

**JAMESBURG BOARD OF FIRE COMMISSIONERS**

**Fire District No. 1**

**Minutes**

**March 18, 2021**

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**CALL TO ORDER:** This meeting was called to order by Attorney Joseph Youssouf. The meeting is being held pursuant to The Open Public Meetings Act of 1974 and provisions of that Act have been met. Meeting commenced at, 7:03pm

**FLAG SALUTE**

**ROLL CALL:** Salvatore Georgianna  
Pradeep Mathew  
Stephanie Rampacek  
Dina Walker  
Brian Wright  
Attorney Youssouf

**MOTION TO ACCEPT MINUTES:** with corrections:

Proposed By: S. Rampacek  
Seconded By: S. Georgianna  
All in Favor: Yes

**TREASURER'S REPORT**

Stephanie Rampacek, First Constitution Bank

	<b>Checking:</b>	<b>Savings:</b>
<i>Bal. Bt. Fwd:</i>	20,010.44	452,516.90
<i>Deposits:</i>	10,513.91	189.66
<i>Vouchers:</i>	(10,570.96)	(10,498.74)
<i>Rec. Bal.</i>	20,016.39	442,207.82
<i>Grand Total Cash On Hand:</i>		462,224.21

**MOTION TO ACCEPT TREASURER'S REPORT:**

Proposed By: D. Walker  
Seconded By: B. Wright  
All in Favor: 3 yes,  
P. Mathew abstain  
S. Georgianna abstain

**REQUISITIONS:** None  
Stephanie Rampacek:

**MOTION TO ACCEPT REQUISITIONS:**

Proposed By: N/A  
Seconded By: N/A  
All in Favor: N/A

**CORRESPONDENCE:** Nothing

**ATTORNEY'S REPORT:**

Joseph Youssouf:

J. Youssouf received correspondence from the County Board of Elections, he read several regulations and changes that the county has made with regards to vote by mail. The County will be paying the increase that is required for each municipality. J. Youssouf discussed the procedures with regards to provisional ballots and vote by mail ballots. J. Youssouf stated that we will be utilizing the same company for our translations that we utilized last year. Deadline for filing of nomination petitions is March 20, 2021. Clerk will notify J. Youssouf with the names of candidates and their addresses on Monday, March 22, 2021. The election will be held at the Fire House on Tuesday, April 20, 2021 from 2-9pm.

**PRESIDENT'S REPORT:**

John Walker VP:

The company has provided the architect with the survey.

D. Walker asked has the president established a custodian for the election? J. Walker, it will be taken care of.

**FIRE CHIEF'S REPORT:**

Chris Rampacek:

*(See attached call sheet)*

J-9 has gone back to Ford Dealer for the coolant leak, they can't find anything.

Chief stated that the Mayor is moving forward with a shared service agreement with Monroe Township for emergency fuel purchasing in the event the County pumps fail again.

**NEW BUSINESS:** Nothing

**OLD BUSINESS:**

C. Rampacek asked of P. Mathew if there is an update with the Hydrant issue spoken of at last meeting.

P. Mathew stated that he hasn't completed the letter to NJAWC as of date.

D. Walker still holding off on LOSAP until we have a budget.

**MOTION TO OPEN PUBLIC COMMENT:**

Proposed By: S. Georgianna

Seconded By: P. Mathew

All in Favor: Yes

**PUBLIC COMMENT:**

Mayor Lowande stated that the agreement with Monroe will only be for emergency situations, ex. when the County Pumps are broken or being repaired.

Chief J. Craparotta will create a process to be able to keep a record of usage for billing purposes.

**MOTION TO CLOSE TO THE PUBLIC:**

Proposed By: B. Wright

Seconded By: S. Rampacek

All in Favor: Yes

**MOTION TO ADJOURN MEETING:** 7:20pm

Proposed By: S. Georgianna

Seconded By: S. Rampacek

All in Favor: Yes

Brian Wright, Clerk

# JAMESBURG BOARD OF FIRE COMMISSIONERS

Fire District No. 1

Minutes

April 15, 2021

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**CALL TO ORDER:** This meeting was called to order by Attorney Joseph Youssouf. The meeting is being held pursuant to The Open Public Meetings Act of 1974 and provisions of that Act have been met. Meeting commenced at, 7:02pm

