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BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831

Prepared By: S. Rampacek

Treasurer Report:

Date: 9/22/22

Reconciled balance brought forward in <b>Lakeland Checking</b> Acct from last meeting:	\$ 20,006.26
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 32,375.09
Vouchers/Fees paid/Transfers since last meeting:	\$ (32,373.65)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,007.70
Reconciled <b>Lakeland Savings</b> Balance brought forward from last meeting:	\$ 508,324.47
Withdrawals/Transfers to Checking:	\$ (32,367.39)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 128,530.18
Current Reconciled Balance Remaining in Lakeland Savings Account: <b>**MATCHES BALANCE IN BANK ONLINE**</b>	\$ 604,487.26
GRAND TOTAL CASH ON HAND:	\$ 624,494.96
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 12,197.27

**Notes - 9/22/22 Report:**

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ 7,810.43 therefore a transfer FROM Lakeland Savings \$ 12,189.57 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$7.70 on 8/31/2022. Also reflects interest earned in account ending 0827 in the amount of \$121.04 on 8/31/2022.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
**January through December 2022**

	Jan - Dec 22	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,797.00	14,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>10,797.00</b>	<b>15,700.00</b>	<b>68.8%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	5,574.00	19,000.00	29.3%
6400-02 · Accounting/Auditing Fees	8,450.00	9,000.00	93.9%
6400-04 · Medical Services	0.00	1,000.00	0.0%
<b>Total 6400-00 · Professional Fees</b>	<b>14,024.00</b>	<b>29,000.00</b>	<b>48.4%</b>
6400-05 · Election Expenses	1,951.52	4,000.00	48.8%
6500-00 · Office lPostage Exp			
6500-01 · Office Supplies	3,746.12	3,500.00	107.0%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office lPostage Exp</b>	<b>3,746.12</b>	<b>3,700.00</b>	<b>101.2%</b>
66900 · Reconciliation Discrepancies	0.00		
<b>Total Expense</b>	<b>30,518.64</b>	<b>52,400.00</b>	<b>58.2%</b>
<b>Net Ordinary Income</b>	<b>(30,518.64)</b>	<b>(52,400.00)</b>	<b>58.2%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	4,396.00	17,000.00	25.9%
<b>Total 7140-00 · Truck Equipment</b>	<b>4,396.00</b>	<b>17,000.00</b>	<b>25.9%</b>
7195-00 · Uniform & Equip(Firefighters)	3,102.92	17,000.00	18.3%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>7,498.92</b>	<b>34,000.00</b>	<b>22.1%</b>
7200-00 · Hydrant Rental Dom Water	27,174.00	58,000.00	46.9%
7400-00 · Insurance Premium	51,359.00	52,000.00	98.8%
7500-00 · Professional Services			
7500-03 · Training & Education	1,128.99	12,000.00	9.4%
<b>Total 7500-00 · Professional Services</b>	<b>1,128.99</b>	<b>12,000.00</b>	<b>9.4%</b>
7600-00 · Utilities	20,859.85	21,000.00	99.3%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	5,665.54	13,000.00	43.6%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	9,469.60	35,000.00	27.1%
7710-05 · Equipment Testing	1,560.25	10,000.00	15.6%
<b>Total 7710-00 · Truck Service</b>	<b>16,695.39</b>	<b>63,000.00</b>	<b>26.5%</b>
7720-00 · Air Pack & Bottle Repair	222.70	2,000.00	11.1%
7730-00 · Bldg Maintenance	28,209.23	40,000.00	70.5%
7740-00 · Bldg Supplies	561.17	2,000.00	28.1%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>70,063.49</b>	<b>139,500.00</b>	<b>50.2%</b>
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,494.84	19,000.00	123.7%
<b>Total 7850-00 · LOSAP Program</b>	<b>23,494.84</b>	<b>19,000.00</b>	<b>123.7%</b>
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
<b>Total 8000-00 · Debt Service</b>	<b>33,450.29</b>	<b>33,450.00</b>	<b>100.0%</b>
9400-00 · Capital Projects	0.00	35,000.00	0.0%
<b>Total Other Expense</b>	<b>235,029.38</b>	<b>428,950.00</b>	<b>54.8%</b>
<b>Net Other Income</b>	<b>(235,029.38)</b>	<b>(428,950.00)</b>	<b>54.8%</b>
<b>Net Income</b>	<b>(265,548.02)</b>	<b>(481,350.00)</b>	<b>55.2%</b>

