

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 8/17/23

Reconciled balance brought forward in Lakeland Checking Acct from last meeting:	\$ 20,007.80
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ 14,517.59
Vouchers/Fees paid/Transfers since last meeting:	\$ (14,518.64)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,006.75
Reconciled Lakeland Savings Balance brought forward from last meeting:	\$ 620,816.64
Withdrawals/Transfers to Checking:	\$ (14,510.84)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 3,631.36
Current Reconciled Balance Remaining in Lakeland Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 609,937.16
GRAND TOTAL CASH ON HAND:	\$ 629,943.91
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 37,806.61

Notes 8/17/23 Report:

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (17,799.86) therefore a transfer FROM Lakeland Sav c \$ 37,799.86 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$6.75 on 7/31/2023. Also reflects interest earned in account ending 0827 in the amount of \$131.36 on 7/31/2023.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

6) Check for \$3500.00 for the sale of the trailer to 1595 E.2nd St LLC (Brian Agnew)

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,797.00	14,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 · Salary & Wages	10,797.00	15,700.00	68.8%
6400-00 · Professional Fees			
6400-01 · Legal Fees	6,151.32	20,000.00	30.8%
6400-02 · Accounting/Auditing Fees	0.00	10,000.00	0.0%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	6,151.32	31,000.00	19.8%
6400-05 · Election Expenses	1,842.17	4,000.00	46.1%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	2,003.76	5,000.00	40.1%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	2,003.76	5,200.00	38.5%
66900 · Reconciliation Discrepancies	1.90		
Total Expense	20,796.15	55,900.00	37.2%
Net Ordinary Income	(20,796.15)	(55,900.00)	37.2%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	12,089.04	20,000.00	60.4%
Total 7140-00 · Truck Equipment	12,089.04	20,000.00	60.4%
7195-00 · Uniform & Equip(Firefighters)	1,307.00	20,000.00	6.5%
Total 7100-00 · Reimb for Exp & Losses	13,396.04	40,000.00	33.5%
7200-00 · Hydrant Rental Dom Water	37,164.95	75,000.00	49.6%
7400-00 · Insurance Premium	36,983.00	52,000.00	71.1%
7500-00 · Professional Services			
7500-03 · Training & Education	261.00	11,000.00	2.4%
Total 7500-00 · Professional Services	261.00	11,000.00	2.4%
7600-00 · Utilities	10,732.61	26,000.00	41.3%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	4,359.20	10,000.00	43.6%
7710-02 · Fuel	1,771.52	5,000.00	35.4%
7710-04 · Truck Service	10,178.12	35,000.00	29.1%
7710-05 · Equipment Testing	1,843.05	12,000.00	15.4%
Total 7710-00 · Truck Service	18,151.89	62,000.00	29.3%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	9,428.63	41,000.00	23.0%
7740-00 · Bidg Supplies	186.70	1,000.00	18.7%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
Total 7700-00 · Maint/Repairs	52,142.22	138,500.00	37.6%
7800-00 · Contingency	9,289.08	25,000.00	37.2%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	20,618.64	19,000.00	108.5%
Total 7850-00 · LOSAP Program	20,618.64	19,000.00	108.5%
7900-00 · Supplemental Fire Service			
7900-02 · Matching Funds	1,548.00		
Total 7900-00 · Supplemental Fire Service	1,548.00		
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9400-00 · Capital Projects	0.00	40,000.00	0.0%
Total Other Expense	182,135.54	461,500.00	39.5%
Net Other Income	(182,135.54)	(461,500.00)	39.5%
Net Income	(202,931.69)	(517,400.00)	39.2%

