

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 1/19/23

Reconciled balance brought forward in Lakeland Checking Acct from last meeting:	\$ 20,006.61
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 96,880.84
Vouchers/Fees paid/Transfers since last meeting:	\$ (96,880.84)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,006.61
Reconciled Lakeland Savings Balance brought forward from last meeting:	\$ 655,606.35
Withdrawals/Transfers to Checking:	\$ (96,874.23)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 128.08
Current Reconciled Balance Remaining in Lakeland Savings Account:	\$ 558,860.20
MATCHES BALANCE IN BANK ONLINE	
GRAND TOTAL CASH ON HAND:	\$ 578,866.81
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 48,719.89

Notes - 1/19/23 Report:

- 1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (28,713.28) therefore a transfer FROM Lakeland Sav c \$ 48,713.28 needs to be made in order to maintain the control balance of \$20,000.00.

- 2) Reminder: W-9 form must be submitted with all new vendors!!! I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

- 3) All bills must be submitted the Saturday before the monthly commissioners meeting in order ensure they will be paid that month.

- 4) Reflects interest earned in account ending in 0797 in the amount of \$6.61 on 12/30/2022. Also reflects interest earned in account ending 0827 in the amount of \$128.08 on 12/30/2022.

- 5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2022

2022

	Jan - Dec 22	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	14,396.00	14,400.00	100.0%
6100-02 · Clark Pay	0.00	1,300.00	0.0%
Total 6100-00 · Salary & Wages	14,396.00	15,700.00	91.7%
6400-00 · Professional Fees			
6400-01 · Legal Fees	10,385.00	19,000.00	54.7%
6400-02 · Accounting/Auditing Fees	8,450.00	9,000.00	93.9%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	18,835.00	29,000.00	64.9%
6400-06 · Election Expenses	1,951.52	4,000.00	48.8%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	6,292.73	3,500.00	179.8%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	6,292.73	3,700.00	170.1%
66900 · Reconciliation Discrepancies	36.32		
Total Expense	41,511.57	52,400.00	79.2%
Net Ordinary Income	(41,511.57)	(52,400.00)	79.2%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	11,979.59	17,000.00	70.5%
Total 7140-00 · Truck Equipment	11,979.59	17,000.00	70.5%
7195-00 · Uniform & Equip(Firefighters)	18,383.33	17,000.00	108.1%
Total 7100-00 · Reimb for Exp & Losses	30,362.92	34,000.00	89.3%
7200-00 · Hydrant Rental Dom Water	57,342.62	58,000.00	98.9%
7400-00 · Insurance Premium	51,359.00	52,000.00	98.8%
7500-00 · Professional Services			
7500-03 · Training & Education	3,092.99	12,000.00	25.8%
Total 7500-00 · Professional Services	3,092.99	12,000.00	25.8%
7600-00 · Utilities	25,591.84	21,000.00	121.9%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	13,011.44	13,000.00	100.1%
7710-02 · Fuel	3,829.73	5,000.00	76.6%
7710-04 · Truck Service	27,660.63	35,000.00	79.0%
7710-05 · Equipment Testing	10,475.70	10,000.00	104.8%
7710-00 · Truck Service - Other	3,303.00		
Total 7710-00 · Truck Service	58,280.50	63,000.00	92.5%
7720-00 · Air Pack & Bottle Repair	487.08	2,000.00	24.4%
7730-00 · Bldg Maintonance	40,163.12	40,000.00	100.4%
7740-00 · Bldg Supplies	561.17	2,000.00	28.1%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
Total 7700-00 · Maint/Repairs	131,991.87	139,500.00	94.6%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,494.84	19,000.00	123.7%
Total 7850-00 · LOSAP Program	23,494.84	19,000.00	123.7%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
Total 8000-00 · Debt Service	33,450.29	33,450.00	100.0%
9300-00 · Capital - Radios & Air Filling	51,675.00	53,715.14	96.2%
9400-00 · Capital Projects	0.00	35,000.00	0.0%
Total Other Expense	408,361.37	482,665.14	84.6%
Net Other Income	(408,361.37)	(482,665.14)	84.6%
Net Income	(448,872.94)	(536,065.14)	84.1%