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
 As of September 30, 2022

Date	Num	Account	Open Balance
<b>AIR &amp; GAS TECHNOLOGIES, INC.</b> 09/22/2022	2022-01-040	7710-05 · Equipment Testing	337.50
Total AIR & GAS TECHNOLOGIES, INC.			337.50
<b>CENTRAL JERSEY SECURITY</b> 09/22/2022	2022-02-046	7730-00 · Bldg Maintenance	165.00
Total CENTRAL JERSEY SECURITY			165.00
<b>JCP&amp;L</b> 09/22/2022	2022-03-086	7600-00 · Utilities	639.15
09/22/2022	2022-03-086	7600-00 · Utilities	929.81
Total JCP&L			1,568.96
<b>JOHN A WALKER JR.</b> 09/22/2022	2022-02-045	7730-00 · Bldg Maintenance	159.83
Total JOHN A WALKER JR.			159.83
<b>NJ AMERICAN WATER</b> 09/22/2022	2022-03-087	7600-00 · Utilities	29.17
09/22/2022	2022-03-088	7600-00 · Utilities	5,434.80
Total NJ AMERICAN WATER			5,463.97
<b>PSE&amp;G</b> 09/22/2022	2022-03-090	7600-00 · Utilities	103.54
Total PSE&G			103.54
<b>STANDARD WASTE SERVICES</b> 09/22/2022	2022-03-092	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
<b>stanley Paving LLC</b> 09/22/2022	22-08-003	7730-00 · Bldg Maintenance	3,100.00
Total stanley Paving LLC			3,100.00
<b>VERIZON</b> 09/22/2022	2022-03-089	7600-00 · Utilities	461.56
09/22/2022	2022-03-089	7600-00 · Utilities	461.88
Total VERIZON			923.44
<b>VIKING TERMITE &amp; PEST CONTROL, INC.</b> 09/22/2022	2022-02-047	7730-00 · Bldg Maintenance	213.42
Total VIKING TERMITE & PEST CONTROL, INC.			213.42
<b>W.B. MASON CO. INC.</b> 09/22/2022	2022-03-091	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
<b>TOTAL</b>			<b>12,197.27</b>

09/21/22

**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
September 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>1106-00 · 1st Constitution</b>				
09/22/2022	9811	AIR & GAS TECHNOLOGIES, INC.	Invoice # 816227	(337.50)
09/22/2022	9812	CENTRAL JERSEY SECURITY	Invoice # 98271	(165.00)
09/22/2022	9813	JOHN A WALKER JR.	Invoice # INV166088835	(159.83)
09/22/2022	9814	STANDARD WASTE SERVICES	Invoice #443507	(156.62)
09/22/2022	9815	stanley Paving LLC	Invoice #9302	(3,100.00)
09/22/2022	9816	VIKING TERMITE & PEST CONTRO...	INV# 18935612	(213.42)
09/22/2022	9817	W.B. MASON CO. INC.	invoice #232091579	(4.99)
09/22/2022	Online pay	JCP&L		(1,568.96)
09/22/2022	Online Pay	NJ AMERICAN WATER		(5,463.97)
09/22/2022	Online Pay	PSE&G	invoice #503100106115	(103.54)
09/22/2022	Online Pay	VERIZON		(923.44)
Total 1106-00 · 1st Constitution				(12,197.27)
<b>TOTAL</b>				<b>(12,197.27)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **August-22**

NAME OF BANK: **PNC Bank**

PREPARED BY: **DF**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	31-Jul-22	\$20,006.26	BAL. PER BANK STATEMENT	\$ 29,721.70
			AS OF:	31-Jul-22
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer				
on 8/22/22	\$ 32,367.39			
Interest 8/31/2022	\$ 7.70			
TOTAL DEBITS:	\$ 32,375.09			
	TOTAL	\$ 52,381.35		
LESS CREDITS:			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST - 8/18/22	\$ 32,373.65			\$ 29,721.70
ACCOUNT ANALYSIS FEE	\$ -		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$ 32,373.65		TOTAL:	\$ 9,714.00
ENDING BANK BALANCE-Per G/L	31-Aug-22	\$ 20,007.70	BANK BALANCE-Per Reconciliation:	\$ 20,007.70

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9769	309.30	Eastern Fire Equipment	7/21/22	2022-01-036
9785	105.70	Better Living Dept	8/18/22	2022-02-037
9795	8,125.00	Jamesburg Fire Dept	8/18/22	2022-03-077
9798	400.00	Michael Rampacek	8/18/22	2022-03-085
9799	199.00	Netlink Web Service	8/18/22	2022-03-080
9801	575.00	Pradeep Mathew	8/18/22	2022-03-074
TOTAL	\$ 9,714.00			

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 July through August 2022

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	07/21/2022	9769	EASTERN FIRE EQUIPM...	1106-00 · 1st Constitut...	
Bill	07/21/2022	2022-01-036		7140-01 · Fire Equipment	-309.30
TOTAL					-309.30
Bill Pmt -Che...	08/18/2022	9785	BETTER LIVING DEPT. S...	1106-00 · 1st Constitut...	
Bill	08/18/2022	2022-02-037		7730-00 · Bldg Mainten...	-105.70
TOTAL					-105.70
Bill Pmt -Che...	08/18/2022	9795	JAMESBURG VOL FIRE ...	1106-00 · 1st Constitut...	
Bill	08/18/2022	2022-03-077		7750-00 · Fire Comp. C...	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Che...	08/18/2022	9798	MICHAEL RAMPACEK	1106-00 · 1st Constitut...	
Bill	08/18/2022	2022-03-085		7600-00 · Utilities	-400.00
TOTAL					-400.00
Bill Pmt -Che...	08/18/2022	9799	NETLINK WEB SERVICE...	1106-00 · 1st Constitut...	
Bill	08/18/2022	2022-03-080		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Che...	08/18/2022	9801	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	08/18/2022	2022-03-074		6100-01 · Commissione...	-575.00
TOTAL					-575.00