

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 9/23/2021

Reconciled balance brought forward in 1st Constitution Checking Acct from last meeting:	\$ 20,017.70
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ 10.57
Vouchers/Fees paid/Transfers since last meeting:	\$ (47,839.98)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	\$ (27,811.71)
Reconciled 1st Constitution Savings Balance brought forward from last meeting:	\$ 490,501.92
Withdrawals/Transfers to Checking:	\$ -
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 121,414.56
Current Reconciled Balance Remaining in 1st Constitution Savings Account:	\$ 611,916.48
MATCHES BALANCE IN BANK ONLINE	
GRAND TOTAL CASH ON HAND:	\$ 584,104.77
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 23,262.67

Notes - 9/23/2021 Report:

1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ (51,074.38) therefore a transfer FROM 1st Constitution Sav of \$ 71,074.38 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$10.57 on 8/31/2021. Also Reflects interest earned in account ending in 0827 in the amount of \$156.90 on 8/31/2021.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2021

	Jan - Dec 21	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,797.00	14,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	10,797.00	15,900.00	67.9%
6400-00 · Professional Fees			
6400-01 · Legal Fees	8,811.00	17,000.00	51.8%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	175.00	1,000.00	17.5%
Total 6400-00 · Professional Fees	8,986.00	30,000.00	30.0%
6400-05 · Election Expenses	459.94	7,500.00	6.1%
6500-00 · Office Postage Exp			
6500-01 · Office Supplies	2,601.94	5,000.00	52.0%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office Postage Exp	2,601.94	5,200.00	50.0%
69800 · Uncategorized Expenses	10,498.74		
Total Expense	33,343.62	58,600.00	56.9%
Net Ordinary Income	(33,343.62)	(58,600.00)	56.9%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	8,054.73	17,000.00	47.4%
Total 7140-00 · Truck Equipment	8,054.73	17,000.00	47.4%
7195-00 · Uniform & Equip(Firefighters)	9,607.68	17,000.00	56.5%
Total 7100-00 · Reimb for Exp & Losses	17,662.41	34,000.00	51.9%
7200-00 · Hydrant Rental Dom Water	40,466.76	58,000.00	69.8%
7400-00 · Insurance Premium	49,418.00	51,000.00	96.9%
7500-00 · Professional Services			
7500-01 · Advertising	49.62		
7500-03 · Training & Education	1,385.00	12,000.00	11.5%
Total 7500-00 · Professional Services	1,434.62	12,000.00	12.0%
7600-00 · Utilities	14,052.47	21,000.00	66.9%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,066.10	12,000.00	17.2%
7710-02 · Fuel	70.00	5,000.00	1.4%
7710-04 · Truck Service	12,855.15	30,000.00	42.9%
7710-05 · Equipment Testing	3,278.64	8,000.00	41.0%
Total 7710-00 · Truck Service	18,269.89	55,000.00	33.2%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	24,439.58	55,000.00	44.4%
7740-00 · Bldg Supplies	607.83	2,000.00	30.4%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
Total 7700-00 · Maint/Repairs	67,692.30	146,500.00	46.2%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,797.68	19,000.00	93.7%
Total 7850-00 · LOSAP Program	17,797.68	19,000.00	93.7%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	28,759.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	4,691.00	100.0%
Total 8000-00 · Debt Service	33,449.29	33,450.00	100.0%
9400-00 · Capital Projects	3,047.81		
Total Other Expense	245,021.34	399,950.00	61.3%
Net Other Income	(245,021.34)	(399,950.00)	61.3%
Net Income	(278,364.96)	(458,550.00)	60.7%

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of September 30, 2021

Date	Num	Account	Open Balance
CENTRAL JERSEY SECURITY			
09/23/2021	2021-03-087	7730-00 · Bldg Maintenance	149.50
Total CENTRAL JERSEY SECURITY			149.50
CIRCLE JANITORIAL SUPPLIES, SOUTH			
09/23/2021	2021-02-026	7740-00 · Bldg Supplies	185.85
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			185.85
JCP&L			
09/23/2021	2021-03-086	7600-00 · Utilities	887.37
Total JCP&L			887.37
MAIN ELECTRIC SUPPLY CO., INC.			
09/23/2021	2021-01-027	7195-00 · Uniform & Equip(Firefighters)	369.08
09/23/2021	2021-01-027	7195-00 · Uniform & Equip(Firefighters)	0.80
Total MAIN ELECTRIC SUPPLY CO., INC.			369.88
MC MASTER-CARR SUPPLY CO.			
09/23/2021	2021-02-028	7730-00 · Bldg Maintenance	350.26
09/23/2021	2021-02-028	7730-00 · Bldg Maintenance	136.62
09/23/2021	2021-01-028	7730-00 · Bldg Maintenance	309.49
Total MC MASTER-CARR SUPPLY CO.			796.37
Milspray			
09/23/2021	21-05-004	7710-04 · Truck Service	2,382.00
Total Milspray			2,382.00
NETLINK WEB SERVICES, LLC			
09/23/2021	2021-03-080	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO.			
09/23/2021	21-05-010	7195-00 · Uniform & Equip(Firefighters)	9,165.00
Total NEW JERSEY FIRE EQUIPMENT CO.			9,165.00
NJ-AMERICAN WATER COMP.			
09/23/2021	2021-03-085	7600-00 · Utilities	31.47
09/23/2021	2021-03-085	7200-00 · Hydrant Rental Dom Water	5,050.04
Total NJ-AMERICAN WATER COMP.			5,081.51
PSE&G			
09/23/2021	2021-03-084	7600-00 · Utilities	157.66
Total PSE&G			157.66
RELIABLE FIRE PROTECTION			
09/23/2021	2021-02-027	7710-05 · Equipment Testing	240.75
Total RELIABLE FIRE PROTECTION			240.75
SKD Tryon's Inc			
09/23/2021	21-05-009	9400-00 · Capital Projects	2,647.81
Total SKD Tryon's Inc			2,647.81
STANDARD WASTE SERVICES			
09/23/2021	2021-03-083	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40

