

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 6/16/16

Reconciled balance brought forward in <b>PNC Checking</b> Acct from last meeting:	\$ 20,000.00
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 22,522.55
Vouchers/Fees paid/Transfers since last meeting:	\$ (22,522.55)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	<b>\$ 20,000.00</b>
Reconciled <b>PNC Savings</b> Balance brought forward from last meeting:	\$ 211,480.83
Withdrawals/Transfers to Checking:	\$ (22,522.55)
Deposits/Interest to Savings Account (see Note 4):	\$ 17.75
Current Reconciled Balance Remaining in PNC Savings Account:	<b>\$ 188,976.03</b>
<b>GRAND TOTAL CASH ON HAND:</b>	<b>\$ 208,976.03</b>
Total Dollar Amount of Current Month Voucher List to be Paid:	<b>\$ 36,436.85</b>

Notes - 6/16/16 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: \$ (16,436.85) therefore a transfer FROM PNC Sav of **\$36,436.85** needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned and posted of \$17.75 on 5/31/16.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

12:31 AM

06/15/16

Accrual Basis

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
**January through December 2016**

	Jan - Dec 16	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	6,702.00	13,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>6,702.00</b>	<b>14,900.00</b>	<b>45.0%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	0.00	17,000.00	0.0%
6400-02 · Accounting/Auditing Fees	7,621.81	12,000.00	63.5%
6400-04 · Medical Services	455.00	5,250.00	8.7%
<b>Total 6400-00 · Professional Fees</b>	<b>8,076.81</b>	<b>34,250.00</b>	<b>23.6%</b>
6400-05 · Election Expenses	2,777.73	3,500.00	79.4%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	1,824.26	5,000.00	36.5%
6500-02 · Misc Supplies(petty cash)	60.00	200.00	30.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>1,884.26</b>	<b>5,200.00</b>	<b>36.2%</b>
<b>Total Expense</b>	<b>19,440.80</b>	<b>57,850.00</b>	<b>33.6%</b>
<b>Net Ordinary Income</b>	<b>(19,440.80)</b>	<b>(57,850.00)</b>	<b>33.6%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	7,197.18	13,000.00	55.4%
<b>Total 7140-00 · Truck Equipment</b>	<b>7,197.18</b>	<b>13,000.00</b>	<b>55.4%</b>
7195-00 · Uniform & Equip(Firefighters)	9,490.11	13,000.00	73.0%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>16,687.29</b>	<b>26,000.00</b>	<b>64.2%</b>
7200-00 · Hydrant Rental Dom Water	23,884.87	58,000.00	41.2%
7400-00 · Insurance Premium	33,242.00	48,000.00	69.3%
7500-00 · Professional Services			
7500-01 · Advertising	0.00	500.00	0.0%
7500-03 · Training & Education	1,175.00	7,500.00	15.7%
<b>Total 7500-00 · Professional Services</b>	<b>1,175.00</b>	<b>8,000.00</b>	<b>14.7%</b>
7600-00 · Utilities	8,544.27	22,000.00	38.8%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,359.00	5,000.00	47.2%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	2,769.55	15,000.00	18.5%
7710-05 · Equipment Testing	57.50	5,000.00	1.2%
<b>Total 7710-00 · Truck Service</b>	<b>5,186.05</b>	<b>30,000.00</b>	<b>17.3%</b>
7720-00 · Air Pack & Bottle Repair	0.00	1,800.00	0.0%
7730-00 · Bldg Maintenance	5,776.98	32,500.00	17.8%
7740-00 · Bldg Supplies	330.88	2,000.00	16.5%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>27,543.91</b>	<b>98,800.00</b>	<b>27.9%</b>
7800-00 · Contingency	14.61	25,000.00	0.1%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,294.64	19,000.00	91.0%
<b>Total 7850-00 · LOSAP Program</b>	<b>17,294.64</b>	<b>19,000.00</b>	<b>91.0%</b>
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	0.00	27,156.00	0.0%
8010-10 · Capital Lease-Principal	0.00	60,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	25,676.80	25,677.00	100.0%
8020-03 · Lease Purchase-Int.	0.00	871.00	0.0%
8020-10 · Capital Lease-Interest	0.00	2,894.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	7,772.49	7,773.00	100.0%
<b>Total 8000-00 · Debt Service</b>	<b>33,449.29</b>	<b>124,171.00</b>	<b>26.9%</b>
<b>Total Other Expense</b>	<b>161,835.88</b>	<b>428,971.00</b>	<b>37.7%</b>
<b>Net Other Income</b>	<b>(161,835.88)</b>	<b>(428,971.00)</b>	<b>37.7%</b>
<b>Net Income</b>	<b>(181,276.68)</b>	<b>(486,821.00)</b>	<b>37.2%</b>

