

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 10/15/15

Reconciled balance brought forward in PNC Checking Acct from last meeting:	\$ 20,000.00
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 20,472.23
Vouchers/Fees paid/Transfers since last meeting (see Note 5):	\$ (21,587.23)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	\$ 18,885.00
Reconciled PNC Savings Balance brought forward from last meeting:	\$ 307,809.20
Withdrawals/Transfers to Checking:	\$ (20,472.23)
Deposits/Interest to Savings Account (see Note 4):	\$ 24.07
Current Reconciled Balance Remaining in PNC Savings Account:	\$ 287,361.04
GRAND TOTAL CASH ON HAND:	\$ 306,246.04
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 44,291.68

Notes - 10/15/15 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: (\$25,406.68) therefore a transfer FROM PNC Sav of **\$45,406.68** needs to be made in order to maintain the control balance of **\$20,000.00**. Check #7511 for \$1,115, payable to EWA, was cut after last month's meeting to cover the costs related to renewing the FCC license.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned and posted of \$24.07 on 9/30/15.

12:35 AM

10/14/15

Accrual Basis

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2015

	Jan - Dec 15	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	10,053.00	13,400.00	75.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	10,053.00	14,900.00	67.5%
6400-00 · Professional Fees			
6400-01 · Legal Fees	4,734.32	17,000.00	27.8%
6400-02 · Accounting/Auditing Fees	8,219.36	12,000.00	68.5%
6400-04 · Medical Services	4,320.00	5,250.00	82.3%
Total 6400-00 · Professional Fees	17,273.68	34,250.00	50.4%
6400-05 · Election Expenses	521.00	3,500.00	14.9%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	2,294.33	5,000.00	45.9%
6500-02 · Misc Supplies(petty cash)	189.00	200.00	94.5%
Total 6500-00 · Office \Postage Exp	2,483.33	5,200.00	47.8%
Total Expense	30,331.01	57,850.00	52.4%
Net Ordinary Income	(30,331.01)	(57,850.00)	52.4%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	5,251.40	13,000.00	40.4%
Total 7140-00 · Truck Equipment	5,251.40	13,000.00	40.4%
7195-00 · Uniform & Equip(Firefighters)	9,677.34	10,000.00	96.8%
Total 7100-00 · Reimb for Exp & Losses	14,928.74	23,000.00	64.9%
7200-00 · Hydrant Rental Dom Water	41,547.95	56,000.00	74.2%
7400-00 · Insurance Premium	46,857.00	46,000.00	101.9%
7500-00 · Professional Services			
7500-01 · Advertising	110.24	750.00	14.7%
7500-03 · Training & Education	3,451.98	7,500.00	46.0%
Total 7500-00 · Professional Services	3,562.22	8,250.00	43.2%
7600-00 · Utilities	15,805.25	23,000.00	68.7%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	3,317.00	5,000.00	66.3%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	3,207.88	15,000.00	21.4%
7710-05 · Equipment Testing	280.87	5,000.00	5.6%
Total 7710-00 · Truck Service	6,805.75	30,000.00	22.7%
7720-00 · Air Pack & Bottle Repair	0.00	1,800.00	0.0%
7730-00 · Bldg Maintenance	18,383.46	39,000.00	47.1%
7740-00 · Bldg Supplies	1,384.25	2,000.00	69.2%
7750-00 · Fire Comp. Contract	24,375.00	32,500.00	75.0%
Total 7700-00 · Maint/Repairs	50,948.46	105,300.00	48.4%
7800-00 · Contingency	(1,856.30)	25,000.00	(7.4)%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	14,412.20	19,000.00	75.9%
Total 7850-00 · LOSAP Program	14,412.20	19,000.00	75.9%
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	26,312.55	26,313.00	100.0%
8010-10 · Capital Lease-Principal	0.00	50,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	24,725.00	24,725.00	100.0%
8020-03 · Lease Purchase-Int.	1,713.12	1,714.00	99.9%
8020-10 · Capital Lease-Interest	0.00	4,939.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	8,724.29	8,725.00	100.0%
Total 8000-00 · Debt Service	61,474.96	116,416.00	52.8%
9000-00 · Special Projects			
9200-00 · Capital Project-Fire Equipment	44,361.78		
Total 9000-00 · Special Projects	44,361.78		
Total Other Expense	292,042.26	421,966.00	69.2%
Net Other Income	(292,042.26)	(421,966.00)	69.2%
Net Income	(322,373.27)	(479,816.00)	67.2%

