

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 4/20/23

Reconciled balance brought forward in <b>Lakeland Checking</b> Acct from last meeting:	\$ 20,006.68
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ 21,531.24
Vouchers/Fees paid/Transfers since last meeting:	\$ (21,532.38)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	<b>\$ 20,005.54</b>
Reconciled <b>Lakeland Savings</b> Balance brought forward from last meeting:	\$ 484,978.77
Withdrawals/Transfers to Checking:	\$ (21,525.70)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 102.07
Current Reconciled Balance Remaining in Lakeland Savings Account:	<b>\$ 463,555.14</b>
<b>**MATCHES BALANCE IN BANK ONLINE**</b>	
GRAND TOTAL CASH ON HAND:	<b>\$ 483,560.68</b>
Total Dollar Amount of Current Month Voucher List to be Paid:	<b>\$ 37,513.97</b>

**Notes 4/20/23 Report:**

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (17,508.43) therefore a transfer FROM Lakeland Savings \$ 37,508.43 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$5.54 on 3/31/2023. Also reflects interest earned in account ending 0827 in the amount of \$102.07 on 3/31/2023.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners  
 Budgeted Appropriations vs. Actual  
 January through December 2022

Final 2022

	Jan - Dec 22	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	14,396.00	14,400.00	100.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>14,396.00</b>	<b>15,700.00</b>	<b>91.7%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	10,385.00	11,400.00	91.1%
6400-02 · Accounting/Auditing Fees	8,450.00	9,000.00	93.9%
6400-04 · Medical Services	0.00	1,000.00	0.0%
<b>Total 6400-00 · Professional Fees</b>	<b>18,835.00</b>	<b>21,400.00</b>	<b>88.0%</b>
6400-05 · Election Expenses			
6500-00 · Office \Postage Exp	2,548.84	4,000.00	63.7%
6500-01 · Office Supplies	6,292.73	6,500.00	96.8%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>6,292.73</b>	<b>6,700.00</b>	<b>93.9%</b>
66900 · Reconciliation Discrepancies	36.32		
<b>Total Expense</b>	<b>42,108.89</b>	<b>47,800.00</b>	<b>88.1%</b>
<b>Net Ordinary Income</b>	<b>(42,108.89)</b>	<b>(47,800.00)</b>	<b>88.1%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	17,107.59	17,200.00	99.5%
<b>Total 7140-00 · Truck Equipment</b>	<b>17,107.59</b>	<b>17,200.00</b>	<b>99.5%</b>
7195-00 · Uniform & Equip(Firefighters)	18,363.33	19,000.00	96.8%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>35,490.92</b>	<b>36,200.00</b>	<b>98.0%</b>
7200-00 · Hydrant Rental Dom Water	57,342.62	58,000.00	98.9%
7400-00 · Insurance Premium	51,359.00	52,000.00	98.8%
7500-00 · Professional Services			
7500-03 · Training & Education	3,792.99	6,000.00	63.2%
<b>Total 7500-00 · Professional Services</b>	<b>3,792.99</b>	<b>6,000.00</b>	<b>63.2%</b>
7600-00 · Utilities	25,591.84	26,000.00	98.4%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	13,011.44	13,200.00	98.6%
7710-02 · Fuel	3,829.73	5,000.00	76.6%
7710-04 · Truck Service	32,801.15	35,000.00	93.7%
7710-05 · Equipment Testing	10,475.70	10,600.00	98.8%
<b>Total 7710-00 · Truck Service</b>	<b>60,118.02</b>	<b>63,800.00</b>	<b>94.2%</b>
7720-00 · Air Pack & Bottle Repair	487.08	2,000.00	24.4%
7730-00 · Bldg Maintenance	43,779.48	44,000.00	99.5%
7740-00 · Bldg Supplies	581.17	1,000.00	58.1%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>137,445.75</b>	<b>143,300.00</b>	<b>95.9%</b>
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,494.84	19,000.00	123.7%
<b>Total 7850-00 · LOSAP Program</b>	<b>23,494.84</b>	<b>19,000.00</b>	<b>123.7%</b>
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
<b>Total 8000-00 · Debt Service</b>	<b>33,450.29</b>	<b>33,450.00</b>	<b>100.0%</b>
9300-00 · Capital - Radios & Air Filling	51,675.00	53,715.14	96.2%
9400-00 · Capital Projects	0.00	35,000.00	0.0%
<b>Total Other Expense</b>	<b>419,643.25</b>	<b>487,665.14</b>	<b>86.1%</b>
<b>Net Other Income</b>	<b>(419,643.25)</b>	<b>(487,665.14)</b>	<b>86.1%</b>
<b>Net Income</b>	<b>(461,752.14)</b>	<b>(535,465.14)</b>	<b>86.2%</b>