09/22/21

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of September 30, 2021

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
VERIZON			
09/23/2021	2021-03-081	7600-00 · Utilities	387.23
09/23/2021	2021-03-081	7600-00 · Utilities	468.35
Total VERIZON			855.58
W.B. MASON CO. INC.			
09/23/2021	2021-03-082	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
TOTAL			23,262.67

09/22/21

Jamesburg Board of Fire Commissioners
Monthly Check Register
September 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1106-00 · 1st Constitution				
09/23/2021	9554	CENTRAL JERSEY SECURITY	Invoice # 95265	(149.50)
09/23/2021	9555	CIRCLE JANITORIAL SUPPLI...	Invoice #23708-21	(185.85)
09/23/2021	9556	MAIN ELECTRIC SUPPLY CO...	a/c #332141 Invoice # S11884803...	(369.88)
09/23/2021	9557	MC MASTER-CARR SUPPLY ...		(796.37)
09/23/2021	9558	Milspray	Invoice # 27404	(2,382.00)
09/23/2021	9559	NETLINK WEB SERVICES, LLC	Invoice # NWS2747	(199.00)
09/23/2021	9560	NEW JERSEY FIRE EQUIPM...	Invoice # 66793	(9,165.00)
09/23/2021	9561	NJ-AMERICAN WATER COMP.		(5,081.51)
09/23/2021	9562	RELIABLE FIRE PROTECTION	Invoice # 390222	(240.75)
09/23/2021	9563	SKD Tryon's Inc	Invoice # 202109622	(2,647.81)
09/23/2021	9564	STANDARD WASTE SERVICES	Invoice # 412810	(139.40)
09/23/2021	9565	W.B. MASON CO. INC.	Invoice #222715597	(4.99)
09/23/2021	Online Pay	JCP&L		(887.37)
09/23/2021	Online Pay	PSE&G	Invoice # 50310091848	(157.66)
09/23/2021	Online Pay	VERIZON		(855.58)
Total 1106-00 · 1st Constitution				(23,262.67)
TOTAL				(23,262.67)

Jamesburg Board of Fire Commissioners

Outstanding Checks

January 1 through September 1, 2021

09/10/21

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	05/20/2021	9504	VALIC	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-036		7850-01 · LOSAP Program	-17,797.68
TOTAL					-17,797.68
Bill Pmt -Check	08/19/2021	9536	BRIAN H. WRIGHT	1106-00 · 1st Constitution	
Bill	08/19/2021	2021-03-064		6100-01 · Commissioners Pay	-783.00
TOTAL					-783.00
Bill Pmt -Check	08/19/2021	9539	Christopher Rampacek	1106-00 · 1st Constitution	
Bill	08/19/2021	2021-01-023		7600-00 · Utilities	-400.00
TOTAL					-400.00
Bill Pmt -Check	08/19/2021	9540	DINA WALKER	1106-00 · 1st Constitution	
Bill	08/19/2021	2021-03-061		6100-01 · Commissioners Pay	-733.00
TOTAL					-733.00
Bill Pmt -Check	08/19/2021	9541	FIRST BATTALION FIREFIGHT...	1106-00 · 1st Constitution	
Bill	08/19/2021	2021-01-021		7140-01 · Fire Equipment	-340.00
TOTAL					-340.00
Bill Pmt -Check	08/19/2021	9543	JAMESBURG VOL FIRE DEPT	1106-00 · 1st Constitution	
Bill	08/19/2021	2021-03-068		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Check	08/19/2021	9544	JOSEPH D YOUSOUF, ESQU...	1106-00 · 1st Constitution	
Bill	08/19/2021	2021-03-077		6400-01 · Legal Fees	-5,011.00
TOTAL					-5,011.00
Bill Pmt -Check	08/19/2021	9547	Pradeep Mathew	1106-00 · 1st Constitution	
Bill	08/19/2021	2021-03-066		6100-01 · Commissioners Pay	-575.00
TOTAL					-575.00
Bill Pmt -Check	08/19/2021	9552	TACTICAL PUBLIC SAFETY, L...	1106-00 · 1st Constitution	
Bill	08/19/2021	21-05-006		7710-01 · Radio Serv/Repair	-2,066.10
TOTAL					-2,066.10