

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 06/16/2022

Reconciled balance brought forward in Lakeland Bank Checking Acct from last meeting:	\$ 22,355.10
Deposits/Voiced Checks since the last meeting (see Note 1):	\$47,491.35
Vouchers/Fees paid/Transfers since last meeting:	\$ (34,155.18)
Current Reconciled Balance Remaining in Lakeland Bank Checking Account (Note 1):	\$ 35,691.27
Reconciled Lakeland Bank Savings Balance brought forward from last meeting:	\$ 454,865.82
Withdrawals/Transfers to Checking:	\$ (47,088.12)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 95.83
Current Reconciled Balance Remaining in Lakeland Bank Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 407,873.53
GRAND TOTAL CASH ON HAND:	\$ 443,564.80
 Total Dollar Amount of Current Month Voucher List to be Paid:	 \$ 17,801.84

Notes - 06/16/2022 Report:

1) Payment of the current month's voucher list would result in a Lakeland bank Checking balance of: \$ 17,889.43 therefore a transfer FROM Lakeland Bank Sav of \$ 2,110.57 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$11.98 on 5/31/2022. Also Reflects interest earned in account ending in 0827 in the amount of \$98.83 on 5/31/2022.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

6) Voiced Check 9692 was credited back \$391.25

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	7,198.00	14,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 · Salary & Wages	7,198.00	15,700.00	45.8%
6400-00 · Professional Fees			
6400-01 · Legal Fees	5,574.00	19,000.00	29.3%
6400-02 · Accounting/Auditing Fees	1,550.00	9,000.00	17.2%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	7,124.00	29,000.00	24.6%
6400-05 · Election Expenses	1,951.52	4,000.00	48.8%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	3,333.15	3,500.00	95.2%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	3,333.15	3,700.00	90.1%
66900 · Reconciliation Discrepancies	0.00		
Total Expense	19,606.67	52,400.00	37.4%
Net Ordinary Income	(19,606.67)	(52,400.00)	37.4%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	3,058.97	17,000.00	18.0%
Total 7140-00 · Truck Equipment	3,058.97	17,000.00	18.0%
7195-00 · Uniform & Equip(Firefighters)	1,696.52	17,000.00	10.0%
Total 7100-00 · Reimb for Exp & Losses	4,755.49	34,000.00	14.0%
7200-00 · Hydrant Rental Dom Water	21,739.20	58,000.00	37.5%
7400-00 · Insurance Premium	35,370.00	52,000.00	68.0%
7500-00 · Professional Services			
7500-03 · Training & Education	743.99	12,000.00	6.2%
Total 7500-00 · Professional Services	743.99	12,000.00	6.2%
7600-00 · Utilities	9,331.43	21,000.00	44.4%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	5,415.54	13,000.00	41.7%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	6,377.58	35,000.00	18.2%
7710-05 · Equipment Testing	733.00	10,000.00	7.3%
Total 7710-00 · Truck Service	12,526.12	63,000.00	19.9%
7720-00 · Air Pack & Bottle Repair	222.70	2,000.00	11.1%
7730-00 · Bldg Maintenance	21,049.61	40,000.00	52.6%
7740-00 · Bldg Supplies	116.00	2,000.00	5.8%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	50,164.43	139,500.00	36.0%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,494.84	19,000.00	123.7%
Total 7850-00 · LOSAP Program	23,494.84	19,000.00	123.7%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
Total 8000-00 · Debt Service	33,450.29	33,450.00	100.0%
9400-00 · Capital Projects	0.00	35,000.00	0.0%
Total Other Expense	179,049.67	428,950.00	41.7%
Net Other Income	(179,049.67)	(428,950.00)	41.7%
Net Income	(198,656.34)	(481,350.00)	41.3%

