

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 07/21/2022

Reconciled balance brought forward in <b>Lakeland Bank Checking</b> Acct from last meeting:	\$ 35,691.27
Deposits/Voiced Checks since the last meeting (see Note 1):	\$2,119.05
Vouchers/Fees paid/Transfers since last meeting:	\$ (17,801.84)
Current Reconciled Balance Remaining in Lakeland Bank Checking Account (Note 1):	\$ 20,008.48
Reconciled Lakeland Bank <b>Savings</b> Balance brought forward from last meeting:	\$ 407,873.53
Withdrawals/Transfers to Checking:	\$ (2,110.57)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 123,772.69
Current Reconciled Balance Remaining in Lakeland Bank Savings Account:	\$ 529,535.65
<b>**MATCHES BALANCE IN BANK ONLINE**</b>	
GRAND TOTAL CASH ON HAND:	\$ 549,544.13
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 22,157.76

**Notes - 07/21/2022 Report:**

1) Payment of the current month's voucher list would result in a Lakeland bank Checking balance of: \$ (2,149.28) therefore a transfer FROM Lakeland Bank Sav of \$ 22,149.28 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$8.48 on 6/30/2022. Also Reflects interest earned in account ending in 0827 in the amount of \$104.77 on 6/30/2022.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
**January through December 2022**

	Jan - Dec 22	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 - Salary & Wages			
6100-01 - Commissioners Pay	7,198.00	14,400.00	50.0%
6100-02 - Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 - Salary &amp; Wages</b>	<b>7,198.00</b>	<b>15,700.00</b>	<b>45.8%</b>
6400-00 - Professional Fees			
6400-01 - Legal Fees	5,574.00	19,000.00	29.3%
6400-02 - Accounting/Auditing Fees	8,450.00	9,000.00	93.9%
6400-04 - Medical Services	0.00	1,000.00	0.0%
<b>Total 6400-00 - Professional Fees</b>	<b>14,024.00</b>	<b>29,000.00</b>	<b>48.4%</b>
6400-05 - Election Expenses	1,951.52	4,000.00	48.8%
6500-00 - Office \Postage Exp			
6500-01 - Office Supplies	3,537.14	3,500.00	101.1%
6500-02 - Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 - Office \Postage Exp</b>	<b>3,537.14</b>	<b>3,700.00</b>	<b>95.6%</b>
66900 - Reconciliation Discrepancies	(35.64)		
<b>Total Expense</b>	<b>26,675.02</b>	<b>52,400.00</b>	<b>50.9%</b>
<b>Net Ordinary Income</b>	<b>(26,675.02)</b>	<b>(52,400.00)</b>	<b>50.9%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 - Reimb for Exp & Losses			
7140-00 - Truck Equipment			
7140-01 - Fire Equipment	4,054.75	17,000.00	23.9%
<b>Total 7140-00 - Truck Equipment</b>	<b>4,054.75</b>	<b>17,000.00</b>	<b>23.9%</b>
7195-00 - Uniform & Equip(Firefighters)	2,939.92	17,000.00	17.3%
<b>Total 7100-00 - Reimb for Exp &amp; Losses</b>	<b>6,994.67</b>	<b>34,000.00</b>	<b>20.6%</b>
7200-00 - Hydrant Rental Dom Water	27,174.00	58,000.00	46.9%
7400-00 - Insurance Premium	35,370.00	52,000.00	68.0%
7500-00 - Professional Services			
7500-03 - Training & Education	1,128.99	12,000.00	9.4%
<b>Total 7500-00 - Professional Services</b>	<b>1,128.99</b>	<b>12,000.00</b>	<b>9.4%</b>
7600-00 - Utilities	11,573.58	21,000.00	55.1%
7700-00 - Maint/Repairs			
7710-00 - Truck Service			
7710-01 - Radio Serv/Repair	5,415.54	13,000.00	41.7%
7710-02 - Fuel	0.00	5,000.00	0.0%
7710-04 - Truck Service	9,469.80	35,000.00	27.1%
7710-05 - Equipment Testing	807.05	10,000.00	8.1%
<b>Total 7710-00 - Truck Service</b>	<b>15,692.19</b>	<b>63,000.00</b>	<b>24.9%</b>
7720-00 - Air Pack & Bottle Repair	222.70	2,000.00	11.1%
7730-00 - Bldg Maintenance	22,238.38	40,000.00	55.6%
7740-00 - Bldg Supplies	513.80	2,000.00	25.7%
7750-00 - Fire Comp. Contract	16,250.00	32,500.00	50.0%
<b>Total 7700-00 - Maint/Repairs</b>	<b>54,917.07</b>	<b>139,500.00</b>	<b>39.4%</b>
7800-00 - Contingency	0.00	25,000.00	0.0%
7850-00 - LOSAP Program			
7850-01 - LOSAP Program	23,494.84	19,000.00	123.7%
<b>Total 7850-00 - LOSAP Program</b>	<b>23,494.84</b>	<b>19,000.00</b>	<b>123.7%</b>
8000-00 - Debt Service			
8010-11 - Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 - Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
<b>Total 8000-00 - Debt Service</b>	<b>33,450.29</b>	<b>33,450.00</b>	<b>100.0%</b>
9400-00 - Capital Projects	0.00	35,000.00	0.0%
<b>Total Other Expense</b>	<b>194,103.44</b>	<b>428,950.00</b>	<b>45.3%</b>
<b>Net Other Income</b>	<b>(194,103.44)</b>	<b>(428,950.00)</b>	<b>45.3%</b>
<b>Net Income</b>	<b>(220,778.46)</b>	<b>(481,350.00)</b>	<b>45.9%</b>

