

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 11/19/15

Reconciled balance brought forward in PNC Checking Acct from last meeting:	\$ 18,885.00
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 45,406.68
Vouchers/Fees paid/Transfers since last meeting (see Note 5):	\$ (44,291.68)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	\$ 20,000.00
Reconciled PNC Savings Balance brought forward from last meeting:	\$ 287,361.04
Withdrawals/Transfers to Checking:	\$ (45,406.68)
Deposits/Interest to Savings Account (see Note 4):	\$ 21.62
Current Reconciled Balance Remaining in PNC Savings Account:	\$ 241,975.98
GRAND TOTAL CASH ON HAND:	\$ 261,975.98
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 43,658.79

APNS
with payment to MHA
11/19/15

Notes - 11/19/15 Report:

- 1) Payment of the current month's voucher list would result in a PNC Checking balance of: (\$23,658.79) therefore a transfer FROM PNC Sav of \$43,658.79 needs to be made in order to maintain the control balance of \$20,000.00. *\$98,597.79 - \$54,939.00 lease payment 1/4*
- 2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.
- 3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.
- 4) Reflects interest earned and posted of \$21.62 on 10/30/15.

11:39 PM

11/17/15

Accrual Basis

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2015

	Jan - Dec 15	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	13,400.00	13,400.00	100.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	13,400.00	14,900.00	89.9%
6400-00 · Professional Fees			
6400-01 · Legal Fees	10,990.32	17,000.00	64.6%
6400-02 · Accounting/Auditing Fees	8,481.86	12,000.00	70.7%
6400-04 · Medical Services	4,455.00	5,250.00	84.9%
Total 6400-00 · Professional Fees	23,927.18	34,250.00	69.9%
6400-05 · Election Expenses	521.00	3,500.00	14.9%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	2,493.33	5,000.00	49.9%
6500-02 · Misc Supplies(petty cash)	189.00	200.00	94.5%
Total 6500-00 · Office \Postage Exp	2,682.33	5,200.00	51.6%
Total Expense	40,530.51	57,850.00	70.1%
Net Ordinary Income	(40,530.51)	(57,850.00)	70.1%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	7,940.40	13,000.00	61.1%
Total 7140-00 · Truck Equipment	7,940.40	13,000.00	61.1%
7195-00 · Uniform & Equip(Firefighters)	9,949.34	10,000.00	99.5%
Total 7100-00 · Reimb for Exp & Losses	17,889.74	23,000.00	77.8%
7200-00 · Hydrant Rental Dom Water	46,316.95	56,000.00	82.7%
7400-00 · Insurance Premium	46,857.00	46,000.00	101.9%
7500-00 · Professional Services			
7500-01 · Advertising	110.24	750.00	14.7%
7500-03 · Training & Education	3,451.98	7,500.00	46.0%
Total 7500-00 · Professional Services	3,562.22	8,250.00	43.2%
7600-00 · Utilities	18,029.77	23,000.00	78.4%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	3,317.00	5,000.00	66.3%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	11,843.45	15,000.00	79.0%
7710-05 · Equipment Testing	885.62	5,000.00	17.7%
Total 7710-00 · Truck Service	16,046.07	30,000.00	53.5%
7720-00 · Air Pack & Bottle Repair	0.00	1,800.00	0.0%
7730-00 · Bldg Maintenance	20,304.28	39,000.00	52.1%
7740-00 · Bldg Supplies	1,813.53	2,000.00	90.7%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
Total 7700-00 · Maint/Repairs	70,663.88	105,300.00	67.1%
7800-00 · Contingency	1,933.05	25,000.00	7.7%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	14,412.20	19,000.00	75.9%
Total 7850-00 · LOSAP Program	14,412.20	19,000.00	75.9%
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	26,312.55	26,313.00	100.0%
8010-10 · Capital Lease-Principal	0.00	50,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	24,725.00	24,725.00	100.0%
8020-03 · Lease Purchase-Int.	1,713.12	1,714.00	99.9%
8020-10 · Capital Lease-Interest	0.00	4,939.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	8,724.29	8,725.00	100.0%
Total 8000-00 · Debt Service	61,474.96	116,416.00	52.8%
9000-00 · Special Projects			
9200-00 · Capital Project-Fire Equipment	44,361.78		
Total 9000-00 · Special Projects	44,361.78		
Total Other Expense	325,501.55	421,966.00	77.1%
Net Other Income	(325,501.55)	(421,966.00)	77.1%
Net Income	(366,032.06)	(479,816.00)	76.3%

