

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 5/16/24

Reconciled balance brought forward in <b>Lakeland Checking</b> Acct from last meeting:	\$ 20,005.82
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 38,572.97
Vouchers/Fees paid/Transfers since last meeting:	\$ (38,568.56)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	<b>\$ 20,010.23</b>
Reconciled <b>Lakeland Savings</b> Balance brought forward from last meeting:	\$ 665,348.68
Withdrawals/Transfers to Checking:	\$ (38,562.74)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 142.66
Current Reconciled Balance Remaining in Lakeland Savings Account: <b>**MATCHES BALANCE IN BANK ONLINE**</b>	<b>\$ 626,928.60</b>
<b>GRAND TOTAL CASH ON HAND:</b>	<b>\$ 646,938.83</b>
Total Dollar Amount of Current Month Voucher List to be Paid:	<b>\$ 35,047.96</b>

**Notes 5/16/24 Report:**

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (15,037.73) therefore a transfer FROM Lakeland Sav c \$ 35,037.73 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$5.82 on 4/30/2024. Also reflects interest earned in account ending 0827 in the amount of \$119.94 on 4/30/2024.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
**January through December 2024**

Accrual Basis

	Jan - Dec 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	7,196.00	14,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>7,196.00</b>	<b>15,700.00</b>	<b>45.8%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	3,371.00	20,000.00	16.9%
6400-02 · Accounting/Auditing Fees	7,850.00	10,000.00	78.5%
6400-04 · Medical Services	245.00	1,000.00	24.5%
<b>Total 6400-00 · Professional Fees</b>	<b>11,466.00</b>	<b>31,000.00</b>	<b>37.0%</b>
6400-05 · Election Expenses	400.00	4,000.00	10.0%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	1,026.96	5,000.00	20.5%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>1,026.96</b>	<b>5,200.00</b>	<b>19.7%</b>
<b>Total Expense</b>	<b>20,088.96</b>	<b>55,900.00</b>	<b>35.9%</b>
<b>Net Ordinary Income</b>	<b>(20,088.96)</b>	<b>(55,900.00)</b>	<b>35.9%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	223.39	20,000.00	1.1%
<b>Total 7140-00 · Truck Equipment</b>	<b>223.39</b>	<b>20,000.00</b>	<b>1.1%</b>
7195-00 · Uniform & Equip(Firefighters)	6,805.04	20,000.00	34.0%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>7,028.43</b>	<b>40,000.00</b>	<b>17.6%</b>
7200-00 · Hydrant Rental Dom Water	18,553.50	75,000.00	24.7%
7400-00 · Insurance Premium	21,239.00	56,000.00	37.9%
7500-00 · Professional Services			
7500-03 · Training & Education	775.00	11,000.00	7.0%
<b>Total 7500-00 · Professional Services</b>	<b>775.00</b>	<b>11,000.00</b>	<b>7.0%</b>
7600-00 · Utilities	13,452.86	26,000.00	51.7%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,445.00	10,000.00	24.5%
7710-02 · Fuel	148.03	5,000.00	3.0%
7710-04 · Truck Service	16,050.64	35,000.00	45.9%
7710-05 · Equipment Testing	497.98	13,200.00	3.8%
<b>Total 7710-00 · Truck Service</b>	<b>19,141.65</b>	<b>63,200.00</b>	<b>30.3%</b>
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	10,033.26	42,200.00	23.8%
7740-00 · Bldg Supplies	0.00	1,000.00	0.0%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>45,424.91</b>	<b>140,900.00</b>	<b>32.2%</b>
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	16,531.02	22,000.00	75.1%
<b>Total 7850-00 · LOSAP Program</b>	<b>16,531.02</b>	<b>22,000.00</b>	<b>75.1%</b>
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9400-00 · Capital Projects	0.00	40,948.00	0.0%
<b>Total Other Expense</b>	<b>123,004.72</b>	<b>471,848.00</b>	<b>26.1%</b>
<b>Net Other Income</b>	<b>(123,004.72)</b>	<b>(471,848.00)</b>	<b>26.1%</b>
<b>Net Income</b>	<b>(143,093.68)</b>	<b>(527,748.00)</b>	<b>27.1%</b>

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of May 31, 2024

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<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
Western Pest Services 05/16/2024	2024-02-19	7730-00 · Bldg Maintenance	692.00
Total Western Pest Services			692.00
<b>TOTAL</b>			<b>692.00</b>