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of July 31, 2022

Date	Num	Account	Open Balance
<b>CENTRAL JERSEY SECURITY</b>			
07/21/2022	2022-02-032	7730-00 · Bldg Maintenance	165.00
Total CENTRAL JERSEY SECURITY			165.00
<b>CIRCLE JANITORIAL SUPPLIES, SOUTH</b>			
07/21/2022	2022-02-033	7740-00 · Bldg Supplies	397.80
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			397.80
<b>CLEAN AIR COMPANY INC.</b>			
07/21/2022	22-05-002	7710-04 · Truck Service	1,023.70
Total CLEAN AIR COMPANY INC.			1,023.70
<b>EASTERN FIRE EQUIPMENT</b>			
07/21/2022	2022-01-036	7140-01 · Fire Equipment	309.30
Total EASTERN FIRE EQUIPMENT			309.30
<b>FF1 PROFESSIONAL SAFETY SERVICES</b>			
07/21/2022	2022-01-028	7195-00 · Uniform & Equip(Firefig...	1,093.40
Total FF1 PROFESSIONAL SAFETY SERVICES			1,093.40
<b>Fry-Fryer Sales &amp; Service Inc</b>			
07/21/2022	2022-01-029	7710-05 · Equipment Testing	74.05
Total Fry-Fryer Sales & Service Inc			74.05
<b>Inflatable Marine Services LLC</b>			
07/21/2022	2022-01-031	7710-04 · Truck Service	231.45
Total Inflatable Marine Services LLC			231.45
<b>JCP&amp;L</b>			
07/21/2022	2022-03-066	7600-00 · Utilities	514.88
07/21/2022	2022-03-066	7600-00 · Utilities	591.95
Total JCP&L			1,106.83
<b>JOHN A WALKER JR.</b>			
07/21/2022	2022-02-035	7730-00 · Bldg Maintenance	299.00
07/21/2022	2022-02-035	7730-00 · Bldg Maintenance	159.41
Total JOHN A WALKER JR.			458.41
<b>MC MASTER-CARR SUPPLY CO.</b>			
07/21/2022	2022-01-030	7140-01 · Fire Equipment	326.48
07/21/2022	2022-01-030	7730-00 · Bldg Maintenance	108.74
Total MC MASTER-CARR SUPPLY CO.			435.22
<b>MICHAEL RAMPACEK</b>			
07/21/2022	2022-01-032	7710-04 · Truck Service	71.52
Total MICHAEL RAMPACEK			71.52
<b>Milspray</b>			
07/21/2022	22-06-001	7710-04 · Truck Service	1,765.35
Total Milspray			1,765.35
<b>NETLINK WEB SERVICES, LLC</b>			
07/21/2022	2022-03-065	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00

