

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampack

Treasurer Report:

Date: 10/20/22

Reconciled balance brought forward in Lakeland Checking Acct from last meeting:	\$ 20,007.70
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 12,194.70
Vouchers/Fees paid/Transfers since last meeting:	\$ (12,197.27)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,005.13
Reconciled Lakeland Savings Balance brought forward from last meeting:	\$ 604,487.26
Withdrawals/Transfers to Checking:	\$ (12,189.57)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 124.13
Current Reconciled Balance Remaining in Lakeland Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 592,421.82
GRAND TOTAL CASH ON HAND:	\$ 612,426.95
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 24,171.09

Notes - 10/20/22 Report:

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (4,165.96) therefore a transfer FROM Lakeland Savings \$ 24,165.96 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$5.13 on 9/30/2022. Also reflects interest earned in account ending 0827 in the amount of \$124.13 on 9/30/2022.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2022

	Jan - Dec 22	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,797.00	14,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 · Salary & Wages	10,797.00	15,700.00	68.8%
6400-00 · Professional Fees			
6400-01 · Legal Fees	5,574.00	19,000.00	29.3%
6400-02 · Accounting/Auditing Fees	8,450.00	9,000.00	93.9%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	14,024.00	29,000.00	48.4%
6400-05 · Election Expenses	1,951.52	4,000.00	48.8%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	4,149.11	3,500.00	118.5%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	4,149.11	3,700.00	112.1%
66900 · Reconciliation Discrepancies	0.00		
Total Expense	30,921.63	52,400.00	59.0%
Net Ordinary Income	(30,921.63)	(52,400.00)	59.0%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	11,314.59	17,000.00	66.6%
Total 7140-00 · Truck Equipment	11,314.59	17,000.00	66.6%
7195-00 · Uniform & Equip(Firefighters)	4,133.97	17,000.00	24.3%
Total 7100-00 · Reimb for Exp & Losses	15,448.56	34,000.00	45.4%
7200-00 · Hydrant Rental Dom Water	32,633.79	58,000.00	56.3%
7400-00 · Insurance Premium	51,359.00	52,000.00	98.8%
7500-00 · Professional Services			
7500-03 · Training & Education	1,254.99	12,000.00	10.5%
Total 7500-00 · Professional Services	1,254.99	12,000.00	10.5%
7600-00 · Utilities	21,608.44	21,000.00	102.9%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	5,665.54	13,000.00	43.6%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	9,487.67	35,000.00	27.1%
7710-05 · Equipment Testing	10,222.70	10,000.00	102.2%
Total 7710-00 · Truck Service	25,375.91	63,000.00	40.3%
7720-00 · Air Pack & Bottle Repair	222.70	2,000.00	11.1%
7730-00 · Bldg Maintenance	29,012.79	40,000.00	72.5%
7740-00 · Bldg Supplies	581.17	2,000.00	28.1%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
Total 7700-00 · Maint/Repairs	79,547.57	139,500.00	57.0%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,494.84	19,000.00	123.7%
Total 7850-00 · LOSAP Program	23,494.84	19,000.00	123.7%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
Total 8000-00 · Debt Service	33,450.29	33,450.00	100.0%
9400-00 · Capital Projects	0.00	35,000.00	0.0%
Total Other Expense	258,797.48	428,950.00	60.3%
Net Other Income	(258,797.48)	(428,950.00)	60.3%
Net Income	(289,719.11)	(481,350.00)	60.2%

