

# JAMESBURG BOARD OF FIRE COMMISSIONERS

Fire District No. 1

Minutes

March 21, 2024

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**CALL TO ORDER:** This meeting was called to order by Attorney Joseph Youssouf. The meeting is being held pursuant to The Open Public Meetings Act of 1974 and the provisions of that Act have been met. Meeting commenced at, 7:05pm

## FLAG SALUTE

**ROLL CALL:** Dwayne Fitzpatrick  
Salvatore Georgianna  
Pradeep Mathew  
Stephanie Rampacek  
Brian Wright  
Attorney Youssouf

## RE-ORGANIZATION 2024:

Attorney Youssouf swore in newly elected commissioners:  
Dwayne Fitzpatrick, 1-year term, Stephanie Rampacek, 3-year term, Brian Wright, 3-year term.

## Nominations of 2024 positions:

**Chairman:** P. Mathew

Proposed by: S. Rampacek

Seconded by: S. Georgianna

All in favor: Yes

**Vice Chair:** S. Georgianna

Proposed by: B. Wright

Seconded by: S. Rampacek

All in favor: Yes

**Clerk:** Brian Wright

Proposed by: S. Rampacek

Seconded by: P. Mathew

All in favor: Yes

**Treasurer:** S. Rampacek

Proposed by: B. Wright

Seconded by: S. Georgianna

All in favor: Yes

**Assistant Treasurer:** D. Fitzpatrick

Proposed by: B. Wright

Seconded by: S. Georgianna

All in favor: Yes

**REORGANIZATION RESOLUTIONS FOR 2024:**

**Meeting Dates:**

Motion to change the meeting time to 7:30pm from 7:00pm and approve meeting dates.

Proposed by: B. Wright

Seconded by: S. Georgianna

All in favor Yes

**Financial Institution: Lakeland Bank**

Proposed by: S. Rampacek

Seconded by: B. Wright

All in favor: Yes

**Newspapers: Cranbury Press, Home News**

Proposed by: B. Wright

Seconded by” S. Rampacek

All in favor: Yes

**Insurance Broker: Oliver L.E. Soden Agency**

Proposed by: B. Wright

Seconded by: S. Georgianna

All in favor: Yes

**Auditor: Gerard Stankiewicz**

Proposed by: B. Wright

Seconded by: S. Rampacek

All in favor: Yes

**Attorney: Joseph Youssouf**

Proposed by: S. Georgianna

Seconded by: B. Wright

All in favor: Yes

**MOTION TO ACCEPT MINUTES:**

Proposed By: S. Rampacek

Seconded By: P. Mathew

All in Favor: Yes

**MOTION TO ACCEPT EXECUTIVE SESSION MINUTES:**

Proposed by: S. Rampacek

Seconded by: P. Mathew

In Favor: P. Mathew, S. Rampacek, B. Wright

D. Fitzpatrick, S. Georgianna abstain.

Motion passes

**TREASURER’S REPORT**

S. Rampacek:

	<b>Checking:</b>	<b>Savings:</b>
<i>Bal. Bt. Fwd.:</i>	(39,088.17)	679,065.00
<i>Deposits:</i>	110,668.92	118.51
<i>Vouchers:</i>	(51,581.02)	
<i>Rec. Bal.</i>	19,999.73	568,520.86
<i>Grand Total Cash on Hand:</i>		588,520.59

**MOTION TO ACCEPT TREASURER’S REPORT:**

Proposed By: B. Wright

Seconded By: P. Mathew

All in Favor: Yes

Take note Comment #6, line transfers within the 2023 budget have been completed.

2022 Audit report is completed along with current LOSAP report.

**REQUISITIONS:**

Tactical Public Safety	XL200 MIC’S	\$1710.00
Skyland Are Fire	2 Sets of Gear	\$8,894.24
Emergency Equipment Sales	1 Set of Gear	\$3,310.92
Scaldino Basements	French Drains & Sump Pump	\$12,211.30

**MOTION TO ACCEPT REQUISITIONS:**

Proposed By: B. Wright

Seconded By: S. Georgianna

All In Favor: Yes

**CORRESPONDENCE:**

S. Rampacek:

Received Annual Disclosure letter from G. Stankiewicz.

**ATTORNEY’S REPORT:**

Joseph Youssof:

Nothing Further other than the reorg resolutions that were presented.

**PRESIDENT’S REPORT:**

VP John Walker:

Discussion with regards to the drains and sump pump in the basement and the completion of the cubby in the hall outside the offices.

The LHU Certificate was received from the Division of Fire Safety.

Discussion about having a FD member and a Board member attending a Grant Writing class, possibly dividing the cost amongst the President, Chief and the Board. P. Mathew asked about the possibility of offering an open-ended resolution to allow FD to spend monies for grant procedures, Attorney Youssouf highly recommends not doing such a thing, only pay for services that are approved and completed.

D. Fitzpatrick and P. Mathew will work with FD to determine more grant writing information and come back to the board with this information.

**FIRE CHIEF’S REPORT:**

Christopher Rampacek:

Information about the missing portable radio was entered into the NCIC system. The insurance company was notified and a claim for stolen property was submitted. The Chief supplied the Insurance company with all the documents they required, and the Insurance company cut a check on 4-19-2024 and a new radio has been ordered.

Siren was replaced in J1.

J1 has had starting issues, we thought it might have been the battery but that’s not the case, J1 will be going to GC Automotive for further diagnosis.

J6 repaired and is back in service.

Ordered a new 4gas meter for J1.

Closed out PEOSH challenges with the state last month.

**NEW BUSINESS:**

B. Wright.

Has LOSAP payment been made yet, S. Rampacek stated it will be made at our April meeting.

To Chief C. Rampacek, are all Fireline officers up to date with what is required by the Division of Fire Safety for each office to hold the positions they have been voted into, referencing proper IML Certifications?

The Chief responded stating one or two officers need a hazmat awareness class, he is trying to schedule this.

Election Results:

Commissioner: 3-Year Term 2 Seats Open

Stephanie Rampacek: 74\*

Brian Wright: 88\*

Commissioner: 1-Year Unexpired Term 1 seat Open:

Dwayne Fitzpatrick 45\*

Michael Rampacek: 31

Budget: Yes: 73\*

No: 33

\*Indicates elected.

**OLD BUSINESS:**

Nothing

**MOTION TO OPEN PUBLIC COMMENT:**

Proposed By: B. Wright

Seconded By: S. Georgianna

All in Favor: Yes

**PUBLIC COMMENT:**

No Public

**MOTION TO CLOSE TO THE PUBLIC:**

Proposed By: B. Wright

Seconded By: S. Georgianna

All in Favor: Yes

**MOTION TO ADJOURN MEETING:** 7:58pm.

Proposed By: B. Wright

Seconded By: S. Georgianna

All in Favor: Yes

Brian Wright, Clerk