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of November 30, 2015

Date	Num	Account	Open Balance
ABSOLUTE FIRE PROTECTION CO, INC.			
11/17/2015	2015-01-057	7140-01 · Fire Equipment	60.00
Total ABSOLUTE FIRE PROTECTION CO, INC.			60.00
ACCESS HEALTH SYSTEMS			
11/17/2015	2015-01-052	6400-04 · Medical Services	135.00
Total ACCESS HEALTH SYSTEMS			135.00
APPROVED FIRE PROTECTION CO.			
11/17/2015	2015-01-053	7710-05 · Equipment Testing	54.75
Total APPROVED FIRE PROTECTION CO.			54.75
AT&T			
11/17/2015	2015-03-101	7600-00 · Utilities	287.98
Total AT&T			287.98
AWOGS			
11/17/2015	2015-01-054	7195-00 · Uniform & Equip(Firefighters)	272.00
Total AWOGS			272.00
BETTER LIVING DEPT. STORE			
11/17/2015	2015-02-046	7740-00 · Bldg Supplies	143.81
Total BETTER LIVING DEPT. STORE			143.81
BOROUGH OF JAMESBURG SEWER UTILITY			
11/17/2015	2015-03-102	7600-00 · Utilities	236.75
Total BOROUGH OF JAMESBURG SEWER UTILITY			236.75
BRIAN H. WRIGHT			
11/17/2015	2015-03-103	6100-01 · Commissioners Pay	715.00
Total BRIAN H. WRIGHT			715.00
BROADWAY CONTRACTING CO. INC.			
11/17/2015	2015-02-047	7730-00 · Bldg Maintenance	1,620.00
Total BROADWAY CONTRACTING CO. INC.			1,620.00
CIRCLE JANITORIAL SUPPLIES, SOUTH			
11/17/2015	2015-02-048	7740-00 · Bldg Supplies	285.47
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			285.47
COMCAST			
11/17/2015	2015-03-104	7600-00 · Utilities	105.04
Total COMCAST			105.04
DEBORAH A. FITZGERALD			
11/17/2015	2015-03-105	6400-02 · Accounting/Auditing Fees	262.50
Total DEBORAH A. FITZGERALD			262.50
DEFENDER EMERGENCY PRODUCTS			
11/17/2015	2015-01-023	7140-01 · Fire Equipment	827.00
11/17/2015	2015-01-055	7140-01 · Fire Equipment	203.00
Total DEFENDER EMERGENCY PRODUCTS			1,030.00
DINA WALKER			
11/17/2015	2015-03-106	6100-01 · Commissioners Pay	651.00
Total DINA WALKER			651.00
FAT BOYS LANDSCAPING, LLC			
11/17/2015	2015-02-049	7730-00 · Bldg Maintenance	150.00
Total FAT BOYS LANDSCAPING, LLC			150.00
FIRE ONE, INC.			
11/17/2015	2015-01-046	7710-05 · Equipment Testing	550.00
Total FIRE ONE, INC.			550.00
FIRST BATTALION FIREFIGHTING-EQUIP, LLC			
11/17/2015	2015-01-025	7140-01 · Fire Equipment	1,599.00
Total FIRST BATTALION FIREFIGHTING-EQUIP, LLC			1,599.00
GENERAL WASTE REMOVAL, INC.			
11/17/2015	2015-02-050	7730-00 · Bldg Maintenance	131.56

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of November 30, 2015

Date	Num	Account	Open Balance
Total GENERAL WASTE REMOVAL, INC.			131.56
HELMETTA FIRE DEPARTMENT			
11/17/2015	2015-01-056	7800-00 · Contingency	3,789.35
Total HELMETTA FIRE DEPARTMENT			3,789.35
JAMESBURG VOL FIRE DEPT			
11/17/2015	2015-02-051	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
JCP&L			
11/17/2015	2015-03-107	7600-00 · Utilities	821.05
11/17/2015	2015-03-107	7600-00 · Utilities	683.89
Total JCP&L			1,504.94
JOSEPH D YOUSOUF, ESQUIRE			
11/17/2015	2015-03-108	6400-01 · Legal Fees	6,256.00
Total JOSEPH D YOUSOUF, ESQUIRE			6,256.00
NANCY LINKE			
11/17/2015	2015-03-109	6100-01 · Commissioners Pay	941.00
Total NANCY LINKE			941.00
NETLINK WEB SERVICES, LLC			
11/17/2015	2015-03-110	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NJ-AMERICAN WATER COMP.			
11/17/2015	2015-03-111	7200-00 · Hydrant Rental Dom Water	33.50
11/17/2015	2015-03-111	7200-00 · Hydrant Rental Dom Water	4,735.50
Total NJ-AMERICAN WATER COMP.			4,769.00
PATRICK CONNELLY			
11/17/2015	2015-03-112	6100-01 · Commissioners Pay	520.00
Total PATRICK CONNELLY			520.00
PSE&G			
11/17/2015	2015-03-113	7600-00 · Utilities	89.81
Total PSE&G			89.81
READY REFRESH BY NESTLE			
11/17/2015	2015-02-052	7730-00 · Bldg Maintenance	19.26
Total READY REFRESH BY NESTLE			19.26
SISBARRO TOWING & RECOVERY LLC			
11/17/2015	2015-01-043	7710-04 · Truck Service	7,085.57
11/17/2015	2015-01-058	7710-04 · Truck Service	1,550.00
Total SISBARRO TOWING & RECOVERY LLC			8,635.57
WILLIAM STONAKER			
11/17/2015	2015-03-114	6100-01 · Commissioners Pay	520.00
Total WILLIAM STONAKER			520.00
TOTAL			43,658.79

