

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacck

Treasurer Report:	
Date: 6/20/24	
Reconciled balance brought forward in Lakeland Checking Acct from last meeting:	\$ 20,010.23
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 35,045.66
Vouchers/Fees paid/Transfers since last meeting:	\$ (35,047.96)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,007.93
Reconciled Lakeland Savings Balance brought forward from last meeting:	\$ 626,928.60
Withdrawals/Transfers to Checking:	\$ (35,037.73)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 134,059.47
Current Reconciled Balance Remaining in Lakeland Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 725,950.34
GRAND TOTAL CASH ON HAND:	\$ 745,958.27
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 39,305.41

Notes 6/20/24 Report:

- 1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (19,297.48) therefore a transfer FROM Lakeland Sav c \$ 39,297.48 needs to be made in order to maintain the control balance of \$20,000.00.

- 2) Reminder: W-9 form must be submitted with all new vendors!!! I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

- 3) All bills must be submitted the Saturday before the monthly commissioners meeting in order ensure they will be paid that month.

- 4) Reflects interest earned in account ending in 0797 in the amount of \$7.93 on 5/31/2024. Also reflects interest earned in account ending 0827 in the amount of \$140.77 on 5/31/2024.

- 5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2024

	Jan - Dec 24	Budget	% of Budget
Ordinary Income/Expense			
Expense			
Insurance Claims	0.00		
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	7,196.00	14,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 · Salary & Wages	<u>7,196.00</u>	<u>15,700.00</u>	<u>45.8%</u>
6400-00 · Professional Fees			
6400-01 · Legal Fees	3,371.00	20,000.00	16.9%
6400-02 · Accounting/Auditing Fees	9,550.00	10,000.00	95.5%
6400-04 · Medical Services	245.00	1,000.00	24.5%
Total 6400-00 · Professional Fees	<u>13,166.00</u>	<u>31,000.00</u>	<u>42.5%</u>
6400-05 · Election Expenses	400.00	4,000.00	10.0%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	1,825.62	5,000.00	36.5%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
6500-00 · Office \Postage Exp - Other	159.96		
Total 6500-00 · Office \Postage Exp	<u>1,985.58</u>	<u>5,200.00</u>	<u>38.2%</u>
Total Expense	<u>22,747.58</u>	<u>55,900.00</u>	<u>40.7%</u>
Net Ordinary Income	(22,747.58)	(55,900.00)	40.7%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	223.39	20,000.00	1.1%
Total 7140-00 · Truck Equipment	<u>223.39</u>	<u>20,000.00</u>	<u>1.1%</u>
7195-00 · Uniform & Equip(Firefighters)	7,211.03	20,000.00	36.1%
Total 7100-00 · Reimb for Exp & Losses	<u>7,434.42</u>	<u>40,000.00</u>	<u>18.6%</u>
7200-00 · Hydrant Rental Dom Water	24,738.00	75,000.00	33.0%
7400-00 · Insurance Premium	21,239.00	56,000.00	37.9%
7500-00 · Professional Services			
7500-03 · Training & Education	1,215.00	11,000.00	11.0%
Total 7500-00 · Professional Services	<u>1,215.00</u>	<u>11,000.00</u>	<u>11.0%</u>
7600-00 · Utilities	15,880.43	26,000.00	61.1%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,445.00	10,000.00	24.5%
7710-02 · Fuel	148.03	5,000.00	3.0%
7710-04 · Truck Service	23,433.71	35,000.00	67.0%
7710-05 · Equipment Testing	497.98	13,200.00	3.8%
Total 7710-00 · Truck Service	<u>26,524.72</u>	<u>63,200.00</u>	<u>42.0%</u>
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	22,814.22	42,200.00	54.1%
7740-00 · Bldg Supplies	0.00	1,000.00	0.0%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	<u>65,588.94</u>	<u>140,900.00</u>	<u>46.5%</u>
7800-00 · Contingency	2,456.00	25,000.00	9.8%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	16,531.02	22,000.00	75.1%
Total 7850-00 · LOSAP Program	<u>16,531.02</u>	<u>22,000.00</u>	<u>75.1%</u>
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9400-00 · Capital Projects	0.00	40,948.00	0.0%
Total Other Expense	<u>155,082.81</u>	<u>471,848.00</u>	<u>32.9%</u>
Net Other Income	(155,082.81)	(471,848.00)	32.9%
Net Income	<u>(177,830.39)</u>	<u>(527,748.00)</u>	<u>33.7%</u>

