

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 11/21/24

Reconciled balance brought forward in <b>Lakeland Checking</b> Acct from last meeting:	\$ 20,004.94
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 32,894.23
Vouchers/Fees paid/Transfers since last meeting:	\$ (32,036.00)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,863.17
Reconciled <b>Lakeland Savings</b> Balance brought forward from last meeting:	\$ 692,488.34
Withdrawals/Transfers to Checking:	\$ (32,031.06)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 144.24
Current Reconciled Balance Remaining in Lakeland Savings Account: <b>**MATCHES BALANCE IN BANK ONLINE**</b>	\$ 660,601.52
<b>GRAND TOTAL CASH ON HAND:</b>	\$ 681,464.69
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 34,318.94

**Notes 11/21/24 Report:**

- 1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (13,455.77) therefore a transfer FROM Lakeland Sav c \$ 33,455.77 needs to be made in order to maintain the control balance of **\$20,000.00**.
- 2) Reminder: W-9 form must be submitted with all new vendors!!! I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.
- 3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.
- 4) Reflects interest earned in account ending in 0797 in the amount of \$9.06 on 10/31/2024. Also reflects interest earned in account ending 0827 in the amount of \$144.24 on 10/31/2024.
- 5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

## Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2024

	Jan - Dec 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
Insurance Claims	0.00		
<b>6100-00 · Salary &amp; Wages</b>			
6100-01 · Commissioners Pay	13,763.00	14,400.00	95.6%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	13,763.00	15,700.00	87.7%
<b>6400-00 · Professional Fees</b>			
6400-01 · Legal Fees	9,985.00	20,000.00	49.8%
6400-02 · Accounting/Auditing Fees	10,350.00	10,000.00	103.5%
6400-04 · Medical Services	245.00	1,000.00	24.5%
<b>Total 6400-00 · Professional Fees</b>	20,560.00	31,000.00	66.3%
6400-05 · Election Expenses	2,072.25	4,000.00	51.8%
<b>6500-00 · Office &amp; Postage Exp</b>			
6500-01 · Office Supplies	3,020.53	5,000.00	60.4%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office &amp; Postage Exp</b>	3,020.53	5,200.00	58.1%
66900 · Reconciliation Discrepancies	0.00		
<b>Total Expense</b>	39,415.78	55,900.00	70.5%
<b>Net Ordinary Income</b>	(39,415.78)	(55,900.00)	70.5%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	3,443.30	20,000.00	17.2%
<b>Total 7140-00 · Truck Equipment</b>	3,443.30	20,000.00	17.2%
7195-00 · Uniform & Equip(Firefighters)	20,755.39	20,000.00	103.8%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	24,198.69	40,000.00	60.5%
7200-00 · Hydrant Rental Dom Water	56,745.03	75,000.00	75.7%
7400-00 · Insurance Premium	56,474.83	56,000.00	104.4%
<b>7500-00 · Professional Services</b>			
7500-03 · Training & Education	3,480.00	11,000.00	31.6%
<b>Total 7500-00 · Professional Services</b>	3,480.00	11,000.00	31.6%
7600-00 · Utilities	23,893.52	26,000.00	91.9%
<b>7700-00 · Maint/Repairs</b>			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	3,053.12	10,000.00	30.5%
7710-02 · Fuel	2,983.15	5,000.00	59.7%
7710-04 · Truck Service	35,470.31	35,000.00	101.3%
7710-05 · Equipment Testing	8,199.69	13,200.00	62.1%
<b>Total 7710-00 · Truck Service</b>	49,706.27	63,200.00	78.6%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	43,353.89	42,200.00	102.7%
7740-00 · Bldg Supplies	800.62	1,000.00	80.1%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
<b>Total 7700-00 · Maint/Repairs</b>	126,360.78	140,900.00	89.7%
7800-00 · Contingency	18,367.53	25,000.00	73.5%
<b>7850-00 · LOSAP Program</b>			
7850-01 · LOSAP Program	16,531.02	22,000.00	75.1%
<b>Total 7850-00 · LOSAP Program</b>	16,531.02	22,000.00	75.1%
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9400-00 · Capital Projects	0.00	40,948.00	0.0%
<b>Total Other Expense</b>	328,051.40	471,848.00	69.5%
<b>Net Other Income</b>	(328,051.40)	(471,848.00)	69.5%
<b>Net Income</b>	(367,467.18)	(527,748.00)	69.6%

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## Jamesburg Board of Fire Commissioners Accounts Payable Voucher List As of November 30, 2024

