

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 9/19/24

Reconciled balance brought forward in Lakeland Checking Acct from last meeting:	\$ 20,011.57
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ 64,000.49
Vouchers/Fees paid/Transfers since last meeting:	\$ (64,001.40)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,010.66
Reconciled Lakeland Savings Balance brought forward from last meeting:	\$ 666,525.20
Withdrawals/Transfers to Checking:	\$ (63,989.83)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 129,493.67
Current Reconciled Balance Remaining in Lakeland Savings Account:	\$ 732,029.04
MATCHES BALANCE IN BANK ONLINE	
GRAND TOTAL CASH ON HAND:	\$ 752,039.70
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 31,362.10

Notes 9/19/24 Report:

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (11,351.44) therefore a transfer FROM Lakeland Sav (\$ 31,351.44 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2024

	Jan - Dec 24	Budget	% of Budget
Ordinary Income/Expense			
Expense			
Insurance Claims	0.00		
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,167.00	14,400.00	70.6%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 · Salary & Wages	10,167.00	15,700.00	64.8%
6400-00 · Professional Fees			
6400-01 · Legal Fees	3,371.00	20,000.00	16.9%
6400-02 · Accounting/Auditing Fees	10,350.00	10,000.00	103.5%
6400-04 · Medical Services	245.00	1,000.00	24.5%
Total 6400-00 · Professional Fees	13,966.00	31,000.00	45.1%
6400-05 · Election Expenses	837.92	4,000.00	20.9%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	2,606.55	5,000.00	52.1%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	2,606.55	5,200.00	50.1%
66900 · Reconciliation Discrepancies	0.00		
Total Expense	27,577.47	55,900.00	49.3%
Net Ordinary Income	(27,577.47)	(55,900.00)	49.3%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	3,965.43	20,000.00	19.8%
Total 7140-00 · Truck Equipment	3,965.43	20,000.00	19.8%
7195-00 · Uniform & Equip(Firefighters)	7,414.03	20,000.00	37.1%
Total 7100-00 · Reimb for Exp & Losses	11,379.46	40,000.00	28.4%
7200-00 · Hydrant Rental Dom Water	43,294.36	75,000.00	57.7%
7400-00 · Insurance Premium	58,900.00	56,000.00	105.2%
7500-00 · Professional Services			
7500-03 · Training & Education	2,805.00	11,000.00	25.5%
Total 7500-00 · Professional Services	2,805.00	11,000.00	25.5%
7600-00 · Utilities	20,826.19	26,000.00	80.1%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,595.00	10,000.00	26.0%
7710-02 · Fuel	279.12	5,000.00	5.6%
7710-04 · Truck Service	23,725.03	35,000.00	67.8%
7710-05 · Equipment Testing	1,374.59	13,200.00	10.4%
Total 7710-00 · Truck Service	27,973.74	63,200.00	44.3%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	42,132.36	42,200.00	99.8%
7740-00 · Bldg Supplies	0.00	1,000.00	0.0%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
Total 7700-00 · Maint/Repairs	94,461.10	140,900.00	67.1%
7800-00 · Contingency	17,827.53	25,000.00	71.3%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	16,531.02	22,000.00	75.1%
Total 7850-00 · LOSAP Program	16,531.02	22,000.00	75.1%
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9400-00 · Capital Projects	0.00	40,948.00	0.0%
Total Other Expense	266,044.66	471,848.00	56.4%
Net Other Income	(266,044.66)	(471,848.00)	56.4%
Net Income	(293,622.13)	(527,748.00)	55.6%