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of June 30, 2024

Date	Num	Account	Open Balance
Action Uniform CO 06/20/2024	2024-01-019	7195-00 · Uniform & Equip(Firefighters)	405.99
Total Action Uniform CO			405.99
CAMPBELL SUPPLY CO. INC. 06/20/2024 06/20/2024	2024-01-021 2024-01-020	7710-04 · Truck Service 7710-04 · Truck Service	983.32 627.59
Total CAMPBELL SUPPLY CO. INC.			1,610.91
CENTRAL JERSEY SECURITY 06/20/2024	2024-03-064	7730-00 · Bldg Maintenance	165.00
Total CENTRAL JERSEY SECURITY			165.00
Encore Flew Protection 06/20/2024	2024-02-019	7730-00 · Bldg Maintenance	436.60
Total Encore Flew Protection			436.60
FOLEY, INCORPORATED 06/20/2024	2024-02-020	7710-04 · Truck Service	755.59
Total FOLEY, INCORPORATED			755.59
G C AUTOMOTIVE & PERFORMANCE 06/20/2024	24-05-002	7710-04 · Truck Service	4,796.57
Total G C AUTOMOTIVE & PERFORMANCE			4,796.57
GEORGE LOGAN TOWING, INC. 06/20/2024	2024-01-018	7710-04 · Truck Service	220.00
Total GEORGE LOGAN TOWING, INC.			220.00
JCP&L 06/20/2024	2024-03-062	7600-00 · Utilities	1,084.60
Total JCP&L			1,084.60
MIDDLESEX COUNTY FIRE ACADEMY 06/20/2024	2024-01-022	7500-03 · Training & Education	440.00
Total MIDDLESEX COUNTY FIRE ACADEMY			440.00
NETLINK WEB SERVICES, LLC 06/20/2024	2024-03-059	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO. 06/20/2024	23-12-001	7800-00 · Contingency	1,456.00
Total NEW JERSEY FIRE EQUIPMENT CO.			1,456.00
NJ-AMERICAN WATER COMP. 06/20/2024 06/20/2024	2024-03-055 2024-03-058	7200-00 · Hydrant Rental Dom Water 7600-00 · Utilities	6,184.50 41.46
Total NJ-AMERICAN WATER COMP.			6,225.96
PSE&G 06/20/2024	2024-03-063	7600-00 · Utilities	60.63
Total PSE&G			60.63
SAMUEL KLEIN & COMPANY 06/20/2024 06/20/2024	2024-060 2024-060	6400-02 · Accounting/Auditing Fees 6400-02 · Accounting/Auditing Fees	850.00 850.00
Total SAMUEL KLEIN & COMPANY			1,700.00

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Jamesburg Board of Fire Commissioners
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 As of June 30, 2024

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
SANCHEZ LANDSCAPING, LLC 06/20/2024	2024-02-021	7730-00 - Bldg Maintenance	1,368.00
Total SANCHEZ LANDSCAPING, LLC			1,368.00
Scaldino Basements Solutions Inc 06/20/2024	24-03-004	7730-00 - Bldg Maintenance	8,547.91
Total Scaldino Basements Solutions Inc			8,547.91
STANDARD WASTE SERVICES 06/20/2024	2024-03-056	7730-00 - Bldg Maintenance	164.45
Total STANDARD WASTE SERVICES			164.45
STEPHANIE RAMPACEK 06/20/2024	2024-03-065	6500-00 - Office \Postage Exp	159.96
Total STEPHANIE RAMPACEK			159.96
TACTICAL PUBLIC SAFETY, LLC 06/20/2024	24-01-001	Insurance Claims	5,568.70
Total TACTICAL PUBLIC SAFETY, LLC			5,568.70
VELTING OVERHEAD DOOR, LLC 06/20/2024 06/20/2024	2024-02-022 2024-02-023	7730-00 - Bldg Maintenance 7730-00 - Bldg Maintenance	583.00 1,516.00
Total VELTING OVERHEAD DOOR, LLC			2,099.00
VERIZON 06/20/2024	2024-03-061	7600-00 - Utilities	1,240.88
Total VERIZON			1,240.88
W.B. MASON CO. INC. 06/20/2024	2024-03-057	6500-01 - Office Supplies	599.66
Total W.B. MASON CO. INC.			599.66
TOTAL			39,305.41

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Jamesburg Board of Fire Commissioners

