

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 8/19/2021

Reconciled balance brought forward in 1st Constitution Checking Acct from last meeting:	\$ 20,038.78
Deposits/Voided Checks since the last meeting (see Note 1):	\$36,367.51
Vouchers/Fees paid/Transfers since last meeting:	\$ (36,388.59)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	\$ 20,017.70
Reconciled 1st Constitution Savings Balance brought forward from last meeting:	\$ 526,684.55
Withdrawals/Transfers to Checking:	\$ (36,349.81)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 167.18
Current Reconciled Balance Remaining in 1st Constitution Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 490,501.92
GRAND TOTAL CASH ON HAND:	\$ 510,519.62
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 47,839.98

Notes - 8/19/2021 Report:

1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ (27,822.28) therefore a transfer FROM 1st Constitution Sav of \$ 47,822.28 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$17.70 on 7/30/2021. Also Reflects interest earned in account ending in 0827 in the amount of \$167.18 on 7/30/2021.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2021

	Jan - Dec 21	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,797.00	14,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	10,797.00	15,900.00	67.9%
6400-00 · Professional Fees			
6400-01 · Legal Fees	8,811.00	17,000.00	51.8%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	175.00	1,000.00	17.5%
Total 6400-00 · Professional Fees	8,986.00	30,000.00	30.0%
6400-05 · Election Expenses	459.94	7,500.00	6.1%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	2,397.95	5,000.00	48.0%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	2,397.95	5,200.00	46.1%
69800 · Uncategorized Expenses	10,498.74		
Total Expense	33,139.63	58,600.00	56.6%
Net Ordinary Income	(33,139.63)	(58,600.00)	56.6%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	8,054.73	17,000.00	47.4%
Total 7140-00 · Truck Equipment	8,054.73	17,000.00	47.4%
7195-00 · Uniform & Equip(Firefighters)	72.80	17,000.00	0.4%
Total 7100-00 · Reimb for Exp & Losses	8,127.53	34,000.00	23.9%
7200-00 · Hydrant Rental Dom Water	35,416.72	58,000.00	61.1%
7400-00 · Insurance Premium	49,418.00	51,000.00	96.9%
7500-00 · Professional Services			
7500-01 · Advertising	49.62		
7500-03 · Training & Education	1,385.00	12,000.00	11.5%
Total 7500-00 · Professional Services	1,434.62	12,000.00	12.0%
7600-00 · Utilities	12,120.39	21,000.00	57.7%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	2,066.10	12,000.00	17.2%
7710-02 · Fuel	70.00	5,000.00	1.4%
7710-04 · Truck Service	10,473.15	30,000.00	34.9%
7710-05 · Equipment Testing	3,037.89	8,000.00	38.0%
Total 7710-00 · Truck Service	15,647.14	55,000.00	28.4%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	23,354.31	55,000.00	42.5%
7740-00 · Bldg Supplies	421.98	2,000.00	21.1%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
Total 7700-00 · Maint/Repairs	63,798.43	146,500.00	43.5%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,797.68	19,000.00	93.7%
Total 7850-00 · LOSAP Program	17,797.68	19,000.00	93.7%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	28,759.00	28,759.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	4,690.29	4,691.00	100.0%
Total 8000-00 · Debt Service	33,449.29	33,450.00	100.0%
9400-00 · Capital Projects	400.00		
Total Other Expense	221,962.66	399,950.00	55.5%
Net Other Income	(221,962.66)	(399,950.00)	55.5%
Net Income	(255,102.29)	(458,550.00)	55.6%

