

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 11/18/2021

Reconciled balance brought forward in <b>1st Constitution Checking</b> Acct from last meeting:	\$ 20,005.45
Deposits/Voiced Checks since the last meeting (see Note 1):	\$10,072.36
Vouchers/Fees paid/Transfers since last meeting:	\$ (10,084.70)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	<b>\$ 19,993.11</b>
Reconciled 1st Constitution <b>Savings</b> Balance brought forward from last meeting:	\$ 540,987.58
Withdrawals/Transfers to Checking:	\$ (10,064.25)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 100.45
Current Reconciled Balance Remaining in 1st Constitution Savings Account: <b>**MATCHES BALANCE IN BANK ONLINE**</b>	<b>\$ 531,023.78</b>
GRAND TOTAL CASH ON HAND:	<b>\$ 551,016.89</b>
Total Dollar Amount of Current Month Voucher List to be Paid:	<b>\$ 42,326.87</b>

**Notes - 11/18/2021 Report:**

1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ (22,333.76) therefore a transfer FROM 1st Constitution Sav of \$ 42,333.76 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$8.11 on 10/29/2021. Also Reflects interest earned in account ending in 0827 in the amount of \$100.45 on 10/29/2021.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
**January through December 2021**

	Jan - Dec 21	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	14,396.00	14,400.00	100.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>14,396.00</b>	<b>15,900.00</b>	<b>90.5%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	8,811.00	17,000.00	51.8%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	175.00	1,000.00	17.5%
<b>Total 6400-00 · Professional Fees</b>	<b>8,986.00</b>	<b>30,000.00</b>	<b>30.0%</b>
6400-05 · Election Expenses	1,182.00	7,500.00	15.8%
6500-00 · Office lPostage Exp			
6500-01 · Office Supplies	3,028.03	5,000.00	60.6%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office lPostage Exp</b>	<b>3,028.03</b>	<b>5,200.00</b>	<b>58.2%</b>
69800 · Uncategorized Expenses	10,498.74		
<b>Total Expense</b>	<b>38,090.77</b>	<b>58,600.00</b>	<b>65.0%</b>
<b>Net Ordinary Income</b>	<b>(38,090.77)</b>	<b>(58,600.00)</b>	<b>65.0%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	8,412.47	17,000.00	49.5%
<b>Total 7140-00 · Truck Equipment</b>	<b>8,412.47</b>	<b>17,000.00</b>	<b>49.5%</b>
7195-00 · Uniform & Equip(Firefighters)	9,607.68	17,000.00	56.5%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>18,020.15</b>	<b>34,000.00</b>	<b>53.0%</b>
7200-00 · Hydrant Rental Dom Water	50,975.20	58,000.00	87.9%
7400-00 · Insurance Premium	49,418.00	51,000.00	96.9%
7500-00 · Professional Services			
7500-01 · Advertising	49.62		
7500-03 · Training & Education	1,935.00	12,000.00	16.1%
<b>Total 7500-00 · Professional Services</b>	<b>1,984.62</b>	<b>12,000.00</b>	<b>16.5%</b>
7600-00 · Utilities	17,459.78	21,000.00	83.1%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	13,652.96	12,000.00	113.8%
7710-02 · Fuel	70.00	5,000.00	1.4%
7710-04 · Truck Service	16,650.08	30,000.00	55.5%
7710-05 · Equipment Testing	8,479.64	8,000.00	106.0%
<b>Total 7710-00 · Truck Service</b>	<b>38,852.68</b>	<b>55,000.00</b>	<b>70.6%</b>
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	28,192.57	55,000.00	51.3%
7740-00 · Bldg Supplies	972.98	2,000.00	48.6%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>100,518.23</b>	<b>146,500.00</b>	<b>68.6%</b>
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,797.68	19,000.00	93.7%
<b>Total 7850-00 · LOSAP Program</b>	<b>17,797.68</b>	<b>19,000.00</b>	<b>93.7%</b>
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	28,759.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	4,691.00	100.0%
<b>Total 8000-00 · Debt Service</b>	<b>33,449.29</b>	<b>33,450.00</b>	<b>100.0%</b>
9400-00 · Capital Projects	3,047.81		
<b>Total Other Expense</b>	<b>292,670.76</b>	<b>399,950.00</b>	<b>73.2%</b>
<b>Net Other Income</b>	<b>(292,670.76)</b>	<b>(399,950.00)</b>	<b>73.2%</b>
<b>Net Income</b>	<b>(330,761.53)</b>	<b>(458,550.00)</b>	<b>72.1%</b>

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**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of November 30, 2021