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**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of June 30, 2016

Date	Num	Account	Open Balance
<b>1ST CHOICE SAFETY EQUIPMENT, LLC</b>			
6/14/2016	2016-01-007	7140-01 · Fire Equipment	420.00
Total 1ST CHOICE SAFETY EQUIPMENT, LLC			420.00
<b>AT&amp;T</b>			
6/14/2016	2016-03-057	7600-00 · Utilities	301.44
Total AT&T			301.44
<b>AUTO KING PARTS &amp; SUPPLIES</b>			
6/14/2016	2016-01-038	7710-04 · Truck Service	432.64
Total AUTO KING PARTS & SUPPLIES			432.64
<b>CENTRAL JERSEY FAMILY MEDICAL GROUP</b>			
6/14/2016	2016-01-037	6400-04 · Medical Services	340.00
Total CENTRAL JERSEY FAMILY MEDICAL GROUP			340.00
<b>COMCAST</b>			
6/14/2016	2016-03-058	7600-00 · Utilities	108.02
Total COMCAST			108.02
<b>DEBORAH A. FITZGERALD</b>			
6/14/2016	2016-03-059	6400-02 · Accounting/Auditing Fees	275.00
Total DEBORAH A. FITZGERALD			275.00
<b>GENERAL WASTE REMOVAL, INC.</b>			
6/14/2016	2016-02-021	7730-00 · Bldg Maintenance	131.56
Total GENERAL WASTE REMOVAL, INC.			131.56
<b>JAMESBURG HARDWARE &amp; APPLIANCE</b>			
6/14/2016	2016-01-039	7710-04 · Truck Service	5.97
Total JAMESBURG HARDWARE & APPLIANCE			5.97
<b>JAMESBURG VOL FIRE DEPT</b>			
6/14/2016	2016-02-023	7750-00 · Fire Comp. Contract	16,250.00
Total JAMESBURG VOL FIRE DEPT			16,250.00
<b>NEW JERSEY FIRE EQUIPMENT CO.</b>			
6/14/2016	2016-01-029	7140-01 · Fire Equipment	3,731.82
Total NEW JERSEY FIRE EQUIPMENT CO.			3,731.82
<b>NJ-AMERICAN WATER COMP.</b>			
6/14/2016	2016-03-060	7200-00 · Hydrant Rental Dom Water	4,735.50
Total NJ-AMERICAN WATER COMP.			4,735.50
<b>READY REFRESH BY NESTLE</b>			
6/14/2016	2016-02-022	7730-00 · Bldg Maintenance	20.27
Total READY REFRESH BY NESTLE			20.27
<b>SKYLANDS AREA FIRE EQUIPMENT &amp; TRAINING,</b>			
6/14/2016	2016-01-008	7195-00 · Uniform & Equip(Firefighters)	1,697.85
6/14/2016	2016-01-030	7195-00 · Uniform & Equip(Firefighters)	7,320.21
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			9,018.06
<b>SWEET SIGN SYSTEMS, INC.</b>			
6/14/2016	2016-01-040	7140-01 · Fire Equipment	168.00
Total SWEET SIGN SYSTEMS, INC.			168.00
<b>W.B. MASON CO. INC.</b>			
6/14/2016	2016-03-061	6500-01 · Office Supplies	48.57
Total W.B. MASON CO. INC.			48.57
<b>WHELAN EAST COAST EMERGENCY LIGHTING INC.</b>			
6/14/2016	2016-01-033	7710-04 · Truck Service	450.00
Total WHELAN EAST COAST EMERGENCY LIGHTING INC.			450.00
<b>TOTAL</b>			<b>36,436.85</b>