08/19/21

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of August 31, 2021

Date	Num	Account	Open Balance
1ST RESPONDER NEWSPAPER			
08/19/2021	2021-01-024	7500-03 · Training & Education	85.00
Total 1ST RESPONDER NEWSPAPER			85.00
APPROVED FIRE PROTECTION CO.			
08/19/2021	2021-01-022	7140-01 · Fire Equipment	62.84
08/19/2021	2021-01-026	7710-05 · Equipment Testing	126.00
Total APPROVED FIRE PROTECTION CO.			188.84
BOROUGH OF JAMESBURG SEWER UTILITY			
08/19/2021	2021-03-074	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
BRIAN H. WRIGHT			
08/19/2021	2021-03-064	6100-01 · Commissioners Pay	783.00
Total BRIAN H. WRIGHT			783.00
CAMPBELL SUPPLY CO. INC.			
08/19/2021	21-06-013	7710-04 · Truck Service	1,256.64
08/19/2021	21-06-013	7710-04 · Truck Service	242.90
Total CAMPBELL SUPPLY CO. INC.			1,499.54
CENTRAL JERSEY FAMILY MEDICAL GROUP			
08/19/2021	2021-01-025	6400-04 · Medical Services	175.00
Total CENTRAL JERSEY FAMILY MEDICAL GROUP			175.00
Christopher Rampacek			
08/19/2021	2021-01-023	7600-00 · Utilities	400.00
Total Christopher Rampacek			400.00
DINA WALKER			
08/19/2021	2021-30-061	6100-01 · Commissioners Pay	733.00
Total DINA WALKER			733.00
FIRST BATTALION FIREFIGHTING-EQUIP, LLC			
08/19/2021	2021-01-021	7140-01 · Fire Equipment	340.00
Total FIRST BATTALION FIREFIGHTING-EQUIP, LLC			340.00
FIRST RESPONDER JOINT INSURANCE FUND			
08/19/2021	2021-03-079	7400-00 · Insurance Premium	15,200.00
Total FIRST RESPONDER JOINT INSURANCE FUND			15,200.00
JAMESBURG VOL FIRE DEPT			
08/19/2021	2021-03-068	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
JCP&L			
08/19/2021	2021-03-070	7600-00 · Utilities	865.15
08/19/2021	2021-03-070	7600-00 · Utilities	798.88
Total JCP&L			1,664.03
JOSEPH D YOUSOUF, ESQUIRE			
08/19/2021	2021-03-077	6400-01 · Legal Fees	5,011.00
Total JOSEPH D YOUSOUF, ESQUIRE			5,011.00
NETLINK WEB SERVICES, LLC			
08/19/2021	2021-03-072	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00

08/19/21

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of August 31, 2021

Date	Num	Account	Open Balance
NJ AMERICAN WATER			
08/19/2021	2021-03-073	7200-00 · Hydrant Rental Dom Water	5,050.04
08/19/2021	2021-03-073	7600-00 · Utilities	24.22
Total NJ AMERICAN WATER			5,074.26
Pradeep Mathew			
08/19/2021	2021-03-066	6100-01 · Commissioners Pay	575.00
Total Pradeep Mathew			575.00
PSE&G			
08/19/2021	2021-03-078	7600-00 · Utilities	159.03
Total PSE&G			159.03
Salvatore Georgianna			
08/19/2021	2021-03-065	6100-01 · Commissioners Pay	575.00
Total Salvatore Georgianna			575.00
SANCHEZ LANDSCAPING, LLC			
08/19/2021	2021-02-025	7730-00 · Bldg Maintenance	2,835.00
08/19/2021	2021-02-025	7730-00 · Bldg Maintenance	150.00
Total SANCHEZ LANDSCAPING, LLC			2,985.00
STANDARD WASTE SERVICES			
08/19/2021	2021-02-071	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40
STEPHANIE RAMPACEK			
08/19/2021	2021-03-069	6100-01 · Commissioners Pay	933.00
Total STEPHANIE RAMPACEK			933.00
TACTICAL PUBLIC SAFETY, LLC			
08/19/2021	21-05-006	7710-01 · Radio Serv/Repair	2,066.10
Total TACTICAL PUBLIC SAFETY, LLC			2,066.10
VERIZON			
08/19/2021	2021-03-076	7600-00 · Utilities	381.81
Total VERIZON			381.81
W.B. MASON CO. INC.			
08/19/2021	2021-03-075	6500-01 · Office Supplies	297.97
Total W.B. MASON CO. INC.			297.97
TOTAL			47,839.98