See Next  
Page For  
More Vouchers

**Jamesburg Board of Fire Commissioners**  
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As of May 31, 2024

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
<b>CENTRAL JERSEY FAMILY MEDICAL GROUP</b>			
05/16/2024	2024-02-018	6400-04 · Medical Services	245.00
Total CENTRAL JERSEY FAMILY MEDICAL GROUP			245.00
<b>EMERGENCY EQUIPMENT SALES, LLC</b>			
05/16/2024	24-03-003	7195-00 · Uniform & Equip(Firefig...	3,553.76
Total EMERGENCY EQUIPMENT SALES, LLC			3,553.76
<b>TOTAL</b>			<b>3,798.76</b>

See Next  
Page For  
more Vouchers

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of May 31, 2024

Date	Num	Account	Open Balance
<b>BETTER LIVING DEPT. STORE</b> 05/16/2024	2024-02-014	7730-00 · Bldg Maintenance	113.28
Total BETTER LIVING DEPT. STORE			113.28
<b>BOROUGH OF JAMESBURG SEWER UTILITY</b> 05/16/2024	2024-03-052	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
<b>BRIAN H. WRIGHT</b> 05/16/2024	2024-03-045	6100-01 · Commissioners Pay	783.00
Total BRIAN H. WRIGHT			783.00
<b>CAMPBELL SUPPLY CO. INC.</b> 05/16/2024	2024-01-016	7710-04 · Truck Service	1,494.00
05/16/2024	2024-01-016	7710-04 · Truck Service	1,933.98
05/16/2024	2024-01-016	7710-04 · Truck Service	497.59
05/16/2024	2024-01-016	7710-04 · Truck Service	464.08
Total CAMPBELL SUPPLY CO. INC.			4,389.65
<b>DWAYNE FITZPATRICK</b> 05/16/2024	2024-03-048	6100-01 · Commissioners Pay	625.00
Total DWAYNE FITZPATRICK			625.00
<b>JAMESBURG HARDWARE &amp; APPLIANCE</b> 05/16/2024	2024-02-010	7730-00 · Bldg Maintenance	16.96
Total JAMESBURG HARDWARE & APPLIANCE			16.96
<b>JAMESBURG VOL FIRE DEPT</b> 05/16/2024	2024-03-043	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
<b>JCP&amp;L</b> 05/16/2024	2024-03-042	7600-00 · Utilities	562.57
Total JCP&L			562.57
<b>JONATHON RAMPACEK</b> 05/16/2024	2024-02-013	7600-00 · Utilities	250.00
Total JONATHON RAMPACEK			250.00
<b>MC MASTER-CARR SUPPLY CO.</b> 05/16/2024	24-04-002	7730-00 · Bldg Maintenance	2,677.35
Total MC MASTER-CARR SUPPLY CO.			2,677.35
<b>MIDDLESEX COUNTY FIRE ACADEMY</b> 05/16/2024	2024-01-017	7500-03 · Training & Education	539.00
Total MIDDLESEX COUNTY FIRE ACADEMY			539.00
<b>NETLINK WEB SERVICES, LLC</b> 05/16/2024	2024-03-053	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NJ AMERICAN WATER</b> 05/16/2024	2024-03-041	7600-00 · Utilities	40.63
05/16/2024	2024-03-054	7600-00 · Utilities	6,184.50
Total NJ AMERICAN WATER			6,225.13

