

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 8/18/22

Reconciled balance brought forward in <b>Lakeland Checking</b> Acct from last meeting:	\$ 20,008.48
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 22,155.54
Vouchers/Fees paid/Transfers since last meeting:	\$ (22,157.76)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,006.26
Reconciled <b>Lakeland Savings</b> Balance brought forward from last meeting:	\$ 529,535.65
Withdrawals/Transfers to Checking:	\$ (22,149.28)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 104.10
Current Reconciled Balance Remaining in Lakeland Savings Account:	\$ 507,490.47
<b>**MATCHES BALANCE IN BANK ONLINE**</b>	
GRAND TOTAL CASH ON HAND:	\$ 527,496.73
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 32,373.65

**Notes - 8/18/22 Report:**

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (12,367.39) therefore a transfer FROM Lakeland Savings \$ 32,367.39 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$6.26 on 7/29/2022. Also reflects interest earned in account ending 0827 in the amount of \$104.10 on 7/29/2022.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
**January through December 2022**

	Jan - Dec 22	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,797.00	14,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>10,797.00</b>	<b>15,700.00</b>	<b>68.8%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	5,574.00	19,000.00	29.3%
6400-02 · Accounting/Auditing Fees	8,450.00	9,000.00	93.9%
6400-04 · Medical Services	0.00	1,000.00	0.0%
<b>Total 6400-00 · Professional Fees</b>	<b>14,024.00</b>	<b>29,000.00</b>	<b>48.4%</b>
6400-05 · Election Expenses	1,951.52	4,000.00	48.8%
6500-00 · Office IPostage Exp			
6500-01 · Office Supplies	3,741.13	3,500.00	106.9%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office IPostage Exp</b>	<b>3,741.13</b>	<b>3,700.00</b>	<b>101.1%</b>
66900 · Reconciliation Discrepancies	0.00		
<b>Total Expense</b>	<b>30,513.65</b>	<b>52,400.00</b>	<b>58.2%</b>
<b>Net Ordinary Income</b>	<b>(30,513.65)</b>	<b>(52,400.00)</b>	<b>58.2%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	4,054.75	17,000.00	23.9%
7140-00 · Truck Equipment - Other	341.25		
<b>Total 7140-00 · Truck Equipment</b>	<b>4,396.00</b>	<b>17,000.00</b>	<b>25.9%</b>
7195-00 · Uniform & Equip(Firefighters)	3,102.92	17,000.00	18.3%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>7,498.92</b>	<b>34,000.00</b>	<b>22.1%</b>
7200-00 · Hydrant Rental Dom Water	27,174.00	58,000.00	46.9%
7400-00 · Insurance Premium	51,359.00	52,000.00	98.8%
7500-00 · Professional Services			
7500-03 · Training & Education	1,128.99	12,000.00	9.4%
<b>Total 7500-00 · Professional Services</b>	<b>1,128.99</b>	<b>12,000.00</b>	<b>9.4%</b>
7600-00 · Utilities	12,799.94	21,000.00	61.0%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	5,665.54	13,000.00	43.6%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	9,469.60	35,000.00	27.1%
7710-05 · Equipment Testing	1,222.75	10,000.00	12.2%
<b>Total 7710-00 · Truck Service</b>	<b>16,357.89</b>	<b>63,000.00</b>	<b>26.0%</b>
7720-00 · Air Pack & Bottle Repair	222.70	2,000.00	11.1%
7730-00 · Bldg Maintenance	24,414.36	40,000.00	61.0%
7740-00 · Bldg Supplies	561.17	2,000.00	28.1%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>65,931.12</b>	<b>139,500.00</b>	<b>47.3%</b>
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,494.84	19,000.00	123.7%
<b>Total 7850-00 · LOSAP Program</b>	<b>23,494.84</b>	<b>19,000.00</b>	<b>123.7%</b>
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	31,015.00	31,015.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	2,435.29	2,435.00	100.0%
<b>Total 8000-00 · Debt Service</b>	<b>33,450.29</b>	<b>33,450.00</b>	<b>100.0%</b>
9400-00 · Capital Projects	0.00	35,000.00	0.0%
<b>Total Other Expense</b>	<b>222,837.10</b>	<b>428,950.00</b>	<b>51.9%</b>
<b>Net Other Income</b>	<b>(222,837.10)</b>	<b>(428,950.00)</b>	<b>51.9%</b>
<b>Net Income</b>	<b>(253,350.75)</b>	<b>(481,350.00)</b>	<b>52.6%</b>