Jamesburg Board of Fire Commissioners
Monthly Check Register
August 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1106-00 · 1st Constitution				
08/19/2021	9533	1ST RESPONDER NEWSPAP...	Account # 533182	(85.00)
08/19/2021	9534	APPROVED FIRE PROTECTI...		(188.84)
08/19/2021	9535	BOROUGH OF JAMESBURG ...	3rd quarter sewer	(250.00)
08/19/2021	9536	BRIAN H. WRIGHT	3rd Quarter Fee	(783.00)
08/19/2021	9537	CAMPBELL SUPPLY CO. INC.		(1,499.54)
08/19/2021	9538	CENTRAL JERSEY FAMILY M...	Invoice #254705	(175.00)
08/19/2021	9539	Christopher Rampacek		(400.00)
08/19/2021	9540	DINA WALKER	3rd quarter fee	(733.00)
08/19/2021	9541	FIRST BATTALION FIREFIGH...	INV# 1238J-INV	(340.00)
08/19/2021	9542	FIRST RESPONDER JOINT IN...	3rd INSTALL- W/COMP, PKG, MGM...	(15,200.00)
08/19/2021	9543	JAMESBURG VOL FIRE DEPT	3rd QUARTER 2021 VOLUNTEER C...	(8,125.00)
08/19/2021	9544	JOSEPH D YOUSOUF, ESQ...		(5,011.00)
08/19/2021	9545	NETLINK WEB SERVICES, LLC	Invoice #/nW2735	(199.00)
08/19/2021	9546	NJ AMERICAN WATER	A/C # 1018-210028471827, 1018-21...	(5,074.26)
08/19/2021	9547	Pradeep Mathew	3rd Quarter Fee	(575.00)
08/19/2021	9548	Salvatore Georgianna	3rd Quarter Fee	(575.00)
08/19/2021	9549	SANCHEZ LANDSCAPING, LLC		(2,985.00)
08/19/2021	9550	STANDARD WASTE SERVICES		(139.40)
08/19/2021	9551	STEPHANIE RAMPACEK	3rd quarter fee	(933.00)
08/19/2021	9552	TACTICAL PUBLIC SAFETY, ...		(2,066.10)
08/19/2021	9553	W.B. MASON CO. INC.		(297.97)
08/19/2021	Online pay	JCP&L		(1,664.03)
08/19/2021	Online Pay	PSE&G		(159.03)
08/19/2021	Online Pay	VERIZON		(381.81)
Total 1106-00 · 1st Constitution				(47,839.98)
TOTAL				(47,839.98)

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **July-21**

NAME OF BANK: **1st Constitution Bank**

PREPARED BY: **SR**

ACCOUNT #: **9760200797**

BALANCE FORWARD:	7/1/2021	\$ 20,038.78	BAL. PER BANK STATEMENT	\$ 38,411.04
			AS OF: 30-Jul-21	
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer	\$ 36,349.81			
Interest 6/30/2021	\$ 17.70			
TOTAL DEBITS:	\$ 36,367.51			
	TOTAL	\$ 56,406.29		
LESS CREDITS:			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST - 7/15/2021	\$ 36,388.59			
TOTAL CREDITS:	\$ 36,388.59		LESS CHECKS OUTSTANDING:	
ENDING BANK BALANCE-Per G/L	30-Jul-21	\$ 20,017.70	TOTAL: \$ 18,393.34	\$ 38,411.04
			BANK BALANCE-Per Reconciliation:	\$ 20,017.70

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9504	17,797.68	Valic	5/20/21	2021-03-036
9527	252.00	New Jersey Fire Equipment	7/15/21	2021-01-018
9531	343.66	Viking Termite & Pest Control	7/15/21	2021-03-062
	\$ 18,393.34			

08/14/21

Jamesburg Board of Fire Commissioners
Outstanding Checks
January through July 2021

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	05/20/2021	9504	VALIC	1106-00 · 1st Constitution	
Bill	05/20/2021	2021-03-036		7850-01 · LOSAP Program	-17,797.68
TOTAL					-17,797.68
Bill Pmt -Check	07/15/2021	9527	NEW JERSEY FIRE EQUIPME...	1106-00 · 1st Constitution	
Bill	07/15/2021	2021-01-018		7710-05 · Equipment Testing	-252.00
TOTAL					-252.00
Bill Pmt -Check	07/15/2021	9531	VIKING TERMITE & PEST CO...	1106-00 · 1st Constitution	
Bill	07/15/2021	2021-03-062		7730-00 · Bldg Maintenance	-343.66
TOTAL					-343.66