

# JAMESBURG BOARD OF FIRE COMMISSIONERS

Fire District No. 1

Minutes

November 18, 2021

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**CALL TO ORDER:** This meeting was called to order by Attorney Joseph Youssouf. The meeting is being held pursuant to The Open Public Meetings Act of 1974 and provisions of that Act have been met. Meeting commenced at .7:03pm

## FLAG SALUTE

**ROLL CALL:** Salvatore Georgianna  
Pradeep Mathew  
Stephanie Rampacek  
Dina Walker  
Brian Wright  
Attorney Youssouf

## **MOTION TO ACCEPT MINUTES:**

Proposed By: S. Georgianna

Seconded By: P. Mathew

All in Favor: Yes

## **TREASURER'S REPORT**

S. Rampacek

	Checking:	Savings:
<i>Bal. Bt. Fwd:</i>	20,005.45	540,987.58
<i>Deposits:</i>	10,072.36	100.45
<i>Vouchers:</i>	(10,084.70)	
<i>Rec. Bal.</i>	19,993.11	531,023.78
<i>Grand Total Cash On Hand:</i>		551,016.89

S. Rampacek: received a check for J10 repairs in the amount of \$5952.73 from Highland Claim Service as a result of J10's accident in September

Main Electric has not received their check as of this date and I'd like to void check #9556 and replace it with check #9604.

Re-cut a Losap check because of Losap address changes, void check # 9504.

A Motion was made by S. Rampacek to void both checks and issue new checks.

Second by S. Georgianna

All in favor: Yes

**MOTION TO ACCEPT TREASURER’S REPORT:**

Proposed By: P. Mathew  
Seconded By: S. Georgianna  
All in Favor: Yes

**BUDGET DISCUSSION:**

D. Walker discussed in detail with the Fire Department Officers with regards to past monies being spent, further discussion was held to review all line items being presented for the 2022 budget.

Proposal to finalize the 2022 Budget:

Proposed By: S. Rampacek  
Second By: S. Georgianna  
All in Favor: Yes

**REQUISITIONS:**

New Jersey Fire Equipment Company: Hose	
2 Quotes available, 3 <sup>rd</sup> quote FD received no response.	\$12,060.00
Hutchinson: Pump for heater in kitchen	\$1550.00
Custom A V Solutions LLC Camera system for outside of the Firehouse	
3 Quotes presented	\$5935.00
Tactical: 30 Batteries for portable radios	\$2400.00

**MOTION TO ACCEPT REQUISITIONS:**

Proposed By: S. Georgianna  
Seconded By: P. Mathew  
All in Favor: Yes

Vice President Walker asked to be able to move forward with sheet rocking and also the carpet installation not to exceed \$9000.00, This will be without a requisition at this meeting, 2 other quotes are still being obtained. These quotes shall be presented to the board Chair in between meetings for further approval so that renovation project can be kept on schedule.

Request Proposed By: P. Mathew  
Seconded By: S. Rampacek  
All in Favor: Yes

**CORRESPONDENCE:** Nothing

**ATTORNEY’S REPORT:**

Joseph Youssouf:  
Attorney Youssouf discussed the dates that are to be met for the budget process  
Election will be 2-19-2022

**PRESIDENT’S REPORT:**

Jonathon Rampacek:  
The company is moving forward with the office renovation project. Going to begin framing soon.  
Had a bit of a challenge with the dumpster being picked up because of the debris from construction that was in it. Borough assisted and the situation was rectified.

**FIRE CHIEF'S REPORT:**

Chris Rampacek:

Hose testing did not go too well. 2000 feet of hose failed testing mainly because of its age.

Radio programming was mostly completed. Batteries are lasting about two years.

Air pack cylinders that the FD has now are discontinued, new cylinders will work on current utilized packs.

Trucks still being serviced for their respective flood services.

J10 repairs have received information from the insurance adjuster that the FD may have to find a Heavy Truck repair shop to make repairs. Salzman LLC is not registered as such.

Met with JIF representative, waiting for a report from him.

Chief opened a discussion about marijuana policy vs. alcohol policy.

Marijuana policy will need to be researched more.

**NEW BUSINESS:**

D. Walker:

Audit work has begun and is completed with no issues being found.

Spoke to Gerry about numbers for the future proposal of purchasing a truck and the addition of the Firehouse.

Trucks can be financed for 10 years and an addition of the building can be financed for 20 years.

That would bring the district to a debt service of approximately \$200,000 per year for 10 years.

Average yearly tax at this moment is \$243 a year, each property may see an increase of \$100 per year which would increase the budget by approximately 50%.

**OLD BUSINESS:**

D. Walker:

Still working on computer purchase, looking at WB Mason and Staples.

Discussion about credit card usage, Attorney Youssouf recommends the Board not to utilize a credit card, but the Fire Department can if they would like to and then submit a voucher to the board.

DCA does not endorse the use of any Board of Fire Commissioners utilizing a credit card.

**MOTION TO OPEN PUBLIC COMMENT:**

Proposed By S. Georgianna

Seconded By: P. Mathew

All in Favor: Yes

**PUBLIC COMMENT:**

No Public Comment

**MOTION TO CLOSE TO THE PUBLIC:**

Proposed By: S. Georgianna

Seconded By: P. Mathew

All in Favor: Yes

**MOTION TO ADJOURN MEETING: 9:14pm**

Proposed By: B. Wright

Seconded By: S. Georgianna

All in Favor: Yes

Brian Wright, Clerk