

**JAMESBURG BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
October 21, 2010**

The Meeting was called to order by Commissioner B. Wright. The meeting is being held pursuant to the Open Public Meeting Act of 1974 and all provisions have been met.

ROLL CALL: Present: Commissioners P. Connelly, N. Linke, M. Linke B. Wright, D. Walker

MINUTES: Commissioner B. Wright requested a motion on September's Minutes.

Upon the motion made by P. Connelly and 2nd by D. Walker

TREASURER'S REPORT:

PNC Bank

	Checking		Savings
Bal. bt fwd.	\$ 20,000.00		\$342,109.91
Deposits	\$23,763.66		\$ 124.21
Vouchers Paid	\$(23,763.66)	Withdrawals	\$ (24,922.41)
Totals	\$ 20,000.00		\$317,311.71
Grand Total cash on hand			\$337,311.71

Resolution to cancel check # 6300 in the amount of \$72.91 dated 8-19-2010. Payable to Auto King. (Auto King advised Chief they never rec'd check).

1st P. Connelly, 2nd B. Wright. All in favor.
New check to be issued.

Motion made to approve Treasurer's report 1st N. Linke 2nd by M. Linke.

REQUISITIONS:

Pinter doors	5 edge kits and sensors	\$2400.00
Blue Streak	6 prs. Boots	\$1794.00
Tech FF Services	3 trucks pump test	\$675.00
Absolute fire	12 prs. Dragonfly gloves	\$720.00
Air & gas tech	hydro test	\$180.00
	Labor 2 men	\$1520.00

Motion made to approve Requisitions 1st. M. Linke 2nd B. Wright

CORRESPONDENCE: None

ATTORNEY'S REPORT:

Rec'd resolution for audit report.

Election is Feb 19, 2011

Petitions due Jan 19, 2011.

Will discuss Tower when President A. Durando is present.

PRESIDENT DURANDO'S REPORT: Not Present

(see Attached)

CHIEF STONAKER'S REPORT:

Rec'd quotes for the purchase of a new chief's truck. (see attached)

The dept needs to purchased 21 Airpacks at the cost of \$169,362.66.

NEW BUSINESS:

- A. Lamantia advised the board of a grant available clean energy grant Smart State. Building audit to upgrade electric, heating and ac grant pays 60% we pay 40% .

R. Soden Jr advised the board that we will be receiving renewal quotes in January 2011.

OLD BUSINESS:

OPEN TO THE PUBLIC: 1st M. Linke, 2nd N. Linke

CLOSE MEETING TO PUBLIC: 1st N. Linke, 2nd D. Walker

CLOSE/ ADJOURN MEETING : 1ST D. Walker, 2nd M. Linke.

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 10/21/10

Reconciled balance brought forward in PNC Checking Acct from last meeting:	\$20,000.00
Deposits made since the last meeting:	\$23,763.66
Vouchers/Fees paid/Transfers since last meeting:	(\$23,763.66)
Current Reconciled Balance Remaining in PNC Checking Account (see Note 1):	\$20,000.00
Reconciled PNC Savings Balance brought forward from last meeting:	\$342,109.91
Withdrawals (see Note 5):	(\$24,922.41)
Deposits/Interest to Savings Account (see Note 4):	\$124.21
Current Reconciled Balance Remaining in PNC Savings Account:	\$317,311.71
GRAND TOTAL CASH ON HAND:	\$337,311.71
Total Dollar Amount of Current Month Voucher List to be Paid :	\$11,085.17

Notes - 10/21/10 Report:

- 1) Payment of the current month's voucher list would result in a PNC Checking balance of: \$8,914.83 therefore a transfer FROM PNC Sav of **\$11,085.17** needs to be made in order to maintain the control balance of **\$20,000.00**.
- 2) Reminder: W-9 form must be submitted with all new vendors!!! I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.
- 3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order to be paid that month.
- 4) Reflects interest earned and posted of \$124.21 on 9/30/10 and insurance claims check for \$2,461.33 deposited on 10/4/10.
- 5) Reflects additional Bond Interest of \$1,158.75 wired out on 10/5/10.

