

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 11/17/16

Reconciled balance brought forward in PNC Checking Acct from last meeting:	\$ 20,000.00
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ 39,662.59
Vouchers/Fees paid/Transfers since last meeting:	\$ (39,662.59)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	\$ 20,000.00
Reconciled PNC Savings Balance brought forward from last meeting:	\$ 410,653.25
Withdrawals/Transfers to Checking:	\$ (39,662.59)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 26.80
Current Reconciled Balance Remaining in PNC Savings Account:	\$ 371,017.46
GRAND TOTAL CASH ON HAND:	\$ 391,017.46
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 28,537.69

Notes - 11/17/16 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: \$ (8,537.69) therefore a transfer FROM PNC Sav of **\$28,537.69** needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned and posted of \$26.80 on 10/31/16.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings. A Borough check came in this month, but has yet to be deposited.

12:07 AM
 11/16/16
 Accrual Basis

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2016

	Jan - Dec 16	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	13,400.00	13,400.00	100.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	13,400.00	14,900.00	89.9%
6400-00 · Professional Fees			
6400-01 · Legal Fees	7,336.00	17,000.00	43.2%
6400-02 · Accounting/Auditing Fees	8,771.81	12,000.00	73.1%
6400-04 · Medical Services	455.00	5,250.00	8.7%
Total 6400-00 · Professional Fees	16,562.81	34,250.00	48.4%
6400-05 · Election Expenses	2,777.73	3,500.00	79.4%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	3,145.24	5,000.00	62.9%
6500-02 · Misc Supplies(petty cash)	60.00	200.00	30.0%
Total 6500-00 · Office \Postage Exp	3,205.24	5,200.00	61.6%
Total Expense	35,945.78	57,850.00	62.1%
Net Ordinary Income	(35,945.78)	(57,850.00)	62.1%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	12,409.69	13,000.00	95.5%
Total 7140-00 · Truck Equipment	12,409.69	13,000.00	95.5%
7195-00 · Uniform & Equip(Firefighters)	9,490.11	13,000.00	73.0%
Total 7100-00 · Reimb for Exp & Losses	21,899.80	26,000.00	84.2%
7200-00 · Hydrant Rental Dom Water	48,026.80	58,000.00	82.8%
7400-00 · Insurance Premium	47,397.00	48,000.00	98.7%
7500-00 · Professional Services			
7500-01 · Advertising	0.00	500.00	0.0%
7500-03 · Training & Education	3,645.03	7,500.00	48.6%
Total 7500-00 · Professional Services	3,645.03	8,000.00	45.6%
7600-00 · Utilities	16,068.79	22,000.00	73.0%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	4,351.00	5,000.00	87.0%
7710-02 · Fuel	2,173.65	5,000.00	43.5%
7710-04 · Truck Service	12,637.84	15,000.00	84.3%
7710-05 · Equipment Testing	2,415.00	5,000.00	48.3%
Total 7710-00 · Truck Service	21,577.49	30,000.00	71.9%
7720-00 · Air Pack & Bottle Repair	1,826.70	1,800.00	101.5%
7730-00 · Bldg Maintenance	29,503.70	32,500.00	90.8%
7740-00 · Bldg Supplies	1,553.67	2,000.00	77.7%
7750-00 · Fire Comp. Contract	32,500.00	32,500.00	100.0%
Total 7700-00 · Maint/Repairs	86,961.56	98,800.00	88.0%
7800-00 · Contingency	20.45	25,000.00	0.1%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,294.64	19,000.00	91.0%
Total 7850-00 · LOSAP Program	17,294.64	19,000.00	91.0%
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	27,155.61	27,156.00	100.0%
8010-10 · Capital Lease-Principal	0.00	60,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	25,676.80	25,677.00	100.0%
8020-03 · Lease Purchase-Int.	870.06	871.00	99.9%
8020-10 · Capital Lease-Interest	0.00	2,694.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	7,772.49	7,773.00	100.0%
Total 8000-00 · Debt Service	61,474.96	124,171.00	49.5%
Total Other Expense	302,789.03	428,971.00	70.6%
Net Other Income	(302,789.03)	(428,971.00)	70.6%
Net Income	(338,734.81)	(486,821.00)	69.6%