Date	Num	Account	Open Balance
<b>Advance Auto Parts</b> 11/21/2024	2024-01-043	7710-04 · Truck Service	15.17
Total Advance Auto Parts			15.17
<b>BETTER LIVING DEPT. STORE</b> 11/21/2024	2024-02-034	7730-00 · Bldg Maintenance	139.47
Total BETTER LIVING DEPT. STORE			139.47
<b>BOROUGH OF JAMESBURG SEWER UTILITY</b> 11/21/2024	2024-03-119	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
<b>BRIAN H. WRIGHT</b> 11/21/2024	2024-03-114	6100-01 · Commissioners Pay	783.00
Total BRIAN H. WRIGHT			783.00
<b>CAMPBELL SUPPLY CO. INC.</b> 11/21/2024	24-07-004	7710-04 · Truck Service	4,429.18
Total CAMPBELL SUPPLY CO. INC.			4,429.18
<b>DWAYNE FITZPATRICK</b> 11/21/2024	2024-03-1111	6100-01 · Commissioners Pay	625.00
Total DWAYNE FITZPATRICK			625.00
<b>ISLAND TECH SERVICES</b> 11/21/2024	2024-01-040	7800-00 · Contingency	540.00
Total ISLAND TECH SERVICES			540.00
<b>JAMESBURG VOL FIRE DEPT</b> 11/21/2024	2024-02-109	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
<b>JCP&amp;L</b> 11/21/2024	2024-03-123	7600-00 · Utilities	634.75
Total JCP&L			634.75
<b>JONATHON RAMPACEK</b> 11/21/2024	2024-02-036	7600-00 · Utilities	250.00
Total JONATHON RAMPACEK			250.00
<b>MERCER COUNTY FIRE ACADEMY</b> 11/21/2024	2024-01-041	7500-03 · Training & Education	235.00
Total MERCER COUNTY FIRE ACADEMY			235.00
<b>MIDDLESEX COUNTY TREASURER</b> 11/21/2024	2024-03-117	7710-02 · Fuel	459.31
11/21/2024	2024-03-117	7710-02 · Fuel	436.87
11/21/2024	2024-03-117	7710-02 · Fuel	357.75
11/21/2024	2024-03-125	6400-05 · Election Expenses	1,234.33
Total MIDDLESEX COUNTY TREASURER			2,488.26
<b>NETLINK WEB SERVICES, LLC</b> 11/21/2024	2024-03-118	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
 As of November 30, 2024

Date	Num	Account	Open Balance
<b>NJ AMERICAN WATER</b>			
11/21/2024	2024-03-119	7200-00 · Hydrant Rental Dom W...	6,930.99
11/21/2024	2024-03-120	7600-00 · Utilities	42.62
Total NJ AMERICAN WATER			6,973.61
<b>Pradeep Mathew</b>			
11/21/2024	2024-03-113	6100-01 · Commissioners Pay	630.00
Total Pradeep Mathew			630.00
<b>PSE&amp;G</b>			
11/21/2024	2024-03-122	7600-00 · Utilities	56.86
Total PSE&G			56.86
<b>Salvatore Georgianna</b>			
11/21/2024	2024-03-112	6100-01 · Commissioners Pay	625.00
Total Salvatore Georgianna			625.00
<b>SANCHEZ LANDSCAPING, LLC</b>			
11/21/2024	2024-02-035	7730-00 · Bldg Maintenance	538.00
Total SANCHEZ LANDSCAPING, LLC			538.00
<b>SKYLANDS AREA FIRE EQUIPMENT &amp; TRAINING,</b>			
11/21/2024	24-04-001	7195-00 · Uniform & Equip(Firefig...	4,447.12
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			4,447.12
<b>STEPHANIE RAMPACEK</b>			
11/21/2024	2024-03-110	6100-01 · Commissioners Pay	933.00
Total STEPHANIE RAMPACEK			933.00
<b>TACTICAL PUBLIC SAFETY, LLC</b>			
11/21/2024	2024-01-042	7710-01 · Radio Serv/Repair	458.12
Total TACTICAL PUBLIC SAFETY, LLC			458.12
<b>VERIZON</b>			
11/21/2024	2024-03-121	7600-00 · Utilities	622.66
Total VERIZON			622.66
<b>W.B. MASON CO. INC.</b>			
11/21/2024	2024-03-124	6500-01 · Office Supplies	7.99
Total W.B. MASON CO. INC.			7.99
<b>Western Pest Services</b>			
11/21/2024	2024-02-033	7730-00 · Bldg Maintenance	312.75
Total Western Pest Services			312.75
<b>TOTAL</b>			<b>34,318.94</b>