Monthly Check Register

June 2024

Date	Num	Name	Memo	Amount
1106-00 - 1st Constitution				
06/20/2024	10169	Action Uniform CO		
06/20/2024	10170	CAMPBELL SUPPLY CO. INC.	Invoice # 53145	(405.99)
06/20/2024	10171	CENTRAL JERSEY SECURITY		(1,610.91)
06/20/2024	10172	Encore Flew Protection	Invoice #102560	(165.00)
06/20/2024	10173	FOLEY, INCORPORATED	Invoice # 12627338	(436.60)
06/20/2024	10174	G C AUTOMOTIVE & PERFO...		(755.59)
06/20/2024	10175	GEORGE LOGAN TOWING, I...	INV #31403	(4,796.57)
06/20/2024	10176	MIDDLESEX COUNTY FIRE A...	INV# B06102024J	(220.00)
06/20/2024	10177	NETLINK WEB SERVICES, LLC	Invoice # 02-1505-24	(440.00)
06/20/2024	10178	NEW JERSEY FIRE EQUIPM...	Invoice # NWS3188	(199.00)
06/20/2024	10179	SAMUEL KLEIN & COMPANY	Invoice # 71821	(1,456.00)
06/20/2024	10180	SANCHEZ LANDSCAPING, LLC		(1,700.00)
06/20/2024	10181	Scaldino Basements Solulons I...	Invoice #13011	(1,368.00)
06/20/2024	10182	STANDARD WASTE SERVICES	Invoice #6874	(8,547.91)
06/20/2024	10183	STEPHANIE RAMPACEK	Invoice # 498381	(164.45)
06/20/2024	10184	TACTICAL PUBLIC SAFETY, ...		(159.96)
06/20/2024	10185	VELTING OVERHEAD DOOR,...	Invoice # 24-090	(5,568.70)
06/20/2024	10186	W.B. MASON CO. INC.		(2,099.00)
06/20/2024	Online Pay	JCP&L	Invoice # 246692863, 246692863	(599.66)
06/20/2024	Online Pay	NJ-AMERICAN WATER COMP.		(1,084.60)
06/20/2024	Online Pay	PSE&G		(6,225.96)
06/20/2024	Online Pay	VERIZON		(60.63)
Total 1106-00 - 1st Constitution				(1,240.88)
TOTAL				(39,305.41)
				(39,305.41)

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **May-24**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	30-Apr-24	\$20,010.23	BAL PER BANK STATEMENT	\$ 35,751.69
			AS OF:	31-May-24
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 5/17/2024	\$ 34,345.73			
Online Banking Transfer on 5/23/2024	\$ 692.00			
Interest 5/31/2023	\$ 7.93			
TOTAL DEBITS:	\$ 35,045.66			
	TOTAL	\$ 55,055.89		
LESS CREDITS			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST 5/16/2024	\$ 35,047.96			
				\$ 35,751.69
ACCOUNT ANALYSIS FEE	\$ -		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$ 35,047.96		TOTAL:	\$ 15,743.76
ENDING BANK BALANCE-Per G/L	31-May-24	\$ 20,007.93	BANK BALANCE-Per Reconciliation:	\$ 20,007.93

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
10147	783.00	Brian Wright	5/16/24	
10151	8,125.00	Jamesburg Fire Dept	5/16/24	
10152	250.00	Jonathon Rampacck	5/16/24	
10158	630.00	Praddeep Mathew	5/16/24	
10163	1,710.00	Tactical Public Safety	5/16/24	
10167	3,553.76	Emergency Equipment	5/16/24	
10168	692.00	Western Pest Services	5/16/24	
TOTAL	\$ 15,743.76			

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Jamesburg Board of Fire Commissioners
Outstanding Checks
 January through May 2024

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	05/13/2024	10147	BRIAN H. WRIGHT	1106-00 · 1st Constitution	
Bill	05/16/2024	2024-03-045		6100-01 · Commissioners Pay	-783.00
TOTAL					<u>-783.00</u>
Bill Pmt -Check	05/13/2024	10151	JAMESBURG VOL FIRE DEPT	1106-00 · 1st Constitution	
Bill	05/16/2024	2024-03-043		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					<u>-8,125.00</u>
Bill Pmt -Check	05/13/2024	10152	JONATHON RAMPACEK	1106-00 · 1st Constitution	
Bill	05/16/2024	2024-02-013		7600-00 · Utilities	-250.00
TOTAL					<u>-250.00</u>
Bill Pmt -Check	05/13/2024	10158	Pradeep Mathew	1106-00 · 1st Constitution	
Bill	05/16/2024	2024-03-047		6100-01 · Commissioners Pay	-630.00
TOTAL					<u>-630.00</u>
Bill Pmt -Check	05/13/2024	10163	TACTICAL PUBLIC SAFETY, L...	1106-00 · 1st Constitution	
Bill	05/16/2024	24-03-001		7710-01 · Radio Serv/Repair	-1,710.00
TOTAL					<u>-1,710.00</u>
Bill Pmt -Check	05/16/2024	10167	EMERGENCY EQUIPMENT SA...	1106-00 · 1st Constitution	
Bill	05/16/2024	24-03-003		7195-00 · Uniform & Equip(Fi...	-3,553.76
TOTAL					<u>-3,553.76</u>
Bill Pmt -Check	05/16/2024	10168	Western Pest Services	1106-00 · 1st Constitution	
Bill	05/16/2024	2024-02-19		7730-00 · Bldg Maintenance	-692.00
TOTAL					<u>-692.00</u>