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of November 30, 2016

Date	Num	Account	Open Balance
ADVANCED GENERATOR EXCHANGE			
11/15/2016	2016-01-061	7710-04 · Truck Service	433.45
Total ADVANCED GENERATOR EXCHANGE			433.45
AT&T			
11/15/2016	2016-03-097	7600-00 · Utilities	314.06
Total AT&T			314.06
AUTO KING PARTS & SUPPLIES			
11/15/2016	2016-01-062	7140-01 · Fire Equipment	146.92
Total AUTO KING PARTS & SUPPLIES			146.92
BOROUGH OF JAMESBURG			
11/15/2016	2016-01-063	7710-02 · Fuel	2,173.65
Total BOROUGH OF JAMESBURG			2,173.65
BOROUGH OF JAMESBURG SEWER UTILITY			
11/15/2016	2016-03-098	7600-00 · Utilities	236.75
Total BOROUGH OF JAMESBURG SEWER UTILITY			236.75
BRIAN H. WRIGHT			
11/15/2016	2016-03-099	6100-01 · Commissioners Pay	715.00
Total BRIAN H. WRIGHT			715.00
CIRCLE JANITORIAL SUPPLIES, SOUTH			
11/15/2016	2016-02-049	7740-00 · Bldg Supplies	309.80
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			309.80
COMCAST			
11/15/2016	2016-03-100	7600-00 · Utilities	108.02
Total COMCAST			108.02
DEBORAH A. FITZGERALD			
11/15/2016	2016-03-101	6400-02 · Accounting/Auditing Fees	212.50
Total DEBORAH A. FITZGERALD			212.50
DINA WALKER			
11/15/2016	2016-03-102	6100-01 · Commissioners Pay	651.00
Total DINA WALKER			651.00
FAT BOYS LANDSCAPING, LLC			
11/15/2016	2016-02-050	7730-00 · Bldg Maintenance	75.00
Total FAT BOYS LANDSCAPING, LLC			75.00
GENERAL WASTE REMOVAL, INC.			
11/15/2016	2016-02-051	7730-00 · Bldg Maintenance	131.56
Total GENERAL WASTE REMOVAL, INC.			131.56
JAMESBURG HARDWARE & APPLIANCE			
11/15/2016	2016-02-052	7730-00 · Bldg Maintenance	16.97
Total JAMESBURG HARDWARE & APPLIANCE			16.97
JAMESBURG VOL FIRE DEPT			
11/15/2016	2016-02-053	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
NANCY LINKE			
11/15/2016	2016-03-103	6100-01 · Commissioners Pay	941.00
Total NANCY LINKE			941.00
NETLINK WEB SERVICES, LLC			
11/15/2016	2016-03-104	6500-01 · Office Supplies	199.00
11/15/2016	2016-03-104	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			398.00
NJ-AMERICAN WATER COMP.			
11/15/2016	2016-03-105	7200-00 · Hydrant Rental Dom Water	25.26
11/15/2016	2016-03-105	7200-00 · Hydrant Rental Dom Water	4,735.50
Total NJ-AMERICAN WATER COMP.			4,760.76
PATRICK CONNELLY			

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of November 30, 2016

Date	Num	Account	Open Balance
11/15/2016	2016-03-106	6100-01 · Commissioners Pay	520.00
Total PATRICK CONNELLY			520.00
PSE&G			
11/15/2016	2016-03-107	7600-00 · Utilities	44.89
Total PSE&G			44.89
READY REFRESH BY NESTLE			
11/15/2016	2016-02-054	7730-00 · Bldg Maintenance	20.27
Total READY REFRESH BY NESTLE			20.27
SISBARRO FLEET SERVICE			
11/15/2016	2016-01-059	7710-04 · Truck Service	714.56
11/15/2016	2016-01-058	7710-04 · Truck Service	1,675.00
11/15/2016	2016-01-057	7710-04 · Truck Service	1,675.00
11/15/2016	2016-01-056	7710-04 · Truck Service	2,674.00
11/15/2016	2016-01-060	7710-04 · Truck Service	944.53
Total SISBARRO FLEET SERVICE			7,683.09
WILLIAM STONAKER			
11/15/2016	2016-03-108	6100-01 · Commissioners Pay	520.00
Total WILLIAM STONAKER			520.00
TOTAL			28,537.69

Jamesburg Board of Fire Commissioners
Monthly Check Register
 October 2016

11/15/16

Date	Num	Name	Memo	Amount
1104-00 - Cash in Checking-PNC				
10/20/2016	7773	AT&T	LOCAL & LONG DISTANCE 9/24/16	(317.76)
10/20/2016	7774	BETTER LIVING DEPT. STORE	STMT 9/25/16 INV# B81797 8/31/16	(49.74)
10/20/2016	7775	COMCAST	INTERNET 10/3/16	(108.02)
10/20/2016	7776	DEBORAH A. FITZGERALD	INV# 2016009 9/30/16	(262.50)
10/20/2016	7777	FAT BOYS LANDSCAPING, LLC	INV# 605 10/2/16	(75.00)
10/20/2016	7778	FF1 PROFESSIONAL SAFETY SERVICES	INV# 117362 9/29/16	(2,158.64)
10/20/2016	7779	GENERAL WASTE REMOVAL, INC.	INV# 6A100030 10/1/16	(131.56)
10/20/2016	7780	JAMESBURG HARDWARE & APPLIANCE	STMT 9/22/16	(14.63)
10/20/2016	7781	JCP&L	ELECTRIC 10/13/16	(883.00)
10/20/2016	7782	KANSAS STATE BANK	CONTRACT# 3343374 9/2/16	(28,025.67)
10/20/2016	7783	MC MASTER-CARR SUPPLY CO.	INV# 80688855, 80957783, 80971372 9/26/16	(691.34)
10/20/2016	7784	NJ-AMERICAN WATER COMP.	A/C# 1018-210028471827, -210025838964 10/16	(4,776.67)
10/20/2016	7785	PENGUIN MANAGEMENT, INC.	INV# 41497 10/1/16	(1,668.00)
10/20/2016	7786	PSE&G	GAS 9/20/16	(99.79)
10/20/2016	7787	READY REFRESH BY NESTLE	INV# 1617801965661 10/3/16	(20.27)
10/20/2016	7788	TEAM LIFE, INC.	INV# 14033 10/10/16	(240.00)
10/20/2016	7789	VIKING PEST CONTROL, INC.	INV# 18601019 10/1/16	(140.00)
Total 1104-00 - Cash in Checking-PNC				(39,662.59)
TOTAL				(39,662.59)

Jamesburg Board of Fire Commissioners

Outstanding Checks

September through October 2016

11/15/16

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	9/20/2016	7761	BINARY CONNECTIONS, IN...	1104-00 · Cash in Checking-PNC	
Bill	9/19/2016	2016-01-050		7500-03 · Training & Education	-1,539.00
TOTAL					-1,539.00
Bill Pmt -Check	10/20/2016	7779	GENERAL WASTE REMOV...	1104-00 · Cash in Checking-PNC	
Bill	10/18/2016	2016-02-044		7730-00 · Bldg Maintenance	-131.56
TOTAL					-131.56