

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 12/15/22

Reconciled balance brought forward in <b>Lakeland Checking</b> Acct from last meeting:	\$ 20,005.69
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 33,243.00
Vouchers/Fees paid/Transfers since last meeting:	\$ (33,242.08)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,006.61
Reconciled <b>Lakeland Savings</b> Balance brought forward from last meeting:	\$ 568,380.59
Withdrawals/Transfers to Checking:	\$ (33,236.29)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 120,462.05
Current Reconciled Balance Remaining in Lakeland Savings Account:	\$ 655,606.35
<b>**MATCHES BALANCE IN BANK ONLINE**</b>	
<b>GRAND TOTAL CASH ON HAND:</b>	<b>\$ 675,612.96</b>
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 96,880.84

**Notes - 12/15/22 Report:**

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (76,874.23) therefore a transfer FROM Lakeland Savings \$ 96,874.23 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$6.71 on 11/30/2022. Also reflects interest earned in account ending 0827 in the amount of \$124.55 on 11/30/2022.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

## Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2022

	Jan - Dec 22	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	14,396.00	14,400.00	100.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>14,396.00</b>	<b>15,700.00</b>	<b>91.7%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	10,385.00	19,000.00	54.7%
6400-02 · Accounting/Auditing Fees	8,450.00	9,000.00	93.9%
6400-04 · Medical Services	0.00	1,000.00	0.0%
<b>Total 6400-00 · Professional Fees</b>	<b>18,835.00</b>	<b>29,000.00</b>	<b>64.9%</b>
6400-05 · Election Expenses	2,151.52	4,000.00	53.8%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	4,599.08	3,500.00	131.4%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>4,599.08</b>	<b>3,700.00</b>	<b>124.3%</b>
66900 · Reconciliation Discrepancies	0.10		
<b>Total Expense</b>	<b>39,981.70</b>	<b>52,400.00</b>	<b>76.3%</b>
<b>Net Ordinary Income</b>	<b>(39,981.70)</b>	<b>(52,400.00)</b>	<b>76.3%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	11,567.59	17,000.00	68.0%
<b>Total 7140-00 · Truck Equipment</b>	<b>11,567.59</b>	<b>17,000.00</b>	<b>68.0%</b>
7195-00 · Uniform & Equip(Firefighters)	15,152.30	17,000.00	89.1%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>26,719.89</b>	<b>34,000.00</b>	<b>78.6%</b>
7200-00 · Hydrant Rental Dom Water	45,002.79	58,000.00	77.6%
7400-00 · Insurance Premium	51,359.00	52,000.00	98.8%
7500-00 · Professional Services			
7500-03 · Training & Education	3,092.99	12,000.00	25.8%
<b>Total 7500-00 · Professional Services</b>	<b>3,092.99</b>	<b>12,000.00</b>	<b>25.8%</b>
7600-00 · Utilities	23,202.16	21,000.00	110.5%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	8,239.34	13,000.00	63.4%
7710-02 · Fuel	3,829.73	5,000.00	76.6%
7710-04 · Truck Service	26,709.65	35,000.00	76.3%
7710-05 · Equipment Testing	10,222.70	10,000.00	102.2%
<b>Total 7710-00 · Truck Service</b>	<b>49,001.42</b>	<b>63,000.00</b>	<b>77.8%</b>
7720-00 · Air Pack & Bottle Repair	348.25	2,000.00	17.4%
7730-00 · Bldg Maintenance	39,452.63	40,000.00	98.6%
7740-00 · Bldg Supplies	561.17	2,000.00	28.1%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>121,863.47</b>	<b>139,500.00</b>	<b>87.4%</b>
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,494.84	19,000.00	123.7%
<b>Total 7850-00 · LOSAP Program</b>	<b>23,494.84</b>	<b>19,000.00</b>	<b>123.7%</b>
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
<b>Total 8000-00 · Debt Service</b>	<b>33,450.29</b>	<b>33,450.00</b>	<b>100.0%</b>
9300-00 · Capital - Radios & Air Filling	51,675.00	53,715.14	96.2%
9400-00 · Capital Projects	0.00	35,000.00	0.0%
<b>Total Other Expense</b>	<b>379,860.43</b>	<b>482,665.14</b>	<b>78.7%</b>
<b>Net Other Income</b>	<b>(379,860.43)</b>	<b>(482,665.14)</b>	<b>78.7%</b>
<b>Net Income</b>	<b>(419,842.13)</b>	<b>(535,065.14)</b>	<b>78.5%</b>