08/16/23

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of August 31, 2023

Date	Num	Account	Open Balance
ALL HANDS FIRE EQUIPMENT, LLC			
08/17/2023	2023-01-020	7140-01 · Fire Equipment	726.00
Total ALL HANDS FIRE EQUIPMENT, LLC			726.00
APPROVED FIRE PROTECTION CO.			
08/17/2023	2023-01-021	7710-05 · Equipment Testing	150.00
08/17/2023	23-07-003	7140-01 · Fire Equipment	2,174.00
08/17/2023	23-06-001	7140-01 · Fire Equipment	848.04
08/17/2023	23-06-002	7140-01 · Fire Equipment	1,102.00
Total APPROVED FIRE PROTECTION CO.			4,274.04
BETTER LIVING DEPT. STORE			
08/17/2023	2023-02-018	7730-00 · Bldg Maintenance	31.45
Total BETTER LIVING DEPT. STORE			31.45
BOROUGH OF JAMESBURG SEWER UTILITY			
08/17/2023	2023-03-077	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
BRIAN H. WRIGHT			
08/17/2023	2023-03-085	6100-01 · Commissioners Pay	783.00
Total BRIAN H. WRIGHT			783.00
DINA WALKER			
08/17/2023	2023-03-086	6100-01 · Commissioners Pay	733.00
Total DINA WALKER			733.00
Fry-Fryer Sales & Service Inc			
08/17/2023	2023-01-019	7710-05 · Equipment Testing	285.28
Total Fry-Fryer Sales & Service Inc			285.28
JAMESBURG VOL FIRE DEPT			
08/17/2023	2023-03-082	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
JCP&L			
08/17/2023	2023-03-081	7600-00 · Utilities	672.64
Total JCP&L			672.64
MIDDLESEX COUNTY TREASURER			
08/17/2023	2023-03-074	7710-02 · Fuel	299.98
Total MIDDLESEX COUNTY TREASURER			299.98
NETLINK WEB SERVICES, LLC			
08/17/2023	2023-03-073	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO.			
08/17/2023	22-10-004	7800-00 · Contingency	8,948.00
Total NEW JERSEY FIRE EQUIPMENT CO.			8,948.00
NJ AMERICAN WATER			
08/17/2023	2023-03-07	7200-00 · Hydrant Rental Dom W...	6,184.50
08/17/2023	2023-03-080	7600-00 · Utilities	38.42
Total NJ AMERICAN WATER			6,222.92

08/16/23

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of August 31, 2023

Date	Num	Account	Open Balance
Pradeep Mathew 08/17/2023	2023-03-083	6100-01 · Commissioners Pay	575.00
Total Pradeep Mathew			575.00
PSE&G 08/17/2023	2023-03-078	7600-00 · Utilities	100.07
Total PSE&G			100.07
Salvatore Georgianna 08/17/2023	2023-03-087	6100-01 · Commissioners Pay	575.00
Total Salvatore Georgianna			575.00
SANCHEZ LANDSCAPING, LLC 08/17/2023	2023-02-017	7730-00 · Bldg Maintenance	200.00
Total SANCHEZ LANDSCAPING, LLC			200.00
STANDARD WASTE SERVICES 08/17/2023	2023-03-088	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
STEPHANIE RAMPACEK 08/17/2023	2023-03-084	6100-01 · Commissioners Pay	933.00
Total STEPHANIE RAMPACEK			933.00
TACTICAL PUBLIC SAFETY, LLC 08/17/2023	23-07-002	7710-01 · Radio Serv/Repair	3,094.20
Total TACTICAL PUBLIC SAFETY, LLC			3,094.20
VERIZON 08/17/2023	2023-03-075	7600-00 · Utilities	614.42
Total VERIZON			614.42
W.B. MASON CO. INC. 08/17/2023	2023-03-076	6500-01 · Office Supplies	7.99
Total W.B. MASON CO. INC.			7.99
TOTAL			37,806.61