10/19/22

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of October 31, 2022

Date	Num	Account	Open Balance
ALL HANDS FIRE EQUIPMENT, LLC 10/20/2022	22-04-003	7140-01 · Fire Equipment	6,295.78
Total ALL HANDS FIRE EQUIPMENT, LLC			6,295.78
FIREFLOW SERVICES, INC. 10/20/2022	22-04-002	7710-05 · Equipment Testing	5,801.25
Total FIREFLOW SERVICES, INC.			5,801.25
JAMESBURG HARDWARE & APPLIANCE 10/20/2022	2022-02-049	7730-00 · Bldg Maintenance	11.94
Total JAMESBURG HARDWARE & APPLIANCE			11.94
JCP&L 10/20/2022	2022-03-094	7600-00 · Utilities	80.26
Total JCP&L			80.26
MC MASTER-CARR SUPPLY CO. 10/20/2022	2022-01-043	7140-01 · Fire Equipment	20.81
Total MC MASTER-CARR SUPPLY CO.			20.81
MIDDLESEX COUNTY FIRE ACADEMY 10/20/2022	2022-01-042	7500-03 · Training & Education	126.00
Total MIDDLESEX COUNTY FIRE ACADEMY			126.00
NETLINK WEB SERVICES, LLC 10/20/2022	2022-03-093	6500-01 · Office Supplies	199.00
10/20/2022	2022-03-093	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			398.00
NJ-AMERICAN WATER COMP. 10/20/2022	2022-03-097	7200-00 · Hydrant Rental Dom W...	5,459.79
10/20/2022	2022-03-096	7600-00 · Utilities	63.10
Total NJ-AMERICAN WATER COMP.			5,522.89
NJ MOTOR VEHICLE SERVICES 10/17/2022	2022-01-041	7710-04 · Truck Service	18.07
Total NJ MOTOR VEHICLE SERVICES			18.07
PSE&G 10/20/2022	2022-03-099	7600-00 · Utilities	145.36
Total PSE&G			145.36
SANCHEZ LANDSCAPING, LLC 10/20/2022	2022-02-048	7730-00 · Bldg Maintenance	635.00
Total SANCHEZ LANDSCAPING, LLC			635.00
SKYLANDS AREA FIRE EQUIPMENT & TRAINING, 10/20/2022	22-06-001	7195-00 · Uniform & Equip(Firefig...	1,031.05
10/20/2022	22-07-004	7140-01 · Fire Equipment	602.00
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			1,633.05
STANDARD WASTE SERVICES 10/19/2022	2022-03-100	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
TASC FIRE APPARATUS, INC. 10/20/2022	22-09-001	7710-05 · Equipment Testing	2,861.20
Total TASC FIRE APPARATUS, INC.			2,861.20

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of October 31, 2022

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
VERIZON 10/20/2022	2022-03-095	7600-00 · Utilities	459.87
Total VERIZON			<u>459.87</u>
W.B. MASON CO. INC. 10/20/2022	2022-03-098	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			<u>4.99</u>
TOTAL			<u><u>24,171.09</u></u>

10/20/22

Jamesburg Board of Fire Commissioners

Monthly Check Register

October 2022

Date	Num	Name	Memo	Amount
1106-00 · 1st Constitution				
10/17/2022	9753	NJ MOTOR VEHICLE SE...	boat trailer registration	(18.07)
10/20/2022	9818	ALL HANDS FIRE EQUIP...	Invoice # Inv17927	(6,295.78)
10/20/2022	9819	FIREFLOW SERVICES, I...	Invoice # 3776	(5,801.25)
10/20/2022	9820	JAMESBURG HARDWA...	Invoice # A215049	(11.94)
10/20/2022	9821	MC MASTER-CARR SUP...	INV #85866912	(20.81)
10/20/2022	9822	MIDDLESEX COUNTY FI...	Invoice # 1652-22	(126.00)
10/20/2022	9823	NETLINK WEB SERVICE...	Invoice # NWS2918, NWS2930	(398.00)
10/20/2022	9824	SANCHEZ LANDSCAPIN...	Invoice # 10333	(635.00)
10/20/2022	9825	SKYLANDS AREA FIRE ...		(1,633.05)
10/20/2022	9826	STANDARD WASTE SE...	Invoice # 446012	(156.62)
10/20/2022	9827	TASC FIRE APPARATU...	INV# 2022-964	(2,861.20)
10/20/2022	9828	W.B. MASON CO. INC.	Invoice # 232873268	(4.99)
10/20/2022	online pay	JCP&L		(80.26)
10/20/2022	Online pay	NJ-AMERICAN WATER ...		(5,522.89)
10/20/2022	online pay	PSE&G	Invoice # 503100107399	(145.36)
10/20/2022	Online pay	VERIZON		(459.87)
Total 1106-00 · 1st Constitution				(24,171.09)
TOTAL				(24,171.09)