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
 As of December 31, 2022

Date	Num	Account	Open Balance
<b>BOROUGH OF JAMESBURG</b>			
12/15/2022	2022-03-119	7710-02 · Fuel	188.60
12/15/2022	2022-03-119	7710-02 · Fuel	3,641.13
Total BOROUGH OF JAMESBURG			3,829.73
<b>CAMPBELL SUPPLY CO. INC.</b>			
12/15/2022	22-10-003	7710-04 · Truck Service	1,262.87
12/15/2022	22-10-001,2...	7710-04 · Truck Service	5,418.19
12/15/2022	22-10-001,2...	7710-04 · Truck Service	1,205.59
12/15/2022	22-10-001,2...	7710-04 · Truck Service	1,533.48
12/15/2022	22-11-003,2...	7710-04 · Truck Service	2,185.56
12/15/2022	22-11-005	7710-04 · Truck Service	550.00
12/15/2022	22-11-006	7710-04 · Truck Service	4,510.16
Total CAMPBELL SUPPLY CO. INC.			16,665.85
<b>CLEAN AIR COMPANY INC.</b>			
12/15/2022	2022-01-046	7710-04 · Truck Service	124.00
Total CLEAN AIR COMPANY INC.			124.00
<b>East Coast Lighting</b>			
12/15/2022	2022-01-048	7710-04 · Truck Service	150.00
12/15/2022	2022-01-049	7710-04 · Truck Service	74.10
Total East Coast Lighting			224.10
<b>Eckert Fire Tactics LLC</b>			
12/15/2022	22-07-001	7500-03 · Training & Education	850.00
Total Eckert Fire Tactics LLC			850.00
<b>ELECTRONIC MEASUREMENT LABS, INC.</b>			
12/15/2022	2022-01-047	7710-05 · Equipment Testing	253.00
Total ELECTRONIC MEASUREMENT LABS, INC.			253.00
<b>G C AUTOMOTIVE &amp; PERFORMANCE</b>			
12/15/2022	2022-01-045	7710-04 · Truck Service	208.03
Total G C AUTOMOTIVE & PERFORMANCE			208.03
<b>hutchinson Mechanical</b>			
12/14/2022	2022-02-053	7730-00 · Bldg Maintenance	257.00
Total hutchinson Mechanical			257.00
<b>JOSEPH D YOUSOUF, ESQUIRE</b>			
12/15/2022	2022-03-117	6400-01 · Legal Fees	4,811.00
Total JOSEPH D YOUSOUF, ESQUIRE			4,811.00
<b>MICHAEL RAMPACEK</b>			
12/14/2022	2022-03-123	7600-00 · Utilities	200.00
Total MICHAEL RAMPACEK			200.00
<b>MIDDLESEX COUNTY FIRE ACADEMY</b>			
12/15/2022	2022-01-050	7500-03 · Training & Education	63.00
Total MIDDLESEX COUNTY FIRE ACADEMY			63.00
<b>NETLINK WEB SERVICES, LLC</b>			
12/15/2022	2022-03-120	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00

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**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
 As of December 31, 2022

Date	Num	Account	Open Balance
<b>NEW JERSEY FIRE EQUIPMENT CO.</b>			
12/15/2022	2022-03-051	7720-00 · Air Pack & Bottle Repair	125.55
12/15/2022	22-11-007	9300-00 · Capital - Radios & Air F...	51,675.00
Total NEW JERSEY FIRE EQUIPMENT CO.			51,800.55
<b>NJ AMERICAN WATER</b>			
12/15/2022	2022-03-116	7600-00 · Utilities	36.32
12/15/2022	2022-03-118	7200-00 · Hydrant Rental Dom W...	6,184.50
Total NJ AMERICAN WATER			6,220.82
<b>PSE&amp;G</b>			
12/15/2022	2022-03-122	7600-00 · Utilities	249.63
Total PSE&G			249.63
<b>SKYLANDS AREA FIRE EQUIPMENT &amp; TRAINING,</b>			
12/15/2022	22-11-002	7195-00 · Uniform & Equip(Firefig...	7,175.68
12/15/2022	22-07-003	7195-00 · Uniform & Equip(Firefig...	3,587.84
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			10,763.52
<b>STANDARD WASTE SERVICES</b>			
12/15/2022	2022-03-123	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
<b>W.B. MASON CO. INC.</b>			
12/15/2022	2022-03-121	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
<b>TOTAL</b>			<b>96,880.84</b>

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**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
 December 2022