Date	Num	Account	Open Balance
<b>BETTER LIVING DEPT. STORE</b>			
11/18/2021	2021-02-036	7730-00 · Bldg Maintenance	350.64
Total BETTER LIVING DEPT. STORE			350.64
<b>BOROUGH OF JAMESBURG SEWER UTILITY</b>			
11/18/2021	2021-03-097	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
<b>BRIAN H. WRIGHT</b>			
11/18/2021	2021-03-101	6100-01 · Commissioners Pay	783.00
Total BRIAN H. WRIGHT			783.00
<b>CAMPBELL SUPPLY CO. INC.</b>			
11/18/2021	21-10-003	7710-04 · Truck Service	2,649.90
Total CAMPBELL SUPPLY CO. INC.			2,649.90
<b>CIRCLE JANITORIAL SUPPLIES, SOUTH</b>			
11/18/2021	2021-02-037	7740-00 · Bldg Supplies	365.15
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			365.15
<b>DINA WALKER</b>			
11/18/2021	2021-03-102	6100-01 · Commissioners Pay	733.00
Total DINA WALKER			733.00
<b>Fire Flow</b>			
11/18/2021	21-05-001	7710-05 · Equipment Testing	5,033.00
Total Fire Flow			5,033.00
<b>FOLEY, INCORPORATED</b>			
11/18/2021	2021-02-035	7710-04 · Truck Service	785.00
Total FOLEY, INCORPORATED			785.00
<b>GRAINGER</b>			
11/18/2021	2021-01-033	7140-01 · Fire Equipment	357.74
Total GRAINGER			357.74
<b>JAMESBURG VOL FIRE DEPT</b>			
11/18/2021	2021-03-103	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
<b>JCP&amp;L</b>			
11/18/2021	2021-03-109	7600-00 · Utilities	522.15
Total JCP&L			522.15
<b>JOHN A WALKER JR.</b>			
11/18/2021	2021-02-040	7730-00 · Bldg Maintenance	92.59
11/18/2021	2021-02-040	6500-01 · Office Supplies	18.12
Total JOHN A WALKER JR.			110.71
<b>JONATHON RAMPACEK</b>			
11/18/2021	2021-02-042	7600-00 · Utilities	550.00
Total JONATHON RAMPACEK			550.00
<b>MC MASTER-CARR SUPPLY CO.</b>			
11/18/2021	2021-02-038	7730-00 · Bldg Maintenance	91.79
Total MC MASTER-CARR SUPPLY CO.			91.79

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**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of November 30, 2021

Date	Num	Account	Open Balance
<b>MICHAEL RAMPACEK</b>			
11/18/2021	2021-02-034	6400-05 · Election Expenses	154.99
Total MICHAEL RAMPACEK			154.99
<b>NETLINK WEB SERVICES, LLC</b>			
11/18/2021	2021-03-095	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NEW JERSEY FIRE EQUIPMENT CO.</b>			
11/18/2021	2021-01-032	7710-05 · Equipment Testing	168.00
Total NEW JERSEY FIRE EQUIPMENT CO.			168.00
<b>NJ AMERICAN WATER</b>			
11/18/2021	2021-03-099	7600-00 · Utilities	23.58
11/18/2021	2021-03-099	7200-00 · Hydrant Rental Dom Water	5,446.60
Total NJ AMERICAN WATER			5,470.18
<b>Pradeep Mathew</b>			
11/18/2021	2021-03-106	6100-01 · Commissioners Pay	575.00
Total Pradeep Mathew			575.00
<b>PSE&amp;G</b>			
11/18/2021	2021-03-100	7600-00 · Utilities	213.35
Total PSE&G			213.35
<b>Salvatore Georgianna</b>			
11/18/2021	2021-03-107	6100-01 · Commissioners Pay	575.00
Total Salvatore Georgianna			575.00
<b>SANCHEZ LANDSCAPING, LLC</b>			
11/18/2021	202-21-039	7730-00 · Bldg Maintenance	445.00
Total SANCHEZ LANDSCAPING, LLC			445.00
<b>STANDARD WASTE SERVICES</b>			
11/18/2021	2021-03-098	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40
<b>STEPHANIE RAMPACEK</b>			
11/18/2021	2021-03-105	6100-01 · Commissioners Pay	933.00
Total STEPHANIE RAMPACEK			933.00
<b>STONAKER &amp; SON</b>			
11/18/2021	2021-02-033	7730-00 · Bldg Maintenance	629.28
Total STONAKER & SON			629.28
<b>TACTICAL PUBLIC SAFETY, LLC</b>			
11/18/2021	21-06-012	7710-01 · Radio Serv/Repair	9,918.86
Total TACTICAL PUBLIC SAFETY, LLC			9,918.86
<b>VERIZON</b>			
11/18/2021	2021-03-108	7600-00 · Utilities	460.95
Total VERIZON			460.95
<b>W.B. MASON CO. INC.</b>			
11/18/2021	2021-03-096	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
<b>TOTAL</b>			<b>40,594.08</b>

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**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of November 30, 2021