08/17/23

Jamesburg Board of Fire Commissioners Monthly Check Register August 2023

Date	Num	Name	Memo	Amount
1106-00 · 1st Constitution				
08/17/2023	9971	ALL HANDS FIRE EQUIP...	Invoice # INV19121	(726.00)
08/17/2023	9972	APPROVED FIRE PROT...		(4,274.04)
08/17/2023	9973	BETTER LIVING DEPT. ...	Inv # B132857	(31.45)
08/17/2023	9974	BOROUGH OF JAMESB...	sewer bill 3rd quarter	(250.00)
08/17/2023	9975	BRIAN H. WRIGHT	3rd quarter commissioners fees	(783.00)
08/17/2023	9976	DINA WALKER	3rd quarter commissioners fees	(733.00)
08/17/2023	9977	Fry-Fryer Sales & Service...	Invoice # 128077	(285.28)
08/17/2023	9978	JAMESBURG VOL FIRE ...	3rd QUARTER 2023 VOLUNT...	(8,125.00)
08/17/2023	9979	MIDDLESEX COUNTY T...	Invoice #CV-6-23	(299.98)
08/17/2023	9980	NETLINK WEB SERVICE...	Invoice # NWS3060	(199.00)
08/17/2023	9981	NEW JERSEY FIRE EQ...	Invoice # 69395	(8,948.00)
08/17/2023	9982	Pradeep Mathew	3rd Quarter Fee 2023	(575.00)
08/17/2023	9983	Salvatore Georgianna	3rd quarter commissioners fees	(575.00)
08/17/2023	9984	SANCHEZ LANDSCAPIN...	Invoice # 11679	(200.00)
08/17/2023	9985	STANDARD WASTE SE...	Invoice # 471099	(156.62)
08/17/2023	9986	STEPHANIE RAMPACEK	3rd quarter commissioners fees	(933.00)
08/17/2023	9987	TACTICAL PUBLIC SAF...	Invoice # 23-358	(3,094.20)
08/17/2023	9988	W.B. MASON CO. INC.	Invoice # 239242052	(7.99)
08/17/2023	Online Pay	JCP&L		(672.64)
08/17/2023	Online Pay	NJ AMERICAN WATER		(6,222.92)
08/17/2023	Online Pay	PSE&G	Invoice #503100119998	(100.07)
08/17/2023	Online Pay	VERIZON		(614.42)
Total 1106-00 · 1st Constitution				(37,806.61)
TOTAL				(37,806.61)

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **July-23**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	30-Jun-23	\$20,007.80	BAL. PER BANK STATEMENT	\$ 35,100.37
			AS OF: 31-Jul-23	
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 7/24/23	\$ 14,510.84			
Interest 7/31/2023	\$ 6.75			
TOTAL DEBITS:	\$ 14,517.59			
	TOTAL	\$ 34,525.39		
LESS CREDITS:			TOTAL IN TRANSIT:	
VOUCHER LIST - 07/20/2023	\$ 14,518.64			\$ 35,100.37
ACCOUNT ANALYSIS FEE	\$ -		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$ 14,518.64		TOTAL:	\$ 15,093.59
ENDING BANK BALANCE-Per G/L	31-Jul-23	\$ 20,006.75	BANK BALANCE-Per Reconciliation:	\$ 20,006.78

(\$0.03)

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9926	8,125.00	Jamesburg Fire Dept	5/18/23	2023-03-045
online pay	6,184.50	NJ American Water	7/20/23	
9957	57.96	Better Living	7/20/23	
9964	199.00	Netlink Webservice	7/20/23	
9961	124.58	GC Automotive	7/20/23	
9962	377.55	Halasz Electric	7/20/23	
9966	25.00	NJIAAI	7/20/23	
TOTAL	\$ 15,093.59			

Jamesburg Board of Fire Commissioners
Outstanding Checks
 January through July 2023

08/15/23

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -C...	07/20/2023	online pay	NJ AMERICAN WATER	1106-00 · 1st Constitut...	
Bill	07/20/2023	2023-03-071		7600-00 · Utilities	-38.25
Bill	07/20/2023	2023-03-066		7200-00 · Hydrant Rent...	-6,184.50
TOTAL					-6,222.75
Bill Pmt -C...	05/18/2023	9928	JAMESBURG VOL FIRE DEPT	1106-00 · 1st Constitut...	
Bill	05/18/2023	2023-03-045		7750-00 · Fire Comp. C...	-8,125.00
TOTAL					-8,125.00
Bill Pmt -C...	07/20/2023	9957	BETTER LIVING DEPT. STORE	1106-00 · 1st Constitut...	
Bill	07/20/2023	2023-02-016		7730-00 · Bldg Mainten...	-57.96
TOTAL					-57.96
Bill Pmt -C...	07/20/2023	9961	G C AUTOMOTIVE & PERFORMANCE	1106-00 · 1st Constitut...	
Bill	07/20/2023	2023-01-011		7710-04 · Truck Service	-124.58
TOTAL					-124.58
Bill Pmt -C...	07/20/2023	9962	HALASZ ELECTRICAL CONTRACTORS, INC.	1106-00 · 1st Constitut...	
Bill	07/20/2023	2023-02-013		7730-00 · Bldg Mainten...	-377.55
TOTAL					-377.55
Bill Pmt -C...	07/20/2023	9964	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitut...	
Bill	07/20/2023	2023-03-064		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -C...	07/20/2023	9966	NJIAAI	1106-00 · 1st Constitut...	
Bill	07/20/2023	2023-01-013		7500-03 · Training & Ed...	-25.00
TOTAL					-25.00