08/17/22

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
 As of August 31, 2022

Date	Num	Account	Open Balance
<b>BETTER LIVING DEPT. STORE</b>			
08/18/2022	2022-02-037	7730-00 · Bldg Maintenance	105.70
Total BETTER LIVING DEPT. STORE			105.70
<b>BOROUGH OF JAMESBURG SEWER UTILITY</b>			
08/18/2022	2022-03-084	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
<b>BRIAN H. WRIGHT</b>			
08/18/2022	2022-03-076	6100-01 · Commissioners Pay	783.00
Total BRIAN H. WRIGHT			783.00
<b>Christopher Rampacek</b>			
08/18/2022	2022-02-039	7600-00 · Utilities	400.00
Total Christopher Rampacek			400.00
<b>CIRCLE JANITORIAL SUPPLIES, SOUTH</b>			
08/18/2022	2022-02-043	7740-00 · Bldg Supplies	47.37
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			47.37
<b>DINA WALKER</b>			
08/18/2022	2022-03-075	6100-01 · Commissioners Pay	733.00
Total DINA WALKER			733.00
<b>FIRST RESPONDER JOINT INSURANCE FUND</b>			
08/18/2022	2022-03-081	7400-00 · Insurance Premium	15,989.00
Total FIRST RESPONDER JOINT INSURANCE FUND			15,989.00
<b>GRAINGER</b>			
08/18/2022	2022-01-038	7730-00 · Bldg Maintenance	44.64
Total GRAINGER			44.64
<b>INDEPENDENT OVERHEAD DOOR</b>			
08/18/2022	2022-02-042	7730-00 · Bldg Maintenance	554.00
Total INDEPENDENT OVERHEAD DOOR			554.00
<b>JAMESBURG HARDWARE &amp; APPLIANCE</b>			
08/18/2022	2022-02-038	7730-00 · Bldg Maintenance	16.04
Total JAMESBURG HARDWARE & APPLIANCE			16.04
<b>JAMESBURG VOL FIRE DEPT</b>			
08/18/2022	2022-03-077	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
<b>MAIN ELECTRIC SUPPLY CO., INC.</b>			
08/18/2022	2022-02-036	7730-00 · Bldg Maintenance	27.32
Total MAIN ELECTRIC SUPPLY CO., INC.			27.32
<b>MC MASTER-CARR SUPPLY CO.</b>			
08/18/2022	2022-01-037	7730-00 · Bldg Maintenance	332.37
Total MC MASTER-CARR SUPPLY CO.			332.37
<b>MICHAEL RAMPACEK</b>			
08/18/2022	2022-03-085	7600-00 · Utilities	400.00
Total MICHAEL RAMPACEK			400.00

08/17/22

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
 As of August 31, 2022

Date	Num	Account	Open Balance
<b>NETLINK WEB SERVICES, LLC</b> 08/18/2022	2022-03-080	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NEW JERSEY FIRE EQUIPMENT CO.</b> 08/18/2022	22-07-002	7140-00 · Truck Equipment	341.25
Total NEW JERSEY FIRE EQUIPMENT CO.			341.25
<b>NJ AMERICAN WATER</b> 08/18/2022	2022-03-082	7600-00 · Utilities	36.52
Total NJ AMERICAN WATER			36.52
<b>Pradeep Mathew</b> 08/18/2022	2022-03-074	6100-01 · Commissioners Pay	575.00
Total Pradeep Mathew			575.00
<b>PSE&amp;G</b> 08/18/2022	2022-03-083	7600-00 · Utilities	139.84
Total PSE&G			139.84
<b>RELIABLE FIRE PROTECTION</b> 08/18/2022	2022-02-041	7710-05 · Equipment Testing	415.70
Total RELIABLE FIRE PROTECTION			415.70
<b>Salvatore Georgianna</b> 08/18/2022	2022-03-073	6100-01 · Commissioners Pay	575.00
Total Salvatore Georgianna			575.00
<b>SANCHEZ LANDSCAPING, LLC</b> 08/18/2022	2022-02-040	7730-00 · Bldg Maintenance	240.00
Total SANCHEZ LANDSCAPING, LLC			240.00
<b>STANDARD WASTE SERVICES</b> 08/18/2022	2022-03-079	7730-00 · Bldg Maintenance	156.62
Total STANDARD WASTE SERVICES			156.62
<b>STEPHANIE RAMPACEK</b> 08/18/2022	2022-03-072	6100-01 · Commissioners Pay	933.00
Total STEPHANIE RAMPACEK			933.00
<b>STONAKER &amp; SON</b> 08/18/2022	2022-020-044	7730-00 · Bldg Maintenance	699.29
Total STONAKER & SON			699.29
<b>TACTICAL PUBLIC SAFETY, LLC</b> 08/18/2022	2022-01-039	7710-01 · Radio Serv/Repair	250.00
Total TACTICAL PUBLIC SAFETY, LLC			250.00
<b>W.B. MASON CO. INC.</b> 08/18/2022	2022-03-078	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
<b>TOTAL</b>			<b>32,373.65</b>