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**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
 As of July 31, 2022

Date	Num	Account	Open Balance
<b>NJ AMERICAN WATER</b>			
07/21/2022	2022-03-068	7200-00 · Hydrant Rental Dom W...	5,434.80
07/21/2022	2022-03-068	7600-00 · Utilities	35.64
Total NJ AMERICAN WATER			5,470.44
<b>PSE&amp;G</b>			
07/21/2022	2022-03-069	7600-00 · Utilities	165.33
Total PSE&G			165.33
<b>RIDGEWAY LEATHERWORKS</b>			
07/21/2022	2022-01-035	7195-00 · Uniform & Equip(Firefig...	150.00
Total RIDGEWAY LEATHERWORKS			150.00
<b>ROBERT MANLIO LLC</b>			
07/21/2022	2022-01-034	7500-03 · Training & Education	385.00
Total ROBERT MANLIO LLC			385.00
<b>SAMUEL KLEIN &amp; COMPANY</b>			
07/21/2022	2022-03-070	6400-02 · Accounting/Auditing Fees	6,050.00
07/21/2022	2022-03-070	6400-02 · Accounting/Auditing Fees	850.00
Total SAMUEL KLEIN & COMPANY			6,900.00
<b>SANCHEZ LANDSCAPING, LLC</b>			
07/21/2022	2022-02-034	7730-00 · Bldg Maintenance	300.00
Total SANCHEZ LANDSCAPING, LLC			300.00
<b>STANDARD WASTE SERVICES</b>			
07/21/2022	2022-03-071	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
<b>TEAM LIFE, INC.</b>			
07/21/2022	2022-01-033	7140-01 · Fire Equipment	360.00
Total TEAM LIFE, INC.			360.00
<b>VERIZON</b>			
07/21/2022	2022-03-067	7600-00 · Utilities	466.28
07/21/2022	2022-03-067	7600-00 · Utilities	468.07
Total VERIZON			934.35
<b>W.B. MASON CO. INC.</b>			
07/21/2022	2022-03-064	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
<b>TOTAL</b>			<b>22,157.76</b>

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**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
 July 2022