**Jamesburg Board of Fire Commissioners  
Accounts Payable Voucher List  
As of May 31, 2024**

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
<b>NORTHEASTERN BUILDING SUPPLY</b> 05/16/2024	2024-02-11	7730-00 · Bldg Maintenance	71.31
Total NORTHEASTERN BUILDING SUPPLY			71.31
<b>Pradeep Mathew</b> 05/16/2024	2024-03-047	6100-01 · Commissioners Pay	630.00
Total Pradeep Mathew			630.00
<b>PSE&amp;G</b> 05/16/2024	2024-03-051	7600-00 · Utilities	262.98
Total PSE&G			262.98
<b>Salvatore Georgianna</b> 05/16/2024	2024-03-046	6100-01 · Commissioners Pay	625.00
Total Salvatore Georgianna			625.00
<b>SANCHEZ LANDSCAPING, LLC</b> 05/16/2024	2024-02-012	7730-00 · Bldg Maintenance	173.00
Total SANCHEZ LANDSCAPING, LLC			173.00
<b>STANDARD WASTE SERVICES</b> 05/16/2024	2024-03-049	7730-00 · Bldg Maintenance	164.45
Total STANDARD WASTE SERVICES			164.45
<b>STEPHANIE RAMPAGEK</b> 05/16/2024	2024-03-044	6100-01 · Commissioners Pay	933.00
Total STEPHANIE RAMPAGEK			933.00
<b>TACTICAL PUBLIC SAFETY, LLC</b> 05/16/2024	24-03-001	7710-01 · Radio Serv/Repair	1,710.00
Total TACTICAL PUBLIC SAFETY, LLC			1,710.00
<b>VERIZON</b> 05/16/2024	2024-03-040	7600-00 · Utilities	1,223.53
Total VERIZON			1,223.53
<b>W.B. MASON CO. INC.</b> 05/16/2024	2024-03-050	6500-01 · Office Supplies	7.99
Total W.B. MASON CO. INC.			7.99
<b>TOTAL</b>			<u>7.99</u>
			<u>30,557.20</u>
			+ 3,798.76
			+ 692.00

*Total*  
*\$35,047.96*

**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
 May 2024

Date	Num	Name	Memo	Amount
<b>1106-00 - 1st Constitution</b>				
05/13/2024	10145	BETTER LIVING DEPT. ...	Inv # A610001	(113.28)
05/13/2024	10146	BOROUGH OF JAMESB...	sewer bill	(250.00)
05/13/2024	10147	BRIAN H. WRIGHT	2nd Quarter Commissioners F...	(783.00)
05/13/2024	10148	CAMPBELL SUPPLY CO...	Invoice # R101014097:03, R1...	(4,389.65)
05/13/2024	10149	DWAYNE FITZPATRICK	2nd Quarter Commissioners F...	(625.00)
05/13/2024	10150	JAMESBURG HARDWA...	Invoice # A241830	(16.96)
05/13/2024	10151	JAMESBURG VOL FIRE ...	2nd QUARTER 2024 VOLUN...	(8,125.00)
05/13/2024	10152	JONATHON RAMPACEK	cell phone reinbusment	(250.00)
05/13/2024	10153	MC MASTER-CARR SUP...	INV #25898790	(2,677.35)
05/13/2024	10154	MIDDLESEX COUNTY FI...	Invoice # 24-04153	(539.00)
05/13/2024	10155	NETLINK WEB SERVICE...	Invoice # NWS3175	(199.00)
05/13/2024	10156	NJ AMERICAN WATER	Hydrant water	(6,184.50)
05/13/2024	10157	NORTHEASTERN BUIL...	invoice #2405-459891	(71.31)
05/13/2024	10158	Pradeep Mathew	2nd quarter Commissioners fee	(630.00)
05/13/2024	10159	Salvatore Georgianna	2nd quarter Commissioners fee	(625.00)
05/13/2024	10160	SANCHEZ LANDSCAPIN...	Invoice # 12837	(173.00)
05/13/2024	10161	STANDARD WASTE SE...	Invoice #495640	(164.45)
05/13/2024	10162	STEPHANIE RAMPACEK	2nd quarter Commissioners Fee	(933.00)
05/13/2024	10163	TACTICAL PUBLIC SAF...	Invoice # 24-126	(1,710.00)
05/13/2024	10164	W.B. MASON CO. INC.	Invoice # 246049644	(7.99)
05/13/2024	Online pay	JCP&L	electric bill for March	(562.57)
05/13/2024	Online Pay	PSE&G		(262.98)
05/13/2024	Online Pay	VERIZON	Tv/ Internet/phone	(1,223.53)
05/13/2024	10165	NJ AMERICAN WATER	domestic water	(40.63)
05/16/2024	10166	CENTRAL JERSEY FAMI...	Account # 230015 for visit on ...	(245.00)
05/16/2024	10167	EMERGENCY EQUIPME...	Invoice # 24-0216	(3,553.76)
05/16/2024	10168	Western Pest Services	Customer #547915	(692.00)
Total 1106-00 - 1st Constitution				(35,047.96)
<b>TOTAL</b>				<b>(35,047.96)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: JAMESBURG BOARD OF FIRE COMMISSIONERS