## Jamesburg Board of Fire Commissioners

## Monthly Check Register

August 2022

08/18/22

Date	Num	Name	Memo	Amount
<b>1106-00 · 1st Constitution</b>				
08/18/2022	Online pay	NJ AMERICAN WATER	A/C # 1018-210028471827,	(36.52)
08/18/2022	Online pay	PSE&G	Invoice # 503100104934	(139.84)
08/18/2022	9785	BETTER LIVING DEPT, STORE	Inv # A551896,B121080,A553...	(105.70)
08/18/2022	9786	BOROUGH OF JAMESBURG SE...	3rd quarter bill	(250.00)
08/18/2022	9787	BRIAN H. WRIGHT	3rd Quarter Commissioners fee	(783.00)
08/18/2022	9788	Christopher Rampacek	cell phone reimbursement	(400.00)
08/18/2022	9789	CIRCLE JANITORIAL SUPPLIES...	invoice #25657-22	(47.37)
08/18/2022	9790	DINA WALKER	3rd quarter commisssoners fee	(733.00)
08/18/2022	9791	FIRST RESPONDER JOINT INS...	3rd INSTALL- W/COMP, PKG...	(15,989.00)
08/18/2022	9792	GRAINGER	INV# 9382832112	(44.64)
08/18/2022	9810	INDEPENDENT OVERHEAD DO...	INVOICE #79022	(554.00)
08/18/2022	9794	JAMESBURG HARDWARE & AP...	Invoice # A213476	(16.04)
08/18/2022	9795	JAMESBURG VOL FIRE DEPT	3RD QUARTER 2022 VOLUN...	(8,125.00)
08/18/2022	9796	MAIN ELECTRIC SUPPLY CO., I...	a/c #332141 Invoice # S121...	(27.32)
08/18/2022	9797	MC MASTER-CARR SUPPLY CO.	INV #81250357	(332.37)
08/18/2022	9798	MICHAEL RAMPACEK		(400.00)
08/18/2022	9799	NETLINK WEB SERVICES, LLC	INVOICE#NWS2904	(199.00)
08/18/2022	9800	NEW JERSEY FIRE EQUIPMEN...	Invoice # 68832	(341.25)
08/18/2022	9801	Pradeep Mathew	3rd Quarter Fee 2022	(575.00)
08/18/2022	9802	RELIABLE FIRE PROTECTION	Invoice # 396892	(415.70)
08/18/2022	9803	Salvatore Georgianna	3rd quarter fee 2022	(575.00)
08/18/2022	9804	SANCHEZ LANDSCAPING, LLC	invoice # 9913	(240.00)
08/18/2022	9805	STANDARD WASTE SERVICES	Invoice # 44904	(156.62)
08/18/2022	9806	STEPHANIE RAMPACEK	3rd quarter commissioners fee	(933.00)
08/18/2022	9807	STONAKER & SON		(699.29)
08/18/2022	9808	TACTICAL PUBLIC SAFETY, LLC	Invoice # 22381	(250.00)
08/18/2022	9809	W.B. MASON CO. INC.	invoice # 231337675	(4.99)
Total 1106-00 · 1st Constitution				(32,373.65)
<b>TOTAL</b>				<b>(32,373.65)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: JAMESBURG BOARD OF FIRE COMMISSIONERS