11:04 PM
 10/18/10
 Accrual Basis

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2010

	Jan - Dec 10	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,053.00	15,000.00	67.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	10,053.00	16,500.00	60.9%
6400-00 · Professional Fees			
6400-01 · Legal Fees	4,385.00	14,000.00	31.3%
6400-02 · Accounting/Auditing Fees	8,766.02	12,000.00	73.1%
6400-04 · Medical Services	4,300.00	5,000.00	86.0%
Total 6400-00 · Professional Fees	17,451.02	31,000.00	56.3%
6400-05 · Election Expenses	1,156.42	1,500.00	77.1%
6500-00 · Office IPostage Exp			
6500-01 · Office Supplies	2,682.58	3,000.00	89.4%
6500-02 · Misc Supplies(petty cash)	77.29	200.00	38.6%
Total 6500-00 · Office IPostage Exp	2,759.87	3,200.00	86.2%
Total Expense	31,420.31	52,200.00	60.2%
Net Ordinary Income	(31,420.31)	(52,200.00)	60.2%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	1,257.88	13,455.00	9.3%
Total 7140-00 · Truck Equipment	1,257.88	13,455.00	9.3%
7195-00 · Uniform & Equip(Firefighters)	3,799.21	10,325.00	36.8%
Total 7100-00 · Reimb for Exp & Losses	5,057.09	23,780.00	21.3%
7200-00 · Hydrant Rental Dom Water	39,106.46	56,000.00	69.8%
7400-00 · Insurance Premium	35,023.05	39,000.00	89.8%
7500-00 · Professional Services			
7500-01 · Advertising	146.97	750.00	19.6%
7500-03 · Training & Education	389.69	6,500.00	6.0%
Total 7500-00 · Professional Services	536.66	7,250.00	7.4%
7600-00 · Utilities	17,922.27	30,000.00	59.7%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	629.25	5,000.00	12.6%
7710-02 · Fuel	231.47	4,000.00	5.8%
7710-04 · Truck Service	3,042.83	13,500.00	22.5%
7710-05 · Equipment Testing	870.05	4,950.00	17.6%
Total 7710-00 · Truck Service	4,773.60	27,450.00	17.4%
7720-00 · Air Pack & Bottle Repair	1,614.04	1,800.00	89.7%
7730-00 · Bldg Maintenance	7,174.30	25,000.00	28.7%
7740-00 · Bldg Supplies	231.80	3,000.00	7.7%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	30,043.74	89,750.00	33.5%
7800-00 · Contingency	7,145.26	10,000.00	71.5%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	18,330.20	21,000.00	87.3%
Total 7850-00 · LOSAP Program	18,330.20	21,000.00	87.3%
8000-00 · Debt Service			
8010-01 · General Obligation Bonds-Princi	45,000.00	45,000.00	100.0%
8010-10 · Capital Lease-Principal	0.00	30,000.00	0.0%
8020-02 · General Obligation Bonds-Int.	3,476.25	3,476.00	100.0%
8020-10 · Capital Lease-Interest	0.00	13,695.00	0.0%
Total 8000-00 · Debt Service	48,476.25	92,171.00	52.6%
9600-00 · Commitments for Future Capital	0.00	25,835.00	0.0%
Total Other Expense	201,640.98	394,786.00	51.1%
Net Other Income	(201,640.98)	(394,786.00)	51.1%
Net Income	(233,061.29)	(446,986.00)	52.1%

