

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampack

Treasurer Report:

Date: 12/18/23

Reconciled balance brought forward in <b>Lakeland Checking</b> Acct from last meeting:	\$ 20,008.22
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ 43,903.44
Vouchers/Fees paid/Transfers since last meeting:	\$ (43,903.87)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,007.79
Reconciled <b>Lakeland Savings</b> Balance brought forward from last meeting:	\$ 651,068.24
Withdrawals/Transfers to Checking:	\$ (43,895.65)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 126,991.74
Current Reconciled Balance Remaining in Lakeland Savings Account: <b>**MATCHES BALANCE IN BANK ONLINE**</b>	\$ 734,164.33
GRAND TOTAL CASH ON HAND:	\$ 754,172.12
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 55,404.88

**Notes 12/18/23 Report:**

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (35,397.09) therefore a transfer FROM Lakeland Savings of \$ 55,397.09 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$7.79 on 11/30/2023. Also reflects interest earned in account ending 0827 in the amount of \$141.74 on 11/30/2023.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

## Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2023

	Jan - Dec 23	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
<b>6100-00 · Salary &amp; Wages</b>			
6100-01 · Commissioners Pay	14,396.00	14,400.00	100.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>14,396.00</b>	<b>15,700.00</b>	<b>91.7%</b>
<b>6400-00 · Professional Fees</b>			
6400-01 · Legal Fees	12,609.32	20,000.00	63.0%
6400-02 · Accounting/Auditing Fees	0.00	10,000.00	0.0%
6400-04 · Medical Services	150.00	1,000.00	15.0%
<b>Total 6400-00 · Professional Fees</b>	<b>12,759.32</b>	<b>31,000.00</b>	<b>41.2%</b>
6400-05 · Election Expenses	2,350.56	4,000.00	58.8%
<b>6500-00 · Office \Postage Exp</b>			
6500-01 · Office Supplies	4,439.46	5,000.00	88.8%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>4,439.46</b>	<b>5,200.00</b>	<b>85.4%</b>
66900 · Reconciliation Discrepancies	(36.35)		
<b>Total Expense</b>	<b>33,908.99</b>	<b>55,900.00</b>	<b>60.7%</b>
<b>Net Ordinary Income</b>	<b>(33,908.99)</b>	<b>(55,900.00)</b>	<b>60.7%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>7100-00 · Reimb for Exp &amp; Losses</b>			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	16,146.76	20,000.00	80.7%
<b>Total 7140-00 · Truck Equipment</b>	<b>16,146.76</b>	<b>20,000.00</b>	<b>80.7%</b>
7195-00 · Uniform & Equip(Firefighters)	1,459.80	20,000.00	7.3%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>17,606.56</b>	<b>40,000.00</b>	<b>44.0%</b>
7200-00 · Hydrant Rental Dom Water	68,087.45	75,000.00	90.8%
7400-00 · Insurance Premium	54,270.00	52,000.00	104.4%
<b>7500-00 · Professional Services</b>			
7500-03 · Training & Education	6,465.44	11,000.00	58.8%
<b>Total 7500-00 · Professional Services</b>	<b>6,465.44</b>	<b>11,000.00</b>	<b>58.8%</b>
7600-00 · Utilities	18,869.97	26,000.00	72.6%
<b>7700-00 · Maint/Repairs</b>			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	14,598.12	10,000.00	146.0%
7710-02 · Fuel	3,159.37	5,000.00	63.2%
7710-04 · Truck Service	27,749.38	35,000.00	79.3%
7710-05 · Equipment Testing	11,033.80	12,000.00	91.9%
<b>Total 7710-00 · Truck Service</b>	<b>56,540.67</b>	<b>62,000.00</b>	<b>91.2%</b>
7720-00 · Air Pack & Bottle Repair	2,437.89	2,000.00	121.9%
7730-00 · Bldg Maintenance	28,064.24	41,000.00	68.4%
7740-00 · Bldg Supplies	349.30	1,000.00	34.9%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>119,892.10</b>	<b>138,500.00</b>	<b>86.6%</b>
7800-00 · Contingency	9,289.08	25,000.00	37.2%
<b>7850-00 · LOSAP Program</b>			
7850-01 · LOSAP Program	20,618.64	19,000.00	108.5%
<b>Total 7850-00 · LOSAP Program</b>	<b>20,618.64</b>	<b>19,000.00</b>	<b>108.5%</b>
<b>7900-00 · Supplemental Fire Service</b>			
7900-02 · Matching Funds	1,548.00		
<b>Total 7900-00 · Supplemental Fire Service</b>	<b>1,548.00</b>		
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9400-00 · Capital Projects	0.00	40,000.00	0.0%
<b>Total Other Expense</b>	<b>316,647.24</b>	<b>461,500.00</b>	<b>68.6%</b>
<b>Net Other Income</b>	<b>(316,647.24)</b>	<b>(461,500.00)</b>	<b>68.6%</b>
<b>Net Income</b>	<b>(350,556.23)</b>	<b>(517,400.00)</b>	<b>67.8%</b>