Ordinary Income/Expense	Jan - Dec 22	Budget	Transferred budget to this amounts						
Expense									
6100-01 - Commissioners Pay	14,396.00	14,400.00	14,400.00						
6100-02 - Clerk Pay	0.00	1,300.00	1,300.00						
6400-01 - Legal Fees	10,385.00	19,000.00	11,400.00						
6400-02 - Accounting/Auditing Fees	8,450.00	9,000.00	9,000.00						
6400-04 - Medical Services	0.00	1,000.00	1,000.00						
6400-05 - Election Expenses	2,548.84	4,000.00	4,000.00						
6500-01 - Office Supplies	6,292.73	3,500.00	6,500.00						
6500-02 - Misc Supplies( petty cash)	0.00	200.00	200.00						
7140-01 - Fire Equipment	17,107.59	17,000.00	17,200.00						
7195-00 - Uniform & Equip(Firefighters)	18,393.33	17,000.00	19,000.00						
7200-00 - Hydrant Rental Dorn Water	57,342.62	58,000.00	58,000.00						
7400-00 - Insurance Premium	51,359.00	52,000.00	52,000.00						
7500-03 - Training & Education	3,792.99	12,000.00	6,000.00						
7600-00 - Utilities	25,591.84	21,000.00	25,600.00						
7710-01 - Radio Serv/Repair	13,011.44	13,000.00	13,200.00						
7710-02 - Fuel	3,828.73	5,000.00	5,000.00						
7710-04 - Truck Service	32,801.15	35,000.00	35,000.00						
7710-05 - Equipment Tasting	10,475.70	10,000.00	10,600.00						
7720-00 - Air Pack & Bottle Repair	487.08	2,000.00	2,000.00						
7730-00 - Bldg Maintenance	43,779.48	40,000.00	44,000.00						
7740-00 - Bldg Supplies	581.17	2,000.00	1,000.00						
7750-00 - Fire Comp. Contract	32,500.00	32,500.00	32,500.00						
7850-00 LOSAP Program	23,494.84	19,000.00	19,000.00						
7800-00 - Contingency	0.00	25,000.00	25,000.00						
8010-11 - Capital Lease-Oshkosh Prnc	31,015.00	31,015.00	31,015.00						
8020-11 - Capital Lease-Oshkosh Int	2,435.29	2,435.00	2,435.00						
Total Other Expense	410,040.82	446,350.00	446,350.00						

Line  
Transfers to  
For 2022

Jamesburg Board of Fire Commissioners  
 Budgeted Appropriations vs. Actual  
 January through December 2023

