

JAMESBURG BOARD OF FIRE COMMISSIONERS

Fire District No. 1

Minutes

November 16, 2023

CALL TO ORDER: This meeting was called to order by Attorney Youssouf. The meeting is being held pursuant to The Open Public Meetings Act of 1974 and provisions of that Act have been met.
Meeting commenced at, 8:08pm

FLAG SALUTE

ROLL CALL: Salvatore Georgianna- Late
Pradeep Mathew
Stephanie Rampacek
Dina Walker-Resigned earlier
Brian Wright
Attorney Youssouf

MOTION TO ACCEPT MINUTES:

Proposed By: P. Mathew
Seconded By: S.Rampacek
All in Favor: Yes

BUDGET:

Introduction of the Budget for 2024,
\$527,748.00 to be raised by taxation. This includes a 2% increase from 2023.
Resolution for Introducing the 2024 budget and to schedule a public hearing for December 18, 2023.

Motion: P. Mathew

Second: S. Georgianna

Roll Call:

S. Rampacek Yes

P. Mathew Yes

S. Georgianna Yes

B. Wright Yes

C. Rampacek:

Will there be a question on the ballot for a new pumper, this will be discussed at the December Meeting.

TREASURER'S REPORT

S. Rampacck:

	Checking:	Savings:
<i>Bal. Bt. Fwd.:</i>	20,007.38	667,167.12
<i>Deposits:</i>	16,251.99	144.89
<i>Vouchers:</i>	(16,251.15)	
<i>Rec. Bal.</i>	20,008.22	651,068.24
<i>Grand Total Cash on Hand:</i>		671,076.46

MOTION TO ACCEPT TREASURER'S REPORT:

Proposed By: P. Mathew

Seconded By: B. Wright

All in Favor: Yes

REQUISITIONS:

Skylands Area Fire Equipment	10 helmet flashlights, 5 survivor lights, 3 charger plugs	\$1535.00
Home Depot	1 single door, & 1 single door beverage refrigerator	\$3255.52

MOTION TO ACCEPT REQUISITIONS:

Proposed By: P. Mathew

Seconded By: B. Wright

All In Favor: Yes

CORRESPONDENCE:

US Census Bureau Survey

Annual Questionnaire from Soden Agency

ATTORNEY'S REPORT:

Joseph Youssouf:

The board received a resignation letter from Chairperson Dina Walker, Attorney advised the Board that it is not necessary to fill the position right now. The position can be filled by petition in the February 2024 election.

Petitions for the 2024 election shall be received no later than December 18, 2023.

There shall be 2 full term positions available and 1 unexpired term available.

The attorney advised the Board that we need a motion to change the date of our December meeting so that we may be able to meet DCA's deadline for submitting our 2024 budget.

The date shall change from 12-21-2023 (Thursday) to 12-18-2023 (Monday)

Motion: P. Mathew

Second: S. Rampacek

Roll Call:

S. Rampacek Yes

P. Mathew Yes

B. Wright Yes

PRESIDENT'S REPORT:

Chris Rampacek:

In Process of changing pest control company. The new company will do monthly treatments, the existing company does quarterly treatments.

The president requested permission to hire a contractor to finish the radio room.

A resolution to finish the construction on the radio room not to exceed \$5000.00.

Motion: S. Rampacek

Second: P. Mathew

Roll Call:

S. Rampacek Yes

P. Mathew Yes

B. Wright Yes

FIRE CHIEF'S REPORT:

Michael Rampacek:

The Chief's vehicle has had the lettering completed.

Vehicles being completed for service are J3 & J4

J10 needs work, Hydraulic lines, valves for the outriggers.

3 members have been fitted for gear, should have new gear by end of December.

A Knox Box key went missing approximately a month ago, several members and the Fire Marshal have looked throughout the vehicles and throughout the members gear hanging in the firehouse and cannot find the key.

Siren Repair:

Parts are an issue for having the original siren repaired, because of its age. If it can be repaired there is no saying that it will fail in the future again.

The Fire Company discussed their wishes about having the siren repaired.

A replacement siren was given to the Fire Company, and it is mounted on the tower and working nicely.

The Board recommends not to repair the siren., and questioned whether this loaner siren was to be purchased by the Board or has it been donated to the Fire Company? It was stated by the Chief that the siren had been donated.

Attorney Youssouf recommends that the Fire Company get documentation stating that the siren has been donated as a gift to the Jamesburg Volunteer Fire Department from the donor.

NEW BUSINESS:

B. Wright

Discussion with regards to the Knox Box key missing:

The Board currently has the ability to update the Knox boxes throughout the Borough with the newest technology that Knox offers to further assist with the possibility of ever losing a key in the future.

B. Wright has already scheduled a meeting with the Knox representative for November 27 at 3:30 pm to discuss our options and hear any suggestions they may be able to offer to us. Chiefs have been included with the scheduling of this meeting.

An authorization for the Chiefs and the Fire Marshal to move forward with updating the Knox box system in the Borough would be regulated under emergency repairs.

Motion: S. Rampacek

Second: P. Mathew

Roll Call:

S. Rampacek Yes

P. Mathew Yes

B. Wright Yes

OLD BUSINESS:

S. Rampacek:

The Board has purchased a new computer for \$1100.00, also need to purchase Microsoft Office Program,

P. Mathew stated that purchasing this new equipment shall protect the commissioner's side from cyber thieves.

MOTION TO OPEN PUBLIC COMMENT:

Proposed By: P. Mathew

Seconded By: S. Georgianna

All in Favor: Yes

PUBLIC COMMENT:

No Public

MOTION TO CLOSE TO THE PUBLIC:

Proposed By: P. Mathew

Seconded By: B. Wright

All in Favor: Yes

MOTION TO ADJOURN MEETING: 9:21pm

Proposed By: S. Rampacek

Seconded By: P. Mathew

All in Favor: Yes

Brian Wright, Clerk