Jamesburg Board of Fire Commissioners
Monthly Check Register
 October 2015

11/17/15

Date	Num	Name	Memo	Amount
1104-00 - Cash in Checking-PNC				
10/15/2015	7512	AT&T	LOCAL & LONG DISTANCE 9/24/15	(286.63)
10/15/2015	7513	AUTO KING PARTS & SUPPLIES	A/C# J2100 INV# 432352, 432416 9/24/15	(48.93)
10/15/2015	7514	BLACHER CANVAS PRODUCTS, INC.	INV# 20259 9/11/15	(1,500.00)
10/15/2015	7515	COMCAST	INTERNET & TV SVC 9/3/15, 10/3/15	(210.08)
10/15/2015	7516	DEBORAH A. FITZGERALD	INV# 2015009 9/30/15	(237.50)
10/15/2015	7517	FAT BOYS LANDSCAPING, LLC	INV# 402 9/2/15	(225.00)
10/15/2015	7518	FIRE DESIGN GOLDLEAF & GRAPHICS	INV# 3444 9/1/15	(3,600.00)
10/15/2015	7519	FIRST RESPONDER JOINT INSURANCE FUND	BAL DUE - W/COMP, PKG, MGMT LIAB, ENVL, EXCESS LIAB ...	(416.00)
10/15/2015	7520	FIRSTLINE LOCKSMITH, LLC	INV# JFD092815 9/28/15	(87.00)
10/15/2015	7521	GENERAL WASTE REMOVAL, INC.	INV# 5A100038 10/1/15	(131.56)
10/15/2015	7522	JCP&L	ELECTRIC 9/16/15	(1,114.75)
10/15/2015	7523	KANSAS STATE BANK	CONTRACT# 3343374 9/10/15	(28,025.67)
10/15/2015	7524	NETLINK WEB SERVICES, LLC	INV# NWS1775 10/1/15	(199.00)
10/15/2015	7525	NEW JERSEY FIRE EQUIPMENT CO.	INV# 48536 9/8/15	(1,384.00)
10/15/2015	7526	NJ-AMERICAN WATER COMP.	A/C# 1018-210028471827 & -210025838964 10/15	(4,694.09)
10/15/2015	7527	PENGUIN MANAGEMENT, INC.	INV# 36675 10/1/15	(1,668.00)
10/15/2015	7528	PSE&G	GAS 9/21/15	(80.21)
10/15/2015	7529	READY REFRESH BY NESTLE	INV# 1517801965661 10/2/15	(17.26)
10/15/2015	7530	SWEET SIGN SYSTEMS, INC.	INV# 5592 7/29/15	(231.00)
10/15/2015	7531	VIKING PEST CONTROL, INC.	INV# 18549811 10/10/15	(135.00)
Total 1104-00 - Cash in Checking-PNC				(44,291.68)
TOTAL				(44,291.68)

Jamesburg Board of Fire Commissioners
Outstanding Checks
February through October 2015

11/17/15

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	2/19/2015	7363	NETLINK WEB SERVICES, ...	1104-00 · Cash in Checking-PNC	
Bill	2/16/2015	2015-03-014		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	8/20/2015	7480	JAMESBURG VOL FIRE DE...	1104-00 · Cash in Checking-PNC	
Bill	8/17/2015	2015-02-036		7750-00 · Fire Comp. Contract	-16,250.00
TOTAL					-16,250.00
Bill Pmt -Check	9/9/2015	7498	DEBORAH A. FITZGERALD	1104-00 · Cash in Checking-PNC	
Bill	9/8/2015	2015-03-087		6400-02 · Accounting/Auditing Fees	-225.00
TOTAL					-225.00
Bill Pmt -Check	9/9/2015	7511	EWA	1104-00 · Cash in Checking-PNC	
Bill	9/9/2015	2015-01-050		7710-01 · Radio Serv/Repair	-1,115.00
TOTAL					-1,115.00
Bill Pmt -Check	10/15/2015	7516	DEBORAH A. FITZGERALD	1104-00 · Cash in Checking-PNC	
Bill	10/13/2015	2015-03-094		6400-02 · Accounting/Auditing Fees	-237.50
TOTAL					-237.50
Bill Pmt -Check	10/15/2015	7517	FAT BOYS LANDSCAPING,...	1104-00 · Cash in Checking-PNC	
Bill	10/13/2015	2015-02-041		7730-00 · Bldg Maintenance	-225.00
TOTAL					-225.00