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
**As of December 31, 2023**

12/18/23

Date	Num	Account	Open Balance
<b>AIR &amp; GAS TECHNOLOGIES, INC.</b> 12/18/2023	23-06-005-002	7710-05 · Equipment Testing	560.00
Total AIR & GAS TECHNOLOGIES, INC.			560.00
<b>AUTO KING PARTS &amp; SUPPLIES</b> 12/18/2023	2023-01-049	7710-04 · Truck Service	384.88
Total AUTO KING PARTS & SUPPLIES			384.88
<b>Beau RAU</b> 12/18/2023	2023-02-039	7730-00 · Bldg Maintenance	1,900.00
Total Beau RAU			1,900.00
<b>BOROUGH OF JAMESBURG</b> 12/18/2023	2023-02-032	7710-01 · Radio Serv/Repair	4,000.00
Total BOROUGH OF JAMESBURG			4,000.00
<b>BOROUGH OF JAMESBURG SEWER UTILITY</b> 12/18/2023	2023-03-125	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
<b>CAMPBELL SUPPLY CO. INC.</b> 12/18/2023	2023-01-048	7710-04 · Truck Service	560.92
12/18/2023	23-10-001	7710-04 · Truck Service	2,849.92
12/18/2023	23-10-003	7710-04 · Truck Service	3,000.00
12/18/2023	23-10-004	7710-04 · Truck Service	5,199.71
Total CAMPBELL SUPPLY CO. INC.			11,610.55
<b>CENTRAL JERSEY SECURITY</b> 12/18/2023	2023-02-038	7730-00 · Bldg Maintenance	165.00
Total CENTRAL JERSEY SECURITY			165.00
<b>Christopher Rampacek</b> 12/18/2023	2023-02-033	7600-00 · Utilities	550.00
12/18/2023	23-11-002	7730-00 · Bldg Maintenance	3,912.51
Total Christopher Rampacek			4,462.51
<b>CLEAN AIR COMPANY INC.</b> 12/18/2023	23-09-004	7730-00 · Bldg Maintenance	1,979.20
12/18/2023	23-06-006	7710-05 · Equipment Testing	599.50
Total CLEAN AIR COMPANY INC.			2,578.70
<b>FOLEY, INCORPORATED</b> 12/18/2023	2023-02-037	7730-00 · Bldg Maintenance	3,456.85
12/18/2023	23-10-007	7730-00 · Bldg Maintenance	755.59
Total FOLEY, INCORPORATED			4,212.44
<b>GRAINGER</b> 12/18/2023	2023-02-042	7730-00 · Bldg Maintenance	345.21
Total GRAINGER			345.21
<b>HALASZ ELECTRICAL CONTRACTORS, INC.</b> 12/18/2023	2023-032-034	7730-00 · Bldg Maintenance	266.56
Total HALASZ ELECTRICAL CONTRACTORS, INC.			266.56
<b>Halderman Ford</b> 12/18/2023	2023-01-044	7710-04 · Truck Service	548.85
Total Halderman Ford			548.85