11/21/24

## Jamesburg Board of Fire Commissioners Monthly Check Register November 2024

Date	Num	Name	Memo	Amount
<b>1106-00 - 1st Constitution</b>				
11/21/2024	10259	Advance Auto Parts	Invoice#6372428123253	(15.17)
11/21/2024	10260	BETTER LIVING DEPT. STORE	Inv # A623459	(139.47)
11/21/2024	10261	BOROUGH OF JAMESBURG SEW...		(250.00)
11/21/2024	10262	BRIAN H. WRIGHT	4th Quarter Commissioner fee	(783.00)
11/21/2024	10263	CAMPBELL SUPPLY CO. INC.	Invoice # R101014594:01	(4,429.18)
11/21/2024	10264	DWAYNE FITZPATRICK	4th Quarter Commissioner fee	(625.00)
11/21/2024	10265	ISLAND TECH SERVICES	Invoice # ITSNJ61048	(540.00)
11/21/2024	10266	JAMESBURG VOL FIRE DEPT	4th QUARTER 2024 VOLUNT...	(8,125.00)
11/21/2024	10267	JONATHON RAMPACEK	Cell Phone	(250.00)
11/21/2024	10268	MERCER COUNTY FIRE ACADEMY	Invoice # FA4424	(235.00)
11/21/2024	10269	MIDDLESEX COUNTY TREASURER		(2,488.26)
11/21/2024	10270	NETLINK WEB SERVICES, LLC	Invoice # NWS3252	(199.00)
11/21/2024	10271	Pradeep Mathew	4th Quarter Commissioner fee	(630.00)
11/21/2024	10272	Salvatore Georgianna	4th Quarter Commissioner fee	(625.00)
11/21/2024	10273	SANCHEZ LANDSCAPING, LLC	Invoice #14203	(538.00)
11/21/2024	10274	SKYLANDS AREA FIRE EQUIPME...	Invoice # 14906	(4,447.12)
11/21/2024	10275	STEPHANIE RAMPACEK	Commissioners Fee 4th Quarter	(933.00)
11/21/2024	10276	TACTICAL PUBLIC SAFETY, LLC	Invoice # 240875	(458.12)
11/21/2024	10277	W.B. MASON CO. INC.	Invoice # 249932415	(7.99)
11/21/2024	10278	Western Pest Services	Account #547915	(312.75)
11/21/2024	Online pay	JCP&L		(634.75)
11/21/2024	Online pay	NJ AMERICAN WATER		(6,973.61)
11/21/2024	Online pay	PSE&G		(58.86)
11/21/2024	Online Pay	VERIZON	Invoice # 503100139076	(622.66)
<b>Total 1106-00 - 1st Constitution</b>				<b>(34,318.94)</b>
<b>TOTAL</b>				<b>(34,318.94)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **October-24**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	30-Sep-24	\$20,004.94	BAL. PER BANK STATEMENT	\$ 29,989.30
			AS OF:	31-Oct-24
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 10/21/2024	\$ 32,031.06			
voided check 10204	\$ 854.11			
Interest 10/31/2024	\$ 9.06			
TOTAL DEBITS:	\$ 32,894.23			
	TOTAL	\$ 52,899.17		
LESS CREDITS:			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST 10/17/2024	\$ 32,036.00			\$ 29,989.30
ACCOUNT ANALYSIS FEE	\$ -		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$ 32,036.00		TOTAL:	\$ 9,126.13
ENDING BANK BALANCE-Per G/L	31-Oct-24	\$ 20,863.17	BANK BALANCE-Per Reconciliation:	\$ 20,863.17

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
10252	6,594.00	Joseph Youssouf	10/17/24	
Online pay	501.24	JCP&I.	10/17/24	
10253	1,219.36	Middlesex County Treasurer	10/17/24	
10255	199.00	Netlink Web	10/14/24	
10241	612.53	Verizon	9/19/24	
TOTAL	\$ 9,126.13			

11/06/24

## Jamesburg Board of Fire Commissioners Outstanding Checks January through October 2024

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	10/17/2024	Online pay	JCP&L	1106-00 - 1st Constitut...	
Bill	10/17/2024	2024-03-106		7600-00 - Utilities	-501.24
TOTAL					-501.24
Bill Pmt -Che...	09/19/2024	10241	VERIZON	1106-00 - 1st Constitut...	
Bill	09/19/2024	2024-03-088		7600-00 - Utilities	-612.53
TOTAL					-612.53
Bill Pmt -Che...	10/17/2024	10252	JOSEPH D YOUSOUF, ESQUIRE	1106-00 - 1st Constitut...	
Bill	10/17/2024	2024-03-101		6400-01 - Legal Fees	-6,594.00
TOTAL					-6,594.00
Bill Pmt -Che...	10/17/2024	10253	MIDDLESEX COUNTY TREASURER	1106-00 - 1st Constitut...	
Bill	10/17/2024	2024-03-104		7710-02 - Fuel	-114.69
				7710-02 - Fuel	-333.66
				7710-02 - Fuel	-255.53
				7710-02 - Fuel	-515.48
TOTAL					-1,219.36
Bill Pmt -Che...	10/17/2024	10255	NETLINK WEB SERVICES, LLC	1106-00 - 1st Constitut...	
Bill	10/17/2024	2024-03-099		6500-01 - Office Supplies	-199.00
TOTAL					-199.00