2023

	Jan - Dec 23	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	3,599.00	14,400.00	25.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>3,599.00</b>	<b>15,700.00</b>	<b>22.9%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	0.00	20,000.00	0.0%
6400-02 · Accounting/Auditing Fees	0.00	10,000.00	0.0%
6400-04 · Medical Services	0.00	1,000.00	0.0%
<b>Total 6400-00 · Professional Fees</b>	<b>0.00</b>	<b>31,000.00</b>	<b>0.0%</b>
6400-05 · Election Expenses	1,842.17	4,000.00	46.1%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	1,007.05	5,000.00	20.1%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>1,007.05</b>	<b>5,200.00</b>	<b>19.4%</b>
66900 · Reconciliation Discrepancies	(64.41)		
<b>Total Expense</b>	<b>6,383.81</b>	<b>55,900.00</b>	<b>11.4%</b>
<b>Net Ordinary Income</b>	<b>(6,383.81)</b>	<b>(55,900.00)</b>	<b>11.4%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	854.00	20,000.00	4.3%
<b>Total 7140-00 · Truck Equipment</b>	<b>854.00</b>	<b>20,000.00</b>	<b>4.3%</b>
7195-00 · Uniform & Equip(Firefighters)	0.00	20,000.00	0.0%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>854.00</b>	<b>40,000.00</b>	<b>2.1%</b>
7200-00 · Hydrant Rental Dom Water	18,553.50	75,000.00	24.7%
7400-00 · Insurance Premium	19,696.00	52,000.00	37.9%
7500-00 · Professional Services			
7500-03 · Training & Education	0.00	11,000.00	0.0%
<b>Total 7500-00 · Professional Services</b>	<b>0.00</b>	<b>11,000.00</b>	<b>0.0%</b>
7600-00 · Utilities	4,890.27	26,000.00	18.8%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	1,265.00	10,000.00	12.7%
7710-02 · Fuel	553.04	5,000.00	11.1%
7710-04 · Truck Service	3,855.90	35,000.00	11.0%
7710-05 · Equipment Testing	126.77	12,000.00	1.1%
<b>Total 7710-00 · Truck Service</b>	<b>5,800.71</b>	<b>62,000.00</b>	<b>9.4%</b>
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	5,769.70	41,000.00	14.1%
7740-00 · Bldg Supplies	186.70	1,000.00	18.7%
7750-00 · Fire Comp. Contract	8,125.00	32,500.00	25.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>19,882.11</b>	<b>138,500.00</b>	<b>14.4%</b>
7800-00 · Contingency	341.08	25,000.00	1.4%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	20,618.64	19,000.00	108.5%
<b>Total 7850-00 · LOSAP Program</b>	<b>20,618.64</b>	<b>19,000.00</b>	<b>108.5%</b>
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9400-00 · Capital Projects	0.00	40,000.00	0.0%
<b>Total Other Expense</b>	<b>84,835.60</b>	<b>461,500.00</b>	<b>18.4%</b>
<b>Net Other Income</b>	<b>(84,835.60)</b>	<b>(461,500.00)</b>	<b>18.4%</b>
<b>Net Income</b>	<b>(91,219.41)</b>	<b>(517,400.00)</b>	<b>17.6%</b>

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of April 30, 2023

Date	Num	Account	Open Balance
<b>CAMPBELL SUPPLY CO. INC.</b>			
04/20/2023	2023-01-007	7710-04 · Truck Service	3,618.30
Total CAMPBELL SUPPLY CO. INC.			3,618.30
<b>CIRCLE JANITORIAL SUPPLIES, SOUTH</b>			
04/20/2023	2023-02-008	7740-00 · Bldg Supplies	186.70
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			186.70
<b>FOLEY, INCORPORATED</b>			
04/20/2023	2023-02-007	7710-04 · Truck Service	237.60
Total FOLEY, INCORPORATED			237.60
<b>hutchinson Mechanical</b>			
04/20/2023	23-03-001	7730-00 · Bldg Maintenance	1,866.68
Total hutchinson Mechanical			1,866.68
<b>JAMESBURG HARDWARE &amp; APPLIANCE</b>			
04/20/2023	2023-02-006	7730-00 · Bldg Maintenance	8.69
04/20/2023	2023-01-006	7730-00 · Bldg Maintenance	8.88
Total JAMESBURG HARDWARE & APPLIANCE			17.57
<b>JCP&amp;L</b>			
04/20/2023	2023-03-034	7600-00 · Utilities	600.25
Total JCP&L			600.25
<b>MIDDLESEX COUNTY TREASURER</b>			
04/20/2023	2023-03-030	7710-02 · Fuel	143.19
04/20/2023	2023-03-030	7710-02 · Fuel	409.85
04/20/2023	2023-03-031	6400-05 · Election Expenses	1,442.17
Total MIDDLESEX COUNTY TREASURER			1,995.21
<b>NETLINK WEB SERVICES, LLC</b>			
04/20/2023	2023-03-032	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NJ AMERICAN WATER</b>			
04/20/2023	2023-03-035	7600-00 · Utilities	44.96
04/20/2023	2023-03-038	7200-00 · Hydrant Rental Dom W...	6,184.50
Total NJ AMERICAN WATER			6,229.46
<b>PSE&amp;G</b>			
04/20/2023	2023-03-036	7600-00 · Utilities	456.76
Total PSE&G			456.76
<b>STANDARD WASTE SERVICES</b>			
04/20/2023	2023-03-037	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
<b>TACTICAL PUBLIC SAFETY, LLC</b>			
04/20/2023	2023-01-005	7710-01 · Radio Serv/Repair	530.00
Total TACTICAL PUBLIC SAFETY, LLC			530.00
<b>VALIC c/o CHASE BANK OF TEXAS</b>			
04/20/2023	2023-03-040	7850-01 · LOSAP Program	20,618.64
Total VALIC c/o CHASE BANK OF TEXAS			20,618.64

