulations Governing the Activities of the Jamesburg Junior Firefighter's Auxiliary be, and the same are hereby adopted:

**ARTICLE I**

**TRAINING**

All members of the Auxiliary shall be trained for eventual membership in the volunteer fire service. Of necessity, this means that members will receive basic instruction in the duties, operations and equipment utilized by volunteer firefighters in the performance of their fire suppression function. There are three (3) classes of training:

**CLASS I:** Introductory level, primarily concerned with acquainting the new member with fire service operations. This class presents information concerning the following activities:

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5. Defining responsibility.

**C. Apparatus orientation**

1. Description of each apparatus, its function, order of dispatch and general configuration.

**D. Fire Science**

1. The fundamentals of combustion
2. Methods of heat transfer

Moved by:

Seconded by:

Roll Call Vote:

Ayes:


4

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners  
Fire District No.1 Borough of Jamesburg on the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

 \_\_\_\_\_, Clerk



- B. Fire department records and forms
  - 1. Training records
  - 2. Maintenance records
  - 3. Hose, hydrant and water point records
  - 4. SCBA records
  - 5. Inspection and forms
- C. Extinguishing techniques
  - 1. Methods of attacking structure fires
  - 2. Wildland fires
  - 3. Vehicle fires
  - 4. Foam

## **ARTICLE II**

### **SAFETY**

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- c. grinding, abrasive, polishing or buffing machines;
- d. operation or repair of elevators or other hoisting apparatus;
- e. any place where the heating, melting or heat treatment of metals is carried on, including places where welding and cutting torches are being used.

**BE IT FURTHER RESOLVED** that the Application Form annexed hereto and incorporated herein by reference be, and the same is hereby required to be submitted by all prospective members of the Jamesburg Fire District No.1 Junior Firefighter's Auxiliary.

12/20/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG AUTHORIZING  
LINE ITEM TRANSFERS AND ADJUSTMENTS**

**WHEREAS;** N.J.S.A. 40A:14-78.9 provides that whenever it shall become necessary during the last two months of the fiscal year to expend amounts in excess of those amounts of appropriations specified in the various line items of the operating appropriations section of the annual budget and there shall be excess appropriations in other line items of the operating appropriations section of the budget, the board of fire commissioners may, by resolution setting forth the facts transfer the amount of the excess to those appropriations deemed to be insufficient; and

**WHEREAS;** The District Treasurer has advised the Board that line item transfers are necessary to cover expenditures made from certain line items within the appropriations section of the District's 2012 budget; and

**WHEREAS;** Excess appropriations exist in certain line items of the operating appropriations section of the budget which may be transferred to cover expenditures which exceed budget appropriations in certain line items of the operating appropriations section of the 2011 budget as permitted by statute.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Jamesburg Borough that the following specified line item transfers are hereby authorized:

<b>FROM</b>		<b>TO</b>
L. 6100	\$500.00	L. 6400-04
L. 7195	\$1000.00	L. 7140-01
L. 7710-01	\$1000.00	L. 7710-02
L. 7710-05	\$1000.00	L. 8020-03
L. 6500-01	\$500.00	L. 7800-00
L. 7500-01	\$100.00	L. 7740-00
L. 6500-01	\$500.00	L. 7720-00
L. 6500-01	\$3000.00	L. 7730-00

Moved by: *Nancy Linke*

Seconded by: *Joe Howard*