

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 6/17/2021

Reconciled balance brought forward in 1st Constitution Checking Acct from last meeting:	\$ 20,011.60
Deposits/Voided Checks since the last meeting (see Note 1):	\$101,409.49
Vouchers/Fees paid/Transfers since last meeting:	\$ (101,691.43)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	\$ 19,729.66
Reconciled 1st Constitution Savings Balance brought forward from last meeting:	\$ 399,904.35
Withdrawals/Transfers to Checking:	\$ (101,409.49)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 131.34
Current Reconciled Balance Remaining in 1st Constitution Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 298,626.20
GRAND TOTAL CASH ON HAND:	\$ 318,355.86
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 9,573.42

Notes - 5/20/2021 Report:

1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ 10,156.24 therefore a transfer FROM 1st Constitution Sav of \$ 9,843.76 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$16.26 on 5/28/2021. Also Reflects interest earned in account ending in 0827 in the amount of \$131.34 on 5/28/2021.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

6) Wrong checks were ordered by the bank so a credit in the amount of \$229.57 was done on 5/5/2021

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2021

	Jan - Dec 21	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	7,198.00	14,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	7,198.00	15,900.00	45.3%
6400-00 · Professional Fees			
6400-01 · Legal Fees	3,800.00	17,000.00	22.4%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	3,800.00	30,000.00	12.7%
6400-05 · Election Expenses	459.94	7,500.00	6.1%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	1,617.00	5,000.00	32.3%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	1,617.00	5,200.00	31.1%
69800 · Uncategorized Expenses	10,498.74		
Total Expense	23,573.68	58,600.00	40.2%
Net Ordinary Income	(23,573.68)	(58,600.00)	40.2%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	1,688.40	17,000.00	9.9%
Total 7140-00 · Truck Equipment	1,688.40	17,000.00	9.9%
7195-00 · Uniform & Equip(Firefighters)	72.80	17,000.00	0.4%
Total 7100-00 · Reimb for Exp & Losses	1,761.20	34,000.00	5.2%
7200-00 · Hydrant Rental Dom Water	25,293.08	58,000.00	43.6%
7400-00 · Insurance Premium	34,218.00	51,000.00	67.1%
7500-00 · Professional Services			
7500-01 · Advertising	49.62		
7500-03 · Training & Education	1,300.00	12,000.00	10.8%
Total 7500-00 · Professional Services	1,349.62	12,000.00	11.2%
7600-00 · Utilities	8,678.70	21,000.00	41.3%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	0.00	12,000.00	0.0%
7710-02 · Fuel	70.00	5,000.00	1.4%
7710-04 · Truck Service	1,916.78	30,000.00	6.4%
7710-05 · Equipment Testing	1,155.65	8,000.00	14.4%
Total 7710-00 · Truck Service	3,142.43	55,000.00	5.7%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	4,538.06	55,000.00	8.3%
7740-00 · Bldg Supplies	421.98	2,000.00	21.1%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	24,352.47	146,500.00	16.6%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,797.68	19,000.00	93.7%
Total 7850-00 · LOSAP Program	17,797.68	19,000.00	93.7%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	28,759.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	4,691.00	100.0%
Total 8000-00 · Debt Service	33,449.29	33,450.00	100.0%
9400-00 · Capital Projects	400.00		
Total Other Expense	147,300.04	399,950.00	36.8%
Net Other Income	(147,300.04)	(399,950.00)	36.8%
Net Income	(170,873.72)	(458,550.00)	37.3%

06/16/21

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of June 30, 2021

Date	Num	Account	Open Balance
ALL HANDS FIRE EQUIPMENT, LLC			
06/17/2021	21-05-005	7500-03 · Training & Education	975.00
06/17/2021	21-05-005	7500-03 · Training & Education	325.00
Total ALL HANDS FIRE EQUIPMENT, LLC			1,300.00
APPROVED FIRE PROTECTION CO.			
06/17/2021	2021-01-016	7710-05 · Equipment Testing	189.00
Total APPROVED FIRE PROTECTION CO.			189.00
CENTRAL JERSEY SECURITY			
06/17/2021	2021-0-056	7730-00 · Bldg Maintenance	149.85
Total CENTRAL JERSEY SECURITY			149.85
CIRCLE JANITORIAL SUPPLIES, SOUTH			
06/17/2021	2021-02-021	7740-00 · Bldg Supplies	193.50
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			193.50
Fry-Fryer Sales & Service Inc			
06/17/2021	2021-01-013	7710-05 · Equipment Testing	77.65
Total Fry-Fryer Sales & Service Inc			77.65
JCP&L			
06/17/2021	2021-03-055	7600-00 · Utilities	701.57
Total JCP&L			701.57
NETLINK WEB SERVICES, LLC			
06/17/2021	202-03-053	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO.			
06/17/2021	2021-01-014	7710-05 · Equipment Testing	504.00
Total NEW JERSEY FIRE EQUIPMENT CO.			504.00
NJ-AMERICAN WATER COMP.			
06/17/2021	2021-03-054	7200-00 · Hydrant Rental Dom Water	5,074.20
06/17/2021	2021-03-054	7600-00 · Utilities	60.72
Total NJ-AMERICAN WATER COMP.			5,134.92
PAL AUTOMOTIVE SPECIALTIES, INC.			
06/17/2021	2021-01-017	7710-04 · Truck Service	477.45
Total PAL AUTOMOTIVE SPECIALTIES, INC.			477.45
PSE&G			
06/17/2021	2021-03-051	7600-00 · Utilities	163.09
Total PSE&G			163.09
SANCHEZ LANDSCAPING, LLC			
06/17/2021	2021-02-022	7730-00 · Bldg Maintenance	240.00
Total SANCHEZ LANDSCAPING, LLC			240.00
STANDARD WASTE SERVICES			
06/17/2021	2021-02-020	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40
TEAM LIFE, INC.			
06/17/2021	2021-01-015	7140-01 · Fire Equipment	99.00
Total TEAM LIFE, INC.			99.00

