

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 11/17/22

Reconciled balance brought forward in Lakeland Checking Acct from last meeting:	\$ 20,005.13
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 24,171.65
Vouchers/Fees paid/Transfers since last meeting:	\$ (24,171.09)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,005.69
Reconciled Lakeland Savings Balance brought forward from last meeting:	\$ 592,421.82
Withdrawals/Transfers to Checking:	\$ (24,165.86)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 124.63
Current Reconciled Balance Remaining in Lakeland Savings Account:	\$ 568,380.59
MATCHES BALANCE IN BANK ONLINE	
GRAND TOTAL CASH ON HAND:	\$ 588,386.28
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 33,242.08

Notes - 11/17/22 Report:

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (13,236.39) therefore a transfer FROM Lakeland Savings \$ 33,236.39 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$5.74 on 10/31/2022. Also reflects interest earned in account ending 0827 in the amount of \$124.63 on 10/31/2022.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2022

Ordinary Income/Expense	Jan - Dec 22	Budget	% of Budget
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	14,396.00	14,400.00	100.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 · Salary & Wages	14,396.00	15,700.00	91.7%
6400-00 · Professional Fees			
6400-01 · Legal Fees	5,574.00	19,000.00	29.3%
6400-02 · Accounting/Auditing Fees	8,450.00	9,000.00	93.9%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	14,024.00	29,000.00	48.4%
6400-05 · Election Expenses	1,951.52	4,000.00	48.8%
6500-00 · Office IPostage Exp			
6500-01 · Office Supplies	4,395.09	3,500.00	125.6%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office IPostage Exp	4,395.09	3,700.00	118.8%
66900 · Reconciliation Discrepancies	63.10		
Total Expense	34,829.71	52,400.00	66.5%
Net Ordinary Income	(34,829.71)	(52,400.00)	66.5%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment	11,314.59	17,000.00	66.6%
7140-01 · Fire Equipment			
Total 7140-00 · Truck Equipment	11,314.59	17,000.00	66.6%
7195-00 · Uniform & Equip(Firefighters)	4,388.78	17,000.00	25.8%
Total 7100-00 · Reimb for Exp & Losses	15,703.37	34,000.00	46.2%
7200-00 · Hydrant Rental Dom Water	38,818.29	58,000.00	66.9%
7400-00 · Insurance Premium	51,359.00	52,000.00	98.8%
7500-00 · Professional Services			
7500-03 · Training & Education	2,179.99	12,000.00	18.2%
Total 7500-00 · Professional Services	2,179.99	12,000.00	18.2%
7600-00 · Utilities	22,916.21	21,000.00	109.1%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	8,239.34	13,000.00	63.4%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	9,487.67	35,000.00	27.1%
7710-05 · Equipment Testing	10,222.70	10,000.00	102.2%
Total 7710-00 · Truck Service	27,949.71	63,000.00	44.4%
7720-00 · Air Pack & Bottle Repair	222.70	2,000.00	11.1%
7730-00 · Bldg Maintenance	39,039.01	40,000.00	97.6%
7740-00 · Bldg Supplies	561.17	2,000.00	28.1%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
Total 7700-00 · Maint/Repairs	100,272.59	139,500.00	71.9%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,494.84	19,000.00	123.7%
Total 7850-00 · LOSAP Program	23,494.84	19,000.00	123.7%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
Total 8000-00 · Debt Service	33,450.29	33,450.00	100.0%
9400-00 · Capital Projects	0.00	35,000.00	0.0%
Total Other Expense	288,194.58	428,950.00	67.2%
Net Other Income	(288,194.58)	(428,950.00)	67.2%
Net Income	(323,024.29)	(481,350.00)	67.1%

11/17/22

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of November 30, 2022

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
BOROUGH OF JAMESBURG SEWER UTILITY 11/17/2022	2022-03-110	7600-00 · Utilities	
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
BRIAN H. WRIGHT 11/17/2022	2022-03-102	6100-01 · Commissioners Pay	
Total BRIAN H. WRIGHT			783.00
DINA WALKER 11/17/2022	2022-03-103	6100-01 · Commissioners Pay	
Total DINA WALKER			733.00
JAMESBURG VOL FIRE DEPT 11/17/2022	2022-03-101	7750-00 · Fire Comp. Contract	
Total JAMESBURG VOL FIRE DEPT			8,125.00
JCP&L 11/17/2022	2022-03-113	7600-00 · Utilities	
Total JCP&L			445.23
MC MASTER-CARR SUPPLY CO. 11/17/2022	2022-02-051	7730-00 · Bldg Maintenance	
11/17/2022	2022-02-051	7730-00 · Bldg Maintenance	
Total MC MASTER-CARR SUPPLY CO.			171.27
NETLINK WEB SERVICES, LLC 11/17/2022	2022-03-115	6500-01 · Office Supplies	
Total NETLINK WEB SERVICES, LLC			199.00
NJ AMERICAN WATER 11/17/2022	2022-03-111	7600-00 · Utilities	
11/17/2022	2022-03-112	7200-00 · Hydrant Rental Dom Wa...	
Total NJ AMERICAN WATER			6,212.59
Pradeep Mathew 11/17/2022	2022-03-105	6100-01 · Commissioners Pay	
Total Pradeep Mathew			575.00
PSE&G 11/17/2022	2022-03-107	7600-00 · Utilities	
Total PSE&G			124.53
Robert Griggs Plumbing & Heating LLC 11/17/2022	2022-02-052	7730-00 · Bldg Maintenance	
Total Robert Griggs Plumbing & Heating LLC			9,528.22
Salvatore Georgianna 11/17/2022	2022-03-104	6100-01 · Commissioners Pay	
Total Salvatore Georgianna			575.00
SANCHEZ LANDSCAPING, LLC 11/17/2022	2022-02-050	7730-00 · Bldg Maintenance	
Total SANCHEZ LANDSCAPING, LLC			135.00
SKYLANDS AREA FIRE EQUIPMENT & TRAINING, 11/17/2022	2022-01-045	7195-00 · Uniform & Equip(Firefigh...	
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			254.81
			254.81