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**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
 May 2016

Date	Num	Name	Memo	Amount
<b>1104-00 · Cash in Checking-PNC</b>				
5/19/2016	7672	AT&T	LOCAL & LONG DISTANCE 4/24/16	(306.09)
5/19/2016	7673	BETTER LIVING DEPT. STORE	STMT 4/25/16	(162.13)
5/19/2016	7674	BRIAN H. WRIGHT	2ND QTR 2016 COMMISSIONERS FEES	(715.00)
5/19/2016	7675	CENTRAL JERSEY FAMILY MEDICAL GROUP	J. SPELDOS 11/2/15	(115.00)
5/19/2016	7676	COMCAST	MONTHLY INTERNET & TV 5/3/16	(108.02)
5/19/2016	7677	DEBORAH A. FITZGERALD	INV# 2016004 4/30/16	(275.00)
5/19/2016	7678	DINA WALKER	2ND QTR 2016 COMMISSIONERS FEES	(653.00)
5/19/2016	7679	GENERAL WASTE REMOVAL, INC.	INV# 65100030 5/1/16	(131.56)
5/19/2016	7680	JCP&L	ELECTRIC 5/12/16	(619.28)
5/19/2016	7681	KJS PLUMBING & HEATING, INC.	INV# 1032 4/27/16 & 1033 5/16/16	(1,800.00)
5/19/2016	7682	MC MASTER-CARR SUPPLY CO.		(466.56)
5/19/2016	7683	NANCY LINKE	2ND QTR 2016 COMMISSIONERS FEES	(943.00)
5/19/2016	7684	NETLINK WEB SERVICES, LLC	INV# NWS1865 5/1/16	(199.00)
5/19/2016	7685	NEW JERSEY FIRE EQUIPMENT CO.	INV# 50621 4/25/16	(229.04)
5/19/2016	7686	NJ-AMERICAN WATER COMP.	A/C# 1018-210028471827 & 210025838964 5/16	(4,755.77)
5/19/2016	7687	PATRICK CONNELLY	2ND QTR 2016 COMMISSIONERS FEES	(520.00)
5/19/2016	7688	PSE&G	GAS 4/21/16	(231.15)
5/19/2016	7689	READY REFRESH BY NESTLE	INV# 16D7801965661 5/3/16	(20.27)
5/19/2016	7690	SAMUEL KLEIN & COMPANY	AUDITS 2015	(4,925.00)
5/19/2016	7691	WHELAN EAST COAST EMERGENCY LIGHTI...		(2,468.68)
5/19/2016	7692	WILLIAM STONAKER	2ND QTR 2016 COMMISSIONERS FEES	(520.00)
5/19/2016	7693	WIRELESS ELECTRONICS, INC		(2,359.00)
Total 1104-00 · Cash in Checking-PNC				(22,522.55)
<b>TOTAL</b>				<b>(22,522.55)</b>

**Jamesburg Board of Fire Commissioners**

**Outstanding Checks**

March through May 2016

06/14/16

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	3/17/2016	7634	JAMESBURG VOLUNTEER...	1104-00 · Cash in Checking-PNC	
Bill	12/31/2015	2015-01-071		7140-01 · Fire Equipment	-19.90
				7710-02 · Fuel	-5.00
				6500-02 · Misc Supplies(petty cash)	-9.80
				7730-00 · Bldg Maintenance	-68.60
TOTAL					-103.30
Bill Pmt -Check	4/21/2016	7670	VALIC	1104-00 · Cash in Checking-PNC	
Bill	4/19/2016	2016-03-042		7850-01 · LOSAP Program	-17,294.64
TOTAL					-17,294.64
Bill Pmt -Check	5/19/2016	7684	NETLINK WEB SERVICES, ...	1104-00 · Cash in Checking-PNC	
Bill	5/17/2016	2016-03-051		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	5/19/2016	7692	WILLIAM STONAKER	1104-00 · Cash in Checking-PNC	
Bill	5/17/2016	2016-03-056		6100-01 · Commissioners Pay	-520.00
TOTAL					-520.00