10/18/10

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of October 31, 2010

Date	Num	Account	Open Balance
ABSOLUTE FIRE PROT. CO, INC.			
10/18/2010	2010-01-026	7140-01 · Fire Equipment	30.00
Total ABSOLUTE FIRE PROT. CO, INC.			30.00
AT&T			
10/18/2010	2010-03-032	7600-00 · Utilities	234.72
Total AT&T			234.72
BAILEY'S SQUARE JANITORIAL SERVICES, INC.			
10/18/2010	2010-02-013	7730-00 · Bldg Maintenance	182.00
Total BAILEY'S SQUARE JANITORIAL SERVICES, INC.			182.00
COMMUNICATIONS SPECIALISTS, INC.			
10/18/2010	2010-01-028	7710-01 · Radio Serv/Repair	270.25
Total COMMUNICATIONS SPECIALISTS, INC.			270.25
CONTINENTAL FIRE & SAFETY, INC			
10/18/2010	2010-01-024	7140-01 · Fire Equipment	765.00
Total CONTINENTAL FIRE & SAFETY, INC			765.00
DEBORAH A. FITZGERALD			
10/18/2010	2010-03-033	6400-02 · Accounting/Auditing Fees	262.50
Total DEBORAH A. FITZGERALD			262.50
DEER PARK			
10/18/2010	2010-02-014	7730-00 · Bldg Maintenance	4.18
Total DEER PARK			4.18
FIRETRACKER BINARY CONNECTIONS, INC.			
10/18/2010	2010-01-027	7800-00 · Contingency	1,539.00
Total FIRETRACKER BINARY CONNECTIONS, INC.			1,539.00
JCP&L			
10/18/2010	2010-03-034	7600-00 · Utilities	1,190.32
Total JCP&L			1,190.32
MIDCO WASTE SYSTEMS #689			
10/18/2010	2010-02-015	7730-00 · Bldg Maintenance	235.96
Total MIDCO WASTE SYSTEMS #689			235.96
NEXTEL COMMUNICATIONS			
10/18/2010	2010-03-036	7600-00 · Utilities	152.36
Total NEXTEL COMMUNICATIONS			152.36
NJ-AMERICAN WATER COMP.			
10/18/2010	2010-03-035	7200-00 · Hydrant Rental Dom Water	4,329.15
Total NJ-AMERICAN WATER COMP.			4,329.15
PSE&G			
10/18/2010	2010-03-037	7600-00 · Utilities	55.98
Total PSE&G			55.98
SAMUEL KLEIN & COMPANY			
10/18/2010	2010-03-038	2200-00 · Accounts Payable-Other	850.00
10/18/2010	2010-03-039	6400-02 · Accounting/Auditing Fees	850.00
Total SAMUEL KLEIN & COMPANY			1,700.00
VIKING TERMITE & PEST CONTROL, INC.			
10/18/2010	2010-03-040	7730-00 · Bldg Maintenance	133.75
Total VIKING TERMITE & PEST CONTROL, INC.			133.75
TOTAL			11,085.17

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **September-10**

NAME OF BANK: **PNC Bank**

PREPARED BY: **DF**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	31-Aug-10	\$20,000.00	BAL. PER BANK STATEMENT	\$29,908.55
			AS OF:	30-Sep-10
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 9/24/10	\$23,763.66			
TOTAL DEBITS:	\$23,763.66			
	TOTAL	\$43,763.66		
LESS CREDITS:			TOTAL IN TRANSIT:	\$0.00
VOUCHER LIST - 9/30	\$23,763.66			
ACCOUNT ANALYSIS - 9/30	\$0.00			
TOTAL CREDITS:	\$23,763.66			
BANK BALANCE-Per General Ledger:		\$20,000.00	BANK BALANCE-Per Reconciliation:	\$29,908.55
				\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
6295	134.93	William P. Stonaker	7/22/10	
6300	72.91	Auto King Parts & Supplies	8/19/10	
6322	228.43	AT&T	8/19/10	
6323	35.16	Auto King Parts & Supplies	9/23/10	
6325	50.05	Comcast	9/23/10	
6327	7.02	Deer Park	9/23/10	
6328	67.00	Fire Engineering	9/23/10	
6329	235.96	Midco	9/23/10	
6330	400.00	Middlesex County Fire	9/23/10	
6332	152.36	Nextel	9/23/10	
6333	4,349.73	NJ American Water	9/23/10	
6336	3,850.00	Samuel Klein & Co.	9/23/10	
6337	325.00	Deborah Fitzgerald	9/23/10	
TOTAL	\$ 9,908.55			