## **FLAG SALUTE**

**ROLL CALL:** Salvatore Georgianna  
Pradeep Mathew  
Stephanie Rampacek  
Dina Walker  
Brian Wright  
Attorney Youssouf

## **MOTION TO ACCEPT MINUTES:**

Proposed By: P Mathew

Seconded By: S Georgianna

All in Favor: Yes

## **MOTION TO ACCEPT MINUTES FROM THE SPECIAL MEETING ON MARCH 4, 2021:**

Proposed by: S Rampacek

Seconded By: P Mathew

All in Favor: Yes

## **TREASURER'S REPORT**

Stephanie Rampacek, First Constitution Bank

	<b>Checking:</b>	<b>Savings:</b>
<i>Bal. Bt. Fwd:</i>	20,016.39	442,207.82
<i>Deposits:</i>	37,249.13	214.18
<i>Vouchers:</i>	(37,250.57)	(37,234.18)
<i>Rec. Bal.</i>	20,014.95	405,187.82
<i>Grand Total Cash On Hand:</i>		425,202.77

## **MOTION TO ACCEPT TREASURER'S REPORT: With Corrections:**

Proposed By: P Mathew

Seconded By: S Georgianna

All in Favor: Yes

**REQUISITIONS:**

Stephanie Rampacek:  
Nothing

**MOTION TO ACCEPT REQUISITIONS:**

Proposed By:  
Seconded By: N/A  
All in Favor:

**CORRESPONDENCE:**

Stephanie Rampacek: NJAWC has a change in hydrant rental rate beginning August 2021. A credit was issued to Residents and Business's for 105 Hydrants.

**ATTORNEY'S REPORT:**

Joseph Youssef:  
The Board of Commissioners and Fire Budget Election will be held April 20, 2021 at the Fire house. Our Re-organization meeting will be held at our May meeting. Middlesex County needs 160 hours to finalize ballots. 470 mail in ballots were delivered to residents of Jamesburg. D Walker Question: In the event that the budget fails and then needs to be revied by council what can we do as soon as we get the election votes so that we don't have to wait for the next commissioner meeting? Joe: By statue the town has 30 days to make any corrections to budget they feel may be necessary in the event the budget is voted down.

**PRESIDENT'S REPORT:**

Jonathon Rampacek:  
Not a lot going on. There was a brief discussion about the New Jersey Office of Clean Energy Direct Installment Program. The total cost to us would be about \$14,000 + -. Total cost for all of the work would be \$41,624, the project would include replacing all of the lights in the firehouse and the boiler downstairs and the AC unit. This will be a projected savings of approximately \$7600.00, so the project should pay for itself in about two years. The contractor (Hutchinson Mechanical) will supply a document stating that they are exempt from the bidding process since they have already been bid out thru the vendor.

**MOTION TO APPROVE TO MOVE FORWARD WITH THE CLEAN ENERGY PROJECT:**

**Pending document from Hutchinson Mechanical, & giving the Treasurer the approval to cut check in the amount of 50% of our responsibility after receiving mentioned document.**

Proposed by: P Mathew  
Seconded by: B Wright  
Roll Call:  
S Georgianna Yes  
P Mathew Yes  
S Rampacek Yes  
D Walker Yes  
B Wright Yes  
Motion approved

J. Walker:

Rusty Allen will be the janitor during the Fire Elections. He will receive \$100.00.

Poll workers receive \$150.00 each

S. Rampacek to President:

Is there any further information from the architect.?

President Rampacek answered that he is waiting to hear from the architect.

S Rampacek will re-number the requisition from 2020 to a new requisition number for 2021 since the architect hasn't done any work for us yet.

**FIRE CHIEF'S REPORT:**

Chris Rampacek:

*(See attached call sheet)*

It's been a quite month.

**NEW BUSINESS:**

No new business

**OLD BUSINESS:**

P Mathew

The letter from P Mathew to NJAWC needs more time for all Board members to review before we discuss it.

**MOTION TO OPEN PUBLIC COMMENT:**

Proposed By: S Rampacek

Seconded By: S Georgianna

All in Favor: Yes

**PUBLIC COMMENT:**

*No Public Comment*

**MOTION TO CLOSE TO THE PUBLIC:**

Proposed By: S Georgianna

Seconded By: P Mathew

All in Favor: Yes

**MOTION TO ADJOURN MEETING: 7:44pm**

Proposed By: S Rampacek

Seconded By: P Mathew

All in Favor: Yes

Brian Wright, Clerk