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **September-22**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	31-Aug-22	\$20,007.70	BAL. PER BANK STATEMENT	\$ 30,623.46
			AS OF: 31-Aug-22	
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 9/30/22	\$ 12,189.57			
Interest 9/30/2022	\$ 5.13			
TOTAL DEBITS:	\$ 12,194.70			
	TOTAL	\$ 32,202.40		
LESS CREDITS:			TOTAL IN TRANSIT:	
VOUCHER LIST - 9/22/22	\$ 12,197.27			\$ 30,623.46
ACCOUNT ANALYSIS FEE	\$ -		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$ 12,197.27		TOTAL:	\$ 10,618.33
ENDING BANK BALANCE-Per G/L 9/31/2022 12197		\$ 20,005.13	BANK BALANCE-Per Reconciliation:	\$ 20,005.13

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9769	309.30	Eastern Fire Equipment	7/21/22	2022-01-036
9785	105.70	Better Living Dept	8/18/22	2022-02-037
Online pay	29.17	NJ American Water	9/22/22	2022-03-087
Online pay	5,434.80	NJ American Water	9/22/22	2022-03-088
Online Pay	923.44	Verizon	9/22/22	2022-03-089
9811	337.50	Air & Gas Technologies	9/22/22	2022-01-040
9812	165.00	Central Jersey Security	9/22/22	2022-02-046
9815	3,100.00	Stanley Paving LLC	9/22/22	22-08-003
9816	213.42	Vicking Termite & Pest Control	9/22/22	2022-02-047
TOTAL	\$ 10,618.33			

Jamesburg Board of Fire Commissioners Outstanding Checks January 2021 through September 2022

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	09/22/2022	Online Pay	NJ AMERICAN WATER	1106-00 · 1st Constitut...	
Bill	09/22/2022	2022-03-087		7600-00 · Utilities	-29.17
Bill	09/22/2022	2022-03-088		7600-00 · Utilities	-5,434.80
TOTAL					-5,463.97
Bill Pmt -Che...	09/22/2022	Online Pay	VERIZON	1106-00 · 1st Constitut...	
Bill	09/22/2022	2022-03-089		7600-00 · Utilities	-461.56
				7600-00 · Utilities	-461.88
TOTAL					-923.44
Bill Pmt -Che...	07/21/2022	9769	EASTERN FIRE EQUIPM...	1106-00 · 1st Constitut...	
Bill	07/21/2022	2022-01-036		7140-01 · Fire Equipment	-309.30
TOTAL					-309.30
Bill Pmt -Che...	08/18/2022	9785	BETTER LIVING DEPT. S...	1106-00 · 1st Constitut...	
Bill	08/18/2022	2022-02-037		7730-00 · Bldg Mainten...	-105.70
TOTAL					-105.70
Bill Pmt -Che...	09/22/2022	9811	AIR & GAS TECHNOLOG...	1106-00 · 1st Constitut...	
Bill	09/22/2022	2022-01-040		7710-05 · Equipment T...	-337.50
TOTAL					-337.50
Bill Pmt -Che...	09/22/2022	9812	CENTRAL JERSEY SEC...	1106-00 · 1st Constitut...	
Bill	09/22/2022	2022-02-046		7730-00 · Bldg Mainten...	-165.00
TOTAL					-165.00
Bill Pmt -Che...	09/22/2022	9815	stanley Paving LLC	1106-00 · 1st Constitut...	
Bill	09/22/2022	22-08-003		7730-00 · Bldg Mainten...	-3,100.00
TOTAL					-3,100.00
Bill Pmt -Che...	09/22/2022	9816	VIKING TERMITE & PES...	1106-00 · 1st Constitut...	
Bill	09/22/2022	2022-02-047		7730-00 · Bldg Mainten...	-213.42
TOTAL					-213.42