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of September 30, 2024

Date	Num	Account	Open Balance
Advance Auto Parts 09/19/2024	2024-01-034	7710-04 · Truck Service	73.13
Total Advance Auto Parts			73.13
AUTO KING PARTS & SUPPLIES 09/19/2024	2024-01-032	7710-04 · Truck Service	14.99
Total AUTO KING PARTS & SUPPLIES			14.99
BETTER LIVING DEPT. STORE 09/19/2024	2024-02-029	7730-00 · Bldg Maintenance	312.75
Total BETTER LIVING DEPT. STORE			312.75
CENTRAL JERSEY SECURITY 09/19/2024	2024-03-098	7730-00 · Bldg Maintenance	165.00
Total CENTRAL JERSEY SECURITY			165.00
Christopher Rampacek 09/19/2024	2024-01-036	7600-00 · Utilities	400.00
Total Christopher Rampacek			400.00
FIRST RESPONDER JOINT INSURANCE FUND 09/19/2024	2024-03-096	7400-00 · Insurance Premium	18,831.00
Total FIRST RESPONDER JOINT INSURANCE FUND			18,831.00
JCP&L 09/19/2024	2024-03-090	7600-00 · Utilities	689.84
Total JCP&L			689.84
JOHN A WALKER JR. 09/19/2024	2024-02-030	7730-00 · Bldg Maintenance	170.49
Total JOHN A WALKER JR.			170.49
JONATHON RAMPACEK 09/19/2024	24-08-001	7730-00 · Bldg Maintenance	2,349.11
Total JONATHON RAMPACEK			2,349.11
MIDDLESEX COUNTY FIRE ACADEMY 09/19/2024	2024-01-035	7500-03 · Training & Education	236.00
Total MIDDLESEX COUNTY FIRE ACADEMY			236.00
MIDDLESEX COUNTY TREASURER 09/19/2024	2024-03-097	7710-02 · Fuel	131.09
Total MIDDLESEX COUNTY TREASURER			131.09
NETLINK WEB SERVICES, LLC 09/19/2024	2024-03-094	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NJ-AMERICAN WATER COMP. 09/19/2024	2024-03-089	7200-00 · Hydrant Rental Dom Water	6,185.49
Total NJ-AMERICAN WATER COMP.			6,185.49
NJ AMERICAN WATER 09/19/2024	2024-03-092	7600-00 · Utilities	42.00
Total NJ AMERICAN WATER			42.00

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of September 30, 2024

Date	Num	Account	Open Balance
PSE&G			
09/19/2024	2024-03-091	7600-00 · Utilities	59.24
Total PSE&G			59.24
SANCHEZ LANDSCAPING, LLC			
09/19/2024	2024-02-028	7730-00 · Bldg Maintenance	568.00
Total SANCHEZ LANDSCAPING, LLC			568.00
STANDARD WASTE SERVICES			
09/19/2024	2024-03-093	7730-00 · Bldg Maintenance	164.45
Total STANDARD WASTE SERVICES			164.45
TACTICAL PUBLIC SAFETY, LLC			
09/19/2024	2024-01-033	7710-01 · Radio Serv/Repair	150.00
Total TACTICAL PUBLIC SAFETY, LLC			150.00
VERIZON			
09/19/2024	2024-03-088	7600-00 · Utilities	612.53
Total VERIZON			612.53
W.B. MASON CO. INC.			
09/19/2024	2024-03-095	6500-01 · Office Supplies	7.99
Total W.B. MASON CO. INC.			7.99
TOTAL			31,362.10

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Jamesburg Board of Fire Commissioners