10/14/15

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of October 31, 2015

Date	Num	Account	Open Balance
AT&T			
10/13/2015	2015-03-092	7600-00 · Utilities	286.63
Total AT&T			286.63
AUTO KING PARTS & SUPPLIES			
10/13/2015	2015-01-050	7710-04 · Truck Service	48.93
Total AUTO KING PARTS & SUPPLIES			48.93
BLACHER CANVAS PRODUCTS, INC.			
10/13/2015	2015-01-040	7140-01 · Fire Equipment	1,500.00
Total BLACHER CANVAS PRODUCTS, INC.			1,500.00
COMCAST			
10/13/2015	2015-03-093	7600-00 · Utilities	105.04
10/13/2015	2015-03-093	7600-00 · Utilities	105.04
Total COMCAST			210.08
DEBORAH A. FITZGERALD			
10/13/2015	2015-03-094	6400-02 · Accounting/Auditing Fees	237.50
Total DEBORAH A. FITZGERALD			237.50
FAT BOYS LANDSCAPING, LLC			
10/13/2015	2015-02-041	7730-00 · Bldg Maintenance	225.00
Total FAT BOYS LANDSCAPING, LLC			225.00
FIRE DESIGN GOLDLEAF & GRAPHICS			
10/13/2015	2015-01-039	9200-00 · Capital Project-Fire Equipment	3,600.00
Total FIRE DESIGN GOLDLEAF & GRAPHICS			3,600.00
FIRST RESPONDER JOINT INSURANCE FUND			
10/13/2015	2015-03-095	7400-00 · Insurance Premium	416.00
Total FIRST RESPONDER JOINT INSURANCE FUND			416.00
FIRSTLINE LOCKSMITH, LLC			
10/13/2015	2015-02-042	7740-00 · Bldg Supplies	87.00
Total FIRSTLINE LOCKSMITH, LLC			87.00
GENERAL WASTE REMOVAL, INC.			
10/13/2015	2015-02-043	7730-00 · Bldg Maintenance	131.56
Total GENERAL WASTE REMOVAL, INC.			131.56
JCP&L			
10/13/2015	2015-03-096	7600-00 · Utilities	1,114.75
Total JCP&L			1,114.75
KANSAS STATE BANK			
10/13/2015	2015-03-097	8020-03 · Lease Purchase-Int.	1,713.12
10/13/2015	2015-03-097	8010-03 · Lease Purchase-Principal	26,312.55
Total KANSAS STATE BANK			28,025.67
NETLINK WEB SERVICES, LLC			
10/13/2015	2015-03-099	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO.			
10/13/2015	2015-01-042	7195-00 · Uniform & Equip(Firefighters)	1,384.00
Total NEW JERSEY FIRE EQUIPMENT CO.			1,384.00
NJ-AMERICAN WATER COMP.			
10/13/2015	2015-03-098	7200-00 · Hydrant Rental Dom Water	26.32
10/13/2015	2015-03-098	7200-00 · Hydrant Rental Dom Water	32.02
10/13/2015	2015-03-098	7200-00 · Hydrant Rental Dom Water	4,635.75
Total NJ-AMERICAN WATER COMP.			4,694.09
PENGUIN MANAGEMENT, INC.			
10/13/2015	2015-01-051	7710-01 · Radio Serv/Repair	1,668.00
Total PENGUIN MANAGEMENT, INC.			1,668.00
PSE&G			
10/13/2015	2015-03-100	7600-00 · Utilities	80.21

