

**JAMESBURG BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
March 21, 2013**

The Meeting was called to order by Attorney Joseph Youssouf. The meeting is being held pursuant to the Open Public Meeting Act of 1974 and all provisions have been met.

**ROLL CALL: Present: Commissioners P.Connelly, N.Linke,
B. Wright, D.Walker, J. Howard**

Reorganization Meeting Section:

Election Results:

**D. Walker : Yes: 34 No: 0 Absentee:0
Budget: Yes: 28 No: 13 Absentee:0
Write Ins: 1 yes for Dwayne Fitzpatrick**

Newly Re- Elected Commissioner: D. Walker was sworn in by Attorney Joseph Youssouf.

The Board voted on the following offices:

Offices of the Commissioners :

**Chairman : B. Wright
Vice Chair: P. Connelly
Clerk: N. Linke
Treasurer: D. Walker
Asst. Treasurer/Clerk: J. Howard**

Resolution Scheduling Meeting Dates for the year of 2013:

**April 18, May16, June 20, July 18, Aug 15, Sept 19, Oct 17, Nov 21
Dec 19, Jan 16, 2014, Feb 20, 2014, Mar 20, 2014.**

Meetings will be held at 7pm.

1st. B. Wright, 2nd J. Howard

Roll Call : 5 Yes

Resolution Electing Official Newspaper:
The Newark Star Ledger and The Home News Tribune.
1st: B. Wright, 2nd D. Walker
Roll Call: 5 Yes

Resolution Electing Official Depository:
PNC Bank
1st. J. Howard, 2nd D. Walker
Roll Call: 5 Yes

Resolution Appointing Board Accountant:
Deborah A. Fitzgerald
1st. B. Wright, 2nd. J. Howard
Roll Call: 5 Yes

Resolution Appointing District Auditor:
Gerard Stankiewicz. (Samuel Klein and Company)
1st. D. Walker, 2ndB. Wright
Roll Call: 5 Yes

Resolution Appointing Board Attorney:
Joseph D. Youssouf Esq.
1st.B. Wright, 2nd. P. Connelly
Roll Call: 5 Yes

Resolution Appointing Oliver L.E. Soden Agency as Insurance Agent.
1st.D.Walker. 2nd B.Wright
Roll Call: 5 Yes

Resolution Cancelling Accrued Expenses.
1st D. Walker, 2nd J. Howard
Roll Call: 5 Yes

Board also received contracts for services for the Following:

Joseph D. Youssouf, Esq.
Legal Services.(see attached)

**Gerald Stankiewicz, CPA, RMA, from Samuel Klein and Company.
Auditing Services.(see attached)**

**Jamesburg First Aid Squad, Interlocal Service Agreement.*
(shared emergency generator) (address to be corrected on agreement)**

**Jamesburg Vol. Fire Dept. Fire Protection Agreement.*
(amount to be corrected on agreement)**

**Deborah A. Fitzpatrick, Board Accountant. (Attorney left at office)
*Note that above contacts that need corrections will post as soon as possible.**

MINUTES:

Commissioner B. Wright requested a motion on February's Minutes.

A motion was made by J. Howard and 2nd by B.Wright to accept the minutes as presented.

Roll Call: 5 Yes

TREASURER'S REPORT:

PNC Bank

	Checking		Savings
Bal. brought fwd.	\$19,951.85		\$267,693.42
Deposits	\$20,757.82		\$ 45.05
Vouchers Paid	\$(20,781.36)	Withdrawals	\$ (20,757.82)
Totals	\$19,928.31		\$246,980.65

Grand Total cash on hand \$266,908.96

Motion made to approve Treasurer's Report:

1st. N. Linke, 2nd B. Wright.

Roll Call: 5 Yes

REQUISITIONS:

Emergency Fire Equipment (state contract)

10 Pairs of firefighter gloves

10 nomex hoods	
10 Pairs of leather gloves	\$1,698.23
7 candidates to attend Fire Police class (May 17 & 18)	\$525.00

Commissioner D. Walker requested that if any purchases are under State contract to please note that on the voucher.

Motion to accept Requisitions:

1st. B. Wright, 2nd J. Howard.

Roll Call: 5 Yes.

CORRESPONDENCE:

The Board received copy of a letter to Gerald Stankiewicz, CPA, RMA From Attorney Joseph D. Youssef advising him that as of December 31, 2012, The Board of Fire Commissioners of Fire District 1, Borough of Jamesburg was not involved in any litigation of any nature.
(see attached)

The Board received Radio License from the FCC with the effective date of 2-26-2013. A copy was given to the Chief to be posted in radio room.

ATTORNEY'S REPORT:

Pierce Joins State contracts for 5 years.

PRESIDENT STONAKER'S REPORT:

None (not present)

CHIEF MULLER'S REPORT:

8 Calls for the month of February.

Chief Muller spoke with the Radio repair Company, They will be updating Radios and pagers to meet with current regulations, and will need to replace the antenna on the Tower.

Question from Commissioner Connelly:

Who is paying for antenna?

Answer from Chief Muller :

The Fire Department, as of right now I don't have a quote .

NEW BUSINESS: None

OLD BUSINESS:

Commissioner Connelly, We are currently online with Fenton to sell old J-3 . Commissioner Connelly has received two (2) inquiries . One (1) from Oklahoma, whom seems very serious about the truck at the full price of \$7,500.00. They would like a copy of the most recent pump test that was performed. The second caller hasn't returned his call.

The Board requested Attorney J. Youssef to prepare a Resolution to transfer the Title of J3 for the next meeting.

Commissioner Wright advised the Board that the Road Dept. doesn't have any room to store J3, so until it is sold, it needs to remain in the firehouse.

OPEN TO THE PUBLIC:

1st. J. Howard, 2nd D. Walker
No public came forward.

CLOSE MEETING TO PUBLIC:

1st. J. Howard, 2nd D. Walker

8:15pm A Resolution was read by Attorney J, Youssef to go into Executive Session:

1st. B.Wright, 2nd. P. Connelly.

8:29 Closed Executive Session and a motion was requested to Adjourn the meeting.

1st D. Walker, 2nd. N. Linke.

Meeting Closed 8:30pm. :

Nancy Linke, Clerk