06/15/22

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of June 30, 2022

Date	Num	Account	Open Balance
CIRCLE JANITORIAL SUPPLIES, SOUTH 06/16/2022	2022-02-028	7740-00 · Bldg Supplies	116.00
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			116.00
JOSEPH D YOUSOUF, ESQUIRE 06/16/2022	2022-03-060	6400-01 · Legal Fees	5,574.00
Total JOSEPH D YOUSOUF, ESQUIRE			5,574.00
MICHAEL RAMPACEK 06/15/2022	2022-02-031	7730-00 · Bldg Maintenance	116.38
Total MICHAEL RAMPACEK			116.38
NETLINK WEB SERVICES, LLC 06/16/2022	2022-03-061	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO. 06/16/2022	2022-01-026	7720-00 · Air Pack & Bottle Repair	222.70
Total NEW JERSEY FIRE EQUIPMENT CO.			222.70
NJ AMERICAN WATER 06/16/2022 06/16/2022	2022-03-062 2022-03-062	7200-00 · Hydrant Rental Dom Water 7600-00 · Utilities	5,434.80 35.64
Total NJ AMERICAN WATER			5,470.44
PAL AUTOMOTIVE SPECIALTIES, INC. 06/16/2022	2022-01-027	7710-04 · Truck Service	516.28
Total PAL AUTOMOTIVE SPECIALTIES, INC.			516.28
PSE&G 06/16/2022	2022-03-056	7600-00 · Utilities	230.24
Total PSE&G			230.24
SANCHEZ LANDSCAPING, LLC 06/15/2022	2022-02-030	7730-00 · Bldg Maintenance	970.00
Total SANCHEZ LANDSCAPING, LLC			970.00
STANDARD WASTE SERVICES 06/16/2022	2022-03-058	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
United Refrigeration Inc 06/15/2022	22-03-003	7730-00 · Bldg Maintenance	3,484.03
Total United Refrigeration Inc			3,484.03
VERIZON 06/16/2022	2022-03-059	7600-00 · Utilities	465.87
Total VERIZON			465.87
VIKING TERMITE & PEST CONTROL, INC. 06/16/2022	2022-02-029	7730-00 · Bldg Maintenance	213.42
Total VIKING TERMITE & PEST CONTROL, INC.			213.42
W.B. MASON CO. INC. 06/16/2022	2022-03-057	6500-01 · Office Supplies	66.86
Total W.B. MASON CO. INC.			66.86
TOTAL			17,801.84

06/15/22

Jamesburg Board of Fire Commissioners

Monthly Check Register

June 2022

Date	Num	Name	Memo	Amount
1106-00 - 1st Constitution				
06/16/2022	9754	CIRCLE JANITORIAL SUPPLI...	Invoice# 25492-22	(116.00)
06/16/2022	9755	JOSEPH D YOUSOUF, ESQ...	invoice # 7701	(5,574.00)
06/16/2022	9756	MICHAEL RAMPACEK		(116.38)
06/16/2022	9757	NETLINK WEB SERVICES, LLC	Invoice # NWS2876	(199.00)
06/16/2022	9758	NEW JERSEY FIRE EQUIPM...	Invoice # 2016475	(222.70)
06/16/2022	9759	PAL AUTOMOTIVE SPECIALT...	Invoice #158997	(516.28)
06/16/2022	9760	SANCHEZ LANDSCAPING, LLC	Invoice # 9441 & 9420	(970.00)
06/16/2022	9761	STANDARD WASTE SERVICES	Invoice # 435899	(156.62)
06/16/2022	9762	United Refrigeration Inc	PO # JFD202206AE order # 844168...	(3,484.03)
06/16/2022	9763	VIKING TERMITE & PEST CO...	INV# 18922779 4/1/2022	(213.42)
06/16/2022	9764	W.B. MASON CO. INC.	Invoice # 229840384, 229979334	(66.86)
06/16/2022	online pay	NJ AMERICAN WATER	A/C # 1018-210028471827, 1018-21...	(5,470.44)
06/16/2022	online pay	PSE&G	invoice # 503100102529	(230.24)
06/16/2022	online pay	VERIZON		(465.87)
Total 1106-00 - 1st Constitution				(17,801.84)
TOTAL				(17,801.84)