**Jamesburg Board of Fire Commissioners**  
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12/18/23

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<b>JAMESBURG HARDWARE &amp; APPLIANCE</b> 12/18/2023	2023-02-041	7730-00 · Bldg Maintenance	152.94
Total JAMESBURG HARDWARE & APPLIANCE			152.94
<b>JCP&amp;L</b> 12/18/2023	2023-03-132	7600-00 · Utilities	676.02
Total JCP&L			676.02
<b>JOSEPH D YOUSOUF, ESQUIRE</b> 12/18/2023	2023-03-124	6400-01 · Legal Fees	6,458.00
Total JOSEPH D YOUSOUF, ESQUIRE			6,458.00
<b>K.W. RASTALL OIL</b> 12/18/2023	2023-02-040	7730-00 · Bldg Maintenance	281.23
Total K.W. RASTALL OIL			281.23
<b>MC MASTER-CARR SUPPLY CO.</b> 12/18/2023	2023-01-050	7140-01 · Fire Equipment	150.49
Total MC MASTER-CARR SUPPLY CO.			150.49
<b>MICHAEL RAMPACEK</b> 12/18/2023	2023-01-047	7600-00 · Utilities	600.00
12/18/2023	2023-01-043	7710-04 · Truck Service	95.49
12/18/2023	2023-01-051	7710-04 · Truck Service	268.64
Total MICHAEL RAMPACEK			964.13
<b>MIDDLESEX COUNTY TREASURER</b> 12/18/2023	2023-03-134	7710-02 · Fuel	612.70
Total MIDDLESEX COUNTY TREASURER			612.70
<b>NETLINK WEB SERVICES, LLC</b> 12/18/2023	2023-03-130	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NJ AMERICAN WATER</b> 12/18/2023	2023-03-127	7200-00 · Hydrant Rental Dom Water	6,184.50
12/18/2023	2023-03-129	7600-00 · Utilities	31.43
Total NJ AMERICAN WATER			6,215.93
<b>NORTHEASTERN BUILDING SUPPLY</b> 12/18/2023	2023-02-036	7730-00 · Bldg Maintenance	73.51
Total NORTHEASTERN BUILDING SUPPLY			73.51
<b>PSE&amp;G</b> 12/18/2023	2023-03-133	7600-00 · Utilities	253.79
Total PSE&G			253.79
<b>QUALITY ELECTRIC MOTOR SERVICE, INC.</b> 12/18/2023	2023-01-045	7710-05 · Equipment Testing	100.00
12/18/2023	2023-01-046	7710-05 · Equipment Testing	100.00
Total QUALITY ELECTRIC MOTOR SERVICE, INC.			200.00
<b>SANCHEZ LANDSCAPING, LLC</b> 12/18/2023	2023-02-035	7730-00 · Bldg Maintenance	230.00
Total SANCHEZ LANDSCAPING, LLC			230.00

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of December 31, 2023

12/18/23

Date	Num	Account	Open Balance
<b>STANDARD WASTE SERVICES</b> 12/18/2023	2023-03-128	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
<b>TACTICAL PUBLIC SAFETY, LLC</b> 12/18/2023	23-10-005	7710-01 · Radio Serv/Repair	6,238.92
Total TACTICAL PUBLIC SAFETY, LLC			6,238.92
<b>VERIZON</b> 12/18/2023	2023-03-126	7600-00 · Utilities	1,215.93
Total VERIZON			1,215.93
<b>W.B. MASON CO. INC.</b> 12/18/2023	2023-03-131	6500-01 · Office Supplies	40.97
Total W.B. MASON CO. INC.			40.97
<b>TOTAL</b>			<b>55,404.88</b>