Date	Num	Name	Memo	Amount
<b>1106-00 · 1st Constitution</b>				
07/21/2022	9766	CENTRAL JERSEY SEC...	Invoice # 97692	(165.00)
07/21/2022	9767	CIRCLE JANITORIAL SU...	Invoice # 25608-22	(397.80)
07/21/2022	9768	CLEAN AIR COMPANY I...	INV# 220429 Date 7/8/2022	(1,023.70)
07/21/2022	9769	EASTERN FIRE EQUIPM...	INVOICE #3280325	(309.30)
07/21/2022	9770	FF1 PROFESSIONAL SA...	INV# si-00510414	(1,093.40)
07/21/2022	9771	Fry-Fryer Sales & Service...	Invoice # 121706	(74.05)
07/21/2022	9772	Inflatable Marine Services...	Invoice #223170-04	(231.45)
07/21/2022	9773	JOHN A WALKER JR.		(458.41)
07/21/2022	9774	MC MASTER-CARR SUP...	INV #80096221	(435.22)
07/21/2022	9775	MICHAEL RAMPACEK		(71.52)
07/21/2022	9776	Milspray	Invoice # 28801	(1,765.35)
07/21/2022	9777	NETLINK WEB SERVICE...	Invoice # NWS2891	(199.00)
07/21/2022	9778	RIDGEWAY LEATHERW...	Invoice # 2219	(150.00)
07/21/2022	9779	ROBERT MANLIO LLC		(385.00)
07/21/2022	9780	SAMUEL KLEIN & COMP...		(6,900.00)
07/21/2022	9781	SANCHEZ LANDSCAPIN...	Invoice # 9705	(300.00)
07/21/2022	9782	STANDARD WASTE SE...	Invoice # 438428	(156.62)
07/21/2022	9783	TEAM LIFE, INC.	INVOICE #35429	(360.00)
07/21/2022	9784	W.B. MASON CO. INC.	Invoice # 230647918	(4.99)
07/21/2022	ONLINE ...	JCP&L		(1,106.83)
07/21/2022	ONLINE ...	NJ AMERICAN WATER	A/C # 1018-210028471827, 10...	(5,470.44)
07/21/2022	ONLINE ...	PSE&G	invoice #503100103734	(165.33)
07/21/2022	ONLINE ...	VERIZON		(934.35)
Total 1106-00 · 1st Constitution				(22,157.76)
<b>TOTAL</b>				<b>(22,157.76)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: JAMESBURG BOARD OF FIRE COMMISSIONERS

MONTH OF: June-22

NAME OF BANK: Lakeland Bank

PREPARED BY: SR

ACCOUNT #: 9760200797

BALANCE FORWARD:	6/1/2022	\$ 35,691.27	BAL. PER BANK STATEMENT	\$ 26,508.50
			AS OF: <u>30-Jun-22</u>	
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer	\$ 2,110.57			
Interest 5/31/2022	\$ 8.48			
TOTAL DEBITS:	\$ 2,119.05			
	TOTAL	\$ 37,810.32		
LESS CREDITS:			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST - 6/16/2022	\$ 17,801.84			
				\$ 26,508.50
			LESS CHECKS OUTSTANDING:	
			TOTAL:	\$ 6,500.02
TOTAL CREDITS:	\$ 17,801.84			
ENDING BANK BALANCE-Per G/L	30-Jun-21	\$ 20,008.48	BANK BALANCE-Per Reconciliation:	\$ 20,008.48

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9746	575.00	Pradeep Mathew	5/19/22	
9755	5,574.00	Joseph Youssouf	6/16/22	
9757	199.00	Netlink Web Services	6/16/22	
9756	116.38	Michael Rampacek	6/16/22	
online pay	35.64	NJ American Water	6/16/22	
	\$ 6,500.02			

07/05/22

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 January 1 through July 1, 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Bill Pmt -Che...</b>	<b>05/19/2022</b>	<b>9746</b>	<b>Pradeep Mathew</b>	<b>1106-00 · 1st Constitut...</b>	
Bill	05/19/2022	2022-03-045		6100-01 · Commissione...	-575.00
TOTAL					-575.00
<b>Bill Pmt -Che...</b>	<b>06/16/2022</b>	<b>9755</b>	<b>JOSEPH D YOUSOUF, ...</b>	<b>1106-00 · 1st Constitut...</b>	
Bill	06/16/2022	2022-03-060		6400-01 · Legal Fees	-5,574.00
TOTAL					-5,574.00
<b>Bill Pmt -Che...</b>	<b>06/16/2022</b>	<b>9756</b>	<b>MICHAEL RAMPACEK</b>	<b>1106-00 · 1st Constitut...</b>	
Bill	06/15/2022	2022-02-031		7730-00 · Bldg Mainten...	-116.38
TOTAL					-116.38
<b>Bill Pmt -Che...</b>	<b>06/16/2022</b>	<b>9757</b>	<b>NETLINK WEB SERVICE...</b>	<b>1106-00 · 1st Constitut...</b>	
Bill	06/16/2022	2022-03-061		6500-01 · Office Supplies	-199.00
TOTAL					-199.00