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<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
<b>Middlesex Fire Police Association Inc</b> 10/23/2021	2021-01-031	7500-03 · Training & Education	550.00
Total Middlesex Fire Police Association Inc			550.00
<b>United Refrigeration Inc</b> 10/23/2021	21-06-014	7730-00 · Bldg Maintenance	1,182.79
Total United Refrigeration Inc			1,182.79
<b>TOTAL</b>			<b>1,732.79</b>

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**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **October-21**

NAME OF BANK: **1st Constitution Bank**

PREPARED BY: **SR**

ACCOUNT #: **9760200797**

BALANCE FORWARD:	10/1/2021	\$ 20,005.45	BAL. PER BANK STATEMENT	\$ 48,200.74
			AS OF:	29-Oct-21
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer	\$ 10,064.25			
Interest 10/29/2021	\$ 8.11			
TOTAL DEBITS:	\$ 10,072.36			
	TOTAL	\$ 30,077.81		
LESS CREDITS:			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST - 10/21/2021	\$ 10,069.70			
Middlesex County Fire police	\$ 550.00			\$ 48,200.74
Service Fee from 9/30/2021	\$ 15.00		LESS CHECKS OUTSTANDING:	
			TOTAL:	\$ 28,757.63
TOTAL CREDITS:	\$ 10,634.70			
ENDING BANK BALANCE-Per G/L	30-Sep-21	\$ 19,443.11	BANK BALANCE-Per Reconciliation:	\$ 19,443.11

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9504	17,797.68	Valic	5/20/21	
9552	2,066.10	Tactical Public Safety	8/19/21	
9556	369.88	Main Electric Supply	9/23/21	
9571	5,094.43	NJ American Water	10/21/21	
9570	1,668.00	Penguin Management	10/21/21	
9573	567.07	Middlesex county Clerk (elections)	10/21/21	
9569	515.00	Sanchez Landscaping	10/21/21	
9567	461.10	Verizon	10/21/21	
9572	199.00	Netlink	10/21/21	
9575	19.37	Jamesburg Hardware	10/21/21	
	\$ 28,757.63			

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**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
**November 2021**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>1106-00 - 1st Constitution</b>				
11/18/2021	9603	BETTER LIVING DEPT. STORE	Inv # A521847, A522715, A523280	(350.64)
11/18/2021	9579	BOROUGH OF JAMESBURG ...		(250.00)
11/18/2021	9580	BRIAN H. WRIGHT	4th quarter fee	(783.00)
11/18/2021	9581	CAMPBELL SUPPLY CO. INC.	Invoice #	(2,649.90)
11/18/2021	9582	CIRCLE JANITORIAL SUPPLI...	Invoice # 23915-21	(365.15)
11/18/2021	9583	DINA WALKER	4th quarter fee	(733.00)
11/18/2021	9584	Fire Flow		(5,033.00)
11/18/2021	9585	FOLEY, INCORPORATED	Invoice # woin1289543	(785.00)
11/18/2021	9586	GRAINGER	INV# 9096080453	(357.74)
11/18/2021	9587	JAMESBURG VOL FIRE DEPT	4th QUARTER 2021 VOLUNTEER C...	(8,125.00)
11/18/2021	9588	JOHN A WALKER JR.	ezpass, block, wifi	(110.71)
11/18/2021	9589	JONATHON RAMPACEK	cell phone reinbusment	(550.00)
11/18/2021	9590	MC MASTER-CARR SUPPLY ...	INV#66116265	(91.79)
11/18/2021	9591	MICHAEL RAMPACEK	Floor Machine	(154.99)
11/18/2021	9592	NETLINK WEB SERVICES, LLC	Invoice # NWS2774	(199.00)
11/18/2021	9593	NEW JERSEY FIRE EQUIPM...	iNVOICE # 2012695	(168.00)
11/18/2021	9594	NJ AMERICAN WATER	A/C # 1018-210028471827, 1018-21...	(5,470.18)
11/18/2021	9595	Pradeep Mathew	4th Quarter Fee	(575.00)
11/18/2021	9596	Salvatore Georgianna	4th Quarter Fee	(575.00)
11/18/2021	9597	SANCHEZ LANDSCAPING, LLC	Invoice # 8761	(445.00)
11/18/2021	9598	STANDARD WASTE SERVICES	Invoice # 417595	(139.40)
11/18/2021	9599	STEPHANIE RAMPACEK	4th quarter fee	(933.00)
11/18/2021	9600	STONAKER & SON	Invoice #1039811339	(629.28)
11/18/2021	9601	TACTICAL PUBLIC SAFETY, ...		(9,918.86)
11/18/2021	9602	W.B. MASON CO. INC.	Invoice # 224423200	(4.99)
11/18/2021	Online Pay	JCP&L		(522.15)
11/18/2021	Online Pay	PSE&G	Invoice #503100094237	(213.35)
11/18/2021	Online Pay	VERIZON		(460.95)
Total 1106-00 - 1st Constitution				(40,594.08)
<b>TOTAL</b>				<b>(40,594.08)</b>