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of November 30, 2022

Date	Num	Account	Open Balance
SOMERSET COUNTY EMERGENCY SVCS TRAINING 11/17/2022	2022-01-044	7500-03 · Training & Education	925.00
Total SOMERSET COUNTY EMERGENCY SVCS TRAINING			925.00
STANDARD WASTE SERVICES 11/17/2022	2022-03-109	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
STEPHANIE RAMPACEK 11/17/2022	2022-03-106	6100-01 · Commissioners Pay	933.00
Total STEPHANIE RAMPACEK			933.00
TACTICAL PUBLIC SAFETY, LLC 11/17/2022	22-08-002	7710-01 · Radio Serv/Repair	2,573.80
Total TACTICAL PUBLIC SAFETY, LLC			2,573.80
VERIZON 11/17/2022	2022-03-114	7600-00 · Utilities	459.92
Total VERIZON			459.92
W.B. MASON CO. INC. 11/17/2022	2022-03-10...	6500-01 · Office Supplies	4.99
11/17/2022	2022-03-108	6500-01 · Office Supplies	41.99
Total W.B. MASON CO. INC.			46.98
TOTAL			33,242.08

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **October-22**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	30-Sep-22	\$20,005.13	BAL. PER BANK STATEMENT	\$ 35,179.21
			AS OF: 30-Sep-22	
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 10/25/22	\$ 24,165.86			
Interest 10/31/2022	\$ 5.79			
TOTAL DEBITS:	\$ 24,171.65			
	TOTAL	\$ 44,176.78		
			\$ -	
LESS CREDITS:			TOTAL IN TRANSIT:	
VOUCHER LIST - 10/20/22	\$ 24,171.09			\$ 35,179.21
ACCOUNT ANALYSIS FEE	\$ -		LESS CHECKS OUTSTANDING:	
			TOTAL:	\$ 15,173.52
TOTAL CREDITS:	\$ 24,171.09			
ENDING BANK BALANCE-Per G/L	31-Oct-22	\$ 20,005.69	BANK BALANCE-Per Reconciliation:	\$ 20,005.69

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
online pay	5,459.79	N American Water	10/20/22	2022-03-097
9818	6,295.78	All Hands Fire Equipment	10/20/22	22-04-003
9820	11.94	Jamesburg Hardware	10/20/22	2022-02-049
9821	20.81	Mcmaster Carr	10/20/22	2022-01-043
9822	126.00	Middlesec County Fire Academy	10/20/22	2022-01-042
9823	398.00	NetLink Web Service	10/20/22	2022-03-093
9827	2,861.20	Tasc Fire Apparatus	10/20/22	22-09-001
TOTAL	\$ 15,173.52			

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Jamesburg Board of Fire Commissioners

Outstanding Checks

January 2021 through October 2022

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	10/20/2022	Online pay	NJ-AMERICAN WATER C...	1106-00 · 1st Constitut...	
Bill	10/20/2022	2022-03-097		7200-00 · Hydrant Rent...	-5,459.79
Bill	10/20/2022	2022-03-096		7600-00 · Utilities	-63.10
TOTAL					-5,522.89
Bill Pmt -Che...	10/20/2022	9818	ALL HANDS FIRE EQUIP...	1106-00 · 1st Constitut...	
Bill	10/20/2022	22-04-003		7140-01 · Fire Equipment	-6,295.78
TOTAL					-6,295.78
Bill Pmt -Che...	10/20/2022	9820	JAMESBURG HARDWAR...	1106-00 · 1st Constitut...	
Bill	10/20/2022	2022-02-049		7730-00 · Bldg Mainten...	-11.94
TOTAL					-11.94
Bill Pmt -Che...	10/20/2022	9821	MC MASTER-CARR SUP...	1106-00 · 1st Constitut...	
Bill	10/20/2022	2022-01-043		7140-01 · Fire Equipment	-20.81
TOTAL					-20.81
Bill Pmt -Che...	10/20/2022	9822	MIDDLESEX COUNTY FI...	1106-00 · 1st Constitut...	
Bill	10/20/2022	2022-01-042		7500-03 · Training & Ed...	-126.00
TOTAL					-126.00
Bill Pmt -Che...	10/20/2022	9823	NETLINK WEB SERVICE...	1106-00 · 1st Constitut...	
Bill	10/20/2022	2022-03-093		6500-01 · Office Supplies	-199.00
TOTAL				6500-01 · Office Supplies	-199.00
					-398.00
Bill Pmt -Che...	10/20/2022	9827	TASC FIRE APPARATUS,...	1106-00 · 1st Constitut...	
Bill	10/20/2022	22-09-001		7710-05 · Equipment T...	-2,861.20
TOTAL					-2,861.20