04/19/23

Jamesburg Board of Fire Commissioners  
**Accounts Payable Voucher List**  
As of April 30, 2023

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<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
VERIZON 04/20/2023	2023-03-033	7600-00 · Utilities	606.11
Total VERIZON			606.11
W.B. MASON CO. INC. 04/20/2023	2023-03-039	6500-01 · Office Supplies	195.07
Total W.B. MASON CO. INC.			195.07
<b>TOTAL</b>			<b>37,513.97</b>

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**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **March-23**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	28-Feb-23	\$20,006.68	BAL. PER BANK STATEMENT	\$ 29,786.63
			AS OF:	31-Mar-23
<b>ADD DEBITS:</b>			<b>ADD DEPOSITS IN TRANSIT:</b>	
Online Banking Transfer on 3/20/23	\$ 21,525.70			
Interest 2/28/2023	\$ 5.54			
<b>TOTAL DEBITS:</b>	\$ 21,531.24			
	<b>TOTAL</b>	\$ 41,537.92		
<b>LESS CREDITS:</b>			<b>TOTAL IN TRANSIT:</b>	
VOUCHER LIST - 03/16/2023	\$ <del>21,532.38</del>			\$ 29,786.63
ACCOUNT ANALYSIS FEE	\$ -		<b>LESS CHECKS OUTSTANDING:</b>	
<b>TOTAL CREDITS:</b>	\$ 21,532.38		<b>TOTAL:</b>	\$ 9,781.09
<b>ENDING BANK BALANCE-Per G/L</b>	28-Feb-23	\$ 20,005.54	<b>BANK BALANCE-Per Reconciliation:</b>	\$ 20,005.54

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9899	8,125.00	Jamesburg Fire Dept	3/16/23	2023-02-005
9901	199.00	Netlink	3/16/23	2023-03-022
9902	575.00	Pardeep Mathew	3/16/23	2023-03-024
9907	854.00	Team Life Inc	3/16/23	2023-01-004
online pay	28.09	NJ american water	3/16/23	
<b>TOTAL</b>	\$ 9,781.09			

04/19/23

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
January 1 through April 1, 2023

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Bill Pmt -Che...	03/16/2023	9899	JAMESBURG VOL FIRE ...	1106-00 · 1st Constitut...	
Bill	03/16/2023	2023-02-005		7750-00 · Fire Comp. C...	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Che...	03/16/2023	9901	NETLINK WEB SERVICE...	1106-00 · 1st Constitut...	
Bill	03/16/2023	2023-03-022		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Che...	03/16/2023	9902	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	03/16/2023	2023-03-024		6100-01 · Commissione...	-575.00
TOTAL					-575.00
Bill Pmt -Che...	03/16/2023	9907	TEAM LIFE, INC.	1106-00 · 1st Constitut...	
Bill	03/16/2023	2023-01-004		7140-01 · Fire Equipment	-854.00
TOTAL					-854.00