MONTH OF: April-24

NAME OF BANK: PNC Bank

PREPARED BY: SR

ACCOUNT #: 80-2874-0082

<b>BALANCE FORWARD:</b>	29-Mar-24	\$20,005.82	BAL. PER BANK STATEMENT	\$ 57,023.77
			AS OF: <u>29-Mar-24</u>	
<b>ADD DEBITS:</b>			<b>ADD DEPOSITS IN TRANSIT:</b>	
Online Banking Transfer on 4/19/2024	\$ 38,562.74			
Interest 4/30/2023	\$ 10.23			
<b>TOTAL DEBITS:</b>	<b>\$ 38,572.97</b>			
	<b>TOTAL</b>	<b>\$ 58,578.79</b>		
<b>LESS CREDITS:</b>			<b>TOTAL IN TRANSIT:</b>	
VOUCHER LIST 4/18/2024	\$ 38,568.56			
<b>ACCOUNT ANALYSIS FEE</b>	\$ -			
<b>TOTAL CREDITS:</b>	<b>\$ 38,568.56</b>		<b>LESS CHECKS OUTSTANDING:</b>	
<b>ENDING BANK BALANCE-Per G/L</b>	<b>30-Apr-24</b>	<b>\$ 20,010.23</b>	<b>BANK BALANCE-Per Reconciliation:</b>	<b>\$ 20,010.23</b>

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
10116	150.00	Gary Ludas	3/21/24	
10118	8,125.00	Jamesburg Fire Dept	3/21/24	
10133	1,494.00	Campbell Supply Co	4/18/24	
10134	1,418.16	GC Automotive	4/18/24	
10135	223.39	Grainger	4/18/24	
10136	8.04	Jamesburg Hardware	4/18/24	
10137	5,201.00	Joseph Youssouf	4/18/24	
10138	199.00	Netlink Web Services	4/18/24	
10141	3,663.93	Scaldino Basements	4/18/24	
10143	16,531.02	Valic	4/18/24	
<b>TOTAL</b>	<b>\$ 37,013.54</b>			



**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 January through April 2024

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	03/21/2024	10116	GARY LUDAS	1106-00 · 1st Constitut...	
Bill	03/21/2024	2024-03-015		6400-05 · Election Expe...	-150.00
TOTAL					-150.00
Bill Pmt -Che...	03/21/2024	10118	JAMESBURG VOL FIRE ...	1106-00 · 1st Constitut...	
Bill	03/21/2024	2024-03-021		7750-00 · Fire Comp. C...	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Che...	04/18/2024	10133	CAMPBELL SUPPLY CO....	1106-00 · 1st Constitut...	
Bill	04/18/2024	2024-01-013		7710-04 · Truck Service	-1,494.00
TOTAL					-1,494.00
Bill Pmt -Che...	04/18/2024	10134	G C AUTOMOTIVE & PE...	1106-00 · 1st Constitut...	
Bill	04/18/2024	2024-01-016		7710-04 · Truck Service	-1,418.16
TOTAL					-1,418.16
Bill Pmt -Che...	04/18/2024	10135	GRAINGER	1106-00 · 1st Constitut...	
Bill	04/18/2024	2024-01-012		7140-01 · Fire Equipment	-223.39
TOTAL					-223.39
Bill Pmt -Che...	04/18/2024	10136	JAMESBURG HARDWAR...	1106-00 · 1st Constitut...	
Bill	04/18/2024	2024-02-009		7730-00 · Bldg Mainten...	-8.04
TOTAL					-8.04
Bill Pmt -Che...	04/18/2024	10137	JOSEPH D YOUSOUF, ...	1106-00 · 1st Constitut...	
Bill	12/31/2023	2023-03-142		6400-01 · Legal Fees	-1,830.00
Bill	04/18/2024	2024-03-037		6400-01 · Legal Fees	-3,371.00
TOTAL					-5,201.00
Bill Pmt -Che...	04/18/2024	10138	NETLINK WEB SERVICE...	1106-00 · 1st Constitut...	
Bill	04/18/2024	2024-03-039		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Che...	04/18/2024	10141	Scaldino Basements Sol...	1106-00 · 1st Constitut...	
Bill	04/18/2024	24-03-004 ...		7730-00 · Bldg Mainten...	-3,663.93
TOTAL					-3,663.93
Bill Pmt -Che...	04/18/2024	10143	VALIC c/o CHASE BANK ...	1106-00 · 1st Constitut...	
Bill	04/18/2024	2024-03-036		7850-01 · LOSAP Progr...	-16,531.02
TOTAL					-16,531.02