Jamesburg Board of Fire Commissioners
Monthly Check Register
 September 2010

10/18/10

Date	Num	Name	Memo	Amount
1104-00 · Cash in Checking-PNC				
9/23/2010	6322	AT&T	INV DATED 8/24/10	(228.43)
9/23/2010	6323	AUTO KING PARTS & SUPPLIES	A/C# J2100 STMT 8/31/10 INV# 233928 7/20/10	(35.16)
9/23/2010	6324	BAILEY'S SQUARE JANITORIAL SERVICES, I...	INV# 48310 8/16/10	(182.00)
9/23/2010	6325	COMCAST	INTERNET 9/10-10/9/10	(50.05)
9/23/2010	6326	COMMUNICATIONS SPECIALISTS, INC.	INV# 28278 9/7/10	(87.25)
9/23/2010	6327	DEER PARK	INV# 00H7801965661 9/3/10	(7.02)
9/23/2010	6328	FIRE ENGINEERING	RENEWAL - 3 YEARS	(67.00)
9/23/2010	6329	MIDCO WASTE SYSTEMS #689	INV# 0689-000411911 8/12/10	(235.96)
9/23/2010	6330	MIDDLESEX COUNTY FIRE ACADEMY	INV#10-21002-2012 8/26/10	(400.00)
9/23/2010	6331	NEW JERSEY FIRE EQUIPMENT CO.	INV# 35619 7/28/10	(3,396.36)
9/23/2010	6332	NEXTEL COMMUNICATIONS	INV# 325901826-070 8/27/10	(152.36)
9/23/2010	6333	NJ-AMERICAN WATER COMP.	A/C# 18-0767497-1 9/10/10 & #18-0769723-8 9/1/10	(4,349.73)
9/23/2010	6334	PSE&G	STMT FOR AUGUST 2010	(100.34)
9/23/2010	6335	RELIABLE FIRE PROTECTION	INV# 312954 6/15/10	(429.00)
9/23/2010	6336	SAMUEL KLEIN & COMPANY	AUDIT 2009	(3,850.00)
9/23/2010	6337	DEBORAH A. FITZGERALD	INV# 2010008 8/31/10	(325.00)
9/23/2010	6338	FIRST RESPONDER JOINT INSURANCE FUND	FINAL INSTALLMENT - W/COMP, PKG, MGMT LIAB, ENVL, E...	(9,868.00)
Total 1104-00 · Cash in Checking-PNC				(23,763.66)
TOTAL				(23,763.66)

Jamesburg Board of Fire Commissioners
Outstanding Checks
 July through September 2010

10/18/10

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	7/22/2010	6295	WILLIAM P. STONAKER	1104-00 · Cash in Checking-PNC	
Bill	7/19/2010	2010-...		7195-00 · Uniform & Equip(Firefighte...	-134.93
TOTAL					-134.93
Bill Pmt -Check	8/19/2010	6300	AUTO KING PARTS & SUPPL...	1104-00 · Cash in Checking-PNC	
Bill	8/18/2010	2010-...		7710-04 · Truck Service	-72.91
TOTAL					-72.91
Bill Pmt -Check	9/23/2010	6322	AT&T	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		7600-00 · Utilities	-228.43
TOTAL					-228.43
Bill Pmt -Check	9/23/2010	6323	AUTO KING PARTS & SUPPL...	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		7710-04 · Truck Service	-35.16
TOTAL					-35.16
Bill Pmt -Check	9/23/2010	6325	COMCAST	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		7600-00 · Utilities	-50.05
TOTAL					-50.05
Bill Pmt -Check	9/23/2010	6327	DEER PARK	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		7730-00 · Bldg Maintenance	-7.02
TOTAL					-7.02
Bill Pmt -Check	9/23/2010	6328	FIRE ENGINEERING	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		7500-03 · Training & Education	-67.00
TOTAL					-67.00
Bill Pmt -Check	9/23/2010	6329	MIDCO WASTE SYSTEMS #6...	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		7730-00 · Bldg Maintenance	-235.96
TOTAL					-235.96
Bill Pmt -Check	9/23/2010	6330	MIDDLESEX COUNTY FIRE ...	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		7500-03 · Training & Education	-400.00
TOTAL					-400.00
Bill Pmt -Check	9/23/2010	6332	NEXTEL COMMUNICATIONS	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		7600-00 · Utilities	-152.36
TOTAL					-152.36
Bill Pmt -Check	9/23/2010	6333	NJ-AMERICAN WATER COMP.	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		7200-00 · Hydrant Rental Dom Water	-20.58
				7200-00 · Hydrant Rental Dom Water	-4,329.15
TOTAL					-4,349.73