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2023

2023

	Jan - Dec 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	0.00	14,400.00	0.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 · Salary & Wages	0.00	15,700.00	0.0%
6400-00 · Professional Fees			
6400-01 · Legal Fees	0.00	20,000.00	0.0%
6400-02 · Accounting/Auditing Fees	0.00	10,000.00	0.0%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	0.00	31,000.00	0.0%
6400-05 · Election Expenses	0.00		
6500-00 · Office \Postage Exp		4,000.00	0.0%
6500-01 · Office Supplies	199.00	5,000.00	4.0%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	199.00	5,200.00	3.8%
Total Expense	199.00	55,900.00	0.4%
Net Ordinary Income	(199.00)	(55,900.00)	0.4%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	0.00	20,000.00	0.0%
Total 7140-00 · Truck Equipment	0.00	20,000.00	0.0%
7195-00 · Uniform & Equip(Firefighters)	0.00	20,000.00	0.0%
Total 7100-00 · Reimb for Exp & Losses	0.00	40,000.00	0.0%
7200-00 · Hydrant Rental Dom Water	0.00		
7400-00 · Insurance Premium	17,287.00	75,000.00	0.0%
7500-00 · Professional Services		52,000.00	33.2%
7500-03 · Training & Education	0.00	11,000.00	0.0%
Total 7500-00 · Professional Services	0.00	11,000.00	0.0%
7600-00 · Utilities	346.11	26,000.00	1.3%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	0.00	10,000.00	0.0%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	0.00	35,000.00	0.0%
7710-05 · Equipment Testing	0.00	12,000.00	0.0%
Total 7710-00 · Truck Service	0.00	62,000.00	0.0%
7720-00 · Air Pack & Bottle Repair	0.00		
7730-00 · Bldg Maintenance	552.11	2,000.00	0.0%
7740-00 · Bldg Supplies	0.00	41,000.00	1.3%
7750-00 · Fire Comp. Contract	0.00	1,000.00	0.0%
Total 7700-00 · Maint/Repairs	552.11	32,500.00	0.0%
7800-00 · Contingency		138,500.00	0.4%
7850-00 · LOSAP Program	341.08	25,000.00	1.4%
7850-01 · LOSAP Program	0.00	19,000.00	0.0%
Total 7850-00 · LOSAP Program	0.00	19,000.00	0.0%
9300-00 · Capital - Radios & Air Filling	0.00		
9400-00 · Capital Projects	0.00	35,000.00	0.0%
Total Other Expense	18,526.30	40,000.00	0.0%
Net Other Income	(18,526.30)	(481,500.00)	4.0%
Net Income	(18,725.30)	(517,400.00)	3.6%

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of January 31, 2023

2022

Date	Num	Account	Open Balance
CAMPBELL SUPPLY CO. INC.			
12/30/2022	2022-01-055	7710-04 · Truck Service	950.98
12/30/2022	2022-01-055	7710-00 · Truck Service	1,218.00
Total CAMPBELL SUPPLY CO. INC.			2,168.98
DONALD SALZMANN, LLC			
12/30/2022	22-09-002	7710-00 · Truck Service	2,085.00
Total DONALD SALZMANN, LLC			2,085.00
FF1 PROFESSIONAL SAFETY SERVICES			
12/30/2022	2022-01-053	7140-01 · Fire Equipment	665.00
12/30/2022	22-05-003	7195-00 · Uniform & Equip(Firefig...	2,811.03
Total FF1 PROFESSIONAL SAFETY SERVICES			3,476.03
ID Card Systems			
12/30/2022	22-12-003	6500-01 · Office Supplies	1,685.66
Total ID Card Systems			1,685.66
JCP&L			
12/30/2022	2022-03-128	7600-00 · Utilities	504.76
12/30/2022	2022-03-128	7600-00 · Utilities	642.36
Total JCP&L			1,147.12
NEW JERSEY FIRE EQUIPMENT CO.			
12/30/2022	2022-01-051	7195-00 · Uniform & Equip(Firefig...	420.00
12/30/2022	2022-01-052	7720-00 · Air Pack & Bottle Repair	138.83
Total NEW JERSEY FIRE EQUIPMENT CO.			558.83
NJ AMERICAN WATER			
12/30/2022	2022-03-127	7200-00 · Hydrant Rental Dom W...	6,155.33
12/30/2022	2022-03-127	7200-00 · Hydrant Rental Dom W...	6,184.50
12/30/2022	2022-03-129	7600-00 · Utilities	28.09
12/30/2022	2022-03-129	7600-00 · Utilities	36.32
Total NJ AMERICAN WATER			12,404.24
PSE&G			
12/30/2022	2022-03-124	7600-00 · Utilities	705.97
Total PSE&G			705.97
SANCHEZ LANDSCAPING, LLC			
12/30/2022	2022-02-055	7730-00 · Bldg Maintenance	480.00
Total SANCHEZ LANDSCAPING, LLC			480.00
TACTICAL PUBLIC SAFETY, LLC			
12/30/2022	2022-01-054	7710-01 · Radio Serv/Repair	334.40
12/30/2022	22-11-001	7710-01 · Radio Serv/Repair	4,437.70
Total TACTICAL PUBLIC SAFETY, LLC			4,772.10
VERIZON			
12/30/2022	2022-03-126	7600-00 · Utilities	272.18
Total VERIZON			272.18
VIKING TERMITE & PEST CONTROL, INC.			
12/30/2022	2022-02-054	7730-00 · Bldg Maintenance	230.49
Total VIKING TERMITE & PEST CONTROL, INC.			230.49

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of January 31, 2023

2022

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
W.B. MASON CO. INC. 12/30/2022	2022-03-125	6500-01 · Office Supplies	7.99
Total W.B. MASON CO. INC.			7.99
TOTAL			29,994.59