Monthly Check Register

September 2024

Date	Num	Name	Memo	Amount
1106-00 · 1st Constitution				
09/19/2024	10223	Advance Auto Parts	Invoice#10144372	(73.13)
09/19/2024	10224	AUTO KING PARTS & SUPPLIES	Invoice # 839437	(14.99)
09/19/2024	10225	BETTER LIVING DEPT. STORE	Inv # A610848,A616847, B144757	(312.75)
09/19/2024	10226	CENTRAL JERSEY SECURITY	Invoice # 103176	(165.00)
09/19/2024	10227	Christopher Rampacek	cell Phone reimbursment	(400.00)
09/19/2024	10228	FIRST RESPONDER JOINT INS...	3rd INSTALL- W/COMP, PKG, MG...	(18,831.00)
09/19/2024	10229	JCP&L	A/C#10-00-08-6788-8-8	(689.84)
09/19/2024	10230	JOHN A WALKER JR.		(170.49)
09/19/2024	10231	JONATHON RAMPACEK	bar cabinet	(2,349.11)
09/19/2024	10232	MIDDLESEX COUNTY FIRE ACA...	Invoice # 03-1001-24	(236.00)
09/19/2024	10233	MIDDLESEX COUNTY TREASUR...	Invoice # CV-13-02-24	(131.09)
09/19/2024	10234	NETLINK WEB SERVICES, LLC	Invoice # NWS3226	(199.00)
09/19/2024	10235	NJ-AMERICAN WATER COMP.	Account # 1018-210025838964	(6,185.49)
09/19/2024	10236	NJ AMERICAN WATER	Account #1018-210028471827	(42.00)
09/19/2024	10237	PSE&G	Invoice # 503100136544	(59.24)
09/19/2024	10238	SANCHEZ LANDSCAPING, LLC	Invoice # 13781	(568.00)
09/19/2024	10239	STANDARD WASTE SERVICES	Invoice # 2024-03-093	(164.45)
09/19/2024	10240	TACTICAL PUBLIC SAFETY, LLC	Invoice # 241483	(150.00)
09/19/2024	10241	VERIZON	A/C#455-863-114-0001-94	(612.53)
09/19/2024	10242	W.B. MASON CO. INC.	Invoice # 248610866	(7.99)
Total 1106-00 · 1st Constitution				(31,362.10)
TOTAL				(31,362.10)

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **August-24**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	30-Jul-24	\$20,011.57	BAL. PER BANK STATEMENT	\$	30,618.77
			AS OF:		30-Aug-24
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:		
Online Banking Transfer on 8/15/2024	\$	63,989.83			
Interest 8/30/2023	\$	10.66			
TOTAL DEBITS:	\$	64,000.49			
	TOTAL	\$			
		84,012.06			
LESS CREDITS:			TOTAL IN TRANSIT:		
VOUCHER LIST 7/18/2024	\$	64,001.40			\$
					30,618.77
ACCOUNT ANALYSIS FEE	\$	-	LESS CHECKS OUTSTANDING:		
TOTAL CREDITS:	\$	64,001.40	TOTAL:	\$	10,608.11
ENDING BANK BALANCE-Per G/L	30-Aug-24	\$	BANK BALANCE-Per Reconciliation:	\$	20,010.66
		20,010.66			

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
10211	8,125.00	Jamesburg Fire Dept	8/15/24	
10158	630.00	Pradeep Mathew	5/16/24	
10204	854.11	All Hands Fire	8/15/24	
10218	800.00	Samuel Klein	8/15/24	
10214	199.00	Netlink Webservice	8/15/24	
TOTAL	\$	10,608.11		

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Jamesburg Board of Fire Commissioners
Outstanding Checks
 January 1 through August 30, 2024

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	05/13/2024	10158	Pradeep Mathew	1106-00 · 1st Constitution	
Bill	05/16/2024	2024-03-047		6100-01 · Commissioners Pay	-630.00
TOTAL					-630.00
Bill Pmt -Check	08/15/2024	10204	ALL HANDS FIRE EQUIPMENT...	1106-00 · 1st Constitution	
Bill	08/15/2024	2024-01-030		7140-01 · Fire Equipment	-719.12
Bill	08/15/2024	2024-01-029		7140-01 · Fire Equipment	-134.99
TOTAL					-854.11
Bill Pmt -Check	08/15/2024	10211	JAMESBURG VOL FIRE DEPT	1106-00 · 1st Constitution	
Bill	08/15/2024	2024-02-087		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Check	08/15/2024	10214	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitution	
Bill	08/15/2024	2024-03-079		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	08/15/2024	10218	SAMUEL KLEIN & COMPANY	1106-00 · 1st Constitution	
Bill	08/15/2024	2024-03-075		6400-02 · Accounting/Auditin...	-800.00
TOTAL					-800.00