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of June 30, 2021

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
W.B. MASON CO. INC. 06/17/2021	2021-03-052	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
TOTAL			<u>9,573.42</u>

06/17/21

Jamesburg Board of Fire Commissioners
Monthly Check Register
May 31 through June 30, 2021

Date	Num	Name	Memo	Amount
1106-00 · 1st Constitution				
06/17/2021	9519	ALL HANDS FIRE EQUIPMEN...	Invoice # 15839	(1,300.00)
06/17/2021	9518	APPROVED FIRE PROTECTI...	Invoice # ST0062695	(189.00)
06/17/2021	9517	CENTRAL JERSEY SECURITY	Invoice # 94614	(149.85)
06/17/2021	9516	CIRCLE JANITORIAL SUPPLI...	Invoice # 23566-21	(193.50)
06/17/2021	9515	Fry-Fryer Sales & Service Inc	Invoice # 114936	(77.65)
06/17/2021	9514	NETLINK WEB SERVICES, LLC	Invoice # NWS2706	(199.00)
06/17/2021	9513	NEW JERSEY FIRE EQUIPM...	Invoice # 2012544,2012659,2012460	(504.00)
06/17/2021	9512	NJ-AMERICAN WATER COMP.		(5,134.92)
06/17/2021	9511	PAL AUTOMOTIVE SPECIALT...	Invoice # 156192,156281	(477.45)
06/17/2021	9510	SANCHEZ LANDSCAPING, LLC	Invoice # 7623	(240.00)
06/17/2021	9509	STANDARD WASTE SERVICES	Invoice #405778	(139.40)
06/17/2021	9508	TEAM LIFE, INC.	Invoice #30697	(99.00)
06/17/2021	9507	W.B. MASON CO. INC.	Invoice # 220383214	(4.99)
06/17/2021	Online Pay	JCP&L		(701.57)
06/17/2021	Online Pay	PSE&G	Invoice # 503100088218	(163.09)
Total 1106-00 · 1st Constitution				(9,573.42)
TOTAL				<u>(9,573.42)</u>

Jamesburg Board of Fire Commissioners
Outstanding Checks
 January through May 2021

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	03/18/2021	9452	Christopher Rampacek	1106-00 · 1st Constitution	
Bill	03/18/2021	2021-01-007		7710-02 · Fuel	-70.00
TOTAL					-70.00
Bill Pmt -Check	05/20/2021	9482	BETTER LIVING DEPT. STORE	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-02-018		7730-00 · Bldg Maintenance	-103.41
TOTAL					-103.41
Bill Pmt -Check	05/20/2021	9484	BRIAN H. WRIGHT	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-039		6100-01 · Commissioners Pay	-783.00
TOTAL					-783.00
Bill Pmt -Check	05/20/2021	9485	carol M. Dowd-Hulick	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-031		6400-05 · Election Expenses	-150.00
TOTAL					-150.00
Bill Pmt -Check	05/20/2021	9486	DINA WALKER	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-038		6100-01 · Commissioners Pay	-733.00
TOTAL					-733.00
Bill Pmt -Check	05/20/2021	9489	GARY LUDAS	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-032		6400-05 · Election Expenses	-150.00
TOTAL					-150.00
Bill Pmt -Check	05/20/2021	9490	JAMESBURG VOL FIRE DEPT	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-02-017		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Check	05/20/2021	9491	JOSEPH D YOUSOUF, ESQU...	1106-00 · 1st Constitution	
Bill	12/31/2020	2020-03-122		6400-01 · Legal Fees	-5,982.00
Bill	05/20/2021	2021-03-045		6400-01 · Legal Fees	-3,800.00
TOTAL					-9,782.00
Bill Pmt -Check	05/20/2021	9495	OLIVER L.E. SODEN AGENCY	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-046		7400-00 · Insurance Premium	-3,818.00
TOTAL					-3,818.00
Bill Pmt -Check	05/20/2021	9496	PNC EQUIPMENT FINANCE	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-050		8010-11 · Capital Lease-Osh...	-28,759.00
				8020-11 · Capital Lease-Osh...	-4,690.29
TOTAL					-33,449.29
Bill Pmt -Check	05/20/2021	9497	Pradeep Mathew	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-035		6100-01 · Commissioners Pay	-575.00
TOTAL					-575.00
Bill Pmt -Check	05/20/2021	9498	RUSTY ALLEN	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-033		6400-05 · Election Expenses	-100.00
TOTAL					-100.00
Bill Pmt -Check	05/20/2021	9504	VALIC	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-036		7850-01 · LOSAP Program	-17,797.68
TOTAL					-17,797.68