Date	Num	Name	Memo	Amount
<b>1106-00 · 1st Constitution</b>				
12/15/2022	9848	BOROUGH OF JAMESBURG	fuel bill	(3,829.73)
12/15/2022	9849	CAMPBELL SUPPLY CO. INC.		(16,665.85)
12/15/2022	9850	CLEAN AIR COMPANY INC.	invoice # 220706	(124.00)
12/15/2022	9851	East Coast Lighting		(224.10)
12/15/2022	9852	Eckert Fire Tactics LLC	Invoice # 2671	(850.00)
12/15/2022	9853	ELECTRONIC MEASUREMENT LABS...	INV # 60336	(253.00)
12/15/2022	9854	G C AUTOMOTIVE & PERFORMANCE	INV #28595	(208.03)
12/15/2022	9855	hutchinson Mechanical	Invoice # 183643606	(257.00)
12/15/2022	9856	JOSEPH D YOUSOUF, ESQUIRE	Invoice # 7702	(4,811.00)
12/15/2022	9857	MICHAEL RAMPACEK	cellphone reimbursment	(200.00)
12/15/2022	9858	MIDDLESEX COUNTY FIRE ACADEMY	Invoice # 1652.22	(63.00)
12/15/2022	9859	NETLINK WEB SERVICES, LLC	invoice #NWS2953	(199.00)
12/15/2022	9860	NEW JERSEY FIRE EQUIPMENT CO.		(51,800.55)
12/15/2022	9861	SKYLANDS AREA FIRE EQUIPMENT...		(10,763.52)
12/15/2022	9862	STANDARD WASTE SERVICES	Invoice # 451151	(156.62)
12/15/2022	9863	W.B. MASON CO. INC.	invoice # 234373328	(4.99)
12/15/2022	online pay	NJ AMERICAN WATER		(6,220.82)
12/15/2022	online pay	PSE&G		(249.63)
Total 1106-00 · 1st Constitution				(96,880.84)
<b>TOTAL</b>				<b>(96,880.84)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **November-22**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	30-Oct-22	\$20,005.69	BAL. PER BANK STATEMENT	\$ 36,805.49
			AS OF:	30-Nov-22
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 11/18/22	\$ 33,236.29			
Interest 11/30/2022	\$ 6.71			
TOTAL DEBITS:	\$ 33,243.00			
	TOTAL	\$ 53,248.69		
LESS CREDITS:			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST - 11/17/22	\$ 33,242.08			\$ 36,805.49
ACCOUNT ANALYSIS FEE	\$ -		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$ 33,242.08		TOTAL:	\$ 16,798.88
ENDING BANK BALANCE-Per G/L	30-Nov-22	\$ 20,006.61	BANK BALANCE-Per Reconciliation:	\$ 20,006.61

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
online pay	6,184.50	NJ American Water	11/17/22	2022-03-112
9833	783.00	Brian Wright	11/17/22	2022-03-102
9835	8,125.00	Jameburg Fire Dept	11/17/22	2022-03-101
9836	206.38	Mcmaster Carr	11/17/22	2022-02-051
9838	575.00	Pradeep Mathew	11/17/22	2022-03-105
9843	925.00	Someret County academy	11/17/22	2022-01-044
TOTAL	\$ 16,798.88			

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**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 January through November 2022

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	11/17/2022	online pay	NJ AMERICAN WATER	1106-00 · 1st Constitut...	
Bill	11/17/2022	2022-03-112		7200-00 · Hydrant Rent...	-6,184.50
TOTAL					-6,184.50
Bill Pmt -Che...	11/17/2022	9833	BRIAN H. WRIGHT	1106-00 · 1st Constitut...	
Bill	11/17/2022	2022-03-102		6100-01 · Commissione...	-783.00
TOTAL					-783.00
Bill Pmt -Che...	11/17/2022	9835	JAMESBURG VOL FIRE ...	1106-00 · 1st Constitut...	
Bill	11/17/2022	2022-03-101		7750-00 · Fire Comp. C...	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Che...	11/17/2022	9836	MC MASTER-CARR SUP...	1106-00 · 1st Constitut...	
Bill	11/17/2022	2022-02-051		7730-00 · Bldg Mainten...	-35.11
				7730-00 · Bldg Mainten...	-171.27
TOTAL					-206.38
Bill Pmt -Che...	11/17/2022	9838	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	11/17/2022	2022-03-105		6100-01 · Commissione...	-575.00
TOTAL					-575.00
Bill Pmt -Che...	11/17/2022	9843	SOMERSET COUNTY EM...	1106-00 · 1st Constitut...	
Bill	11/17/2022	2022-01-044		7500-03 · Training & Ed...	-925.00
TOTAL					-925.00