10/14/15

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of October 31, 2015

Date	Num	Account	Open Balance
Total PSE&G			80.21
READY REFRESH BY NESTLE			
10/13/2015	2015-02-044	7730-00 · Bldg Maintenance	17.26
Total READY REFRESH BY NESTLE			17.26
SWEET SIGN SYSTEMS, INC.			
10/13/2015	2015-01-037	7195-00 · Uniform & Equip(Firefighters)	231.00
Total SWEET SIGN SYSTEMS, INC.			231.00
VIKING PEST CONTROL, INC.			
10/13/2015	2015-02-045	7730-00 · Bldg Maintenance	135.00
Total VIKING PEST CONTROL, INC.			135.00
TOTAL			44,291.68

Jamesburg Board of Fire Commissioners
Monthly Check Register
 September 2015

10/13/15

Date	Num	Name	Memo	Amount
1104-00 - Cash in Checking-PNC				
9/9/2015	7494	APPROVED FIRE PROTECTION CO.	INV# I1157411 6/24/15	(89.25)
9/9/2015	7495	AT&T	LOCAL & LONG DISTANCE 8/24/15	(294.91)
9/9/2015	7496	AUTO KING PARTS & SUPPLIES	A/C# J2100 INV# 426306 7/30/15	(4.90)
9/9/2015	7497	BETTER LIVING DEPT. STORE	INV# A272480 8/19/15	(20.96)
9/9/2015	7498	DEBORAH A. FITZGERALD	INV# 2015008 8/31/15	(225.00)
9/9/2015	7499	DEFENDER EMERGENCY PRODUCTS	INV# 1840 7/28/15	(154.61)
9/9/2015	7500	GENERAL WASTE REMOVAL, INC.	INV# 59100038 9/1/15	(131.56)
9/9/2015	7501	JAMESBURG HARDWARE & APPLIANCE	INV# A48063 8/24/15	(7.99)
9/9/2015	7502	JCP&L	ELECTRIC 8/13/15	(1,033.27)
9/9/2015	7503	NETLINK WEB SERVICES, LLC	INV# NWS1761 9/1/15	(199.00)
9/9/2015	7504	NJ-AMERICAN WATER COMP.	A/C# 1018-210025838964 9/2/15	(4,578.00)
9/9/2015	7505	PSE&G	GAS 8/20/15	(72.44)
9/9/2015	7506	READY REFRESH BY NESTLE	INV# 15H7801965661 9/3/15	(17.26)
9/9/2015	7507	RUTGERS FENCE & CONSTRUCTION CO. IN...	INV# 2299 9/8/15	(4,032.00)
9/9/2015	7508	SISBARRO TOWING & RECOVERY LLC	INV# 6548 8/24/15	(285.00)
9/9/2015	7509	VIKING PEST CONTROL, INC.	INV# 18533931 8/22/15	(139.10)
9/9/2015	7510	WHELAN EAST COAST EMERGENCY LIGHTI...	INV# 8985 7/10/15	(9,186.98)
9/9/2015	7511	EWA	FCC FORM PREP	(1,115.00)
Total 1104-00 - Cash in Checking-PNC				(21,587.23)
TOTAL				(21,587.23)

10/13/15

Jamesburg Board of Fire Commissioners

Outstanding Checks

February through September 2015

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	2/19/2015	7363	NETLINK WEB SERVICES, ...	1104-00 · Cash in Checking-PNC	
Bill	2/16/2015	2015-03-014		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	8/20/2015	7480	JAMESBURG VOL FIRE DE...	1104-00 · Cash in Checking-PNC	
Bill	8/17/2015	2015-02-036		7750-00 · Fire Comp. Contract	-16,250.00
TOTAL					-16,250.00
Bill Pmt -Check	9/9/2015	7498	DEBORAH A. FITZGERALD	1104-00 · Cash in Checking-PNC	
Bill	9/8/2015	2015-03-087		6400-02 · Accounting/Auditing Fees	-225.00
TOTAL					-225.00
Bill Pmt -Check	9/9/2015	7511	EWA	1104-00 · Cash in Checking-PNC	
Bill	9/9/2015	2015-01-050		7710-01 · Radio Serv/Repair	-1,115.00
TOTAL					-1,115.00