BANK RECONCILIATION

NAME OF CLIENT: JAMESBURG BOARD OF FIRE COMMISSIONERS

MONTH OF: May-22

NAME OF BANK: Lakeland Bank

PREPARED BY: SR

ACCOUNT #: 9760200797

BALANCE FORWARD:	05/01/2022	\$ 22,355.10	BAL. PER BANK STATEMENT	\$ 67,017.33
			AS OF: <u>31-May-22</u>	
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer	\$ 47,088.12			
Voided Check 9692	\$ 391.25			
Interest 5/31/2022				
	\$ 11.98			
TOTAL DEBITS:	\$ 47,491.35			
	TOTAL	\$ 69,846.45		
			\$ -	
LESS CREDITS:			TOTAL IN TRANSIT:	
VOUCHER LIST - 5/19/2022	\$ 34,155.18			\$ 67,017.33
			LESS CHECKS OUTSTANDING:	
			TOTAL:	\$ 31,326.06
TOTAL CREDITS:	\$ 34,155.18			
ENDING BANK BALANCE-Per G/L	31-May-21	\$ 35,691.27	BANK BALANCE-Per Reconciliation:	\$ 35,691.27

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9641	14,806.00	NJ Fire Equipmnt	1/20/22	
9691	575.00	Pradeep Mathew	3/17/22	
9746	575.00	Pradeep Mathew	5/19/22	
9732	783.00	Brian Wright	5/19/22	
9738	625.00	Island Tech Services	5/19/22	
9739	8,125.00	Jamesburg Fire Dept	5/19/22	
9741	199.00	Netlink Web Services	5/19/22	
9743	175.00	NFPA	5/19/22	
online pay	5,463.06	NJ American Water	5/19/22	
	\$ 31,326.06			

06/07/22

Jamesburg Board of Fire Commissioners
Outstanding Checks
 July 2021 through May 2022

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	05/19/2022	online pay	NJ AMERICAN WATER	1106-00 · 1st Constitut...	
Bill	05/19/2022	2022-03-053		7200-00 · Hydrant Rent... 7600-00 · Utilities	-5,434.80 -28.26
TOTAL					-5,463.06
Bill Pmt -Che...	01/20/2022	9641	NEW JERSEY FIRE EQUI...	1106-00 · 1st Constitut...	
Bill	12/31/2021	21-11-001		7800-00 · Contingency	-12,060.00
Bill	12/31/2021	2021-01-042		7800-00 · Contingency	-2,746.00
TOTAL					-14,806.00
Bill Pmt -Che...	03/17/2022	9691	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	03/17/2022	2022-03-015		6100-01 · Commissione...	-575.00
TOTAL					-575.00
Bill Pmt -Che...	05/19/2022	9732	BRIAN H. WRIGHT	1106-00 · 1st Constitut...	
Bill	05/19/2022	2022-03-048		6100-01 · Commissione...	-783.00
TOTAL					-783.00
Bill Pmt -Che...	05/19/2022	9738	ISLAND TECH SERVICES	1106-00 · 1st Constitut...	
Bill	05/19/2022	2022-01-015		7710-04 · Truck Service	-625.00
TOTAL					-625.00
Bill Pmt -Che...	05/19/2022	9739	JAMESBURG VOL FIRE ...	1106-00 · 1st Constitut...	
Bill	05/19/2022	2022-03-046		7750-00 · Fire Comp. C...	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Che...	05/19/2022	9741	NETLINK WEB SERVICE...	1106-00 · 1st Constitut...	
Bill	05/19/2022	2022-03-054		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Che...	05/19/2022	9743	NFPA	1106-00 · 1st Constitut...	
Bill	05/19/2022	2022-01-013		7500-03 · Training & Ed...	-175.00
TOTAL					-175.00
Bill Pmt -Che...	05/19/2022	9746	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	05/19/2022	2022-03-045		6100-01 · Commissione...	-575.00
TOTAL					-575.00