Jamesburg Board of Fire Commissioners
Outstanding Checks
 July through September 2010

10/18/10

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	9/23/2010	6336	SAMUEL KLEIN & COMPANY	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		6400-02 · Accounting/Auditing Fees	-3,850.00
TOTAL					-3,850.00
Bill Pmt -Check	9/23/2010	6337	DEBORAH A. FITZGERALD	1104-00 · Cash in Checking-PNC	
Bill	9/20/2010	2010-...		6400-02 · Accounting/Auditing Fees	-325.00
TOTAL					-325.00

Presidents report 10/21/10:

Generator

- Old 8kw natural gas has been removed
- New diesel is due for PM and will be scheduled

Tower contact:

- To be reviewed by attorney and dist.
- Attorney have comments ready?

House:

- New meeting room door handle, ordered, in and will be replaced on Monday
- Leading door edge reversing quote in, please create and approve PO.
- Roof over kitchen, waiting on quotes from contractors.

Membership:

- New President starting 1/1/11, Tony LaMantia
- 48 members on the active roles.

From: Dwayne <DLFitzpatrick@verizon.net>
To: Billy Stonaker - Chief <wps16jfd@aol.com>
Subject: FW: Chiefs Truck Proposal - Odyssey
Date: Tue, Oct 19, 2010 10:23 pm
Attachments: Jamesburg_Fire.doc (84K)

From: Dwayne [<mailto:DLFitzpatrick@verizon.net>]
Sent: Tuesday, October 19, 2010 10:23 PM
To: Dina Walker
Subject: FW: Chiefs Truck Proposal - Odyssey

\$23,700 for the conversion
And \$26,000 for the truck (state contract)

\$50,000 Total

Yukon / Tahoe

Send to Pat for me.
See attached

DF

From: Mike Denney [<mailto:mdenney@odysseyauto.com>]
Sent: Thursday, June 24, 2010 1:10 PM
To: Fitzpatrick, Dwayne
Cc: 'Lauren Greed'
Subject: Proposal

Hi Dwayne,
Here is the proposal you requested.
If there are any questions or concerns, please contact me.
Thank you,

Mike Denney
VP of Sales, NE Region
Odyssey Emergency Vehicles

From: Dwayne <DLFitzpatrick@verizon.net>

To: Dina Walker <dinawalker27@yahoo.com>; Billy Stonaker - Chief <wps16jfd@aol.com>

Subject: FW: Chiefs truck Proposal - Flynns

Date: Tue, Oct 19, 2010 10:25 pm

Attachments: Jamesburg_FD_Preliminary_Specification_6.29.10.pdf (419K)

Send to Pat for me.

See attached

\$73,000 is the cost for this vehicle.

DF

From: Ken Flynn <ken@flynnsonline.com>

To: Fitzpatrick, Dwayne

Cc: Ken Flynn <ken@flynnsonline.com>

Sent: Tue Jun 29 15:23:24 2010

Subject: Re: JFD Car spec sheet to Flynns

Dwayne

Attached is a preliminary set of specficaton for your review.

Once you you review it please give me call as I would like to sit down with you and review any changes.

This unit has tons of light on it

Thank you

Ken Flynn

Flynn's Emergency Products

www.flynnsonline.com

732.840.5565 Office

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