## Jamesburg Board of Fire Commissioners

## Monthly Check Register

December 2023

12/18/23

Date	Num	Name	Memo	Amount
<b>1106-00 - 1st Constitution</b>				
12/18/2023	10049	AIR & GAS TECHNOLOGIES, INC.	Invoice # 821481	(560.00)
12/18/2023	10050	AUTO KING PARTS & SUPPLIES	Invoice # 822393	(384.88)
12/18/2023	10051	Beau RAU	Invoice # 800921	(1,900.00)
12/18/2023	10052	BOROUGH OF JAMESBURG	enforsys	(4,000.00)
12/18/2023	10053	BOROUGH OF JAMESBURG SEWER...	4th quarter bill	(250.00)
12/18/2023	10054	CAMPBELL SUPPLY CO. INC.		(11,610.55)
12/18/2023	10055	CENTRAL JERSEY SECURITY	Invoice # 101302	(165.00)
12/18/2023	10056	Christopher Rampacek		(4,462.51)
12/18/2023	10057	CLEAN AIR COMPANY INC.		(2,578.70)
12/18/2023	10058	FOLEY, INCORPORATED		(4,212.44)
12/18/2023	10059	GRAINGER	INV# 9926247959	(345.21)
12/18/2023	10060	HALASZ ELECTRICAL CONTRACTO...	Invoice # 23-0698	(266.56)
12/18/2023	10061	Halderman Ford	Invoice #160884	(548.85)
12/18/2023	10062	JAMESBURG HARDWARE & APPLIA...	Invoice # A236797	(152.94)
12/18/2023	10063	JOSEPH D YOUSSOUF, ESQUIRE	Invoice # 7703	(6,458.00)
12/18/2023	10064	K.W. RASTALL OIL	Invoice # 35500781	(281.23)
12/18/2023	10065	MC MASTER-CARR SUPPLY CO.	INV #18300202	(150.49)
12/18/2023	10066	MICHAEL RAMPACEK		(964.13)
12/18/2023	10067	MIDDLESEX COUNTY TREASURER	Invoice # CV-13-11-23	(612.70)
12/18/2023	10068	NETLINK WEB SERVICES, LLC	invoice #NWS3110	(199.00)
12/18/2023	10069	NORTHEASTERN BUILDING SUPPLY	invoice #2312-268227, 2312-268115	(73.51)
12/18/2023	10070	QUALITY ELECTRIC MOTOR SERVI...		(200.00)
12/18/2023	10071	SANCHEZ LANDSCAPING, LLC	Invoice # 12541, 12558	(230.00)
12/18/2023	10072	STANDARD WASTE SERVICES	Invoice # 481665	(156.62)
12/18/2023	10073	TACTICAL PUBLIC SAFETY, LLC	Invoice #23-509	(6,238.92)
12/18/2023	10074	W.B. MASON CO. INC.	Invoice # 242722728,242614933	(40.97)
12/18/2023	Online Pay	JCP&L		(676.02)
12/18/2023	Online Pay	NJ AMERICAN WATER		(6,215.93)
12/18/2023	Online Pay	PSE&G	invoice #503100125128	(253.79)
12/18/2023	Online Pay	VERIZON		(1,215.93)
Total 1106-00 - 1st Constitution				(55,404.88)
<b>TOTAL</b>				<b>(55,404.88)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **November-23**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	30-Oct-23	\$20,008.22	BAL. PER BANK STATEMENT	\$ 42,286.01
			AS OF: 30-Nov-23	
<b>ADD DEBITS:</b>			<b>ADD DEPOSITS IN TRANSIT:</b>	
Online Banking Transfer on 11/17/23	\$ 43,895.65			
Interest 11/30/2023	\$ 7.79			
<b>TOTAL DEBITS:</b>	\$ 43,903.44			
	<b>TOTAL</b>	\$ 63,911.66		
<b>LESS CREDITS:</b>			<b>TOTAL IN TRANSIT:</b>	
VOUCHER LIST - 11/16/2023	\$ 43,903.87			\$ 42,286.01
ACCOUNT ANALYSIS FEE	\$ -		<b>LESS CHECKS OUTSTANDING:</b>	
<b>TOTAL CREDITS:</b>	\$ 43,903.87		<b>TOTAL:</b>	\$ 22,278.22
<b>ENDING BANK BALANCE-Per G/L</b>	30-Nov-23	\$ 20,007.79	<b>BANK BALANCE-Per Reconciliation:</b>	\$ 20,007.79

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
Online Pay	12,439.22	NJ American Water	11/16/23	
10042	575.00	Pradeep Mathew	11/16/23	
10034	8,125.00	Jamesburg Vol. fire Dept	11/16/23	
10028	600.00	Agin Sign	11/16/23	
10037	539.00	Middlesex County Treasurer	11/16/23	
<b>TOTAL</b>	\$ 22,278.22			

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 January through November 2023

12/18/23

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	11/16/2023	Online pay	NJ AMERICAN WATER	1106-00 · 1st Constitution	
Bill	11/16/2023	2023-03-110		7200-00 · Hydrant Rental Do...	-12,369.00
Bill	11/16/2023	2023-03-112		7600-00 · Utilities	-70.22
TOTAL					-12,439.22
Bill Pmt -Check	11/16/2023	10028	AGIN SIGN & DESIGNS	1106-00 · 1st Constitution	
Bill	11/16/2023	2023-01-037		7710-04 · Truck Service	-600.00
TOTAL					-600.00
Bill Pmt -Check	11/16/2023	10034	JAMESBURG VOL FIRE DEPT	1106-00 · 1st Constitution	
Bill	11/16/2023	2023-03-119		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Check	11/16/2023	10037	MIDDLESEX COUNTY FIRE A...	1106-00 · 1st Constitution	
Bill	11/16/2023	2023-01-040		7500-03 · Training & Education	-539.00
TOTAL					-539.00
Bill Pmt -Check	11/16/2023	10042	Pradeep Mathew	1106-00 · 1st Constitution	
Bill	11/16/2023	2023-03-120		6100-01 · Commissioners Pay	-575.00
TOTAL					-575.00