MONTH OF: July-22

NAME OF BANK: Lakeland Bank

PREPARED BY: SR

ACCOUNT #: 9760200797

BALANCE FORWARD:	07/01/2022	\$ 20,008.48	BAL. PER BANK STATEMENT	\$ 42,201.09
			AS OF: <u>29-Jul-22</u>	
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer	\$ 22,149.28			
<b>Interest 7/29/2022</b>				
	\$ 6.26			
TOTAL DEBITS:	\$ 22,155.54			
	TOTAL	\$ 42,164.02		
LESS CREDITS:			TOTAL IN TRANSIT:	
VOUCHER LIST - 7/21/2022	\$ 22,157.76			
TOTAL CREDITS:	\$ 22,157.76			
ENDING BANK BALANCE-Per G/L	29-Jul-21	\$ 20,006.26	BANK BALANCE-Per Reconciliation:	\$ 20,006.26

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9746	575.00	Pradeep Mathew	5/19/22	
9755	5,574.00	Joseph Youssouf	6/16/22	
9777	199.00	Netlink Web Services	7/21/22	
9775	71.52	Michael Rampacek	7/21/22	
online pay	5,470.44	NJ American Water	7/21/22	
9780	6,900.00	Samuel Klein	7/21/22	
9776	1,765.35	Millspray	7/21/22	
9774	435.22	McMaster Carr	7/21/22	
9779	385.00	Robert Manlio llc	7/21/22	
9783	360.00	Team Life	7/21/22	
9769	309.30	Eastern Fire Equipment	7/21/22	
	150.00	Ridgeway Leather	7/21/22	
9778			7/21/22	
	\$ 22,194.83			

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 January through July 2022

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	07/21/2022	online pay	NJ AMERICAN WATER	1106-00 · 1st Constitution	
Bill	07/21/2022	2022-03-068		7200-00 · Hydrant Rental ... 7600-00 · Utilities	-5,434.80 -35.64
TOTAL					-5,470.44
Bill Pmt -Check	05/19/2022	9746	Pradeep Mathew	1106-00 · 1st Constitution	
Bill	05/19/2022	2022-03-045		6100-01 · Commissioners ...	-575.00
TOTAL					-575.00
Bill Pmt -Check	06/16/2022	9755	JOSEPH D YOUSOUF, ES...	1106-00 · 1st Constitution	
Bill	06/16/2022	2022-03-060		6400-01 · Legal Fees	-5,574.00
TOTAL					-5,574.00
Bill Pmt -Check	07/21/2022	9769	EASTERN FIRE EQUIPMEN...	1106-00 · 1st Constitution	
Bill	07/21/2022	2022-01-036		7140-01 · Fire Equipment	-309.30
TOTAL					-309.30
Bill Pmt -Check	07/21/2022	9774	MC MASTER-CARR SUPPL...	1106-00 · 1st Constitution	
Bill	07/21/2022	2022-01-030		7140-01 · Fire Equipment 7730-00 · Bldg Mainten...	-326.48 -108.74
TOTAL					-435.22
Bill Pmt -Check	07/21/2022	9775	MICHAEL RAMPACEK	1106-00 · 1st Constitution	
Bill	07/21/2022	2022-01-032		7710-04 · Truck Service	-71.52
TOTAL					-71.52
Bill Pmt -Check	07/21/2022	9776	Milspray	1106-00 · 1st Constitution	
Bill	07/21/2022	22-06-001		7710-04 · Truck Service	-1,785.35
TOTAL					-1,785.35
Bill Pmt -Check	07/21/2022	9777	NETLINK WEB SERVICES, ...	1106-00 · 1st Constitution	
Bill	07/21/2022	2022-03-065		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	07/21/2022	9778	RIDGEWAY LEATHERWOR...	1106-00 · 1st Constitution	
Bill	07/21/2022	2022-01-035		7195-00 · Uniform & Equi...	-150.00
TOTAL					-150.00
Bill Pmt -Check	07/21/2022	9779	Robert Manlio LLC	1106-00 · 1st Constitution	
Bill	07/21/2022	2022-01-034		7500-03 · Training & Educ...	-385.00
TOTAL					-385.00
Bill Pmt -Check	07/21/2022	9780	SAMUEL KLEIN & COMPANY	1106-00 · 1st Constitution	
Bill	07/21/2022	2022-03-070		6400-02 · Accounting/Aud... 6400-02 · Accounting/Aud...	-6,050.00 -850.00
TOTAL					-6,900.00
Bill Pmt -Check	07/21/2022	9783	TEAM LIFE, INC.	1106-00 · 1st Constitution	
Bill	07/21/2022	2022-01-033		7140-01 · Fire Equipment	-360.00
TOTAL					-360.00