

**JAMESBURG BOARD OF FIRE COMMISSIONERS**

**Fire District No. 1**

**Minutes**

**January 20, 2022**

**CALL TO ORDER:**

This meeting was called to order by Attorney Joseph Youssef. The meeting is being held pursuant to The Open Public Meetings Act of 1974 and provisions of that Act have been met.

Meeting commenced at: 7:00pm

**FLAG SALUTE**

**ROLL CALL:**

Salvatore Georgianna  
Pradeep Mathew- *Absent*  
Stephanie Rampacek  
Dina Walker  
Brian Wright  
Attorney Youssef

**MOTION TO ACCEPT MINUTES:**

Proposed By: S. Georgianna

Seconded By: S. Rampacek

All in Favor: Yes

**TREASURER'S REPORT**

S. Rampacek

	<b>Checking:</b>	<b>Savings:</b>
<i>Bal. Bt. Fwd:</i>	20,011.61	612,763.26
<i>Deposits:</i>	5.69	130.11
<i>Vouchers:</i>	(30,258.45)	
<i>Rec. Bal.</i>	(10,241.15)	612,893.37
<i>Grand Total Cash On Hand:</i>		602,652.22

**MOTION TO ACCEPT TREASURER'S REPORT:**

Proposed By: S. Georgianna

Seconded By: B. Wright

All in Favor: Yes

**REQUISITIONS:**

None

**CORRESPONDENCE:**

S. Rampacek: Gannett – Home News Tribune has raised their rates to .43cents per line

First Constitution Bank is changing their name as of 2-14-2022 to Lakeland Bank

1099's going out

J-7 needs to be registered this month

B. Wright: Letter from Nancy Pinkin, Middlesex County Clerk referencing Annual Fire District Elections.

**ATTORNEY'S REPORT:**

Joseph Youssouf:

Budget Resolution: We are continuing our Budget Resolution Hearing from December 16<sup>th</sup>, 2021 only because Trenton advised us that we could not adopt our Budget in December as they were waiting receipt of our 2021 Audit report. This report has been received and now we can move forward with adopting our 2022 Budget Resolution. Attorney Youssouf read in full the proposed Budget for 2022. At this time a motion was needed to open the Budget Resolution Hearing to the public,

Proposed By: S. Rampacek

Seconded By: S. Georgianna

All in Favor: Yes

Seeing no one from the public coming forward with any questions or comments a motion to close to the public was

Proposed By: S. Rampacek

Seconded By; S. Georgianna

All in Favor: Yes

A motion is now needed to adopt the Budget Resolution:

Proposed By: S. Georgianna

Seconded By: S. Rampacek

Roll Call Vote:

D. Walker: yes

S. Rampacek: yes

B. Wright: yes

S. Georgianna: yes

Attorney Youssouf handed out the resolution to accept and approve the Audit Report ending on December 31, 2020.

Motion to approve Audit Report.

Proposed By: S. Rampacek

Seconded By: S. Georgianna

Roll Call Vote:

D. Walker: yes

S. Rampacek: yes

B. Wright: yes

S. Georgianna: yes

Attorney Youssouf read into the record the Certification of Jamesburg Fire District No.1 Annual Audit Group Affidavit Form.

Signatures need to be gathered from all board members and the form needs to be notarized and returned to Gerry.

The Election is February 19<sup>th</sup>, 2022, closing date for filing nomination petitions is January 20, 2022.

Only one petition has been filed as of tonight's meeting. There are no capital questions on the ballot.

**PRESIDENT'S REPORT:**

Chris Rampacek:

Framing is completed in the new office area

Sheet rock going up next

Cameras are up and operating

Painting of the new office area will be done by a member of the company.

D. Walker to President, all payments must be done at February's meeting.

**FIRE CHIEF'S REPORT:**

Michael Rampacek:

Tanker is out for service

Radio programming in J-1 is completed.

Chief needs registration for J-7 to be taken care of because he has two members going to fire school,

S. Georgianna stated that he will take care of the registration for J-7.

Boat trailer delayed till the end of June.

**NEW BUSINESS:**

D. Walker held discussion referring to Proof of Publications in the newspapers, also discussion about the procedures that the State of New Jersey is imposing upon the Fire Districts with regards to information that is needed on the web site and information that is required to be sent to the DCA.

Losap report needed from Company.

Fire Company had training on harassment and child safety, our insurance company suggested that we adopt a policy on Child Safety and Harassment and Discrimination.

Attorney Youssouf suggests that the board research a model policy.

B. Wright: I had a conversation with Vice President Walker about the possibility of a board member taking on the role of purchasing agent to assist the Fire Company with future purchases. I spoke with S. Georgianna earlier in the day and he stated that he would like to attempt to assist the Fire company if he could.

Mayor Lowande will ask the Borough's BA if there may be any classes that a purchasing agent may be able to take to assist with the job.

Are we purchasing new furniture for our new office?

D. Walker: NO All furniture is functional

**OLD BUSINESS:**

S. Rampacek:

Is there any new information about the reimbursement for the drop tank that was damaged in the Woodbridge fire, C. Rampacek stated that he is working with the insurance company, will contact Soden Agency for further information.

B. Wright: Any further information about the AFG grant? Company still working with the grant writer.

D. Walker: Computers are on order and waiting for delivery

**MOTION TO OPEN PUBLIC COMMENT:**

Proposed By: B. Wright  
Seconded By: S. Georgianna  
All in Favor: Yes

**PUBLIC COMMENT:**

Mayor Lowande informed the board that the Mayor and Council are working with Mr. Emens to try to get more information out to the public about what the Borough is doing and maybe the Board of Fire Commissioners may be interested in the future of possibly publicizing what the Board of Fire commissioners actually do for the Borough and the Fire Department.

**MOTION TO CLOSE TO THE PUBLIC:**

Proposed By: B. Wright  
Seconded By: S. Georgianna  
All in Favor: Yes

**MOTION TO ADJOURN MEETING: 8:02pm**

Proposed By: B. Wright  
Seconded By: D. Walker  
All in Favor: Yes

Brian Wright, Clerk