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of January 31, 2023

2023

Date	Num	Account	Open Balance
CENTRAL JERSEY SECURITY 01/19/2023	2023-03-004	7730-00 · Bldg Maintenance	165.00
Total CENTRAL JERSEY SECURITY			165.00
FIRST RESPONDER JOINT INSURANCE FUND 01/19/2023	2023-03-002	7400-00 · Insurance Premium	17,287.00
Total FIRST RESPONDER JOINT INSURANCE FUND			17,287.00
NETLINK WEB SERVICES, LLC 01/19/2023	2023-03-011	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NORTHEASTERN BUILDING SUPPLY 01/19/2023	2023-01-001	7800-00 · Contingency	341.08
Total NORTHEASTERN BUILDING SUPPLY			341.08
STANDARD WASTE SERVICES 01/19/2023	2023-03-003	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
VERIZON 01/19/2023	2023-03-005	7600-00 · Utilities	346.11
Total VERIZON			346.11
VIKING TERMITE & PEST CONTROL, INC. 01/19/2023	2023-02-001	7730-00 · Bldg Maintenance	230.49
Total VIKING TERMITE & PEST CONTROL, INC.			230.49
TOTAL			18,725.30

Jamesburg Board of Fire Commissioners
Monthly Check Register
January 2023

01/18/23

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1106-00 · 1st Constitution				
01/19/2023	9866	CAMPBELL SUPPLY CO...	Invoice # R101013508:01,R10...	(2,168.98)
01/19/2023	9867	CENTRAL JERSEY SEC...	Invoice # 98922	(165.00)
01/19/2023	9868	DONALD SALZMANN, LLC	Invoice # 22-074	(2,085.00)
01/19/2023	9869	FF1 PROFESSIONAL SA...		(3,476.03)
01/19/2023	9870	FIRST RESPONDER JOI...	1st INSTALL- W/COMP, PKG...	(17,287.00)
01/19/2023	9871	ID Card Systems	Invoice #36082	(1,685.66)
01/19/2023	9872	NETLINK WEB SERVICE...	Invoice # NWS2968	(199.00)
01/19/2023	9873	NEW JERSEY FIRE EQ...		(558.83)
01/19/2023	9874	NJ AMERICAN WATER	A/C # 1018-210025838964	(12,339.83)
01/19/2023	9875	NORTHEASTERN BUILD...	invoice #2301-217963	(341.08)
01/19/2023	9876	SANCHEZ LANDSCAPIN...	Invoice # 10842	(480.00)
01/19/2023	9877	STANDARD WASTE SE...	Invoice #453660	(156.62)
01/19/2023	9878	TACTICAL PUBLIC SAF...		(4,772.10)
01/19/2023	9879	VIKING TERMITE & PES...		(460.98)
01/19/2023	9880	W.B. MASON CO. INC.	Invoice # 235078317	(7.99)
01/19/2023	9864	NJ AMERICAN WATER	A/C # 1018-210028471827	(64.41)
01/19/2023	9865	PSE&G	Invoice # 503100111057	(705.97)
01/19/2023	online pay	JCP&L		(1,147.12)
01/19/2023	Online pay	VERIZON		(618.29)
Total 1106-00 · 1st Constitution				(48,719.89)
TOTAL				(48,719.89)

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Jamesburg Board of Fire Commissioners
Outstanding Checks
 January through December 2022

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Ch...	12/15/2022	online pay	NJ AMERICAN WATER	1106-00 · 1st Constitut...	
Bill	12/15/2022	2022-03-116		7600-00 · Utilities	-36.32
Bill	12/15/2022	2022-03-118		7200-00 · Hydrant Rent...	-6,184.50
TOTAL					-6,220.82
Bill Pmt -Ch...	11/17/2022	9838	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	11/17/2022	2022-03-105		6100-01 · Commissione...	-575.00
TOTAL					-575.00
Bill Pmt -Ch...	12/15/2022	9854	G C AUTOMOTIVE & PE...	1106-00 · 1st Constitut...	
Bill	12/15/2022	2022-01-045		7710-04 · Truck Service	-208.03
TOTAL					-208.03
Bill Pmt -Ch...	12/15/2022	9856	JOSEPH D YOUSOUF, ...	1106-00 · 1st Constitut...	
Bill	12/15/2022	2022-03-117		6400-01 · Legal Fees	-4,811.00
TOTAL					-4,811.00
Bill Pmt -Ch...	12/15/2022	9859	NETLINK WEB SERVICE...	1106-00 · 1st Constitut...	
Bill	12/15/2022	2022-03-120		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Ch...	12/15/2022	9861	SKYLANDS AREA FIRE ...	1106-00 · 1st Constitut...	
Bill	12/15/2022	22-11-002		7195-00 · Uniform & Eq...	-7,175.68
Bill	12/15/2022	22-07-003		7195-00 · Uniform & Eq...	-3,587.84
TOTAL					-10,763.52